

## DECATUR PUBLIC SCHOOL DISTRICT #61 BOARD OF EDUCATION AGENDA

Regular Meeting Keil Administration Building 101 W. Cerro Gordo Street Decatur, IL 62523 June 13, 2023 4:00 PM Open Session Closed Session Immediately Following 6:30 PM Open Session Reconvened

Legend: AI = Action Item

DI = Discussion Item

IO = Information Only

## Strategic Plan Mission:

The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:

- commitment to the whole person resulting in student growth and confidence
- relevant, innovative, personalized academic pathways that promote passion and pride
- a learning environment that fosters curiosity and the thirst for achievement and discovery
- a culture of diversity, adaptability, and resilience
- meaningful and lasting relationships
- extraordinary school and community connections

## The Board of Education Parameters that Guide Our Work:

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

## AI 1.0 CALL TO ORDER

## CALL FOR EXECUTIVE SESSION

The Board of Education will meet in Closed Executive Session to conduct a student suspension review hearing, employee discipline hearings and to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.

Roll Call

- IO 2.0 PLEDGE OF ALLEGIANCE
- AI 3.0 APPROVAL OF AGENDA JUNE 13, 2023
- IO 4.0 DISTRICT RECOGNITION

## IO 5.0 PUBLIC PARTICIPATION

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.

• Any public comments submitted to the Board Secretary will be included in the record.

## DI 6.0 BOARD DISCUSSION

### IO 7.0 REPORTS FROM ADMINISTRATION

- A. Alternative Education Programs Update: Futures Unlimited, Milligan Academy, Garfield Learning Academy and Other Alternative Educational Options
- B. Middle School Baseball Update
- C. Aramark Food Service Report
- D. Metal Detectors Update

## AI 8.0 CONSENT ITEMS

- A. Minutes: Open/Closed Meetings May 23, 2023
- B. Freedom of Information Report
- C. Bills
- D. FY24 Ancillary Wages
- E. District Safety Hazards Annual Approvals
- F. FY24 Consolidated District Plan
- G. District Account Provisioning Software Renewal
- H. 95 Percent Group Phonics Resources for Parsons Elementary School
- I. Annual License Fee for DecisionEd Group Inc.
- J. Renewal of Integrated Systems Corporation (ISCorp)
- K. Job Descriptions:
  - a) Crossing Guard (update)
  - b) District Assessment Coordinator (update)
  - c) District Instructional Technology Coordinator (update)
  - d) Secretary to Assistant Principal (update)
  - e) Secretary to Principal (update)

## AI 9.0 ROLL CALL ACTION ITEMS

- A. Ratification of a Suspension without Pay of a MPSED Teaching Assistant
- B. Ratification of a Dismissal for a MPSED Teaching Assistant
- C. Possible Discipline and/or Suspension without Pay of a Custodial Employee
- D. Vote on Potential Student Suspension Review
- E. Possible Discipline and/or Dismissal of a Schedule B Employee
- F. Possible Discipline and/or Dismissal of a Schedule B Employee
- G. Possible Discipline and/or Dismissal of a School Security Officer
- H. Personnel Action Items
- I. Employment of a Principal at Eisenhower High School
- J. Administrator and Administrative Support Staff Compensation and Benefits Handbook for 2023-2024
- K. Student Code of Conduct and Parent Handbook for 2023-2024 School Year
- L. IT Managed Services Contract
- M. iPad Insurance Cases & White Glove Processing

- N. iPad Refresh for FY24
- O. Microsoft Licensing Renewal
- P. FY24 Renewal of Property Casualty Insurance
- Q. Aramark Food Service Agreement for 2023-2024 School Year
- R. Contract Amendment (extension) between Decatur Public School District 61 and Coleman and Associates, Inc. (CAI) Minority Business Enterprise (MBE)
- S. Ten (10) OpenGate Metal Detection Devices

#### **IO 10.0 ANNOUNCEMENTS**

The Board of Education and Administration sends condolences to the family of:

Attorney Brian A. Braun, who passed away Wednesday, May 24, 2023. Attorney Braun was one of the current District Attorneys for Decatur Public Schools.

#### IO 11.0 IMPORTANT DATES

June 05 – 29 Summer School Programs for PreK through 12<sup>th</sup> Grades

- Monday through Thursday, 8:00 AM to 12:00 PM
- 19 Juneteenth Holiday, District Offices Closed
- July 04 Independence Day Holiday
  - District Offices are Closed

**Please Note:** The Keil Administration Building summer hours will be 8:00 AM to 4:30 PM Monday through Friday, June 05, 2023 through July 21, 2023. The Keil Building will be CLOSED to the public every Friday from June 05, 2023 through July 21, 2023. The Keil Building will re-open on Fridays to the public on Monday, July 24, 2023.

## NEXT MEETING

The public portion of the next <u>regular</u> meeting of the Board of Education will be at 6:30 PM, Tuesday, June 27, 2023 at the Keil Administration Building.

## AI 12.0 ADJOURNMENT



## A Strategic Partnership

June 13<sup>th</sup> , 2023





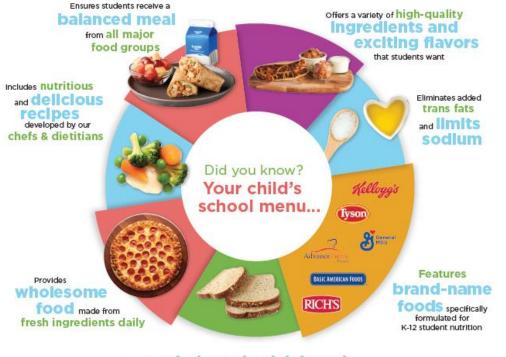
## **Decatur's Proposed Menus**

- Increased variety of entrée of options, new recipes i.e. Orange chicken w/fried rice, Thai Chicken w/rice, Chili Cheese Baked Potato to name a couple
- Always fresh with a focus on variety at all grade levels
- Scratch based recipes whenever possible
- Whole Muscle Proteins-All Chicken Products, Deli Meats
- All Grains are Whole-Grain Rich
- Increased variety of fresh fruits and vegetable options
- Exceeds all nutrient and calorie requirements for each grade level
- Rally Café installed at High Schools
- Multiple MTO stations, New "Test Kitchen" station with current popular rotation of entrée offerings
- Student engagement Quarterly focus group meetings and taste tasting to drive menu design





student preferences, and dining decisions, our dietitians and chefs create menu options and dining experiences that promote high quality, convenience, health, and personalization for our students. This, in turn, generates student excitement and empowers them to make better meal choices every day.



includes Whole grain-rich bread and grain products for fiber and other essential nutrients Illinois State Board of Education

## NSLP Meal Pattern Overview Dietary Specifications

Standards for calories, sodium, and saturated fat are based on averages for the week

	K-5	6-8	9-12	К-8
Calories (kcal)	550-650	600-700	750-850	600-650
Sodium (mg) Target 1 (SY 2022-2023) Target 1A (SY 2023-2024)	≤ 1,230 ≤ 1,110	≤ 1,360 ≤ 1,225	≤ 1,420 ≤ 1,280	≤ 1,230 ≤ 1,110
Saturated Fat (% total kcal)	<10	<10	<10	<10
Trans Fat	Nutrition label or manufacturer specifications must indicate zero grams of trans fat per serving			

USDA sets above guidelines-going outside these guidelines would result in nonreimbursement of Type A meal. Additional food items outside of the above specifications are available for purchase and would not result in forfeiture of reimbursement-these food items must meet the Smart Snack nutrition guidelines.

# **A Preview of This Fall's Promotions**







## DECATUR DISTRICT 61 BOARD OF EDUCATION REGULAR MEETING MINUTES

DATE/TI	IME:	: May 23, 2023	4:00 PM	
LOCATI	ON:	Keil Administration Building 101 W. Cerro Gordo Street Decatur, IL 62523		
PRESEN	T:	Bill Clevenger, President Alana Banks Mark Reynolds Will Wetzel	Jason Dion, Vice President Kevin Collins-Brown Al Scheider	
STAFF:		Superintendent Dr. Rochelle Clark, Board S Braun and others	ecretary Melissa Bradford, Attorney I	David
		President Clevenger called the meeting to or	der at 4:00 PM.	
TOPIC	r	DISCUSSION	ACTION	J
	Pro Se em ber Di Pro Ay Na	esident Clevenger called the meeting to order ssion to conduct employee discipline hearings aployment, compensation, discipline, perform aployees of the public body, and discussion of tween the Board and representatives of its em on. esident Clevenger called for a Roll Call Vote: we Wetzel, Reynolds, Banks, Dion, Clevenge ay: None bll Call Vote: 7 Aye, 0 Nay, 0 Absent	and moved into Closed Executive s, discuss the appointment, ance or dismissal of specific collective negotiating matters ployees, seconded by Vice President	Board moved to Closed Executive Session at
Returned to Open Session		esident Clevenger moved to return to Open So l were in favor.	ession, seconded by Ms. Banks.	Open Session at 6:08 PM.
Open Session Continued	Se em em bet	esident Clevenger noted that the Board of Edu ssion to conduct employee discipline hearings ployment, compensation, discipline, perform ployees of the public body, and discussion of tween the Board and representatives of its em osed Executive Session.	s, discuss the appointment, ance or dismissal of specific collective negotiating matters	Information only.
Pledge of	Pre	esident Clevenger led the Pledge of Allegianc	e.	
Allegiance Approval of Agenda, May 23, 2023	20	perintendent Clark recommended the Board of 23 Open Session Board Meeting Agenda as p	resented.	Agenda was Approved as presented.
	Al	l were in favor.		

TOPI	CDISCUSSION	_ACTION
Student Ambassadors	<ul> <li>Sydney Walker, Eisenhower High School student, noted the following:</li> <li>Next Tuesday, May 30<sup>th</sup>, the school planned a "field day" at Eisenhower I School with activities and vendors. This will be a" kick off" to the end of school year with students and staff.</li> </ul>	•
	President Clevenger thanked the Student Ambassadors for their roles and service District 61.	vice for
	Due to the official end to the 2022-2023 school year, Maria Robertson, Direc Community Engagement, recognized and shared the following information re the 2022-2023 Student Ambassadors:	
	<b>Senior Symone Abraham</b> : Will be attending Livingstone College, a private, historically black Christian college in Salisbury, North Carolina on a presider academic scholarship. A memorable moment for her was signing day. She appreciated the recognition from her peers, family and school staff. She is verexcited for college and to play softball at the collegiate level where she will g being a MacArthur General to a Livingstone College Blue Bear. We wish Symbest of luck!	ry o from
	<b>Senior Jami Keck</b> : She's been active in our Ag program by holding officer s since her sophomore year when she was the Historian, junior year held the Parliamentarian seat, and this past year, served as the Vice President of the FI chapter at MacArthur. Jamie plans to attend Iowa State University to study A Science and then to attend a vet school to earn her Doctorate of Veterinary m to become a veterinarian. One of her fondest memories of high school at DPS freshman year during homecoming week when her and her friends got together tie-dyed green shirts to represent the freshman of the school and wore them to school spirit leading up to homecoming!	FA nimal edicine was er and
	The other two ambassadors from Eisenhower High School are moving into the senior year: <b>Sydney Walker</b> and <b>A'Zharien Perry</b> served as Grand Marshals for Eisenhore graduation. They are very involved students, academically and athletically, and respected by their peers.	ower's
	Administration recognized how involved the students were with their schools thanked them for their service.	and
District Highlights	<ul> <li>Maria Robertson, Director of Community Engagement, introduced and/or acknowledged the following District highlights:</li> <li>Hope Academy's Published Authors</li> <li>Mrs. Robertson shared a video regarding Ms. Pomorin 2<sup>nd</sup> grade class and the book they co-authored.</li> </ul>	Information only. sroom

ACTION\_\_\_\_

TOPIC

DISCUSSION

Montessori Academy for Peace •

Mission: Montessori Academy for Peace, a Decatur public school, that is committed to providing a strong academic program that meets the needs of the whole child by offering a curriculum based on the principles and practices of Dr. Maria Montessori.

Vision: As a public Montessori school, our purpose is to educate and develop the whole child within a peaceful environment that encourages independence and student ownership of individualized learning.

- Interim Principal Nate Tallent presented information regarding several events and athletic and academic accomplishments at MAP (attached) and noted that they were one of the largest Montessori schools in the United States, with an enrollment, at this time, of 684 students.
- Mr. Tallent thanked his staff and community partners for their continued support with MAP.
- Youth Empowerment Day at the Devon
  - Mrs. Robertson recognized an event hosted by Dr. Sherrod with SIMP Inc. and Macon County Law Enforcement. Students from DPS were rewarded with a day at the Devon Lakeshore Amphitheater to celebrate "Because We Are Proud of You, Youth Empowerment Day." The day was spent with food, a concert and many other activities. Nearly 1800 students and 200 adults from the SIMP Inc.'s VIP team, school administrators and other staff, law enforcement officers, first responders, and community leaders helped make this a very special day for our students. It was the first ever youth concert at the Devon. It was a great event. Thanks to Dr. Sherrod, her team and the Macon County Law Enforcement for hosting Youth Empowerment Day.

President Clevenger noted that during Public Participation, the Board of Education Public Information asked for the following: **Participation** only.

- Identify oneself and be brief. •
- Comments should be limited to 3 minutes. •
- Any public comments submitted to the Board Secretary will be included in the record.

For our listening audience, please note that during any Board of Education meeting and public participation, Board Members do NOT respond and/or comment to public comments; ALL COMMENTS ARE REFERRED TO ADMINISTRATION. Furthermore, the Board refrains from referring to specific students or staff members by name, and requests that public commenters refrain from doing so as well. The request that you omit names was made to protect you from allegations of libel or slander or from violations of the Illinois School Student Records Act. It was not intended to shield an employee from criticism.

Sarah VanKirkley, Community Member, spoke to the Board regarding the Alternative Education Program. The enrollment was increasing, but the budget was not increasing.

TOPI	CDISCUSSIONACTI	ON
	There were no plans for a playground at Garfield Learning Academy and/or to re- furbish equipment. Of the K-8 schools, 93% have playground access on and/or adjacent to their campus. Parents were hesitant to seek mental health assistance. The playground for GLA had not been installed. She also asked the Board to reconsider the transfers of Mr. West and Mr. Jordan.	
Board Discussion	Mr. Scheider asked the Board to return to committee reports from committees that the Board of Education served on. He noted that he served on the Appraisal Action Committee, which focused on the evaluation of teachers and different types of tests for students.	Information only.
	Mr. Scheider asked for a report from the Finance Committee on the installation of solar panels.	
	Mr. Wetzel asked if the Board of Education could shake the hands of parents and students when they come to the meetings to be honored.	
	Mr. Wetzel asked if there would be an internal policy training for the School Board Policies. President Clevenger replied that the general training will come from the Illinois Association of School Boards (IASB) and we should consider a new Board orientation. He proposed sometime in the late summer, another Board training with IASB and Bruce Nims regarding governance and how to function better as a team. Superintendent Clark replied that DLT will also meet with the Board to help them better understand the duties of each department. Mr. Wetzel asked for a better understanding of Board Policies.	
Consent Items	Mr. Wetzel asked to discuss and vote separately on Consent Item A. Minutes: Open/Closed Meetings May 09, 2023.	Motion Carried Consent Items were approved
	Superintendent Clark recommended the Board of Education approve the Consent Items as presented, which included:	as presented.
	<ul> <li>A. Minutes: Open/Closed Meetings May 09, 2023 – Voted on Separately (see below</li> <li>B. Financial Conditions Report</li> <li>C. Treasurer's Report</li> </ul>	N)
	D. Illinois Association of School Boards (IASB) 2023-2024 Membership Dues	
	Vice President Dion moved to approve the recommendation, seconded by Mr. Wetzel. Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Clevenger, Dion, Reynolds, Collins-Brown, Wetzel, Scheider, Banks Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	
Consent Item A	. Superintendent Clark recommended the Board of Education approve Consent Item	A Motion Carried

Consent Item A. Superintendent Clark recommended the Board of Education approve Consent Item A. Motion Carried.<br/>Minutes: Open/Closed Meetings May 09, 2023 as presented.Motion Carried.<br/>Consent Item

TOPIC	DISCUSSIONACTIO	N
	Vice President Dion moved to approve the recommendation, seconded by Ms. Banks.	A. was approved as presented.
	<ul><li>Aye: Clevenger, Dion, Reynolds, Collins-Brown, Scheider, Banks</li><li>Nay: None</li><li>Abstain: Wetzel</li><li>Roll Call Vote: 6 Aye, 0 Nay, 1 Abstain</li></ul>	
Roll Call C & D Schedule B Employees	For the record, Roll Call Items C. Possible Discipline and/or Dismissal of a Schedule B Employee and D. Possible Discipline and/or Dismissal of a Schedule B Employee were <u>PULLED</u> from the May 23, 2023 Open Session Board Meeting Agenda.	
Possible Suspension Without Pay or other Disciplinary	Superintendent Clark recommended the Board of Education approve the 3-Days Suspension Without Pay and a 1-Day Suspension Without Pay for Steven Collins, a Custodial Employee, effective May 24, 2023, May 25, 2023, May 26, 2023 AND May 30, 2023 as presented.	Motion carried. 3-days & 1-day suspension without pay for Steve Collins,
Action of a Custodial Employee	Aye: Dion, Reynolds, Clevenger, Collins-Brown (Noted: May 29, 2023 was not used	Custodial Employee,
Possible Suspension Without Pay or other Disciplinary Action of a Teaching	Suspension Without Pay for Lora McQuality, a Teaching Assistant, effective May 24, 2023, May 25, 2023, May 26, 2023 and May 30, 2023 (Note: May 29, 2023 was not used with the suspension without pay because it was a holiday) as presented. Ms. Banks moved to approve the recommendation, seconded by Mr. Scheider.	suspension without pay for Lora McQuality, TA, were approved
Assistant	<ul> <li>Dr. Collins-Brown noted for the record that he supported administration's decision, but will vote "no" because he felt the severity of the offense deserved more time off.</li> <li>Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Wetzel, Collins-Brown, Scheider, Banks, Wetzel</li> <li>Nay: Reynolds, Collins-Brown</li> <li>Roll Call Vote: 5 Aye, 2 Nay, 0 Absent</li> </ul>	as presented.
Rescind the Vote for an Assist. Principal's	1 1	Motion did NOT carry. Ben West's transfer will

TOPI		DN
Transfer from Hope to MAP	<ul> <li>For Clarification for the Board of Education:</li> <li>If you vote NO TO RESCIND THIS VOTE, that means you want the approval from the May 09, 2023 Board meeting to remain the same.</li> <li>If you vote YES TO RESCIND THIS VOTE, that means you want a <u>re-vote</u> on this item <u>separately</u> by proceeding with Letter F under the Roll Call Action Items after this vote.</li> </ul>	remain-from Hope to MAP.
	Dr. Collins-Brown moved to approve the recommendation, seconded by Mr. Reynolds.	
	Mr. Wetzel noted that since he was not a part of the original conversation, he planned to vote "abstain."	l
	Mr. Scheider noted that there was a strong support from staff to keep this assistant principal in their building and he also stated that he wanted stay. He asked the Board Members to reconsider.	
	Dr. Collins-Brown noted that this person reached out to him and begged not to be moved.	
	Vice President Dion asked if the person accepted the opportunity. Dr. Clark replied, yes, he did, three times. He met with HR three different times.	
	Ms. Banks noted that there was constant mis-communication, this was an administrative decision and she was in support.	
	President Clevenger noted that the Superintendent was in charge to put people in places so that they could lead the district into the future.	
	Dr. Collins-Brown asked to table this item and ask the individual to come and speak at the Board meeting.	
	President Clevenger noted that there was a process and an administrative recommendation; we should continue with the vote.	
	The Board Members continued discussions.	
	President Clevenger noted that there was an administrative recommendation; we should continue with the vote.	
	Mr. Scheider asked for the Board to re-consider and focus on the unique situation. The Board Members continued discussions.	
	Vice President Dion noted that there was a training requirement for a Montessori	

employee.

TOPIC	CDISCUSSIONACTIO	N
	Dr. Collins-Brown noted that Hope has the highest rate of turnover and the most vacancies.	
	Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Collins-Brown, Scheider Nay: Clevenger, Banks, Reynolds, Dion Abstain: Wetzel Roll Call Vote: 2 Aye, 4 Nay, 1 Abstain	
	MOTION DID NOT CARRY TO RESCIND THE May 9th VOTE.	
Transfer of Assist. P from Hope to MAP	For the record, Roll Call Letter F. Transfer an Assistant Principal from Hope Academy to Montessori Academy for Peace has been <u>PULLED</u> from the May 23, 2023 Open Session Board Meeting Agenda.	Information only.
Personnel Action Items	Action Items listed in the Memo from Jason Fox, Director of Human Resources and the Human Resources Department as presented.	Motion carried. Personnel Action Items
	Ms. Banks moved to approve the recommendation, seconded by Vice President Dion. Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Collins-Brown, Scheider, Clevenger, Reynolds, Wetzel, Dion, Banks Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	were approved as presented.
PD-Achieving Excellence in Leadership Conference for		AEL Conf for School Leaders was approved
School Leaders	Ms. Banks moved to approve the recommendation, seconded by Mr. Wetzel.	as presented.
	Mr. Scheider noted the reasons why he would be voting "no" for both PDs.	
	Ms. Banks noted that she was in support of the PDs.	
	Vice President Dion noted that the funds were coming out of grant funds for FY23. Mary Ann Schloz, Assistant Director of Finance, Grants and Special Projects, noted that if the funds were not spent, the District would send it back to the state.	
	President Clevenger noted that the trainings were coming from Harvard University.	
	Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Wetzel, Banks, Collins-Brown, Clevenger, Dion, Reynolds Nay: Scheider Roll Call Vote: 6 Aye, 1 Nay, 0 Absent	

TOPIC	CDISCUSSIONACT	ION
PD-National Institute for Urban School Leadership	Superintendent Clark recommended the Board of Education approve the Profession Development – National Institute for Urban School Leadership Conference for School Leaders, as presented.	al Motion carried. USL Conf for School Leaders was approved
-	Mr. Reynolds moved to approve the recommendation, seconded by Vice President Dion.	as presented.
	Dr. Collins-Brown asked for a presentation to the Board or someone else from the attendees after the conferences. Superintendent Clark replied, yes and both directors will take part in both conferences.	3
	Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Clevenger, Wetzel, Banks, Collins-Brown, Reynolds, Dion Nay: Scheider Roll Call Vote: 6 Aye, 1 Nay, 0 Absent	
FastBridge Subscription One Year	Superintendent Clark recommended the Board of Education approve the Renaissand Fastbridge Subscription One (1) Year Renewal, as presented.	ce Motion carried. Fastbridge Subscription
Renewal	Ms. Banks moved to approve the recommendation, seconded by Vice President Dic	-
	Mr. Reynolds asked for an explanation of the assessment tool. Mary Brady, Director of P12 Teaching & Learning, replied that this was the assessment tool that we utiliz for bench mark testing for reading/reading fluency and math/math fluency as well a social-emotional growth. FastBridge is the tool that has been used for at least the particle years. If we do not approve, we could not use the data from FastBridge. This to was also used for student growth. The quote should also remain the same.	r approved as e presented. s st
	Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Dion, Reynolds, Clevenger, Collins-Brown, Scheider, Banks, Wetzel Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	
St. Mary's Hospital Athletic Traines Services	Superintendent Clark recommended the Board of Education approve the St. Mary's Hospital Athletic Trainer Services Agreement – Second (2 <sup>nd</sup> ) Amendment, as <b>r</b> presented.	Motion carried. St. Mary's Hospital Athletic Trainer
Agreement (2 <sup>nd</sup>	Ms. Banks moved to approve the recommendation, seconded by Mr. Reynolds.	Agreement was
Amendment)	Vice President Dion and Dr. Collins-Brown noted that they plan to vote "abstain."	approved as presented.
	Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Banks, Clevenger, Reynolds, Scheider, Wetzel Nay: None Abstain: Dion, Collins-Brown	
	Roll Call Vote: 5 Aye, 0 Nay, 2 Abstain	

TOPI	CDISCUSSIONACTIO	DN
Resolution: Heartland Vocational	Superintendent Clark recommended the Board of Education adopt the Resolution for the Heartland Vocational Region Intergovernmental Agreement, as presented.	Motion carried. Resolution: Heartland
Region Intergovern Agreement	Mr. Wetzel moved to approve the recommendation, seconded by Ms. Banks. Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Scheider, Banks, Collins-Brown, Wetzel, Dion, Reynolds, Clevenger Nay: None Roll Call Vote: 7 Aye, 0 Nay, 0 Absent	Intergovern Agreement was approved as presented.
Announcement	The Board of Education and Administration sends condolences to the family of: Kay Green, who passed away Sunday, May 14, 2023. Mrs. Green was a retired Elementary Teacher from Decatur Public Schools.	Information only.
Important Dates	IMPORTANT DATES         May       29 Memorial Day Holiday         -       District Offices are Closed	Information only.
	<ul> <li>30 Last Day of School Attendance for PreK – 12</li> <li><u>June</u> 06 Special Closed Executive Session Meeting</li> <li>05 – 29 Summer School Programs for PreK through 12<sup>th</sup> Grades</li> <li>– Monday through Thursday, 8:00 AM to 12:00 PM</li> </ul>	
	Please note: For any and all questions regarding the Summer School Programs, please contact the Director of P12 Teaching and Learning Office, Dr. Larry Gray, at 217 362-3041 and/or via email at <a href="https://dgray@dps61.org">ldgray@dps61.org</a> .	
	<b>NEXT MEETING</b> The public portion of the next <u>regular</u> meeting of the Board of Education will be at 6:30 PM, Tuesday, June 13, 2023 at the Keil Administration Building.	
Adjournment	President Clevenger asked for a motioned to adjourn. Ms. Banks motioned, seconded by Mr. Wetzel. All were in favor.	Board adjourned at 7:40 PM.

Bill Clevenger, President

Melissa Bradford, Board Secretary



## **Board of Education Decatur Public School District #61**

<b>Date:</b> June 13, 2023	Subject: Freedom of Information Act (FOIA) Report
<b>Initiated By:</b> Melissa Bradford, Board Secretary and District's FOIA Officer	Attachment: None
Reviewed By: Dr. Rochelle Clark, Superintendent	

## **BACKGROUND INFORMATION:**

Full access to the District's public records is available to any person as provided in the Illinois Freedom of Information Act (FOIA). The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response. The Board Secretary serves as the District's FOIA Officer and will inform the Board of Education of any FOIA Reports from the previous month every first Board meeting of the month.

## **CURRENT CONSIDERATIONS:**

05/30/23

06/06/23

None.

Please see the below FOIA Report from the District's FOIA Officer for Decatur Public Schools:

Date	Due	Extension	Requestor/	Topic/	Date
Received	Date	Due Date	Company	Summary	Responded
05/11/23	05/18/23	None.	Brent Swansen,	All records and documentation about	05/24/23
			Former	myself sent either to my mailing address	
			Employee	or this email pertaining to my time at	
				DPS61. I am requesting any records or	
				documentation pertaining to my time at	
				Thomas Jefferson Middle School.	
05/16/23	06/15/23	None.	Reed Sutman,	Copy of the 2022-2023 school budget for	05/31/23
			Decatur Votes	Garfield Learning Academy?	
05/16/23	05/23/23	05/31/23	Dylan Wayne	Emails sent by these 4 parties that	05/31/23
			Nunn,	contain "Dylan Nunn" or just "Nunn" for	
			Community	the stated time period (March 1st, 2018 -	
			Member	April 17, 2023 sent by Henry Walker,	
				Michael Dugan, Deanne Hillman, and	
				Jason Fox). Emails composed by these	
				parties or emails that are replies from	
				them to other emails sent to them.	
05/24/23	06/23/23	None.	Sheri Reid,	Purchasing records from 03/02/23 –	05/31/23

**SmartProcure** 

Editor

Thomas Hayden,

#### Freedom of Information Act Report

05/24/23.

Contracts between District 61 and

Hazard, Young, Attea and Associates

from years 2020, 2021, 2022, or 2023.

05/31/23

06/01/23	06/08/23	None.	Reed Sutman, DecaturVotes	Any documented finding that the district "already knew there were issues," any communications from administrators and staff voicing their concerns, any communications with engineers / engineering firms to schedule an examination, including the engineer who did the assessment and any others that were sought, any documentation showing that the engineer's first opening was Tuesday, any prior assessments of the buildings' structural stability, the full content of any communications (including FOIA requests) with Herald & Review, WAND, or other media organization or the public about this.	06/08/23
06/02/23	06/09/23	None.	David Pierce, Fox Illinois	Can you provide me with the data of students suspended out-of-school and expelled for this past school year?	06/08/23
06/07/23	06/14/23	None.	Valerie Wells, Herald & Review	The report from the structural engineer who inspected the Mosaic and Kaleidoscope campuses of Dennis School on May 30, names of that firm and the firm that is doing/has done the second inspection of those buildings and emails mentioning Dennis School campuses in regard to concerns about the integrity of both or either building from 03/01/23-06/06/23 (today).	None at this time.

## **STAFF RECOMMENDATION:**

The Administration respectfully request that the Board of Education approve this FOIA Report as presented.

## **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- □ Discussion

BOARD ACTION:\_\_\_\_\_



## Board of Education Decatur Public School District 61

<b>Date:</b> June 13, 2023	Subject: Monthly Board Bills
<b>Initiated By:</b> Dr. Mike Curry, Chief Operational Officer	<ul> <li>Attachments:</li> <li>Employee Monthly Check Listing (9 Pages)</li> <li>Employee Out of Line Listing (5 Pages)</li> <li>Vendor Monthly Check Listing (157 Pages)</li> <li>Voided Check Listing (1 Page)</li> <li>Disbursements via ACH (1 Page)</li> </ul>
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

## **BACKGROUND INFORMATION:**

Attached is the listing of monthly bills for Board approval. The total amount of the check register on May 31, 2023 was \$5,987,026.96.

Employee Direct Deposit Total	\$14,788.86
Vendor Monthly Total	\$5,974,718.10
Voided Check Total	(\$2,480.00)
Total	\$5,987,026.96

## **CURRENT CONSIDERATIONS:**

N/A

## **FINANCIAL CONSIDERATIONS:** N/A

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the monthly bills as presented.

## **RECOMMENDED ACTION:**

- \_X\_\_ Approval
- \_\_\_\_\_ Information
- \_\_\_\_ Discussion

BOARD ACTION: \_\_\_\_\_

Disburseme Fiscal Year: 202		Listing	Bank Account:	CONSOLIDATED ACCC 2892733 byee Vendor Names		oucher Range:	05/31/2023 - 05/31/2023 1412 - 1412 Manual Checks	Sort By: Dollar Limit	
Check Number	Date	Voucher		Invoice	Account		Description		Amount
Bank Name:	CONSOLI	DATED ACC	COUNT 2	E	ank Account: 2892733				
NCB	05/31/2023	1412	TRIPP, BRENNA J	V146886	10.03.2210.0084.0.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$55.94
NCB	05/31/2023	1412	GRIFFEY, TINA	V154014	10.93.2130.0000.0.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$45.72
NCB	05/31/2023	1412	TRIPP, BRENNA J	V157918	10.03.2210.0084.0.3	333	2022 MILEAGE ( 2022 MILEAGE (		\$35.50
NCB	05/31/2023	1412	SCHLOZ, MARY A	V160575	10.00.2210.4932.1.3	332	2023 CONF MIL – 2023 CONF M		\$308.90
NCB	05/31/2023	1412	KNUTSON, STACEY	V204686	10.03.2210.0084.0.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$89.34
NCB	05/31/2023	1412	PATRICK, DENISHA D	V22884	10.03.2210.0084.0.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$111.55
NCB	05/31/2023	1412	HELM, BRYLAN H	V234395	10.93.2222.4300.1.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$43.43
NCB	05/31/2023	1412	HELM, BRYLAN H	V234395	10.93.2222.4300.1.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$55.41
NCB	05/31/2023	1412	HELM, BRYLAN H	V234395	10.93.2222.4300.1.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$50.04
NCB	05/31/2023	1412	HELM, BRYLAN H	V234395	10.93.2222.4300.1.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$48.93
NCB	05/31/2023	1412	HELM, BRYLAN H	V234395	10.93.2222.4300.1.3	333	2023 MILEAGE ( 2023 MILEAGE (	JAN-JUNE) -	\$31.51
NCB	05/31/2023	1412	COZIAHR, MICHAEL	V246678	10.03.2210.0084.0.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$40.22
NCB	05/31/2023	1412	COZIAHR, MICHAEL	V246678	10.03.2210.0084.0.3	333	2023 MILEAGE ( 2023 MILEAGE (		\$46.37

Disburseme	nt Detail	Listing		CONSOLIDATED ACCO		Range: 05/31/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account:			cher Range: 1412 - 1412 Dollar Limit:	·
Check Number	Date	Voucher	Print Employ Payee	vee Vendor Names Invoice	Exclude Voided Checks Account	Exclude Manual Checks Include Non C Description	Amount
NCB	05/31/2023	1412	COZIAHR, MICHAEL	V246678	10.03.2210.0084.0.333	•	\$41.3
NCB	05/31/2023	1412	COZIAHR, MICHAEL	V246678	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$38.4
NCB	05/31/2023	1412	COZIAHR, MICHAEL	V246678	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$49.9
NCB	05/31/2023	1412	COZIAHR, MICHAEL	V246678	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$44.3
NCB	05/31/2023	1412	COZIAHR, MICHAEL	V246678	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$34.1
NCB	05/31/2023	1412	FOX, JASON E	V248479	10.01.2210.0123.0.332	2 2023 CONF MILE (JAN–JUNE) – 2023 CONF MILE	\$104.8
NCB	05/31/2023	1412	FOX, JASON E	V248479	10.01.2210.0123.0.332	2 BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.0
NCB	05/31/2023	1412	FOX, JASON E	V248479	10.01.2210.0123.0.332	2 LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.0
NCB	05/31/2023	1412	FOX, JASON E	V248479	10.01.2210.0123.0.332	2 DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$35.0
NCB	05/31/2023	1412	OZIER, KATHERINE	V273063	10.93.2130.0000.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$19.5
NCB	05/31/2023	1412	OZIER, KATHERINE	V273063	10.93.2130.0000.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$1.7
NCB	05/31/2023	1412	MATTINGLY, REBECCA	F V282780	10.00.2124.0000.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$27.3
NCB	05/31/2023	1412	THOMAS-COX, RHONDA	K V283317	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$53.3
NCB	05/31/2023	1412	RAY, SHANNEN L	V28587	12.00.1202.0870.0.410	D REIMBURSEMENT FOR LIFE SKILLS STUDENTS TRAINING:	\$42.0
NCB	05/31/2023	1412	RAY, SHANNEN L	V28587	12.00.1202.0870.0.410	REIMBURSEMENT FOR LIFE SKILLS STUDENTS TRAINING:	\$40.9

Disburseme	nt Detail	Listing				e Range: 05/31/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 28		Vou Exclude Voided Checks	cher Range: 1412 - 1412 Dollar Limit ☐ Exclude Manual Checks ✓ Include Non (	·
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2023		RAY, SHANNEN L	V28587	12.00.1202.0870.0.410		\$31.9
NCB	05/31/2023	1412	RINGEL, MORGAN R	V288097	10.50.3850.0185.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$22.5
NCB	05/31/2023	1412	MULLINIX, KRISTI	V288206	10.60.2410.0000.0.341	1 REIMBURSMENT – FOR POSTAGE	\$12.6
NCB	05/31/2023	1412	BARRY, ANDREA	V316600	10.03.2210.4932.1.332	2 2023 CONF MILE (JAN–JUNE) – 2023 CONF MILE	\$52.4
NCB	05/31/2023	1412	HELM, BRYLAN H	V321525	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$50.7
NCB	05/31/2023	1412	HELM, BRYLAN H	V321525	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN-JUNE) – 2023 MILEAGE (JAN-JUNE)	\$49.0
NCB	05/31/2023	1412	HELM, BRYLAN H	V321525	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$54.0
NCB	05/31/2023	1412	HELM, BRYLAN H	V321525	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$49.5
NCB	05/31/2023	1412	HELM, BRYLAN H	V321525	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$53.1
NCB	05/31/2023	1412	ROBERSON, JENNIFER N	V32421	10.01.2210.0123.0.332	2 BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$20.0
NCB	05/31/2023	1412	ROBERSON, JENNIFER N	V32421	10.01.2210.0123.0.332	2 DINNER – PARTIAL DAY – DINNER – PARTIAL DAY	\$70.0
NCB	05/31/2023	1412	ROBERSON, JENNIFER N	V32421	10.01.2210.0123.0.332	2 LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$30.0
NCB	05/31/2023	1412	ROBERSON, JENNIFER N	V32421	10.01.2210.0123.0.332	2 2023 CONF MILE (JAN–JUNE) – 2023 CONF MILE	\$275.1
NCB	05/31/2023	1412	ROBERSON, JENNIFER N	V32421	10.75.2210.0123.0.332	2 HOTEL - EMPLOYEE PAID - HOTEL - EMPLOYEE PAID	\$396.2
NCB	05/31/2023	1412	WIGGINS, MARIA	V326854	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$18.7

Disburseme		Listing	Bank Name: CC Bank Account: 28	NSOLIDATED ACC		e Range: 05/31/2023 - 05/31/2023 Sort By: cher Range: 1412 - 1412 Dollar Limit	Check 
iscal Year: 202	2-2023		Print Employee		Exclude Voided Checks	Exclude Manual Checks	
heck Number	Date	Voucher	Payee	Invoice	Account	 Description	Amoun
NCB	05/31/2023	1412	HUDSON, TATYANNA L	V362083	10.00.3900.0117.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$36.3
NCB	05/31/2023	1412	CURRY, MICHAEL	V36414	10.00.2510.0104.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$37.9
NCB	05/31/2023	1412	TRIPP, BRENNA J	V380030	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$51.0
NCB	05/31/2023	1412	FRAME, LORIE	V383673	10.00.2640.0000.0.640	) REIMBURSEMENT – MEMBERSHIP DUES TO THE	\$146.0
NCB	05/31/2023	1412	MURRAY, KELLI M	V398479	10.03.2210.0084.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$116.3
NCB	05/31/2023	1412	BROWN, MARK R	V401241	20.93.2540.0601.0.410	) SAFETY BOOT – MAINTENANCE – SAFETY	\$147.4
NCB	05/31/2023	1412	HELM, BRYLAN H	V423412	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$48.6
NCB	05/31/2023	1412	HELM, BRYLAN H	V423412	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$57. <sup>^</sup>
NCB	05/31/2023	1412	HELM, BRYLAN H	V423412	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$15.0
NCB	05/31/2023	1412	HELM, BRYLAN H	V423412	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$58.4
NCB	05/31/2023	1412	HELM, BRYLAN H	V423412	10.93.2222.4300.1.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$57.4
NCB	05/31/2023	1412	HUDSON, TATYANNA L	V466389	10.00.3900.0117.0.333	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$8.8
NCB	05/31/2023	1412	TRAEGER, COURTNEY E	V468573	10.22.3850.4300.1.410	REIMBURSEMENT SAM'S RECEIPT FOR FRANKLIN	\$91.9
NCB	05/31/2023	1412	STORER, BEVERLY	V483372	10.81.1100.0028.0.410	CLASSES. DISTRICT KROGER	\$33.8
NCB	05/31/2023	1412	STORER, BEVERLY	V483372	10.81.1100.0028.0.410	KROGER FOOD SUPPLIES	\$33.6
NCB	05/31/2023	1412	SHIMIZU, LORI E	V515850	10.75.2210.0123.0.332	2 PER DIEM – PER DIEM	\$120.0

Disburseme	nt Detail	Listing	Bank Name: Bank Account	CONSOLIDATED ACCOU · 2892733		te Range: 05/31/2023 - 05/31/2023 Sort By: ucher Range: 1412 - 1412 Dollar Limit:	Check \$0.00
Fiscal Year: 202	2-2023				Exclude Voided Checks	Exclude Manual Checks     Include Non C	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2023	1412	SHIMIZU, LORI E	V515850	10.75.2210.0123.0.33	32 BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	05/31/2023	1412	SHIMIZU, LORI E	V515850	10.75.2210.0123.0.33	32 LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	05/31/2023	1412	CURRY, MICHAEL	V518078	10.01.2210.0123.0.33	32 PARKING – PARKING	\$6.00
NCB	05/31/2023	1412	HOANG, HENRY	V532650	10.93.2222.4300.1.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$226.50
NCB	05/31/2023	1412	HOANG, HENRY	V532650	10.93.2222.4300.1.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$214.58
NCB	05/31/2023	1412	HOANG, HENRY	V532650	10.93.2222.4300.1.33	33 2023 MILEAGE (JAN–JUONE) – 2023 MILEAGE (JAN–JUNE)	\$211.83
NCB	05/31/2023	1412	ELLIS, QUERIDA M	V578818	10.18.1520.0507.0.41	10 REIMBURSEMENT- QUERIDA ELLIS- BLAIN'S FARM AND	\$119.99
NCB	05/31/2023	1412	MARINO, JAY J	V582972	10.00.2322.0000.0.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$44.74
NCB	05/31/2023	1412	MICHENER, KIM E	V624747	10.03.2220.0100.0.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$42.44
NCB	05/31/2023	1412	HELM, BRYLAN H	V626211	10.93.2222.4300.1.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$52.01
NCB	05/31/2023	1412	HELM, BRYLAN H	V626211	10.93.2222.4300.1.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$55.28
NCB	05/31/2023	1412	KNIERIM, ROBERT E	V628699	20.93.2540.0601.0.41	10 SAFETY BOOT – MAINTENANCE – SAFETY	\$178.06
NCB	05/31/2023	1412	BRIGGS, CATHERINE	V650417	38.75.7520.0000.0.69	99 REIMBURSEMENT: TSHIRTS AND HOODIES SOLD BY	\$647.40
NCB	05/31/2023	1412	CONN, ELDON K JR	V654149	10.00.2112.0000.0.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$36.35
NCB	05/31/2023	1412	CONN, ELDON K JR	V654149	10.00.2112.0000.0.33	33 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$31.83

Disburseme	nt Detail	Listing	Bank Name: Bank Account	CONSOLIDATED ACCOUI		•	- 05/31/2023 Sort By - 1412 Dollar I	: Check .imit: \$0.00
Fiscal Year: 202	2-2023				Exclude Voided Checks	Exclude Manual Ch		Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	—	cription	Amount
NCB	05/31/2023	1412	CONN, ELDON K JR	V654149	10.00.2112.0000.0.3	=•=	3 MILEAGE (JAN-JUNE) - 3 MILEAGE (JAN-JUNE)	\$14.80
NCB	05/31/2023	1412	SHIMIZU, LORI E	V656852	10.75.2210.0123.0.3	202	2 Conf Mile (Jan-June) )22 Conf Mile	\$243.36
NCB	05/31/2023	1412	SHIMIZU, LORI E	V656852	10.75.2210.0123.0.3	32 PER	DIEM – PER DIEM	\$240.00
NCB	05/31/2023	1412	SHIMIZU, LORI E	V656852	10.75.2210.0123.0.3	2011	ICH – PARTIAL DAY – ICH – PARTIAL DAY	\$15.00
NCB	05/31/2023	1412	SHIMIZU, LORI E	V656852	10.75.2210.0123.0.3	BRE	AKFAST - PARTIAL DAY REAKFAST - PARTIAL	\$10.00
NCB	05/31/2023	1412	HELM, BRYLAN H	V657358	10.93.2222.4300.1.3	202	3 MILEAGE (JAN-JUNE) - 3 MILEAGE (JAN-JUNE)	\$53.64
NCB	05/31/2023	1412	HELM, BRYLAN H	V657358	10.93.2222.4300.1.3	202	3 MILEAGE (JAN-JUNE) – 3 MILEAGE (JAN-JUNE)	\$51.22
NCB	05/31/2023	1412	HELM, BRYLAN H	V657358	10.93.2222.4300.1.3	202	3 MILEAGE (JAN-JUNE) – 3 MILEAGE (JAN-JUNE)	\$49.26
NCB	05/31/2023	1412	HELM, BRYLAN H	V657358	10.93.2222.4300.1.3	202	3 MILEAGE (JAN-JUNE) – 3 MILEAGE (JAN-JUNE)	\$27.44
NCB	05/31/2023	1412	TRIPP, BRENNA J	V664379	10.03.2210.0084.0.3	202	3 MILEAGE (JAN-JUNE) – 3 MILEAGE (JAN-JUNE)	\$44.93
NCB	05/31/2023	1412	ELLIS, QUERIDA M	V681147	10.18.1100.0080.0.4	item in the second s	MBURSEMENT- AMAZON Γ CARD	\$25.00
NCB	05/31/2023	1412	BIRD, SHARON	V684623	10.03.2210.0084.0.3	202	3 MILEAGE (JAN-JUNE) – 3 MILEAGE (JAN-JUNE)	\$55.22
NCB	05/31/2023	1412	HELM, BRYLAN H	V685985	10.00.2660.0110.0.3	12 REG PAIE	ISTRATION-EMPLOY D -	\$99.00
NCB	05/31/2023	1412	HELM, BRYLAN H	V685985	10.00.2660.0110.0.3	32 PAR	KING – PARKING	\$84.00
NCB	05/31/2023	1412	HELM, BRYLAN H	V685985	10.00.2660.0110.0.3	~~	DIEM – PER DIEM	\$240.00
NCB	05/31/2023	1412	HELM, BRYLAN H	V685985	10.00.2660.0110.0.3	202	3 CONF MILE (JAN–JUNE) 23 CONF MILE	\$165.06

Disburseme	nt Detail	Listing	Bank Name: Bank Account:	CONSOLIDATED ACCOU		e Range: 05/31/2023 - 05/31/2023 Sort By: Joher Range: 1412 - 1412 Dollar Limi	Check
Fiscal Year: 202	2-2023				Vou	-	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Amount
NCB	05/31/2023	1412	HELM, BRYLAN H	V685985	10.00.2660.0110.0.33		\$49.22
NCB	05/31/2023	1412	HELM, BRYLAN H	V685985	10.00.2660.0110.0.33	2 TRAVEL – EMPLOYEE PAID – TRAVEL – EMPLOYEE PAID	\$37.8
NCB	05/31/2023	1412	MUSSON, HANNAH G	V699001	10.93.2222.4300.1.33	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$71.40
NCB	05/31/2023	1412	NEWBON, ERIC L	V718331	10.72.2640.0000.0.23	0 REIMBURSE FOR SUMMER 2022 EDL 5420 LEADERSHIP	\$1,050.00
NCB	05/31/2023	1412	NEWBON, ERIC L	V718331	10.72.2640.0000.0.23	0 PAY FOR SUMMER 2022 EDL 5600 INRODUCTION TO	\$1,050.00
NCB	05/31/2023	1412	BUNDY, CRAIG M	V725636	10.00.1550.0550.0.41	0 REIMBURSEMENT – SUPPLIES PURCHASED FOR CROSS	\$302.23
NCB	05/31/2023	1412	TRIPP, BRENNA J	V728019	10.03.2210.0084.0.33	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$60.13
NCB	05/31/2023	1412	SCHLOZ, MARY A	V772603	10.00.2210.4932.1.33	2 2023 CONF MILE (JAN–JUNE) – 2023 CONF MILE	\$52.40
NCB	05/31/2023	1412	CONN, ELDON K JR	V78563	10.00.2112.0000.0.33	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$36.09
NCB	05/31/2023	1412	CONN, ELDON K JR	V78563	10.00.2112.0000.0.33	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$50.96
NCB	05/31/2023	1412	CONN, ELDON K JR	V78563	10.00.2112.0000.0.33	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$19.13
NCB	05/31/2023	1412	SHIMIZU, LORI E	V875387	10.75.2210.0123.0.33	2 PER DIEM – PER DIEM	\$120.00
NCB	05/31/2023	1412	SHIMIZU, LORI E	V875387	10.75.2210.0123.0.33	2 BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.00
NCB	05/31/2023	1412	SHIMIZU, LORI E	V875387	10.75.2210.0123.0.33	2 LUNCH – PARTIAL DAY – LUNCH – PARTIAL DAY	\$15.00
NCB	05/31/2023	1412	PATRICK, DENISHA D	V881572	10.03.2210.0084.0.33	3 2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$83.84

Disburseme	ent Detail	Listing		CONSOLIDATED ACCOL		Range: 05/31/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 20	22-2023		Bank Account:		voucExclude Voided Checks	her Range: 1412 - 1412 Dollar Limit ☐ Exclude Manual Checks ✓ Include Non	•
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/31/2023	1412	DIXSON, MICHELLE	V884182	10.00.2520.0104.0.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$9.9
NCB	05/31/2023	1412	TRIPP, BRENNA J	V8907	10.03.2210.0084.0.333	2022 MILEAGE (JULY-DEC) – 2022 MILEAGE (JULY-DEC)	\$62.8
NCB	05/31/2023	1412	FOX, JASON E	V893239	10.00.2642.0000.0.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$62.8
NCB	05/31/2023	1412	HOANG, HENRY	V904105	10.93.2222.4300.1.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$214.5
NCB	05/31/2023	1412	TRIPP, BRENNA J	V919791	10.03.2210.0084.0.333	2022 MILEAGE (JULY-DEC) – 2022 MILEAGE (JULY-DEC)	\$49.6
NCB	05/31/2023	1412	BROWN, DEREK R	V920386	10.00.2570.0106.0.410	SAFETY BOOTS – TEAMSTERS – SAFETY	\$170.0
NCB	05/31/2023	1412	DASE, JEFF	V927288	10.00.2322.0000.0.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$33.4
NCB	05/31/2023	1412	DASE, JEFF	V927288	10.00.2322.0000.0.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$35.0
NCB	05/31/2023	1412	DASE, JEFF	V927288	10.00.2322.0000.0.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$30.3
NCB	05/31/2023	1412	FRAME, LORIE	V952439	10.11.2130.0000.0.410	REIMBURSEMENT– DEODORANT PURCHASE PER	\$186.7
NCB	05/31/2023	1412	GRIFFEY, TINA	V96914	10.93.2130.0000.0.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$62.2
NCB	05/31/2023	1412	GRIFFEY, TINA	V976664	10.93.2130.0000.0.333	2023 MILEAGE (JAN–JUNE) – 2023 MILEAGE (JAN–JUNE)	\$65.3
NCB	05/31/2023	1412	DASE, JEFF	V995800	10.00.2322.0000.0.332	2023 CONF MILE (JAN–JUNE) – 2023 CONF MILE	\$32.7
NCB	05/31/2023	1412	DASE, JEFF	V995800	10.00.2322.0000.0.332	2023 CONF MILE (JAN–JUNE) – 2023 CONF MILE	\$32.7
NCB	05/31/2023	1412	DASE, JEFF	V995800	10.00.2322.0000.0.332	BREAKFAST – PARTIAL DAY – BREAKFAST – PARTIAL	\$10.0

Disburseme		Listing	Bank Name: Bank Accour	CONSOLIDATED ACC nt: 2892733		ate Range: oucher Range:	05/31/2023 - 05/31/202 1412 - 1412	23 Sort By: Dollar Lim	Check it: \$0.00
Fiscal Year: 202	2-2023		🗹 Print Emp	oloyee Vendor Names	Exclude Voided Checks	Exclude	e Manual Checks	🖌 Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
NCB	05/31/2023	1412	DASE, JEFF	V995800	10.00.2322.0000.0.3	32	DINNER – PAR DINNER – PAR		\$70.00
								Check Total:	\$11,214.17
								Bank Total:	\$11,214.17
Fund			Amount						
10			\$10,126.23						
12			\$115.00						
20			\$325.54						
38			\$647.40						
Fund Totals:			\$11,214.17						

End of Report

Disbursements Grand Total:

\$11,214.17

	n Dotan	Listing		OLIDATED ACC		-	/2023 - 05/31/2023	Sort By:	Check
iscal Year: 2022	2-2023		Bank Account: 28927			Icher Range: 1396		Dollar Limit	
heck Number	Date	Voucher	Print Employee Ve Payee	ndor Names Invoice	Exclude Voided Checks Account	🔲 Exclude Man	ual Checks	Include Non	Check Batche Amount
Bank Name:	CONSOLID	ATED ACC	COUNT 2		Bank Account: 2892733				
NCB	05/19/2023	1396	FOMBELLE, MAYA M	V201805	38.18.1802.0000.0.69	9	REIMBURSEMENT PIZZA- 2LG PEPP		\$98.1
NCB	05/19/2023	1396	FOMBELLE, MAYA M	V201805	38.18.1802.0000.0.69	9	SAM'S CLUB– BAI BOTTLED WATER	-	\$27.6
NCB	05/19/2023	1396	FOMBELLE, MAYA M	V201805	38.18.1802.0000.0.69	9	SAM'S CLUB- PAI	PER PLATES	\$22.4
NCB	05/19/2023	1396	KNUPPEL, SARAH E	V288140	38.50.5001.0000.0.69	9	REIMBURSEMENT APPRECATION W	-	\$815.2
NCB	05/19/2023	1396	HARRINGTON, STEPHANIE	V459976	38.12.1260.0000.0.69	9	REIMBURSEMENT OFF SUPPLIES – S		\$153.0
NCB	05/19/2023	1396	FINK, BRIANNA E	V613505	38.12.1260.0000.0.69	9	REIMBURSEMENT REWARDS SNACK		\$134.8
NCB	05/19/2023	1396	DAYKIN, SARA	V644445	38.12.1260.0000.0.69	9	REIMBURSEMENT DAY SUPPLIES- D		\$91.5
NCB	05/19/2023	1396	DAYKIN, SARA	V644445	38.12.1260.0000.0.69	9	Dollar Tree – F Supplies	IELD DAY	\$45.0
NCB	05/19/2023	1396	MANN, CASSANDRA N	V647215	38.12.1260.0000.0.69	9	REIMBURSEMENT		\$64.3
NCB	05/19/2023	1396	MANN, CASSANDRA N	V647215	38.12.1260.0000.0.69	9	KROGER – DRINK	S FOR IAR	\$97.3
NCB	05/19/2023	1396	MANN, CASSANDRA N	V647215	38.12.1260.0000.0.69	9	KROGER – SNACI	<s< td=""><td>\$38.9</td></s<>	\$38.9
NCB	05/19/2023	1396	MANN, CASSANDRA N	V647215	38.12.1260.0000.0.69	9	STICKER MULE - IAR STICKERS	MONARCH	\$104.8
NCB	05/19/2023	1396	FOMBELLE, MAYA M	V662682	38.18.1802.0000.0.69	9	REIMBURSEMENT 05-07-23- STAF		\$40.0
NCB	05/19/2023	1396	SANDBERG, JASON	V739557	38.75.7520.0000.0.69	9	REIMBURSEMENT FOR HSM JR MUS		\$40.3
NCB	05/19/2023	1396	SANDBERG, JASON	V739557	38.75.7520.0000.0.69	9	PAINT MARKERS		\$23.9
NCB	05/19/2023	1396	SANDBERG, JASON	V739557	38.75.7520.0000.0.69	9	HARDWARE		\$8.1

Disburseme	nt Detail	Listing		CONSOLIDATED ACCOUN		Date Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account			Voucher Range		Dollar Limit:	
				· —	Exclude Voided Checks	s 📙 Exclud	le Manual Checks	Include Non (	
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
NCB	05/19/2023	1396	SANDBERG, JASON	V739557	38.75.7520.0000.0	0.699	PROPS		\$43.57
NCB	05/19/2023	1396	SANDBERG, JASON	V739557	38.75.7520.0000.0	).699	LUAN/PRIMER		\$65.47
NCB	05/19/2023	1396	SANDBERG, JASON	V739557	38.75.7520.0000.0	0.699	PRIMER		\$31.65
NCB	05/19/2023	1396	KNUPPEL, SARAH E	V816874	38.50.5003.0000.0	0.699	REMEBURSTME FAMILY FUN NI		\$90.44
NCB	05/19/2023	1396	KNUPPEL, SARAH E	V816874	38.50.5003.0000.0	).699	KOOL AID JAMI JUICE VARIETY		\$70.92
NCB	05/19/2023	1396	KNUPPEL, SARAH E	V816874	38.50.5003.0000.0	).699	FRITO-LAY CLA VARIETY PACK		\$129.36
NCB	05/19/2023	1396	DAYKIN, SARA	V92134	38.12.1260.0000.0	).699	REIMBURSEMEN DAY SUPPLIES -		\$7.63
NCB	05/19/2023	1396	DAYKIN, SARA	V92134	38.12.1260.0000.0	).699	AMAZON – PLA SUPPLIES	Y DAY	\$69.23
NCB	05/19/2023	1396	ELLIS, QUERIDA M	V937505	38.18.1802.0000.0	).699	REIMBURSEMEN AMAZON- PAPI		\$29.98
NCB	05/19/2023	1396	ELLIS, QUERIDA M	V937505	38.18.1802.0000.0	).699	5/6/23– AMAZ INFUSING ART		\$40.98
NCB	05/19/2023	1396	ELLIS, QUERIDA M	V937505	38.18.1802.0000.0	).699	5/6/23– 30 PA BALLS BULK	CK BEACH	\$26.99
NCB	05/19/2023	1396	ELLIS, QUERIDA M	V937505	38.18.1802.0000.0	).699	5/6/23– AMAZ BUILDING THIN		\$35.05
NCB	05/19/2023	1396	ELLIS, QUERIDA M	V937505	38.18.1802.0000.0	).699	5/6/23– MORE MEDIUM GIFT E		\$29.99
								Check Total:	\$2,477.10
								Bank Total:	\$2,477.10

Disbursement Detail Listing	Bank Name:	CONSOLIDATED ACC	COUNT 2	Date Range:	05/01/2023 - 05/31/202	3 Sort By:	Check	
	, Bank Account: 2892733			Voucher Range:	1396 - 1396	Dollar Limit:	\$0.00	
Fiscal Year: 2022-2023	Print Employee Vendor Names		Exclude Voided Check	d Checks 🔲 Exclude Manual Checks 🛛 🗹 Incl			nclude Non Check Batches	
Check Number Date Voucher	Payee	Invoice	Account		Description		Amount	
Fund	<u>Amount</u>							
38	\$2,477.10							
Fund Totals:	\$2,477.10							

End of Report

Disbursements Grand Total: \$2,477.10

Disburseme	nt Detail	Listing	Bank Name: Bank Account:	CONSOLIDATED ACCC 2892733		ate Range: 09 oucher Range: 14	5/01/2023 - 05/31/202 408 - 1408	3 Sort By: Dollar Limit	Check
Fiscal Year: 2022	2-2023			oyee Vendor Names	Exclude Voided Checks	-	Anual Checks	Include Non	
Check Number	Date	Voucher	— ·	Invoice	Account		Description		Amount
Bank Name:	CONSOLI	DATED ACC	COUNT 2	B	Bank Account: 2892733		_		
NCB	05/26/2023	1408	TAYLOR, KIMBERLY K	V106561	38.12.1260.0000.0.6	99	REIMBURSEMEN KINDERGARTEI		\$80.27
NCB	05/26/2023	1408	ROARK, LEAH M	V118491	38.75.7503.0000.0.6	699	REIMBURSEMEN AND SIDEWALK		\$29.16
NCB	05/26/2023	1408	CORNWELL, MINDY K	V553136	38.49.4904.0000.0.6	99	REIMBURSEMEN TRIP- 5/12 MC		\$53.11
NCB	05/26/2023	1408	CORNWELL, MINDY K	V553136	38.49.4904.0000.0.6	99	PARKING FOR I TOLL PLAZA SI		\$35.00
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	10.22.1100.0080.0.4	10	2 SAM'S CLUB	RECEIPTS	\$394.99
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	38.22.2201.0000.0.6	99	SAM'S CLUB RE	CEIPT -	\$168.90
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	38.22.2201.0000.0.6	99	WALMART REC		\$25.92
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	38.22.2201.0000.0.6	99	WALGREENS RE STUDENT REW	-	\$72.19
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	38.22.2202.0000.0.6	99	REIMBURSEMEN TREE RECEIPT	-	\$20.00
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	38.22.2202.0000.0.6	99	DOLLAR TREE STAFF APPREC	-	\$26.25
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	38.22.2202.0000.0.6	99	SAM'S CLUB RE CUSTODIAN RE		\$26.80
NCB	05/26/2023	1408	BRANDT, DIANNE M	V633037	38.22.2202.0000.0.6	99	DEL'S POPCOR STAFF APPREC		\$165.00
								Check Total:	\$1,097.59
								Bank Total:	\$1,097.59

				Docatal O						
Disbursement Detail Listing Fiscal Year: 2022-2023		Bank Name: CONSOLIDATED ACCOUNT 2 Bank Account: 2892733			Date Range: Voucher Range		- 05/31/2023 - 1408	Sort By: Dollar Limit:	Check \$0.00	
			Print Employee Vendor Names		Exclude Voided Check	s 🗌 Exclu	Exclude Manual Checks			heck Batches
Check Number Date Vo		Voucher	Payee	Invoice	Account	Description				Amount
Fund			<u>Amount</u>							
10			\$394.99							
38			\$702.60							
Fund Totals:			\$1,097.59							
					End of Report					
							Dis	sbursements (	Grand Total:	\$1,097.59

Disbursemer	nt Detail	Listing		LIDATED ACC		ate Range:	05/01/2023 - 05/31/2023	Sort By:	Check
Fiscal Year: 2022	2-2023		Bank Account: 2892733			oucher Range:		Dollar Limi	
Check Number	Date	Voucher	Print Employee Vend Payee	dor Names Invoice	Exclude Voided Checks Account		e Manual Checks [ Description	_ Include Non	Check Batche Amount
				involoc			Decemption		/ inouni
Bank Name:	CONSOLIE	DATED ACC	JOUNT 2		Bank Account: 2892733				
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.00.0000.0000.0.9	007	FUEL CREDIT		(\$37,739.14
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.12.2555.0048.0.3	31	DENNIS		\$626.2
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.12.2555.0048.0.3	31	DENNIS		\$8,716.9
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.13.2555.0000.0.3	31	REG ED TO/FROM	1 BAUM	\$14,528.2
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.13.2555.0000.0.3	331	DENNIS		\$17,432.3
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.13.2555.0000.0.3	331	MONTESSORI		\$55,207.1
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.13.2555.0000.0.3	331	AMERICAN DREA	MER	\$37,773.3
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.13.2555.0000.0.3	31	FRANKLIN		\$14,528.2
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.13.2555.0048.0.3	31	BAUM		\$2,281.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.13.2555.0048.0.3	331	INVOICE 1154 SP TO/FROM BAUM	ED	\$10,169.7
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.18.2555.0048.0.3	331	AMERICAN DREA	MERS	\$5,811.2
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.18.2555.0048.0.3	331	ATTENDANTS AM DREAMER	IERICAN	\$2,142.8
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.22.2555.0048.0.3	331	FRANKLIN GROVI		\$5,811.2
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.42.2555.0000.0.3	31	MUFFLEY		\$14,528.2
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.42.2555.0000.0.3	31	PARSONS		\$18,886.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.42.2555.0048.0.3	31	MUFFLEY		\$2,905.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.42.2555.0048.0.3	31	MUFFLEY		\$126.8
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.49.2555.0048.0.3	31	PARSONS		\$1,180.8
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.49.2555.0048.0.3	31	PARSONS		\$5,811.2
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.50.2555.0048.0.3	31	PRE K		\$14,272.4
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.50.2555.3705.1.3	31	PK PERSHING		\$92,980.4
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.60.2555.0000.0.3	331	SOUTH SHORES		\$11,622.5
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.60.2555.0000.0.3	331	STEPHEN DECAT	JR	\$43,584.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.60.2555.0048.0.3	331	SOUTH SHORES		\$2,905.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.72.2555.0000.0.3	331	HOPE		\$23,245.1
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.72.2555.0000.0.3	331	GARFIELD ALT LE	ARNING	\$5,811.2

Disburseme	nt Detail	Listing		LIDATED ACCOU		•	023 - 05/31/2023	Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			oucher Range: 1384	- 1413	Dollar Limit	:: \$0.00 Check Batches
Check Number	Date	Voucher	Print Employee Vend	Invoice	Exclude Voided Checks Account	Exclude Manua	Description		Amount
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.72.2555.0000.0.3		JOHNS HILL		\$29,056.4
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.72.2555.0048.0.3		HOPE		\$26,520.5
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.72.2555.0048.0.3		HOPE		\$10,157.4
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.75.2555.0048.0.3		MOTESSORI		\$2,492.7
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.75.2555.0048.0.3		MONTESSORI		\$8,716.9
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.77.2555.0048.0.3		JOHNS HILL		\$2,905.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.77.2555.0048.0.3		JOHNS HILL		\$480.0
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.81.2555.0000.0.3		ROBERTSON		\$17,433.84
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.81.2555.0048.0.3		STEPHEN DECAT	UR	\$17,433.8
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.81.2555.0048.0.3		STEPHEN DECAT		\$5,602.1
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.82.2555.0048.0.3		EHS		\$18,886.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.82.2555.0048.0.3	331	MHS		\$20,339.4
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.82.2555.0048.0.3		EHS		\$5,645.0
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.82.2555.0700.0.3	331	RCC HEARTLAND	) EHS	\$2,371.9
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.85.2555.0039.0.3		PEMHS		\$1,581.3
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.85.2555.0048.0.3	331	MHS		\$3,807.7
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.85.2555.0700.0.3	331	RCC HEARTLAND	)	\$3,953.3
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.85.2555.0700.0.3	331	WORK STUDY EH	S	\$18,975.8
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.85.2555.0700.0.3	331	WORK STUDY MH	IS	\$22,139.0
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.85.2555.0700.0.3	331	PE EHS		\$1,581.3
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.90.2555.0048.0.3	331	ROBERTSON		\$805.5
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.90.2555.0048.0.3	331	ROBERTSON		\$2,905.6
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.94.2555.0048.0.3	331	SELA		\$17,433.8
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.94.2555.0048.0.3	331	SELA		\$616.1
343319	05/05/2023	1384	ALLTOWN BUS COMPANY, LLS	1154	40.94.2555.0048.0.3	331	SOUTH SHORES		\$4,625.8
								Check Total:	\$621,619.8
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.01.2540.0688.0.4	466	ELECTRIC DISTRI	BUTION	\$493.5
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.03.2540.0687.0.4	465	ELECTRIC DISTRI	BUTION	\$164.1
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.03.2540.0688.0.4	466	ELECTRIC DISTRI	BUTION	\$268.2
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.08.2540.0688.0.4	466	ELECTRIC DISTRI	BUTION	\$324.02

<sup>2</sup> 

Disburseme	nt Detail	Listing				•	rt By: Check
Fiscal Year: 202	2-2023		Bank Account				llar Limit: \$0.00
	_		— ·	-	Exclude Voided Checks		ide Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.11.2540.0688.0.46		
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.12.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.13.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.18.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.21.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$1,122.2
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.22.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$2,150.3
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.24.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$81.0
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.33.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$622.5
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.42.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$983.3
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.49.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$723.1
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.50.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$1,120.8
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.60.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$567.3
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.62.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$544.3
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.72.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$6,291.5
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.75.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$1,919.2
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.77.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$8,640.5
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.81.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$11,504.8
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.82.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$6,468.1
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.85.2540.0688.0.46		•
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	20.99.2540.0688.0.46	66 ELECTRIC DISTRIBUTION	\$1,337.8
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	22.00.2540.0810.0.46		<b>.</b>
343320	05/05/2023	1384	AMEREN ILLINOIS	V827402	22.00.2540.0844.0.46	66 ELECTRIC DISTRIBUTION	\$141.6
						Check T	
343321	05/05/2023	1384	AT & T	217 .362. 2007	10.85.2410.0010.0.34	POTS LINES AT MHS	\$408.0
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.00.0000.0000.0.90	08 LOCAL PHONE SERVICE	\$39.2
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.00.2660.0110.0.34		\$82.1
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.01.2540.0107.0.34	LOCAL PHONE SERVICE	\$477.7
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.01.2540.0107.0.34	LOCAL PHONE SERVICE	(\$0.02
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.01.2540.0107.0.34	LOCAL PHONE SERVICE	\$6.7
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.01.2540.0107.0.34		\$13.5

Printed: 05/31/2023 12:02:01 PM Report:

Report: rptAPInvoiceCheckDetail

Page:

Check	· · <b>)</b>	Range: 05/01/2023 - 05/31/		ATED ACCOUNT 2	Bank Name: CONSOLIDATED A		Listing	nt Detail	Disburseme
	- 1413 Dollar Limi				Bank Account: 2892733			2-2023	Fiscal Year: 202
		Exclude Manual Checks	lude Voided Checks	—	Print Employee Vendor Names				<u>.</u>
Amoun		Description	Account		Invoice	Payee	Voucher	Date	Check Number
\$39.2	CAL PHONE SERVICE	LOCAL PHO	10.03.2330.4300.1.342	17 .424 .3000		AT & T	1384	05/05/2023	343321
\$85.7	CAL PHONE SERVICE	LOCAL PHO	10.08.2540.0107.0.342	17 .424 .3000		AT & T	1384	05/05/2023	343321
\$85.3	CAL PHONE SERVICE	LOCAL PHO	10.11.2540.0107.0.342	17 .424 .3000		AT & T	1384	05/05/2023	343321
\$39.2	CAL PHONE SERVICE	LOCAL PHO	10.12.2410.0000.0.342	17 .424 .3000	217 .424 .	AT & T	1384	05/05/2023	343321
\$46.0	CAL PHONE SERVICE	LOCAL PHO	10.12.2540.0107.0.342	17 .424 .3000	217 .424 .	AT & T	1384	05/05/2023	343321
\$78.5	CAL PHONE SERVICE	LOCAL PHO	10.13.2410.0000.0.342	17 .424 .3000	217 .424 .	AT & T	1384	05/05/2023	343321
\$46.0	CAL PHONE SERVICE	LOCAL PHO	10.13.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$39.2	CAL PHONE SERVICE	LOCAL PHO	10.18.2410.0000.0.342	17 .424 .3000	217 .424 .	AT & T	1384	05/05/2023	343321
\$85.3	CAL PHONE SERVICE	LOCAL PHO	10.18.2540.0107.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$124.6	CAL PHONE SERVICE	LOCAL PHO	10.21.2540.0107.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$78.6	CAL PHONE SERVICE	LOCAL PHO	10.22.2410.0000.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$46.0	CAL PHONE SERVICE	LOCAL PHO	10.22.2540.0107.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$46.0	CAL PHONE SERVICE	LOCAL PHO	10.24.2540.0107.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$124.6	CAL PHONE SERVICE	LOCAL PHO	10.33.2540.0107.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$6.7	CAL PHONE SERVICE		10.42.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$173.0	CAL PHONE SERVICE	LOCAL PHO	10.42.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$39.2	CAL PHONE SERVICE	LOCAL PHO	10.49.2410.0000.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$6.7	CAL PHONE SERVICE	LOCAL PHO	10.49.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$230.7	CAL PHONE SERVICE		10.50.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$78.5	CAL PHONE SERVICE		10.60.2410.0000.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$85.3	CAL PHONE SERVICE		10.60.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$46.0	CAL PHONE SERVICE		10.62.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$124.6	CAL PHONE SERVICE		10.72.2540.0107.0.342	17 .424 .3000	217.424	AT & T	1384	05/05/2023	343321
\$51.0	CAL PHONE SERVICE		10.72.2540.0107.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$85.3	CAL PHONE SERVICE		10.75.2540.0107.0.342	17 .424 .3000	217 .424	AT & T	1384	05/05/2023	343321
\$6.7	CAL PHONE SERVICE		10.77.2540.0107.0.342	17 .424 .3000		AT & T	1384	05/05/2023	343321
\$408.6	CAL PHONE SERVICE		10.77.2540.0107.0.342	17 .424 .3000		AT & T	1384	05/05/2023	343321
\$230.7	CAL PHONE SERVICE		10.81.2540.0107.0.342	17 .424 .3000		AT & T	1384	05/05/2023	343321
¢230.7 \$6.7			10.81.2540.0107.0.342	17 .424 .3000		AT & T	1384	05/05/2023	343321
\$120.3	CAL PHONE SERVICE		10.82.2410.0010.0.342	17 .424 .3000		AT & T		05/05/2023	343321

Disburseme	nt Detail	Listing		SOLIDATED ACCOUN		•	)1/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892			oucher Range: 138		Dollar Limit:	
	5.	., .	Print Employee V		Exclude Voided Checks	Exclude Ma		Include Non C	
Check Number	Date	Voucher	Payee		Account		Description		Amount
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.85.2410.0010.0.3		LOCAL PHONE S		\$120.3
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.93.2540.0107.0.3		LOCAL PHONE S		\$0.2
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.99.2540.0107.0.3		LOCAL PHONE S	SERVICE	\$39.2
343321	05/05/2023	1384	AT & T	217 .424 .3000	10.99.2540.0107.0.3		LOCAL PHONE S		\$39.28
343321	05/05/2023	1384	AT & T	217 .424 .3000	12.00.2330.0810.0.3	342	LOCAL PHONE S	SERVICE	\$46.09
343321	05/05/2023	1384	AT & T	217 .424 .3000	20.03.2540.0669.0.3	342	LOCAL PHONE S	SERVICE	\$51.02
343321	05/05/2023	1384	AT & T	217 .424 .3000	20.08.2540.0669.0.3	342	LOCAL PHONE S	SERVICE	\$51.02
343321	05/05/2023	1384	AT & T	217 .R16. 0424	10.01.2540.0107.0.3	342	PRI LINES AT KE	IL	\$644.7 <sup>-</sup>
343321	05/05/2023	1384	AT & T	217 .R16. 1116	10.00.2660.0110.0.3	342	VOIP SERVICE-E PHONE SERVICE	-	\$587.70
343322	05/05/2023	1384	ATLAS TRAVEL	0090785	10.01.2210.0123.0.3	332	- INVOICE #0090 FLIGHT FOR CA		\$5,272.7( \$813.4
343322	05/05/2023	1384	ATLAS TRAVEL	0090786	10.00.2640.0000.0.3	332	INVOICE #0090 FLIGHT FOR SEV	786 -	\$813.4
							-	Check Total:	\$1,626.80
343323	05/05/2023	1384	CITY OF DECATUR	V734578	20.93.2540.0651.0.4	64	LOCAL MOTOR FOR NON-DIES		\$98.9
343323	05/05/2023	1384	CITY OF DECATUR	V734578	40.00.2550.0000.0.4	64	INTERNAL BLAN NOT SEND TO S		\$333.6
343324	05/05/2023	1384	COMMERCIAL MAIL SERVICE	ES 105.4.28.23	10.00.2310.0108.0.3	341	BLANKET ORDE COMMERCIAL M		\$432.52 \$426.46
							-	Check Total:	\$426.46
343325	05/05/2023	1384	COTTON STUDENT SERVICE	S CSS02225	10.22.2210.4932.1.3	319	PBIS IMPLEMEN FRANKLIN GRO		\$1,500.0
343325	05/05/2023	1384	COTTON STUDENT SERVICE	S CSS02225	10.42.2210.4932.1.3	319	PBIS IMPLEMEN MUFFLEY	TATION FOR	\$1,500.00
343325	05/05/2023	1384	COTTON STUDENT SERVICE	S CSS02225	10.60.2210.4932.1.3	319	PBIS IMPLEMEN SOUTH SHORES		\$1,500.00

	/2023 - 05/31/2023 Sort By:	0		5001112	OLIDATED ACCO		Bank I	Listing	nt Detail	Disburseme
imit: \$0.00		cher Range: 1384	Vouc		33	Account: 2892733	Bank /		2-2023	iscal Year: 202
lon Check Batch	ual Checks 🛛 🗌 Include Non	Exclude Manual	lude Voided Checks	🖌 Exc	ndor Names	nt Employee Ven				
Amou	Description	D	Account		Invoice		Payee		Date	Check Number
\$1,500	PBIS IMPLEMENTATION FOR HOPE	•	10.72.2210.4932.1.319		CSS02225	DENT SERVICES	COTTON STU	1384	05/05/2023	343325
\$9,000	AGREEMENT, 7 MONTHS OF POSITIVE BEHAVIOR		10.22.2210.4300.1.319		CSS02226	DENT SERVICES	COTTON STU LLC	1384	05/05/2023	343325
\$12,000	AGREEMENT: CCS EDUCATIONAL		10.72.2210.4300.1.319		CSS02227	DENT SERVICES	COTTON STU	1384	05/05/2023	343325
\$27,000	Check Total:									
\$840	EVENT CONTRACT DATED 4/27/23 – SETTING UP AND	-	10.00.2630.0131.0.390		V331841	6	EDNA THOMA	1384	05/05/2023	343326
\$840	Check Total:									
\$3,525	HOTEL CONFIRMATION: HOTEL STAY FOR KELLEN		10.75.2210.4994.2.332		V232030		HOMEWOOD	1384	05/05/2023	343327
\$3,525	HOTEL CONFIRMATION: HOTEL STAY FOR JENNIFER	•	10.75.2210.4994.2.332		V74759		HOMEWOOD CINCIINNATI	1384	05/05/2023	343327
\$7,456	HOTEL CONFIRMATION: JOANN THOMPSON FOR		10.75.2210.4994.2.332		V994911		HOMEWOOD	1384	05/05/2023	343327
\$14,508	Check Total:									
\$91	MEDICAL PAYMENT – CLAIM #4A210B6AG52-0001		80.00.0000.0000.0.991	26	ACCT #25420	AS, MD SC	JOHN C KEFA	1384	05/05/2023	343328
\$91	Check Total:									
\$300	PURCHASE GIFT CARDS FOR VOCATIONAL STUDENTS	•	12.00.1220.0879.1.410		V496743		KROGER CO	1384	05/05/2023	343329
\$300	Check Total:									
\$1,285	TEMPORARY TOTAL DISABILITY – APRIL 15 – 28,	•	80.00.2362.0201.0.384		V577325	TTIE	LEONARD, MA	1384	05/05/2023	343330
\$1,285	Check Total:									
\$162	TBD PROGARM AND HIKE 5/3/23 54 STUDENTS @ \$3	•	10.72.1250.4300.1.319		0413002		MACON COUN	1384	05/05/2023	343331
\$198	DINOSAUR PROGRAM AND HIKE 5/19/23 66 STUDENTS		10.72.1250.4300.1.319		0413002		MACON COUN CONSERVATIO	1384	05/05/2023	343331
\$360	Check Total:									

Disburseme	nt Detail	Listing		DLIDATED ACCOUNT 2		ate Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account: 289273			oucher Range		Dollar Limit	
			Print Employee Ver	idor Names 🗹 Ex	clude Voided Checks	Exclu	de Manual Checks	Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343332	05/05/2023	1384	MCDONALDS RESTAURANT	V562011	12.00.1220.0879.1.4	110	PURCHASE GIF		\$530.0
							VOCATIONALS		
0.40000	05/05/0000	4004			10.00.0010.0100.0.0			Check Total:	\$530.0
343333	05/05/2023	1384	POSTMASTER	ACCT #08030162	10.00.2310.0108.0.3	341	PAY POSTAGE		\$2,000.0
							95074-000-BI		<b>\$0,000,0</b>
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	340		Check Total:	\$2,000.00 \$132.0
040004	03/03/2023	1304	KOTAKT CLOB OF DECATOR	3700703	10.00.2030.0131.0.0	940	QUARTERLY M WEEKS, QUART		φ132.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	QUATERLY DU	ES	\$50.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	POLIO PLUS/IN	T'L PROJECTS	\$10.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	QUARTERLY M	EALS-12	\$144.0
							WEEKS, QUART	ER 2,	
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	QUARTERLY D	JES	\$50.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	POLIO PLUS/IN	T'L PROJECTS	\$10.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	POLIO PLUS/IN	T'L PROJECTS,	\$10.0
							QUARTER 3, IN	VOICE	
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	QUARTERLY D	JES	\$50.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	QUARTERLY M	EALS-12	\$144.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	CLUB MEMBER	LUNCH,	\$12.0
							QUARTER 4, IN	VOICE	
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	POLIO PLUS/IN	T'L PROJECTS	\$10.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	QUARTERLY D	JES	\$50.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	QUARTERLY M	EALS-12	\$144.0
343334	05/05/2023	1384	ROTARY CLUB OF DECATUR	3768709	10.00.2630.0131.0.6	640	PREVIOUS PAY	MENT OF	(\$217.00
							QUARTERLY D	JES	
								Check Total:	\$599.0
343335	05/05/2023	1384	SCOVILL ZOO	1625	10.72.1250.4300.1.3	319	INVOICE 1625:		\$561.0
							ADMISSION FE	EFOR	
343335	05/05/2023	1384	SCOVILL ZOO	1626	10.22.1250.4300.1.3	319	INVOICE #162		\$594.5
							ADMISSION FO	R SCOVILL	

Check		Range: 05/01/2023 - 05/31/20				Listing	nt Detail	Disburseme
	Dollar Limit	her Range: 1384 - 1413	vouc xclude Voided Checks		Bank Account: 289273		2-2023	Fiscal Year: 202
Amour		Description	Account		Payee	Voucher	Date	Check Number
\$501.		INVOICE 1659 ZOO TOUR 05	10.72.1250.4300.1.319	1659	SCOVILL ZOO		05/05/2023	343335
\$1,657. \$11.		MEDICAL BILL INVOICE #703	80.00.0000.0000.0.991	7030-11132	SEDGWICK CLAIMS MANAGEMENT SVC	1384	05/05/2023	343336
\$16.		MEDICAL BILL INVOICE #703	80.00.0000.0000.0.991	7030-11133	SEDGWICK CLAIMS MANAGEMENT SVC	1384	05/05/2023	343336
\$28.	Check Total:							
\$4,782.	( PARTIAL	TEMPORARY I DISABILITY	80.00.2362.0201.0.384	V60066	SMITH, TANDYA S	1384	05/05/2023	343337
\$4,782.	Check Total:							
\$1,000.	GIFT CARDS FOR AL STUDENTS	PURCHASE GI VOCATIONAL	12.00.1220.0879.1.410	V189848	TARGET STORES	1384	05/05/2023	343338
\$1,000.	Check Total:							
\$550.	GIFT CARDS FOR AL STUDENTS	PURCHASE GI VOCATIONAL	12.00.1220.0879.1.410	V600290	TARGET STORES	1384	05/05/2023	343339
\$550. \$427.	Check Total: 2037: CLASS C CONCERT FOR	INVOICE 5020 ACTS MUSIC	10.72.1250.4300.1.319	V854326	UIS TICKET OFFICE	1384	05/05/2023	343340
\$427.	Check Total:							
\$519.	ES	CELL PHONES	10.00.2660.0110.0.345	9932942688	VERIZON WIRELESS	1384	05/05/2023	343341
\$30.	ES	CELL PHONES	10.00.3700.4300.2.345	9932942688	VERIZON WIRELESS	1384	05/05/2023	343341
\$210.	ES	CELL PHONES	10.01.1250.4993.1.345	9932942688	VERIZON WIRELESS	1384	05/05/2023	343341
\$15.	ES	CELL PHONES	20.08.2540.0601.0.345	9932942688	VERIZON WIRELESS	1384	05/05/2023	343341
\$774.	Check Total:							
\$124.	ISPOSAL SERVICE	GARBAGE DIS	10.01.2540.0109.0.321	0104371-2754-0	WM CORPORATE SERVICES, INC	1384	05/05/2023	343342
\$136.	ISPOSAL SERVICE	GARBAGE DIS	10.03.2540.0109.0.321	0104371-2754-0	WM CORPORATE SERVICES, INC	1384	05/05/2023	343342
\$208.	ISPOSAL SERVICE	GARBAGE DIS	10.08.2540.0109.0.321	0104371-2754-0	WM CORPORATE SERVICES, INC	1384	05/05/2023	343342
\$45.	ISPOSAL SERVICE	GARBAGE DIS	10.08.2540.0109.0.321	0104371-2754-0	WM CORPORATE SERVICES, INC		05/05/2023	343342

Disburseme	nt Detail	Listing		ONSOLIDATED ACCC	OUNT 2	•	5/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2			Voucher Range: 13		Dollar Limit:	•
	Data	Vouchor	Print Employe		Exclude Voided Chec	ks 📋 Exclude M	lanual Checks	Include Non C	
Check Number	Date	Voucher	Payee WM CORPORATE SERVIC	Invoice	Account	0.004	Description		Amount
343342	05/05/2023	1384	INC	ES, 0104371-2754	10.11.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$573.9
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	4-0 10.12.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$448.6
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	4-0 10.13.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$324.7
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.18.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$467.5
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.21.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$329.9
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.22.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$305.0
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.33.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$295.0
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.42.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$503.0
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.49.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$500.2
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.50.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$503.1
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.60.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$537.1
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.62.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$411.9
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.72.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$769.3
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.75.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$83.2
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.77.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$170.9
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.81.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$426.8
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.82.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$822.2
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.85.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$823.0
343342	05/05/2023	1384	WM CORPORATE SERVIC	ES, 0104371-2754	10.99.2540.0109	9.0.321	GARBAGE DISPO	SAL SERVICE	\$127.1

Check		Date	ACCOUNT 2	CONSOLIDATED AC	Bank Name:	Listing	nt Detail	Disburseme
	r Range: 1384 - 1413 Dollar Limit				Bank Account:		2-2023	Fiscal Year: 202
Amoun	Exclude Manual Checks Include Non Description	clude Voided Checks Account	es 🖌 Ex	oyee Vendor Names Invoice	Print Emplo	Voucher	Date	Check Number
\$124.2	GARBAGE DISPOSAL SERVICE	10.99.2540.0109.0.321	1-2754-0		WM CORPORATE SERV	1384	05/05/2023	343342
\$8.	GARBAGE DISPOSAL SERVICE	12.00.2540.0810.0.321	1-2754-0	VICES, 0104371-2	WM CORPORATE SERVINC		05/05/2023	343342
\$13.	GARBAGE DISPOSAL SERVICE	12.00.2540.0844.0.321	1-2754-0	VICES, 0104371-2	WM CORPORATE SERVINC		05/05/2023	343342
\$8.	INVOICE# 1599160–2477–5 – HARRIS – ADMINISTRATIVE	10.33.2540.0109.0.321	)-2477-5	VICES, 1599160-24	WM CORPORATE SERV		05/05/2023	343342
\$1.3	INVOICE# 1599160–2477–5 – HARRIS – LATE PAYMENT	10.33.2540.0109.0.321	)-2477-5	VICES, 1599160-24	WM CORPORATE SERV		05/05/2023	343342
\$8.	INVOICE# 1599687–2477–7 – ALT ED – ADMINISTRATIVE	10.99.2540.0109.0.321	7-2477-7	VICES, 1599687-24	WM CORPORATE SERVINC		05/05/2023	343342
\$5.	INVOICE# 1599687–2477–7 – ALT ED – LATE PAYMENT	10.99.2540.0109.0.321	7-2477-7	VICES, 1599687-24	WM CORPORATE SERVINC		05/05/2023	343342
\$9,107.8	Check Total:							
\$1,667.	BILLABLE SERVICES – ENGINEER – REMOTE	10.00.2660.0110.0.327		DGY 197136	INTEGRITY TECHNOLC		05/05/2023	343343
\$0.0	NON-BILLABLE SERVICES – ENGINEER – REMOTE	10.00.2660.0110.0.327		DGY 197136	INTEGRITY TECHNOLC SOLUTIONS		05/05/2023	343343
\$1,268. <sup>-</sup>	AGREEMENT BILLABLE TIME: MANAGED BACKUP –	10.00.2660.0110.0.327		DGY 197136	INTEGRITY TECHNOLC		05/05/2023	343343
(\$1,268.7	COVERED BY AGREEMENT: MANAGED BACKUP –	10.00.2660.0110.0.327		DGY 197136	INTEGRITY TECHNOLC		05/05/2023	343343
(\$1,667.5	INTERNAL BLANKET ORDER FOR 2022–2023 SCHOOL	10.00.2660.0110.0.327		DGY 197136	INTEGRITY TECHNOLC		05/05/2023	343343
\$990.0	INTERNAL BLANKET ORDER FOR 2022–2023 SCHOOL	10.00.2660.0110.0.327		DGY 205762.	INTEGRITY TECHNOLC		05/05/2023	343343
\$500.0	INTERNAL BLANKET FOR MONTHLY INVOICING OF	10.00.2660.0110.0.327		DGY 206743.	INTEGRITY TECHNOLC		05/05/2023	343343
\$990.	INTERNAL BLANKET ORDER FOR 2022–2023 SCHOOL	10.00.2660.0110.0.327		DGY 206746.	INTEGRITY TECHNOLC		05/05/2023	343343
\$2,480.0	Check Total:							

		05/01/2023 - 05/31/2023	Date Range:		TED ACCOUNT 2		Listing	nt Detail	Disburseme
mit: \$0.00			Voucher Ran			Bank Account: 2892733		2-2023	Fiscal Year: 202
on Check Batch	Include Non	ude Manual Checks	s 📋 Exc	lude Voided Checks	_	Print Employee Venc	. <i>.</i> .	5.	
Amou		Description		Account	voice			Date	Check Number
\$5,554		DUES – DECATL FEDERATION OF	0.068	10.00.0000.0000.0	188017	F T A #4324	1386	05/05/2023	343344
\$5,554	Check Total:	-							
\$23,736		DUES – DEA	0.064	10.00.0000.0000.0	77195	ECATUR EDUCATION SSOCIATION	1386	05/05/2023	343345
\$23,736	Check Total:								
\$1,405		DUES – DESPA	0.067	10.00.0000.0000.0	7809	ECATUR EDUCATIONAL JPPORT	1386	05/05/2023	343346
\$1,405	Check Total:								
\$300		INVOICE DATED 2023 – END OF	0.325	10.81.1100.0080.0	379132	RWALK ACTION, LLC	1390	05/12/2023	343347
\$300		WAVE SLIDE	0.325	10.81.1100.0080.0	379132	RWALK ACTION, LLC	1390	05/12/2023	343347
\$275		BUNGEE RUN	0.325	10.81.1100.0080.0	379132	RWALK ACTION, LLC	1390	05/12/2023	343347
\$875	Check Total:				050700/04 00 0000		4000	05/40/0000	0.400.40
\$302		PERSHING PRE- DAY SNACKS/SI	0.315	10.11.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$2,924		GARFIELD MON CONTRACTED N	0.315	10.11.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$30,418		DENNIS ELEMEN CONTRACTED N	0.315	10.12.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$3,404		DENNIS EXTEND SNACKS/SUPPE	0.315	10.12.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$18,522		BAUM ELEMENT CONTRACTED N	0.315	10.13.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$2,359		BAUM EXTENDE SNACKS/SUPPE	0.315	10.13.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$2,343	RIUTS & VEG	BAUM FRESH FR	1.410	10.13.2560.4240.4	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$1,670		AMERICAN DRE EXTENDED DAY	0.315	10.18.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348
\$20,388		American dre Academy con	0.315	10.18.2560.0225.0	253700/04.26.2023	RAMARK SCHOOL SUPPORT ERVICES	1390	05/12/2023	343348

Disburseme	nt Detail	Listing		LIDATED ACCOUNT 2		Date Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 289273			/oucher Range		Dollar Limit	: \$0.00
			Print Employee Ven	dor Names 🛛 🖌 Exc	lude Voided Checks	Exclue	de Manual Checks	Include Non	Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.18.2560.4240.1.	.410	AMERICAN DREA FRUITS & VEG	AMER FRESH	\$3,076.8
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.22.2560.0225.0.	.315	FRANKLIN GRO\ EXTENDED DAY	/E	\$3,875.2
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.22.2560.0225.0.	.315	FRANKLIN GROV		\$23,516.4
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.22.2560.4240.1.	.410	FRANKLIN GRO\ FRUITS & VEG	/E FRESH	\$3,509.7
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.22.2560.4240.1.	.410	MUFFLEY FRESH VEG	FRUITS &	\$2,798.3
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.33.2560.0225.0.	.315	HARRIS EXTENEI SNACK/SUPPER	D DAY	\$309.4
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.33.2560.0225.0.	.315	HARRIS ALTERN CONTRACTED M		\$2,120.4
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.42.2560.0225.0.	.315	MUFFLEY ELEME CONTRACTED M		\$22,903.4
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.42.2560.0225.0.	.315	MUFFLEY EXTEN SNACKS/SUPPER		\$3,541.2
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.49.2560.0225.0.	.315	PARSONS EXTEN SNACKS/SUPPER		\$3,038.3
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.49.2560.0225.0.	.315	PARSONS ELEME CONTRACTED M		\$25,260.3
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.49.2560.4240.1.	.410	PARSONS FRESH VEG	FRUITS &	\$3,568.6
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.50.2560.3705.1.	.410	PERSHING SNAC	KS	\$7,140.9
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.60.2560.0225.0.	.315	SOUTH SHORES ELEMENTARY CO	ONTRACTED	\$18,119.4
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.60.2560.0225.0.	.315	SOUTH SHORES DAY SNACKS/SU		\$2,929.3

Disburseme	nt Detail	Listing		LIDATED ACCOUNT 2	Date R	5	Check
Fiscal Year: 202	2-2023		Bank Account: 289273	3	Vouch	her Range: 1384 - 1413 Dollar Limit	\$0.00
			Print Employee Ven	dor Names 🛛 🗹 Exc	lude Voided Checks	Exclude Manual Checks Include Non (	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.60.2560.4240.1.410	SOTH SHORES FRESH FRUITS & VEG	\$2,444.77
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.72.2560.0225.0.315	HOPE EXTENDED DAY SNACKS/SUPPER	\$1,969.30
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.72.2560.0225.0.315	HOPE ACADEMY CONTRACTED MEALS	\$35,240.56
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.75.2560.0225.0.315	MONTESSORI ACADEMY of PEACE (TJMS) CNTRACTED	\$37,979.51
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.75.2560.0225.0.315	MONTESSORI EXTENDED DAY SNACKS/SUPPER	\$6,526.81
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.77.2560.0225.0.315	JOHNS HILL MAGNET CONTRACTED MEALS	\$33,920.48
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.77.2560.0225.0.315	JOHNS HILL EXTENDED DAY SNACKS/SUPPER	\$5,605.46
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.81.2560.0225.0.315	S DECATUR MIDDLE SCHOOL CONTRACTED	\$22,963.01
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.81.2560.0225.0.315	SDMS EXTENDED DAY SNACKS/SUPPER	\$608.37
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.82.2560.0225.0.315	INVOICE #400253700 EHS CONTRACTED MEALS	\$26,013.23
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.85.2560.0225.0.315	MHS CONTRACTED MEALS	\$33,983.79
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.93.2560.0225.0.315	MISC ROUNDING	(\$0.01)
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.93.2560.0225.0.412	INVOICE #23088 SARAH KNUPPLE	\$1,260.00
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.93.2560.0225.0.412	INVOICE # 23089 MELISSA BRADFORD	\$118.50
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.93.2560.0225.0.412	INVOICE #23090 ROBIN MILLER	\$1,820.00

Disburseme	nt Detail	Listing		LIDATED ACCOUNT 2		ate Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 289273			oucher Range		Dollar Limi	
			Print Employee Ven	dor Names 🗹 Exc	lude Voided Checks	Exclud	de Manual Checks	Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.93.2560.0225.0.4	12	INVOICE # 2309 WEAVER	91 TERRY	\$94.82
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.93.2560.0225.0.4	12	INVOICE # 2309 SWATHOUT	92 DENISE	\$636.00
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.93.2560.0225.0.4	12	INVOICE # 2309 BRADFORD	93 MELISSA	\$118.50
343348	05/12/2023	1390	ARAMARK SCHOOL SUPPORT SERVICES	40253700/04.26.2023	10.97.2560.0225.0.3	315	PERSHING PRE- CONTRACTED N		\$2,577.01
343349	05/12/2023	1390	ATLAS TRAVEL	0090784	10.11.2210.4932.1.3	332	INVOICE 00907 AIRFARE FOR KI		\$421,921.89 \$472.80
343349	05/12/2023	1390	ATLAS TRAVEL	0090790	10.12.2210.4932.1.3	32	INVOICE 00907 AIRFARE FOR K	90	\$500.96
343349	05/12/2023	1390	ATLAS TRAVEL	0090791	10.12.2210.4932.1.3	332	INVOICE 00907 -AIRFARE FOR I	-	\$500.96
343349	05/12/2023	1390	ATLAS TRAVEL	0090792	10.85.2210.4932.1.3	332	INVOICE 00907 -AIRFARE FOR I	-	\$476.96
343349	05/12/2023	1390	ATLAS TRAVEL	0090793	10.85.2210.4932.1.3	32	INVOICE 00907 AIRFARE FOR C		\$476.96
343349	05/12/2023	1390	ATLAS TRAVEL	0090794	10.75.2210.4932.1.3	332	INVOICE 00907 -AIRFARE FOR I	-	\$658.60
343349	05/12/2023	1390	ATLAS TRAVEL	0090795	10.42.2210.4932.1.3	332	INVOICE 00907 -AIRFARE FOR I		\$482.80
343349	05/12/2023	1390	ATLAS TRAVEL	0090796	10.42.2210.4932.1.3	32	INVOICE 00907 -AIRFARE FOR I		\$517.80
343349	05/12/2023	1390	ATLAS TRAVEL	0090797	10.82.2210.4932.1.3	32	INVOICE 00907 AIRFARE FOR SI	-	\$528.90
343349	05/12/2023	1390	ATLAS TRAVEL	0090798	10.77.2210.4932.1.3	32	INVOICE 00907 -AIRFARE FOR I		\$528.90

Disburseme	nt Detail	Listing	Bank Name: CONSOL Bank Account: 2892733	IDATED ACCOL		te Range: 05/01/2023 - 05/31/2023 ucher Range: 1384 - 1413	Sort By: Check Dollar Limit: \$0.00
iscal Year: 202	2-2023		Print Employee Vend		Exclude Voided Checks	Exclude Manual Checks	Include Non Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amour
343349	05/12/2023	1390	ATLAS TRAVEL	0090799	10.77.2210.4932.1.3	32 INVOICE 0090799 AIRFARE FOR MICH	
343349	05/12/2023	1390	ATLAS TRAVEL	0090800	10.18.2210.4932.1.3	32 INVOICE 0090800 -AIRFARE FOR QUE	
343349	05/12/2023	1390	ATLAS TRAVEL	0090801	10.03.2210.4932.1.3	32 INVOICE 090801 - -AIRFARE FOR MAR	
343349	05/12/2023	1390	ATLAS TRAVEL	0090802	10.03.2210.4932.1.3	32 INVOICE 0090802 -AIRFARE FOR MAR	
343349	05/12/2023	1390	ATLAS TRAVEL	0090803	10.60.2210.4932.1.3	32 INVOICE 0090803 AIRFARE FOR KRIST	
343349	05/12/2023	1390	ATLAS TRAVEL	0090804	10.60.2210.4932.1.3	32 INVOICE 0090804 -AIRFARE FOR KRIS	
343349	05/12/2023	1390	ATLAS TRAVEL	0090805	10.03.2210.4932.1.3	32 INVOICE 0090805 AIRFARE FOR LARR	
343349	05/12/2023	1390	ATLAS TRAVEL	0090806	10.03.2210.4932.1.3	32 INVOICE 0090806 AIRFARE FOR LARR	
343349	05/12/2023	1390	ATLAS TRAVEL	0090807	10.49.2210.4932.1.3	32 INVOICE 0090807 AIRFARE FOR HOLL	
343349	05/12/2023	1390	ATLAS TRAVEL	0090808	10.49.2210.4932.1.3	32 INVOICE 0090808 -AIRFARE FOR HOI	
343349	05/12/2023	1390	ATLAS TRAVEL	0090809	10.11.2210.4932.1.3	32 INVOICE 0090809 -AIRFARE FOR KEL	
343349	05/12/2023	1390	ATLAS TRAVEL	0090810	10.11.2210.4932.1.3	32 INVOICE 0090810 –AIRFARE FOR KEL	
343349	05/12/2023	1390	ATLAS TRAVEL	0090811	10.18.2210.4932.1.3	32 INVOICE 0090811 AIRFARE FOR NICO	
343350	05/12/2023	1390	CITY OF DECATUR-WATER	42043244	20.72.2540.0690.0.3	70 HOPE – WATER/SEV	
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.01.2540.0687.0.4		neck Total: \$31 \$493

Disburseme	nt Detail	Listing		LIDATED ACCOUI		Date Range:	05/01/2023 - 05/31/2023	Sort By: Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			Voucher Range		Dollar Limit: \$0.00
	_		Print Employee Venc	-	Exclude Voided Checks	s 🗌 Exclue	de Manual Checks	Include Non Check Batch
Check Number	Date	Voucher	Payee	Invoice	Account		Description	Amour
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.01.2540.0687.0	0.465	NATURAL GAS	(\$0.0
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.03.2540.0687.0	0.465	NATURAL GAS	\$274.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.08.2540.0687.0	0.465	NATURAL GAS	\$1,899.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.11.2540.0687.0	0.465	NATURAL GAS	\$67.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.12.2540.0687.0	0.465	NATURAL GAS	\$792.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.18.2540.0687.0	0.465	NATURAL GAS	\$1,516.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.21.2540.0687.0	0.465	NATURAL GAS	\$625.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.24.2540.0687.0	0.465	NATURAL GAS	\$81.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.33.2540.0687.0	0.465	NATURAL GAS	\$2,110.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.42.2540.0687.0	0.465	NATURAL GAS	\$1,674.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.49.2540.0687.0	0.465	NATURAL GAS	\$1,389.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.50.2540.0687.0	0.465	NATURAL GAS	\$1,460.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.60.2540.0687.0	0.465	NATURAL GAS	\$890.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.62.2540.0687.0	0.465	NATURAL GAS	\$1,248.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.72.2540.0687.0	0.465	NATURAL GAS	\$2,453.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.75.2540.0687.0	0.465	NATURAL GAS	\$2,426.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.81.2540.0687.0	0.465	NATURAL GAS	\$202.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.82.2540.0687.0	0.465	NATURAL GAS	\$467.
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	20.99.2540.0687.0	0.465	NATURAL GAS	\$3,593.

isburseme	ent Detail	Listing		LIDATED ACCO		te Range: 05/01/2023 - 05/31/202	,
scal Year: 202	2-2023		Bank Account: 2892733			ucher Range: 1384 - 1413	Dollar Limit: \$0.00
			Print Employee Vend		Exclude Voided Checks	Exclude Manual Checks	Include Non Check Batch
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amou
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	22.00.2540.0810.0.46	5 NATURAL GAS	\$253
343351	05/12/2023	1390	CONSTELLATION NEWENERGY GAS DIV.	3720907	22.00.2540.0844.0.46	55 NATURAL GAS	\$380
							Check Total: \$24,302
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.01.2540.0688.0.46	66 ELECTRIC	\$3,053
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.03.2540.0688.0.46	66 ELECTRIC	\$308
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.08.2540.0688.0.46	66 ELECTRIC	\$434
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.08.2540.0688.0.46	66 ELECTRIC	\$174
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.11.2540.0688.0.46	66 ELECTRIC	\$464
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.12.2540.0688.0.46	66 ELECTRIC	\$1,537
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.13.2540.0688.0.46	66 ELECTRIC	\$3,392
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.18.2540.0688.0.46	66 ELECTRIC	\$1,413
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.21.2540.0688.0.46	66 ELECTRIC	\$1,067
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.22.2540.0688.0.46	66 ELECTRIC	\$910
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.24.2540.0688.0.46	66 ELECTRIC	\$51
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.33.2540.0688.0.46	66 ELECTRIC	\$803
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.42.2540.0688.0.46	66 ELECTRIC	\$1,325
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.49.2540.0688.0.46	66 ELECTRIC	\$971
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.50.2540.0688.0.46	66 ELECTRIC	\$1,501
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.60.2540.0688.0.46	66 ELECTRIC	\$729
343352	05/12/2023	1390	CONSTELLATION NEWENERGY	64065110302	20.62.2540.0688.0.46	66 ELECTRIC	\$696

Disburseme	nt Detail	Listing		IDATED ACCOUNT 2		Date Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			Voucher Range		Dollar Limit:	
	_		Print Employee Vend	_	lude Voided Check	is 🗌 Exclu	de Manual Checks	Include Non (	
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.72.2540.0688.	.0.466	ELECTRIC		\$4,889.7
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.75.2540.0688.	.0.466	ELECTRIC		\$1,896.5
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.81.2540.0688.	.0.466	ELECTRIC		\$13,825.9
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.82.2540.0688.	.0.466	ELECTRIC		\$9,345.8
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.85.2540.0688.	.0.466	ELECTRIC		\$6,346.6
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	20.99.2540.0688.	.0.466	ELECTRIC		\$1,810.3
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	22.00.2540.0810.	.0.466	ELECTRIC		\$127.7
343352	05/12/2023	1390	CONSTELLATION NEWENERGY INC	64065110302	22.00.2540.0844.	.0.466	ELECTRIC		\$191.6
							-	Check Total:	\$57,271.2
343353	05/12/2023	1390	DECATUR MEMORIAL HOSPITAL	ACCT #5511121240364	80.00.2362.0201.	.0.384	MEDICAL PAYMI #4A2208SDS1S	-	\$1,562.2
							-	Check Total:	\$1,562.2
343354	05/12/2023	1390	ED311	27168	10.00.2210.3695.	.1.312	INVOICE 27168 REGISTRATION		\$125.0
							-	Check Total:	\$125.0
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	4321	80.00.0000.0000.	.0.991	INVOICE #4321 COMP DEFENSE		\$577.5
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5329	80.00.0000.0000.	.0.991	INVOICE #5329 COMP DEFENSE	-	\$209.0
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5330	80.00.0000.0000.	.0.991	INVOICE #5330 COMP DEFENSE		\$629.0
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5331	80.00.2362.0201.	.0.384	INVOICE #5331 COMP DEFENSE		\$1,634.0
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5332	80.00.0000.0000.	.0.991	INVOICE #5332 COMP DEFENSE	-	\$323.0

Disburseme	nt Detail	Listing		ISOLIDATED ACCOU		5	Check
Fiscal Year: 202	2-2023		Bank Account: 2892			er Range: 1384 - 1413 Dollar Limit	
	_		Print Employee V				Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5333	80.00.2362.0201.0.384	INVOICE #5333 – WORK COMP DEFENSE ATTORNEY	\$190.00
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5334	80.00.2362.0201.0.384	INVOICE #5334 – WORK COMP DEFENSE ATTORNEY	\$723.00
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5355	80.00.0000.0000.0.991	INVOICE #5355 – WORK COMP DEFENSE ATTORNEY	\$722.00
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5356	80.00.0000.0000.0.991	INVOICE #5356 – WORK COMP DEFENSE ATTORNEY	\$666.00
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5357	80.00.0000.0000.0.991	INVOICE #5357 – WORK COMP DEFENSE ATTORNEY	\$874.00
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5358	80.00.2362.0201.0.384	INVOICE #5358 – WORK COMP DEFENSE ATTORNEY	\$1,026.00
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5359	80.00.0000.0000.0.991	INVOICE #5359 – WORK COMP DEFENSE ATTORNEY	\$331.50
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5360	80.00.0000.0000.0.991	INVOICE #5360 – WORK COMP DEFENSE ATTORNEY	\$304.00
343355	05/12/2023	1390	FEATHERSTUN, GAUMER, STOCKS, FLYNN	5361	80.00.0000.0000.0.991	INVOICE #5361 – WORK COMP DEFENSE ATTORNEY	\$2,812.00
						Check Total:	\$11,021.00
343356	05/12/2023	1390	HILTON ST. PETERSBURG BAYFRONT	V838733	10.03.2210.4932.1.332	CONFIRMATION 3368405574 HOTEL	\$179.67
343356	05/12/2023	1390	HILTON ST. PETERSBURG BAYFRONT	V838733	10.03.2210.4932.1.332	CONFIRMATION 3366195220 HOTEL	\$89.83
343356	05/12/2023	1390	HILTON ST. PETERSBURG BAYFRONT	V838733	10.11.2210.4932.1.332	CONFIRMATION 3351706509 – -HOTEL	\$539.01
343356	05/12/2023	1390	HILTON ST. PETERSBURG BAYFRONT	V838733	10.12.2210.4932.1.332	CONFIRMATION 3368405574 HOTEL	\$179.67
343356	05/12/2023	1390	HILTON ST. PETERSBURG BAYFRONT	V838733	10.12.2210.4932.1.332	CONFIRMATION 3366195220 HOTEL	\$89.84

Disburseme	nt Detail	Listing		LIDATED ACCOUNT		Date Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733	3		Voucher Range	e: 1384 - 1413	Dollar Limit	
			🖌 Print Employee Ven	dor Names 🛛 🗹	Exclude Voided Checks	s 🗌 Exclu	de Manual Checks	🔲 Include Non (	Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343356	05/12/2023	1390	HILTON ST. PETERSBURG BAYFRONT	V838733	10.18.2210.4932.4	1.332	CONFIRMATIO 3367515310 -		\$539.0
343356	05/12/2023	1390	HILTON ST. PETERSBURG BAYFRONT	V838733	10.42.2210.4932.4	1.332	CONFIRMATIO 3362067837 F		\$539.0
343357	05/12/2023	1390	I.D.P.H VISION AND HEARING	V448418	10.50.2130.0000.0	0.312	HEARING/VISIO FEES: COURSE		\$2,156.0 \$200.0
343357	05/12/2023	1390	I.D.P.H VISION AND HEARING	V448418	10.50.2130.0000.0	0.312	HEARING/VISIC FEES: COURSE		\$200.0
343358	05/12/2023	1390	IL ASSN OF SCHOOL ADMINISTRATORS	V426064	10.01.2210.4932.4	1.312	INVOICE 64–6. TUITION PAYM		\$400.0 \$1,750.0
343359	05/12/2023	1390	IL PRINCIPALS ASSN	V360991	10.01.2210.0123.0	0.312	REGISTRATION I–GROW SUMM	•	\$1,750.0 \$199.0
343360	05/12/2023	1390	ILLINOIS SECURITY PROFESSIONALS ASSOC	8726	10.01.2192.0099.0	0.640	ILLINOIS SECU PROFESSIONAL		\$199.0 \$112.8
343360	05/12/2023	1390	ILLINOIS SECURITY PROFESSIONALS ASSOC	8727	10.01.2192.0099.0	0.640	ILLINOIS SECUI PROFESSIONAL		\$112.5
343360	05/12/2023	1390	ILLINOIS SECURITY PROFESSIONALS ASSOC	8728	10.01.2192.0099.0	0.640	ILLINOIS SECUE PROFESSIONAL		\$112.5
343361	05/12/2023	1390	JMS HAND ASSOCIATES, S C	ACCT #50393948	80.00.0000.0000.0	0.991	MEDICAL PAYN #4A1603WGQ		\$337.5 \$1,180.0
343362	05/12/2023	1390	LEVEL 3 COMMUNICATIONS, LL	C 64017078	10.00.2660.0110.0	0.327	INTERNAL BLA MONTHLY INV	-	\$1,180.0 \$858.7
343363	05/12/2023	1390	MEDRISK LLC	ACCT #615269900	5 80.00.2362.0201.0	0.384	MEDICAL PAYN #4A22096557_	-	\$858.7 \$158.6

Disburseme	nt Detail	Listing		IDATED ACCOUNT 2		Date Range:	05/01/2023 - 05/31/202		Check
iscal Year: 202	2-2023		Bank Account: 2892733			Voucher Range		Dollar Limit	
			Print Employee Vend	or Names 🗹 Excl	ude Voided Checks	s 🗌 Exclu	de Manual Checks	Include Non (	Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343363	05/12/2023	1390	MEDRISK LLC	ACCT #6152699005	80.00.2362.0201.0	0.384	MEDICAL PAYM #4A22096S57J	-	\$158.6
343363	05/12/2023	1390	MEDRISK LLC	ACCT #6152699008	80.00.2362.0201.0	0.384	MEDICAL PAYM #4A22096S57J	-	\$223.1
								Check Total:	\$540.4
343364	05/12/2023	1390	MEMORIAL OCCUPATIONAL HEALTH CLINIC	ACCT #INV138928	ACCT #INV138928 80.00.2362.0201.0.		MEDICAL PAYM #4A2301RK5R	-	\$110.2
								Check Total:	\$110.2
343365	05/12/2023	1390	MIDWEST EMERGENCY DEPARTMENT SPECIALISTS	ACCT #2471950	80.00.2362.0201.0	0.384	MEDICAL PAYM #4A2209DYXS	-	\$274.4
								Check Total:	\$274.4
343366	05/12/2023	1390	ROBERTSON CHARTER SCHOOL	_ V409332	10.00.0000.0000.0	0.035	APRIL 2023 RC BENEFITS AND	-	\$20,060.2
								Check Total:	\$20,060.2
343367	05/12/2023	1390	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11135	80.00.0000.0000.0	).991	MEDICAL BILL I INVOICE #7030		\$8.9
343367	05/12/2023	1390	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11138	80.00.2362.0201.0	0.384	MEDICAL BILL I INVOICE #7030		\$11.3
343367	05/12/2023	1390	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11140	80.00.2362.0201.0	0.384	MEDICAL BILL I INVOICE #7030		\$11.3
343367	05/12/2023	1390	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11143	80.00.2362.0201.0	0.384	MEDICAL BILL I INVOICE #7030		\$11.3
343367	05/12/2023	1390	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11149	80.00.2362.0201.0	0.384	MEDICAL BILL I INVOICE #7030		\$11.3
343367	05/12/2023	1390	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11150	80.00.0000.0000.0	0.991	MEDICAL BILL I INVOICE #7030		\$14.0
343367	05/12/2023	1390	SEDGWICK CLAIMS MANAGEMENT SVC	FP319253	80.00.2362.0201.0	0.384	MEDICAL BILL I INVOICE #FP31		\$1,324.8
								Check Total:	\$1,393.2
343368	05/12/2023	1390	THE CENTER/IRC	EVENT ID #235751010	10.77.1800.4909.4	1.312	INVOICE EVENT 235751010, SI		\$210.0

Check : \$0.00	05/01/2023 - 05/31/2023 Sort By: :: 1384 - 1413 Dollar Limit	Date Range: Voucher Ran	DATED ACCOUNT 2	Bank Name: CONSC Bank Account: 289273	Listing		Disburseme
Check Batches			or Names 🔽 Ex	Print Employee Ven		2-2023	Fiscal Year: 202
Amount	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$210.0 \$86.4	Check Total: INVOICE# 0024107-4078-7 - KEIL67 TON MSW -	10.01.2540.0109.0.321	0024107-4078-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$20.7	INVOICE# 0024107–4078–7 – ENVIRONMENTAL CHARGE	10.01.2540.0109.0.321	0024107-4078-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$18.6	INVOICE# 0024107–4078–7 – FUEL SURCHARGE –	10.01.2540.0109.0.321	0024107-4078-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$8.5	INVOICE# 0024107–4078–7 – COMPLIANCE AND	10.01.2540.0109.0.321	0024107-4078-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$5.6	INVOICE# 0024107–4078–7 – WASTE WATER	10.01.2540.0109.0.321	0024107-4078-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$8.5	INVOICE# 1601184–2477–1 – ALT ED – ADMINISTRATIVE	10.99.2540.0109.0.321	1601184-2477-1	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$12.6	INVOICE# 1601184–2477–1 – ALT ED – LATE PAYMENT	10.99.2540.0109.0.321	1601184-2477-1	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$335.6	INVOICE# 1601221–2477–1 – EISENHOWER – DELIVERY	10.82.2540.0109.0.321	1601221-2477-1	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$423.4	INVOICE# 1601221–2477–1 – EISENHOWER – 30 YD	10.82.2540.0109.0.321	1601221-2477-1	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$8.5	INVOICE# 1601221–2477–1 – EISENHOWER –	10.82.2540.0109.0.321	1601221-2477-1	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$239.1	INVOICE# 1601435–2477–7 – JOHNS HILL – 2 YD FEL	10.77.2540.0109.0.321	1601435-2477-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$39.1	INVOICE# 1601435–2477–7 – JOHNS HILL – ENERGY	10.77.2540.0109.0.321	1601435-2477-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$8.5	INVOICE# 1601435–2477–7 – JOHNS HILL –	10.77.2540.0109.0.321	1601435-2477-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$5.9	INVOICE# 1601435–2477–7 – JOHNS HILL – LATE	10.77.2540.0109.0.321	1601435-2477-7	WM CORPORATE SERVICES, INC	1390	05/12/2023	343369
\$1,221.5	Check Total:						

Disburseme	nt Detail	Listing		LIDATED ACCOU		Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			<u> </u>	nit: \$0.00 n Check Batches
Check Number	Date	Voucher	Print Employee vent	Invoice	Exclude Voided Checks	Description	Amount
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.00.0000.0000.0.907	FUEL CREDIT	(\$30,865.83
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.11.2555.0000.0.331	GARFIELD ALT	\$5,210.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.12.2555.0000.0.331	DENNIS	\$15,632.7
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.12.2555.0048.0.331	DENIIS	\$7,816.3
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.12.2555.0048.0.331	DENNIS ATTENDANT	\$832.6
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.13.2555.0000.0.331	REG ED TO/FROM BAUM	\$13,027.3
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.13.2555.0048.0.331	BAUM ATTENDANT	\$2,228.3
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.13.2555.0048.0.331	INVOICE 1156 SPED TO/FROM BAUM	\$9,119.1
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.18.2555.0000.0.331	AMERICAN DREAMERS	\$33,870.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.18.2555.0048.0.331	ATTENDANTS AMERICAN DREAMERS	\$1,901.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.18.2555.0048.0.331	AMERICAN DREAMER	\$5,210.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.22.2555.0000.0.331	FRANKLIN GROVE	\$13,027.3
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.22.2555.0048.0.331	FRANKLIN GROVE	\$5,210.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.42.2555.0000.0.331	MUFFLEY	\$13,027.3
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.42.2555.0048.0.331	MUFFLEY ATTENDANT	\$1,191.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.42.2555.0048.0.331	MUFFLEY	\$2,605.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.49.2555.0000.0.331	PARSONS	\$16,935.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.49.2555.0048.0.331	PARSONS ATTENDANT	\$1,101.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.49.2555.0048.0.331	PARSONS	\$5,210.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.50.2555.0048.0.331	PRE K ATTENDANT	\$14,542.7
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.50.2555.3705.1.331	PK PERSHING	\$83,374.7
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.60.2555.0000.0.331	SOUTH SHORRES	\$10,421.8
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.60.2555.0048.0.331	SOUTH SHORES	\$3,679.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.60.2555.0048.0.331	SOUTH SHORES	\$2,605.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.72.2555.0000.0.331	HOPE	\$20,843.6
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.72.2555.0048.0.331	HOPE	\$31,614.0
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.72.2555.0048.0.331	HOPE ATTENDANT	\$12,792.5
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.75.2555.0000.0.331	MONTESSORI	\$49,503.7

Disburseme	nt Detail	Listing		LIDATED ACCO		ate Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			oucher Range:		Dollar Limi	·
Check Number	Date	Voucher	Print Employee Vend	lnvoice	Exclude Voided Checks		e Manual Checks	Include Non	
343370	05/19/2023	1395	Payee ALLTOWN BUS COMPANY, LLS	1156	40.75.2555.0048.0.3	331	Description MONTESSORI		Amount \$3,712.3
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.75.2555.0048.0.3			ATTENDANT	\$7,816.3
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.77.2555.0000.0.3		MONTESSORI JOHNS HILL		\$26,054.6
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.77.2555.0048.0.3		JOHNS HILL		¢20,004.0 \$436.5
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.77.2555.0048.0.3		JOHNS HILL		\$2,605.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.81.2555.0000.0.3		STEPHEN DECA		\$39,081.9
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.81.2555.0048.0.3		STEPHEN DECA		\$4,971.5
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.81.2555.0048.0.3		STEPHEN DECA		\$15,632.7
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.82.2554.0049.0.3		WORK STUDY		\$17,593.6
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.82.2555.0039.0.3		PE EHS		\$1,466.1
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.82.2555.0048.0.3		EISENHOWER		\$16,935.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.82.2555.0048.0.3	331	EISENHOWER A	TTEDANT	\$4,847.6
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.82.2555.0700.0.3	331	RCC HEARTLA		\$2,199.0
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.85.2554.0049.0.3	331	WORK STUDY	-	\$20,526.8
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.85.2555.0000.0.3	331	RCC HEARTLA		\$3,665.0
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.85.2555.0039.0.3	331	PE MHS		\$1,466.1
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.85.2555.0048.0.3	331	MHS ATTENDA	NT	\$2,258.1
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.85.2555.0048.0.3	331	MACARTHUR		\$18,238.2
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.90.2555.0000.0.3	331	ROBERTSON		\$15,632.7
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.90.2555.0048.0.3	331	ROBERTSON A	TTENDANT	\$733.5
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.90.2555.0048.0.3	331	ROBERTSON		\$2,605.4
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.99.2555.0048.0.3	331	SELA		\$15,632.7
343370	05/19/2023	1395	ALLTOWN BUS COMPANY, LLS	1156	40.99.2555.0048.0.3	331	SELA ATTENDA	ANT	\$562.3
								Check Total:	\$576,349.1
343371	05/19/2023	1395	ASHLEY SWARMS	1	38.75.7509.0000.0.6	699	INVOICE 1: SH	IRTS FOR	\$4.9
							HONOR CHOIR	– YOUTH	
343371	05/19/2023	1395	ASHLEY SWARMS	1	38.75.7509.0000.0.6	699	YOUTH MEDIU	M SHIRT	\$29.9
343371	05/19/2023	1395	ASHLEY SWARMS	1	38.75.7509.0000.0.6	699	YOUTH LARGE	SHIRT	\$29.9
343371	05/19/2023	1395	ASHLEY SWARMS	1	38.75.7509.0000.0.6	699	YOUTH XL SHI	RT	\$14.9
343371	05/19/2023	1395	ASHLEY SWARMS	1	38.75.7509.0000.0.6	699	ADULT SMALL	SHIRT	\$4.9

Check : \$0.00	Range: 05/01/2023 - 05/31/2023 Sort By: her Range: 1384 - 1413 Dollar Limit		0LIDATED ACCOUNT 2 3	Bank Name: CONSC Bank Account: 289273	Listing		Disburseme
Check Batch	Exclude Manual Checks	lude Voided Checks		Print Employee Ver		2-2023	iscal Year: 202
Amour	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$29.	ADULT MEDIUM SHIRT	38.75.7509.0000.0.699	1	ASHLEY SWARMS	1395	05/19/2023	343371
\$29.	ADULT LARGE SHIRT	38.75.7509.0000.0.699	1	ASHLEY SWARMS	1395	05/19/2023	343371
\$9.	ADULT XL SHIRT	38.75.7509.0000.0.699	1	ASHLEY SWARMS	1395	05/19/2023	343371
\$40.	HEAT TRANSFER VINYL	38.75.7509.0000.0.699	1	ASHLEY SWARMS	1395	05/19/2023	343371
\$194.	Check Total:						
\$1,447.		20.77.2540.0669.0.342	217 .421. 1394	AT & T	1395	05/19/2023	343372
\$1,447.	Check Total:	40.04.0040.4000.4.000	0000845		1205	05/10/2022	242272
\$569.	INVOICE 0090815 – JARED LAMB'S AIR FARE TO	10.81.2210.4932.1.332	0090815	ATLAS TRAVEL	1395	05/19/2023	343373
\$569.	Check Total:						
\$600.	INVOICE RGR2F3Q93BARR – PULLED PORK, SAUCE, BUNS	38.12.1260.0000.0.699	V321466	BOBBIE LANE'S BBQ LLC	1395	05/19/2023	343374
\$600.	Check Total:						
\$300.	INVOICE#100 – BOUNCE HOUSES & SNOW–CONE	38.49.4901.0000.0.699	100	BOUNCING BABIES BOUNCE HOUSE LLC	1395	05/19/2023	343375
\$300.	Check Total:						
\$33,348.	INTERNAL BLANKET ORDER FOR DISTRICT COMCAST	10.00.2660.0110.0.342	172160332	COMCAST	1395	05/19/2023	343376
\$33,348.	Check Total:						
\$124.	INVOICE 231517 FOR THE PURCHASE OF PBL EVENT	38.12.1260.0000.0.699	231517	DYNAGRAPHICS INC	1395	05/19/2023	343377
\$8.	2 PRONG STANDS	38.12.1260.0000.0.699	231517	DYNAGRAPHICS INC	1395	05/19/2023	343377
\$132.	Check Total:						
\$7,355.	VOUCHER – IDES ACCOUNT ID 0805895 –	80.00.2363.0202.0.385	UI ACCT: #0805895	IL DEPT OF EMPLOYMENT SECURITY	1395	05/19/2023	343378
\$7,355.	Check Total:						
\$1,285.	TEMPORARY TOTAL DISABILITY PAYMENT –	80.00.2362.0201.0.384	V319321	LEONARD, MATTIE	1395	05/19/2023	343379
\$1,285.	Check Total:						
\$279.	TEMPORARY TOTAL DISABILITY – MAY 4 – 7,	80.00.2362.0201.0.384	V313859	MACRI, KATHERINE	1395	05/19/2023	343380
\$279.	Check Total:						

Check \$0.00	ange: 05/01/2023 - 05/31/2023 Sort By: er Range: 1384 - 1413 Dollar Limit	Date I Voucl	LIDATED ACCOUNT 2 3	Bank Name: CONS Bank Account: 28927	Listing		Disburseme
	Exclude Manual Checks Include Non		_	Print Employee Ve		2-2023	Fiscal Year: 202
Amount	 Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$440.0	INVOICE#31246 – 6TH GRADE DRIP TEES	38.49.4904.0000.0.699	31246	MAVERIK MARKETING	1395	05/19/2023	343381
\$20.0	6TH GRADE DRIP TEES – 2XL	38.49.4904.0000.0.699	31246	MAVERIK MARKETING	1395	05/19/2023	343381
\$460.0	Check Total:						
\$628.1	TEMPORARY TOTAL DISABILITY – 05/08/23 –	80.00.2362.0201.0.384	V547237	PIPER, HEATHER M	1395	05/19/2023	343382
\$628.1	Check Total:						
\$1,512.7	BOOK FAIR INVOICE – B5369079FR – PLEASE ISSUE	38.12.1260.0000.0.699	B5369079FR	SCHOLASTIC BOOK FAIRS.	1395	05/19/2023	343383
\$3,098.5	INVOICE #W5354041BF BOOK FAIR	38.13.1302.0000.0.699	W5354041BF	SCHOLASTIC BOOK FAIRS.	1395	05/19/2023	343383
\$4,611.3	Check Total:						
\$1,713.4	( INVOICE 1746) FOR TICKETS TO THE THEME	38.81.8119.0000.0.699	V467606	SIX FLAGS ST LOUIS	1395	05/19/2023	343384
\$1,713.4	Check Total:						
\$1,980.0	QUOTE #2182/3352 DATED 3/8/2023. DENNIS MOSAIC	38.12.1266.0000.0.699	QUOTE #2182/3352	TIMI'S TOURS & CHARTERS	1395	05/19/2023	343385
\$1,980.0	Check Total:						
\$3,328.5	CELL PHONES	10.00.2660.0110.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$107.3	CELL PHONES	10.00.2660.3695.2.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$38.0	CELL PHONES	10.00.3700.4300.2.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$53.6	CELL PHONES	10.01.1250.4993.1.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$322.1	CELL PHONES	12.00.2330.0810.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$266.3	CELL PHONES	20.08.2540.0601.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$357.8	CELL PHONES	20.08.2540.0601.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$1,187.4	M. ROBERTSON – IP14 PM 1T PRP	10.00.2660.0110.0.345	9934165248.	VERIZON WIRELESS	1395	05/19/2023	343386
\$29.9	IP12 B 64 – A. HAMMEL	10.00.2660.0110.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$29.9	M.SWARTHOUT – IP12 B 64	10.00.2660.0110.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$29.9	L.RISBY – IP12 B 64	10.00.2660.0110.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386
\$29.9	IP12 B 64 – M.FORBES	10.00.2660.0110.0.345	9934165248	VERIZON WIRELESS	1395	05/19/2023	343386

Disburseme		Listing	Bank Name: CONS Bank Account: 28927	OLIDATED ACCOUNT 2 33		e Range: 05/01/2023 - 05/31/2023 Sort By: cher Range: 1384 - 1413 Dollar Limi	Check t: \$0.00
Fiscal Year: 202	2-2023		Print Employee Ve	ndor Names 🛛 🗹 Ex	clude Voided Checks	🗌 Exclude Manual Checks 🛛 🗌 Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	0001245-2477-8	10.85.2540.0109.0.321	Check Total: 1 INVOICE# 0001245-2477-8 - MACARTHUR - 30 YD	\$5,781.34 \$390.62
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	0001245-2477-8	10.85.2540.0109.0.321	1 INVOICE# 0001245-2477-8 - MACARTHUR - EXCESS OF	\$49.40
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	0001245-2477-8	10.85.2540.0109.0.321	1 INVOICE# 0001245-2477-8 - MACARTHUR -	\$88.00
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	0001245-2477-8	10.85.2540.0109.0.321	1 INVOICE# 0001245-2477-8 - MACARTHUR -	\$19.00
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	0001245-2477-8	10.85.2540.0109.0.321	1 INVOICE# 0001245-2477-8 - MACARTHUR -	\$8.50
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1586691-2477-4	10.85.2540.0109.0.321	1 INVOICE# 1586691-2477-4 - MACARTHUR -	\$8.50
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1586691-2477-4	10.85.2540.0109.0.321	1 INVOICE# 1586691-2477-4 - MACARTHUR - LATE	\$7.98
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1587517-2477-0	10.85.2540.0109.0.321	1 INVOICE# 1587517-2477-0 - MACARTHUR -	\$8.50
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1587517-2477-0	10.85.2540.0109.0.321	1 INVOICE# 1587517-2477-0 - MACARTHUR - LATE	\$13.89
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1589276-2477-1	10.85.2540.0109.0.321	1 INVOICE# 1589276-2477-1 - MACARTHUR -	\$8.50
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1589276-2477-1	10.85.2540.0109.0.321	1 INVOICE# 1589276-2477-1 - MACARTHUR - LATE	\$7.98
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1589732-2477-3	10.85.2540.0109.0.321	1 INVOICE# 1589732-2477-3 - MACARTHUR -	\$8.50
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1589732-2477-3	10.85.2540.0109.0.321	1 INVOICE# 1589732-2477-3 - MACARTHUR - LATE	\$13.89
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1592899-2477-5	10.85.2540.0109.0.321	1 INVOICE# 1592899-2477-5 - MACARTHUR -	\$8.50

Disburseme	nt Detail	Listing	Bank Name: CONS Bank Account: 28927	SOLIDATED ACCOU		e Range: 05/01/2023 - 05/31/2023 Sort By: ucher Range: 1384 - 1413 Dollar Li	Check mit: \$0.00
iscal Year: 202	2-2023		Print Employee Ve		Vol Exclude Voided Checks	<b>_</b>	nit: \$0.00 on Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Amoun
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1592899-2477-5	5 10.85.2540.0109.0.32	1 INVOICE# 1592899-2477-5 - LATE PAYMENT CHARGE	\$7.9
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1594175-2477-8	10.85.2540.0109.0.32	21 INVOICE# 1594175-2477-8 - MACARTHUR -	\$8.9
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1594175-2477-8	10.85.2540.0109.0.32	21 INVOICE# 1594175-2477-8 - MACARTHUR - LATE	\$13.8
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1595609-2477-5	10.85.2540.0109.0.32	1 INVOICE# 1595609-2477-5 - MACARTHUR -	\$8.
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1595609-2477-5	10.85.2540.0109.0.32	21 INVOICE# 1595609-2477-5 - MACARTHUR - LATE	\$7.9
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1596289-2477-5	10.85.2540.0109.0.32	1 INVOICE# 1596289-2477-5 - MACARTHUR -	\$8.
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1596289-2477-5	10.85.2540.0109.0.32	21 INVOICE# 1596289-2477-5 - MACARTHUR - LATE	\$13.
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1599441-2477-9	10.85.2540.0109.0.32	1 INVOICE# 1599441-2477-9 - MACARTHUR -	\$8.
343387	05/19/2023	1395	WM CORPORATE SERVICES, INC	1599441-2477-9	10.85.2540.0109.0.32	1 INVOICE# 1599441-2477-9 - MACARTHUR - LATE	\$7.
						Check Total:	\$727.4
343388	05/19/2023	1402	BRITT A BROWN	V153705	10.00.0000.0000.0.07		\$231.
343388	05/19/2023	1402	BRITT A BROWN	V326200	10.00.0000.0000.0.07	0 WAGE DEDUCTION	\$263.
343388	05/19/2023	1402	BRITT A BROWN	V822140	10.00.0000.0000.0.07		(\$25.0
343389	05/19/2023	1402	D F T A #4324	V407861	10.00.0000.0000.0.06	BOED BEERINGIN	\$469.8 \$5,624.7
						FEDERATION OF TEACHING	
						Check Total:	\$5,624.
343390	05/19/2023	1402	DECATUR EDUCATION ASSOCIATION	V292519	10.00.0000.0000.0.06		\$23,736.
343391	05/19/2023	1402	DECATUR EDUCATIONAL SUPPORT	V28656	10.00.0000.0000.0.06	Check Total: 7 DUES – DESPA	\$23,736. \$1,419.
			-			Check Total:	\$1,419.
Printed: 05/31/202	23 12:02:0		Report: rptAPInvoiceCheckD	lotail	2021.4.45		Page: 2

Disburseme	nt Detail	Listing		DLIDATED ACCOU		e Range: 05/01/2023 - 05/31/2023 Sort E	
Fiscal Year: 202	2-2023		Bank Account: 289273			_ ° _	Limit: \$0.00
			Print Employee Ver		Exclude Voided Checks	-	Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343392	05/19/2023	1402	DECATUR PUBLIC SCHLS FOUNDATION	V84032	10.00.0000.0000.0.08	FOUNDATION	\$1,152.0
343392	05/19/2023	1402	DECATUR PUBLIC SCHLS FOUNDATION	V912286	10.00.0000.0000.0.08	FOUNDATION	\$1,152.0
						Check Tota	. ,
343393	05/19/2023	1402	DELTA DENTAL OF ILLINOIS	V606513	10.00.0000.0000.0.07	'9 ee dental high	\$36,049.0
343393	05/19/2023	1402	DELTA DENTAL OF ILLINOIS	V606513	10.00.0000.0000.0.07	'9 ee dental low	\$6,359.0
						Check Tota	l: \$42,408.04
343394	05/19/2023	1402	DIRECTOR OF EMPLOYMENT SECURITY.	V415981	10.00.0000.0000.0.07	WAGE DEDUCTION	\$545.5
343394	05/19/2023	1402	DIRECTOR OF EMPLOYMENT SECURITY.	V509478	10.00.0000.0000.0.07	WAGE DEDUCTION	\$545.5
						Check Tota	l: \$1,091.18
343395	05/19/2023	1402	HEAVNER BEYERS & MIHLAR LLC	V504055	10.00.0000.0000.0.07	2022SC1095	\$710.8
						Check Tota	l: \$710.8
343396	05/19/2023	1402	IL DEPT OF REVENUE	V264280	10.00.0000.0000.0.07	6 ILLINOIS TAX LEVY ON WAGES	\$1,076.78
343396	05/19/2023	1402	IL DEPT OF REVENUE	V951633	10.00.0000.0000.0.07	6 ILLINOIS TAX LEVY ON WAGES	\$315.6
						Check Tota	l: \$1,392.4
343397	05/19/2023	1402	KOHN LAW FIRM S.C.	V808588	10.00.0000.0000.0.07	0 WAGE DEDUCTION	\$315.4
343397	05/19/2023	1402	KOHN LAW FIRM S.C.	V866194	10.00.0000.0000.0.07	0 WAGE DEDUCTION	\$315.4
						Check Tota	l: \$630.8
343398	05/19/2023	1402	NCPERS GROUP LIFE INS.	V640030	10.00.0000.0000.0.06	3 LIFE INSURANCE – IMRF VOLUNTARY	\$416.0
						Check Tota	l: \$416.00
343399	05/19/2023	1402	P A B INC	V230486	10.00.0000.0000.0.07	0 WAGE DEDUCTION	\$329.9
						Check Tota	l: \$329.90
343400	05/19/2023	1402	S E I U LOCAL 73	V303267	10.00.0000.0000.0.06		\$5,530.2
343400	05/19/2023	1402	SEIULOCAL73	V556819	10.00.0000.0000.0.06		\$696.3
						Check Tota	l: \$6,226.5
343401	05/19/2023	1402	TEAMSTERS LOCAL NO. 916	V210991	10.00.0000.0000.0.06	6 DUES – TEAMSTERS	\$71.0
343401	05/19/2023	1402	TEAMSTERS LOCAL NO. 916	V590285	10.00.0000.0000.0.06	6 DUES – TEAMSTERS	\$71.0
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Disburseme Fiscal Year: 202		Listing	Bank Name: CONS Bank Account: 2892	OLIDATED ACCOUNT 2 733		te Range: 05/01/ ucher Range: 1384	2023 - 05/31/2023 - 1413	Dollar Limit:	
	2 2020		🖌 Print Employee Ve	endor Names 🛛 🗹 Excl	ude Voided Checks	🔲 Exclude Manu	al Checks	Include Non (	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
							-	Check Total:	\$142.00
343402	05/19/2023	1402	UNITED WAY	V180085	10.00.0000.0000.0.07	74	UNITED WAY		\$10.00
343402	05/19/2023	1402	UNITED WAY	V968046	10.00.0000.0000.0.07	74	UNITED WAY		\$10.00
							-	Check Total:	\$20.00
343403	05/26/2023	1407	7 MINDSETS ACADEMY	INV-0113	10.11.2210.4932.1.31	12	INVOICE INV-0 CONFERENCE R	,	\$399.00
343403	05/26/2023	1407	7 MINDSETS ACADEMY	INV-0113	10.18.2210.4932.1.31	12	INVOICE INV-0 CONFERENCE R	,	\$399.00
343403	05/26/2023	1407	7 MINDSETS ACADEMY	INV-0113	10.42.2210.4932.1.31	12	INVOICE INV-0 CONFERENCE R		\$399.00
343404	05/26/2023	1407	ANTONIO BURTON	ART THERAPY	38.18.1802.0000.0.69	99	INVOICE – ART 4.28 ARTS & CU		\$1,197.00 \$800.00
							-	Check Total:	\$800.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	REIMBURSE FOR SUPPLIES. SMAL	-	\$391.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	DIMENSIONAL S		\$355.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	DIMENSIONAL S TORTILLA 2 SAI	_	\$897.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	DIMENSIONAL S EXPRESS	STATION 1	\$250.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	DIMENSIONAL S BLENDS 1 GREE		\$462.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	DIMENSIONAL S GRILL 1 PIZZA	STATION 1	\$422.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	8"H CUT VINYL TAGLINE WHITE		\$1,089.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT	EHS/MHS MARKETING	10.82.2560.0225.0.41	10	COOLER GRAPH X 21-1/8 WIDE		\$380.00

Disburseme	nt Detail	Listing		LIDATED ACCOUNT 2		ate Range:	05/01/2023 - 05/31/2023		Check
Fiscal Year: 202	2-2023	-	Bank Account: 289273	3	Vo	oucher Range:	1384 - 1413	Dollar Limi	: \$0.00
	2 2020		🖌 Print Employee Ven	dor Names 🛛 🗹 Exclu	ude Voided Checks	Exclud	le Manual Checks	Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.82.2560.0225.0.7	750	DE STUDIO LOG	0	\$800.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.82.2560.0225.0.7	750	FREIGHT & HAN PANTHERS LOG		\$1,037.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.82.2560.0225.0.7	750	MAGALENS MURAL BOARD BLACK LENS PANTHERS-		\$1,370.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	REIMBURSE MARKETING SUPPLIES SMALL ENTRY		\$391.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	DIMENSIONAL S 7" x 35–3/4 1 1		\$355.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	DIMENSIONAL S 7"x35-3/4 1 TC		\$897.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	DIMENSIONAL S 7"x24-1/8" 1 E		\$250.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	DIMENSIONAL S 7"x24-1/8" 1 B	-	\$462.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	DIMENSIONAL S 7"x24-1/8 1 GF	-	\$422.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	VL-8-TAG-DIEC CUT VINYL STA		\$1,089.00
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	DL LOGO 48 GE 280	NERAL BLUE	\$368.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.4	410	COOLER GRAPH 1/8" TALL x 20		\$440.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.7	750	DE STUDIO – LC RECREATION M/		\$800.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.7	750	FREIGHT & HAN	DLING	\$1,098.0
343405	05/26/2023	1407	ARAMARK SCHOOL SUPPORT SERVICES	EHS/MHS MARKETING	10.85.2560.0225.0.7	750	MAGALENS MUF BLACK LENS GE	-	\$1,370.0
							-	Check Total:	\$15,395.00

Disburseme	nt Detail	Listing		DLIDATED ACCOUN		Range: 05/01/2023 - 05/31/2023	Sort By: Check
Fiscal Year: 202	2-2023		Bank Account: 289273			her Range: 1384 - 1413	Dollar Limit: \$0.00
			Print Employee Ven	_	Exclude Voided Checks	Exclude Manual Checks	Include Non Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.01.2540.0690.0.370	WATER/SEWER	\$117.5
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.03.2540.0690.0.370	WATER/SEWER	\$48.1
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.08.2540.0690.0.370	WATER/SEWER	\$28.0
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.08.2540.0690.0.370	WATER/SEWER	\$68.6
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.11.2540.0690.0.370	WATER/SEWER	\$662.5
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.12.2540.0690.0.370	WATER/SEWER	\$280.7
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.13.2540.0690.0.370	WATER/SEWER	\$464.6
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.18.2540.0690.0.370	WATER/SEWER	\$602.8
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.21.2540.0690.0.370	WATER/SEWER	\$380.2
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.22.2540.0690.0.370	WATER/SEWER	\$702.2
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.24.2540.0690.0.370	WATER/SEWER	\$6.2
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.33.2540.0690.0.370	WATER/SEWER	\$175.8
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.42.2540.0690.0.370	WATER/SEWER	\$552.9
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.49.2540.0690.0.370	WATER/SEWER	\$847.7
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.50.2540.0690.0.370	WATER/SEWER	\$436.8
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.60.2540.0690.0.370	WATER/SEWER	\$78.6
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.62.2540.0690.0.370	WATER/SEWER	\$414.5
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.72.2540.0690.0.370	WATER/SEWER	\$623.6
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.75.2540.0690.0.370	WATER/SEWER	\$2,127.3
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.77.2540.0690.0.370	WATER SERVICE	\$903.0
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.81.2540.0690.0.370	WATER/SEWER	\$1,531.9
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.82.2540.0690.0.370	WATER/SEWER	\$2,694.0
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.85.2540.0690.0.370	WATER/SEWER	\$863.6
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	20.99.2540.0690.0.370	WATER/SEWER	\$183.3
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	22.00.2540.0810.0.370	WATER/SEWER	\$12.9
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	22.00.2540.0844.0.370	WATER/SEWER	\$19.4
343406	05/26/2023	1407	CITY OF DECATUR-WATER	V326005	38.08.0880.0000.0.699	WATER/SEWER	\$12.2
							Check Total: \$14,839.8
343407	05/26/2023	1407	IL OFFICE OF THE STATE FIRE MARSHAL	9679314	80.93.2540.0649.0.319	INVOICE# 96793 ANNEX AUTO SHO	14 – AVC \$70.0

Check	,	Range: 05/01/2023 - 05/		ATED ACCOUNT 2		Listing	nt Detail	Disburseme
		ner Range: 1384 - 141		_	Bank Account: 2892733		2-2023	Fiscal Year: 202
Check Batche	ks 🗌 Include Non 🤅	Exclude Manual Checks	clude Voided Checks	Names 🗹 Ex	Print Employee Vend			
Amount	ption	Descriptio	Account	nvoice	Payee	Voucher	Date	Check Number
\$70.0	NNEX AUTO SHOP – HESTER – AIR TANK		80.93.2540.0649.0.319	679314	IL OFFICE OF THE STATE FIRE MARSHAL	1407	05/26/2023	343407
\$70.0	NNEX AUTO SHOP – FAB – AIR TANK		80.93.2540.0649.0.319	679314	IL OFFICE OF THE STATE FIRE MARSHAL	1407	05/26/2023	343407
\$210.0	Check Total:							
\$810.0	IRMATION 2926859 – BIRD OF PREY		10.72.1251.4994.2.319	ONFIRMATION 926859	IL RAPTOR CENTER	1407	05/26/2023	343408
\$440.0	IRD OF PREY NTATION ON		10.72.1251.4994.2.319	ONFIRMATION 926859	IL RAPTOR CENTER	1407	05/26/2023	343408
\$0.0	TONAL PROGRAM - LOCATION WITH NO	-	10.72.1251.4994.2.319	ONFIRMATION 926859	IL RAPTOR CENTER	1407	05/26/2023	343408
(\$200.0	DUNT TO NIZATIONS IN MACON	DISCOUN ORGANIZ	10.72.1251.4994.2.319	ONFIRMATION 926859	IL RAPTOR CENTER	1407	05/26/2023	343408
(\$350.0	OT CHARGE FOR NCE SIZE OVER 100	-	10.72.1251.4994.2.319	ONFIRMATION 926859	IL RAPTOR CENTER	1407	05/26/2023	343408
\$700.0	Check Total:							
\$200.0	OO LADY AND HER CREW, BALLOON		38.50.5003.0000.0.699	42	KATIE VOEGEL	1407	05/26/2023	343409
\$200.0	Check Total:							
\$36.9	CAL BILL REVIEW – CE #7030–11142	-	80.00.2362.0201.0.384	030-11142	SEDGWICK CLAIMS MANAGEMENT SVC	1407	05/26/2023	343410
\$8.9	CAL BILL REVIEW – CE #7030–11146	-	80.00.2362.0201.0.384	030-11146	SEDGWICK CLAIMS MANAGEMENT SVC	1407	05/26/2023	343410
\$10.2	CAL BILL REVIEW – CE #7030–11151		80.00.2362.0201.0.384	030-11151	SEDGWICK CLAIMS MANAGEMENT SVC	1407	05/26/2023	343410
\$8.9	CAL BILL REVIEW – CE #7030–11152	-	80.00.2362.0201.0.384	030-11152	SEDGWICK CLAIMS MANAGEMENT SVC	1407	05/26/2023	343410
\$12.2	CAL BILL REVIEW – CE #7030–11153	_	80.00.2362.0201.0.384	030-11153	SEDGWICK CLAIMS MANAGEMENT SVC	1407	05/26/2023	343410

Disburseme	nt Detail	Listing		LIDATED ACCO		e Range: 05/01/2023 -	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			_ *	1413 Dollar Lin	
			Print Employee Venc	lor Names	Exclude Voided Checks	Exclude Manual Chec		n Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Descri	ption	Amoun
343410	05/26/2023	1407	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11154	80.00.2362.0201.0.38		CAL BILL REVIEW – CE #7030–11154	\$12.8
343410	05/26/2023	1407	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11155	80.00.0000.0000.0.99	MEBIC	CAL BILL REVIEW – CE #7030–11155	\$23.
343410	05/26/2023	1407	SEDGWICK CLAIMS MANAGEMENT SVC	7030-11157	80.00.2362.0201.0.38	MEBIC	CAL BILL REVIEW – CE #7030–11157	\$11.3
							Check Total:	\$124.
343411	05/26/2023	1407	SKYWARD USER'S GROUP, NFP	V269149	10.00.2620.0000.0.64		CE DATED 2/2023– 1 YEAR OF	\$350.0
							Check Total:	\$350.0
343412	05/26/2023	1407	WINDSTREAM	75692087	10.01.2540.0107.0.34	2 LONG	DISTANCE	\$147.
343412	05/26/2023	1407	WINDSTREAM	75692087	10.01.2540.0107.0.34	2 LONG	DISTANCE	(\$0.0
343412	05/26/2023	1407	WINDSTREAM	75692087	10.21.2540.0107.0.34	2 LONG	DISTANCE	\$0.
343412	05/26/2023	1407	WINDSTREAM	75692087	10.22.2410.0000.0.34	2 LONG	DISTANCE	\$0.
343412	05/26/2023	1407	WINDSTREAM	75692087	10.72.2540.0107.0.34	2 LONG	DISTANCE	\$0.
343412	05/26/2023	1407	WINDSTREAM	75692087	10.82.2540.0107.0.34	2 LONG	DISTANCE	\$0.
343412	05/26/2023	1407	WINDSTREAM	75692087	12.00.2330.0810.0.34	2 LONG	DISTANCE	\$0.
							Check Total:	\$149.
343413	05/26/2023	1409	IPA ABE LINCOLN REGION	V930856	10.00.2322.0000.0.41		DIS PRINCIPALS	\$180.
							Check Total:	\$180.
343414	05/26/2023	1410	EDUCATIONAL BENEFIT COOPERATIVE	V746281	10.00.0000.0000.0.06	0 health	n ins	\$1,202,549.
343414	05/26/2023	1410	EDUCATIONAL BENEFIT COOPERATIVE	V746281	10.00.0000.0000.0.06	1 retiree	e cobra	\$10,738
343414	05/26/2023	1410	EDUCATIONAL BENEFIT COOPERATIVE	V746281	10.00.0000.0000.0.06	2 er bas	sic life	\$5,049
343414	05/26/2023	1410	EDUCATIONAL BENEFIT COOPERATIVE	V746281	10.00.0000.0000.0.07	7 ee bas	sic life	\$2.
							Check Total:	\$1,218,339.
343415	05/26/2023	1410	RELIANCE STANDARD LIFE INSURANCE CO	V53707	10.00.0000.0000.0.08	5 ee vol	life	\$17,241.
343415	05/26/2023	1410	RELIANCE STANDARD LIFE INSURANCE CO	V53707	10.00.0000.0000.0.08	5 ee AD	D	\$2,759.

Disburseme Fiscal Year: 202		Listing	Bank Name: CONSO Bank Account: 2892733	DLIDATED ACCOUNT 2 3		Date Range: /oucher Range:		Dollar Limit	
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Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343416	05/26/2023	1413	BALES UNLIMITED, INC	STEPHEN DECATUR MS	38.81.8119.0000.0.	.699	QUOTE DATED 2023: 56 PASSE		\$20,000.72 \$2,175.00
343417	05/31/2023	1411	1ST CLASS EDUCATOR, LLC	39	10.72.1250.4300.1.	.319	EXTENTED PD S SESSION 5, 1–2		\$2,175.00 \$2,754.00
343418	05/31/2023	1411	806 TECHNOLOGIES INC	19088	10.03.2210.4932.1.	.319	QUOTE – 00003 CRATE TRAININ		\$2,754.00 \$2,000.00
343419	05/31/2023	1411	95 PERCENT GROUP INC	INV127240	10.49.2210.4300.1.	.319	QUOTE #00028 COACHING & F0		\$2,000.00 \$10,050.00
343420	05/31/2023	1411	AAA TROPHIES	230157	10.00.2660.0110.0.	.360	QUOTE DATED PLASTIC SIGNA		\$10,050.00 \$28.00
343420	05/31/2023	1411	AAA TROPHIES	230157	10.00.2660.0110.0.	.410	DESK HOLDER		\$16.00
343420	05/31/2023	1411	AAA TROPHIES	230206	10.00.2310.0000.0.	.360	PLASTIC SIGNAG		\$15.00
343420	05/31/2023	1411	AAA TROPHIES	230206	10.00.2310.0000.0.	.360	PLASTIC SIGNA GOLD WITH BLA		\$15.00
343421	05/31/2023	1411	AFFORDABLE SHRED.	0069970	10.77.2410.0000.0.	.390	- INVOICE #: 006 DOCUMENT DE:		\$74.00 \$39.00
343421	05/31/2023	1411	AFFORDABLE SHRED.	0069970	10.77.2410.0000.0.	.390	FINAL PICK UP 6 BIN	55 GALLON	\$30.00
							-	Check Total:	\$69.00
343422	05/31/2023	1411	AGIREPAIR, INC	071119	10.00.2660.0110.0.	.323	BLANKET ORDE		\$798.00
343422	05/31/2023	1411	AGIREPAIR, INC	071120	10.00.2660.0110.0.	.323	BLANKET ORDE		\$1,197.00

Disburseme	nt Detail	Listing		CONSOLIDATED ACCO		Date Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account			Voucher Rang		Dollar Limit	
				oyee Vendor Names	Exclude Voided Check	s 🗌 Exclu	ide Manual Checks	Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343422	05/31/2023	1411	AGIREPAIR, INC	071534	10.00.2660.0110.	0.323	BLANKET ORDI IPAD APPLE DE		\$399.00
343422	05/31/2023	1411	AGIREPAIR, INC	071750	10.00.2660.0110.	0.323	BLANKET ORDI IPAD APPLE DE		\$399.00
343423	05/31/2023	1411	AHA PROCESS INC	AHA00136977	12.00.1220.0844.	0.410	EMOTIONAL PF ALL DEMOGRA	-	\$2,793.00 \$714.00
								Check Total:	\$714.00
343424	05/31/2023	1411	AIRWELD INCORP	00345821.	20.93.2540.0613.	0.410	BLANKET ORDI WELDING SUPP		(\$9.19)
343424	05/31/2023	1411	AIRWELD INCORP	00345821	20.93.2540.0613.	0.410	CONFIRMING NOT DUPLICAT		\$7.99
343424	05/31/2023	1411	AIRWELD INCORP	00345821	20.93.2540.0613.	0.410	CABLE LUG		\$1.20
343424	05/31/2023	1411	AIRWELD INCORP	00347280	20.93.2540.0613.	0.410	BLANKET ORDI WELDING SUPP		\$18.00
343424	05/31/2023	1411	AIRWELD INCORP	00347383	20.93.2540.0613.	0.410	BLANKET ORDI WELDING SUPP	-	\$66.50
343424	05/31/2023	1411	AIRWELD INCORP	00347495	20.93.2540.0613.	0.410	BLANKET ORDI WELDING SUPP		\$24.00
343424	05/31/2023	1411	AIRWELD INCORP	00347703	20.93.2540.0610.	0.410	CONFIRMING ON NOT DUPLICAT	-	\$64.40
343424	05/31/2023	1411	AIRWELD INCORP	00347703	20.93.2540.0610.	0.410	HAZARDOUS M	ATERIALS FEE	\$6.00 \$178.90
343425	05/31/2023	1411	ALLIANCE ILLINOIS	23112	20.93.2530.0635.	0.319	INVOICE# 231 MONTH SURVE		\$800.0
343425	05/31/2023	1411	ALLIANCE ILLINOIS	23112	20.93.2530.0635.	0.319	AIR SAMPLING BUILDING	– KEIL	\$300.00
343425	05/31/2023	1411	ALLIANCE ILLINOIS	23112	20.93.2530.0635.	0.319	TOTAL & RESP SAMPLES – KEI		\$100.00

Check	05/01/2023 - 05/31/2023 Sort By: e: 1384 - 1413 Dollar Limit	Date Range	LIDATED ACCOUNT 2	Bank Name: CONSO Bank Account: 2892733	Listing	nt Detail	Disburseme
	de Manual Checks Include Non	Voucher Ra clude Voided Checks	_	Print Employee Ven		2-2023	Fiscal Year: 202
Amoun	Description	Account		Payee	Voucher	Date	Check Number
\$700.	AIR-O-CELL "6 HOUR RUSH – KEIL BUILDING	20.93.2530.0635.0.319	23112	ALLIANCE ILLINOIS	1411	05/31/2023	343425
\$1,900.0 \$1,400.	Check Total: INVOICE# V2674801 – RENTAL OF ARTICULATED	20.50.2540.0613.0.325	V2674801	ALTORFER RENTS	1411	05/31/2023	343426
\$12.	ENVIRONMENTAL FEE	20.50.2540.0613.0.325	V2674801	ALTORFER RENTS	1411	05/31/2023	343426
\$95.	DELIVERY CHARGE	20.50.2540.0613.0.325	V2674801	ALTORFER RENTS	1411	05/31/2023	343426
\$1,400.	INVOICE# V2674802 – RENTAL OF ARTICULATED	20.50.2540.0613.0.325	V2674802	ALTORFER RENTS	1411	05/31/2023	343426
\$12.	INVOICE# V2674802 – ENVIRONMENTAL FEE	20.50.2540.0613.0.325	V2674802	ALTORFER RENTS	1411	05/31/2023	343426
\$12.	INVOICE# V2693901 – ENVIRONMENTAL FEE	20.93.2540.0613.0.321	V2693901	ALTORFER RENTS	1411	05/31/2023	343426
\$500.	INVOICE# V2693901 – RENTAL OF POWER BOX	20.93.2540.0613.0.325	V2693901	ALTORFER RENTS	1411	05/31/2023	343426
\$2,800.	INVOICE# V2699101 – RENTAL OF MINI	20.85.2540.0613.0.325	V2699101	ALTORFER RENTS	1411	05/31/2023	343426
\$12.	INVOICE# V2699101 – ENVIRONMENTAL FEE	20.85.2540.0613.0.325	V2699101	ALTORFER RENTS	1411	05/31/2023	343426
\$12.	INVOICE# V2706801 – ENVIRONMENTAL FEE	20.93.2540.0613.0.321	V2706801	ALTORFER RENTS	1411	05/31/2023	343426
\$90.	INVOICE# V2706801 – RENTAL OF 8HP GAS	20.93.2540.0613.0.325	V2706801	ALTORFER RENTS	1411	05/31/2023	343426
\$40.	INVOICE# V2706801 – RENTAL OF DIAMOND	20.93.2540.0613.0.325	V2706801	ALTORFER RENTS	1411	05/31/2023	343426
\$6,385.0	Check Total:						
\$14.	SYNTECH USB C TO USB ADAPTER PACK OF 2 USB C	10.00.2660.0110.0.410	113R-7C6X-CNRR	AMAZON CAPITAL SERVICES	1411	05/31/2023	343427
\$12.	WIRED NUMBER PAD, USB NUMERIC KEYPAD 19 KEY	10.00.2660.0110.0.410	14R1-7XPV-1V6V	AMAZON CAPITAL SERVICES	1411	05/31/2023	343427

Disburseme		Listing	Bank Name: CONSC Bank Account: 289273	DLIDATED ACCOUNT 2		e Range: 05/01/2023 - 05/31/2023 Sort By: cher Range: 1384 - 1413 Dollar Limit:	Check \$0.00
Fiscal Year: 202	2-2023		Print Employee Ven		clude Voided Checks	Exclude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	 Description	Amount
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	14R1-7XPV-1V6V	10.00.2660.0110.0.410	) SYNTECH USB C TO USB ADAPTER PACK OF 2 USB C	\$11.9
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	17QG-4CN9-4LJJ	10.03.2221.0100.0.410	) SCOTCH STICKER AND MARKER REMOVER – CITRUS	(\$86.00
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1H3F-M1JP-47X7	10.00.2660.0110.0.410	D PROCASE FOR MACBOOK PRO 16 INCH 2023 2021	\$17.8
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1H3F-M1JP-47X7	10.00.2660.0110.0.410	) YOREPEK SLIM LAPTOP BACKPACK, ANTI THEFT	\$25.9
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1H3F-M1JP-47X7	10.00.2660.0110.0.410	D IBENZER COMPATIBLE WITH NEW MACBOOK PRO 16	\$15.9
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1H3F-M1JP-47X7	10.00.2660.0110.0.410	KROSER LAPTOP BACKPACK LARGE COMPUTER	\$39.0
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1HJC-GHTD-9NGL	10.00.2660.0110.0.410	PORTABLE MONITOR REHISK 15.6" FHD 1080P LAPTOP	\$99.9
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1JRH-YCJL-DGQK	10.00.2630.0131.0.410	GEOGRAPHICS 47400 CERTIFICATE/DOCUMENT	\$204.2
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1M3H-6WFP-4VDW	10.93.2130.0000.0.410	COUNTER TOP ICE MAKERS WITH SELF CLEANING	\$263.9
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1NT3-Q6H3-1WWM	38.95.9528.0000.0.699	DOCUGARD ADVANC ED BLUE MULTI-PURPOSE	\$34.5
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1NT3-Q6H3-1WWM	38.95.9528.0000.0.699	DOCUGARD STANDARD BLUE MULTI-PURPOSE	\$28.8
343427	05/31/2023	1411	AMAZON CAPITAL SERVICES	1TV6-W3XP-1PL9	10.00.2322.0000.0.410	PLC+: BETTER DECISIONS AND GREATER IMPACT BY	\$26.4
						Check Total:	\$710.8
343428	05/31/2023	1411	AMEREN ILLINOIS	01302 - 46731	10.02.3700.4300.1.466	S SECURITY LIGHTS	\$71.0
343428	05/31/2023	1411	AMEREN ILLINOIS	01302 - 46731	20.03.2540.0688.0.466	S SECURITY LIGHTS	\$34.3
343428	05/31/2023	1411	AMEREN ILLINOIS	01302 - 46731	20.03.2540.0688.0.466	S SECURITY LIGHTS	\$190.8
343428	05/31/2023	1411	AMEREN ILLINOIS	01302 - 46731	20.08.2540.0688.0.466	6 SECURITY LIGHTS	\$103.2
343428	05/31/2023	1411	AMEREN ILLINOIS	01302 - 46731	20.12.2540.0688.0.466	S SECURITY LIGHTS	\$31.8
Printed: 05/31/202	23 12:02:0	01 PM	Report: rptAPInvoiceCheckDet	tail	2021.4.45	Page	e: 3

Check	Range: 05/01/2023 - 05/31/2023 Sort By:		IDATED ACCOUN		Listing	nt Detail	Disburseme
*	her Range: 1384 - 1413 Dollar Limit			Bank Account: 2892733		2-2023	Fiscal Year: 202
Amour	Exclude Manual Checks Include Non	Exclude Voided Checks Account	or Names 🛛 🗠 Invoice	Print Employee Vendo Payee	Voucher	Date	Check Number
\$53.	SECURITY LIGHTS	20.49.2540.0688.0.466	01302 - 46731	AMEREN ILLINOIS	1411	05/31/2023	343428
\$33. \$74.	SECURITY LIGHTS	20.75.2540.0688.0.466	01302 - 46731	AMEREN ILLINOIS	1411	05/31/2023	343428
\$29.	SECURITY LIGHTS	20.85.2540.0688.0.466	01302 - 46731	AMEREN ILLINOIS	1411	05/31/2023	343428
φ <u>2</u> 0. \$160.	SECURITY LIGHTS	20.99.2540.0688.0.466	01302 - 46731	AMEREN ILLINOIS	1411	05/31/2023	343428
\$11.	SECURITY LIGHTS	22.00.2540.0810.0.466	01302 - 46731	AMEREN ILLINOIS	1411	05/31/2023	343428
\$17.		22.00.2540.0844.0.466	01302 - 46731	AMEREN ILLINOIS	1411	05/31/2023	343428
\$778.4	SECURITY LIGHTS Check Total:	22.00.2340.0044.0.400	01002 - 40701		1411	00/01/2020	040420
\$28.	BLANKET ORDER FOR PURCHASE OF PROPANE FOR	20.93.2540.0610.0.410	162723	AMES OIL & PROPANE INC	1411	05/31/2023	343429
\$28. \$254.	Check Total: QUOTE G924314 LEXINGTON ACADEMIC	10.13.1250.4300.1.410	7349559	AMSTERDAM PRINTING & LITHO	1411	05/31/2023	343430
\$22.	PLATE CHARGE	10.13.1250.4300.1.410	7349559	AMSTERDAM PRINTING & LITHO	1411	05/31/2023	343430
\$277.3	Check Total:						
\$188.	QUOTE #2214001 4 x 6 FRAMES, PAWPRINT,	38.13.1304.0000.0.699	2214001	ANDERSON'S	1411	05/31/2023	343431
\$19.	KG HANDPRINTS DIPLOMAS 30 PK	38.13.1304.0000.0.699	2214001	ANDERSON'S	1411	05/31/2023	343431
\$5.	JR SIZE TASSEL WITH YEAR CHARM SET, PURPLE	38.13.1304.0000.0.699	2214001	ANDERSON'S	1411	05/31/2023	343431
\$214.4	Check Total:						
\$610.	QUOTE DATED: 4/17/23 – BEACON STEEL DRAG MAT	20.93.2540.0630.0.750	5773	ANDERSON'S OUTDOOR SPORTS AND TURF, LLC	1411	05/31/2023	343432
\$610.	Check Total:						
\$49.	PROPOSAL#:2111178000 – USB-C TO MAGSAFE 3	10.00.2660.0110.0.410	AL23366632	APPLE COMPUTER INC	1411	05/31/2023	343433
\$49.	Check Total:						
\$340.	FEE ESTIMATE 3/25/22 – STEVENSON – PROVIDE	20.62.2530.0640.0.319	00004	ARCHITECTURAL EXPRESSIONS	1411	05/31/2023	343434
\$340.	Check Total:						
\$449.	SUPPORT	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435

Check	05/01/2023 - 05/31/2023 Sort By: 1384 - 1413 Dollar Limit	Date Range:	LIDATED ACCC	Bank Name: CONSOL Bank Account: 2892733	Listing	nt Detail	Disburseme
n Check Batche	_	Voucher Ran clude Voided Checks 🛛 Exc		Print Employee Vend		2-2023	Fiscal Year: 202
Amoun	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$147.3	FLEX TUBE	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$14.7	CLAMP	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$42.7	QUOTE# 85240 – CLAMP	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$344.	PIPE	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$114.:	TUBE	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$14.5	CLAMP	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$10.3	CLAMP	20.93.2540.0650.0.410	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$758.9	MUFFLEY	20.93.2540.0650.0.750	64177	ATI SERVICES OF ILLINOIS LLC	1411	05/31/2023	343435
\$1,897.1	Check Total:						
\$30.3	INVOICE# 45336 – DOOR HARDWARE SUPPLY – 4EA	20.93.2540.0620.0.410	45336	ATLAS LOCK INC	1411	05/31/2023	343436
\$3.0	INVOICE# 45341 – DOOR HARDWARE SUPPLY – 3EA	20.93.2540.0620.0.410	45341	ATLAS LOCK INC	1411	05/31/2023	343436
\$60.0	INVOICE# 45341 – CHIP KEY FOR TRUCK# 59	20.93.2540.0650.0.410	45341	ATLAS LOCK INC	1411	05/31/2023	343436
\$16.0	INVOICE# 45485 – 8EA FORD KEYS	20.93.2540.0650.0.410	45485	ATLAS LOCK INC	1411	05/31/2023	343436
\$160.0	INVOICE# 45492 – DOOR HARDWARE SUPPLY –	20.82.2540.0620.0.410	45492	ATLAS LOCK INC	1411	05/31/2023	343436
\$34.0	INVOICE# 45554 – DOOR HARDWARE SUPPLY – 1EA	20.93.2540.0620.0.410	45554	ATLAS LOCK INC	1411	05/31/2023	343436
\$80.0	INVOICE# 45575 – CHIP KEY CODE 10594 – VAN 269	20.93.2540.0650.0.410	45575	ATLAS LOCK INC	1411	05/31/2023	343436
\$60.0	INVOICE# 45575 – CHIP KEY BY CODE – ATHLETIC BUS	20.93.2540.0650.0.410	45575	ATLAS LOCK INC	1411	05/31/2023	343436
\$60.0	INVOICE# 45581 – ONE KEY BY CODE V1474 – AG BUS	20.93.2540.0650.0.410	45581	ATLAS LOCK INC	1411	05/31/2023	343436
\$503.3	Check Total:						
\$37.5	*QUOTE# 87–1523* BLANKET FOR PURCHASING	20.93.2540.0609.0.410	21928	B & B GLASS	1411	05/31/2023	343437

Disburseme	nt Detail	Listing	Bank Name: Bank Account	CONSOLIDATED ACCO		te Range: 05/01/2023 - 05/31/2023 Sort By: ucher Range: 1384 - 1413 Dollar Limit:	Check \$0.00
Fiscal Year: 202	2-2023			oyee Vendor Names	Exclude Voided Checks	Exclude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	 Description	Amount
343437	05/31/2023	1411	B & B GLASS	22093	20.93.2540.0609.0.41	10 *QUOTE# 87–1523* BLANKET FOR PURCHASING	\$80.00
343437	05/31/2023	1411	B & B GLASS	22304	20.22.2540.0609.0.41	10 INVOICE# 22304 - 1/4" CLEAR TEMPERED GLASS	\$91.00
343437	05/31/2023	1411	B & B GLASS	22413	20.13.2540.0609.0.41	10 INVOICE# 22413 - 1/4" BRONZE LAMINATED GLASS	\$446.40
343437	05/31/2023	1411	B & B GLASS	22490	20.93.2540.0609.0.41	10 *QUOTE# 87–1523* BLANKET FOR PURCHASING	\$53.66
343437	05/31/2023	1411	B & B GLASS	22492	20.21.2540.0613.0.41	10 INVOICE# 22492 – CHANNEL BALANCE 3060	\$276.00
343437	05/31/2023	1411	B & B GLASS	22493	20.93.2540.0609.0.41	10 *QUOTE# 87–1523* BLANKET FOR PURCHASING	\$55.97
343437	05/31/2023	1411	B & B GLASS	22501	20.12.2540.0609.0.41	10 INVOICE# 22501 – INSULATING TEMPERED LOW	\$855.40
343437	05/31/2023	1411	B & B GLASS	22538	20.93.2540.0609.0.41	10 *QUOTE# 87–1523* BLANKET FOR PURCHASING	\$114.60
343437	05/31/2023	1411	B & B GLASS	22539	20.93.2540.0609.0.41	10 *QUOTE# 87–1523* BLANKET FOR PURCHASING	\$75.00
343438	05/31/2023	1411	B & H PHOTO VIDEO	212930063	10.00.2660.0110.0.41	Check Total: QUOTE#:899366900 – PROAIM OVERHEAD	\$2,085.53 \$282.12
343438	05/31/2023	1411	B & H PHOTO VIDEO	212930063	10.00.2660.0110.0.75	50 GO-PRO HERO11 BLACK CREATOR EDITION/REG	\$2,391.20
343438	05/31/2023	1411	B & H PHOTO VIDEO	213189241	10.00.2660.0110.0.41	10 QUOTE#898630732 – SAMSUNG 50"	\$1,305.00
343438	05/31/2023	1411	B & H PHOTO VIDEO	213203936	10.00.2660.0110.0.55	50 MILLER CX10 SPRNTR II 1–ST ALLOY TRIPOD	\$12,590.12
343438	05/31/2023	1411	B & H PHOTO VIDEO	213205257	10.00.2660.0110.0.75	50 SAMSUNG CU8000 CRYSTAL UHD 85" 4K HDR SMART	\$20,168.94

Disburseme	nt Detail	Listing				e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023		Bank Account: 289273		Vou	Icher Range: 1384 - 1413 Dollar Lim	Check Batche
heck Number	Date	Voucher	Pavee	Invoice	Account		Amoun
343438	05/31/2023	1411	B & H PHOTO VIDEO	213205257	10.85.2660.0110.0.750	0 SAMSUNG CU8000 CRYSTAL UHD 85" 4K HDR SMART	\$58,826.0
343438	05/31/2023	1411	B & H PHOTO VIDEO	213328657	10.00.2660.0110.0.410	0 PARAMOUNT ARTICULATING WALL ARM FOR A 39" TO	\$7,147.
343438	05/31/2023	1411	B & H PHOTO VIDEO	213473779	10.00.2660.0110.0.750	0 SAMSUNG CU8000 CRYSTAL UHD 85" 4K HDR SMART	\$7,925.
343439	05/31/2023	1411	B L D D ARCHITECTS	4111	90.77.2530.0474.0.31	9 INVOICE# 4111 – PROJECT# 186EX16.400 – NEW JOHNS	\$110,635. \$634.
343439	05/31/2023	1411	B L D D ARCHITECTS	4112	10.15.2530.4994.2.31	9 AGREEMENT DATED: 9/05/22 - PROJECT#	\$218,885.
343440	05/31/2023	1411	BARCO PRODUCTS	SORCO76966	38.13.1304.0000.0.69	9 QUOTE #QUORCO15761 AURORA BENCH/6'	\$219,519. \$1,113.
343441	05/31/2023	1411	BARR & ROBISON SERVICES	23186	20.82.2540.0630.0.31	9 INVOICE# 23186 - TICKET# 023715 - INSPECTION OF	\$1,113. \$41.
343441	05/31/2023	1411	BARR & ROBISON SERVICES	23186	20.85.2540.0630.0.31	9 INSPECTION OF MACARTHUR ATHLETIC BUS	\$41
343442	05/31/2023	1411	BEST ONE OF CENTRAL ILLINOIS	392166	20.93.2540.0650.0.32	Check Total: 1 ENVIRONMENTAL FEE (ISTT)	\$82 \$2
343442	05/31/2023	1411	BEST ONE OF CENTRAL ILLINOIS	392166	20.93.2540.0650.0.32	1 DISPOSAL FEE SPECIAL TRAILER	\$7
343442	05/31/2023	1411	BEST ONE OF CENTRAL ILLINOIS	392166	20.93.2540.0650.0.32	3 MOUNT/DISMOUNT – SPECIAL TRAILER	\$11
343442	05/31/2023	1411	BEST ONE OF CENTRAL ILLINOIS	392166	20.93.2540.0650.0.410	0 HIGH PRESSURE TUBELESS VALVE	\$2
343442	05/31/2023	1411	BEST ONE OF CENTRAL ILLINOIS	392166	20.93.2540.0650.0.410	0 INVOICE# 392166 – 26/12.00–12 K9 TURF PLUS	\$120
343442	05/31/2023	1411	BEST ONE OF CENTRAL ILLINOIS	392426	20.93.2540.0650.0.32	1 ENVIRONMENTAL FEE (ISTT)	\$2.

Check	/01/2023 - 05/31/2023 Sort By:	Date Range:	COUNT 2	CONSOLIDATED ACC		Listing	nt Detail	Disburseme
		Voucher Rang			Bank Account:		2-2023	Fiscal Year: 202
Check Batches Amount	anual Checks Include Non Description	ude Voided Checks 🛛 Excl Account	Ex Ex	ee Vendor Names Invoice	Print Employ Pavee	Voucher	Date	Check Number
\$7.5	DISPOSAL FEE PASSENGER	20.93.2540.0650.0.321			BEST ONE OF CENTRAL	1411	05/31/2023	343442
\$13.5	MOUNT/DISMOUNT – PASSENGER	20.93.2540.0650.0.323		392426	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$105.3	INVOICE# 392426 – 24X12.00 12 CAR. TURF	20.93.2540.0650.0.410		392426	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$5.0	INVOICE# 392592 – ENVIRONMENTAL FEE (ISTT)	20.93.2540.0650.0.321		392592	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$15.0	INVOICE# 392592 – DISPOSAL FEE PASSENGER	20.93.2540.0650.0.321		392592	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$27.0	INVOICE# 392592 – WHEEL BALANCE PASSENGER –	20.93.2540.0650.0.323		392592	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$0.0	INVOICE# 392592 – WHEEL WEIGHTS	20.93.2540.0650.0.410		392592	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$5.0	INVOICE# 392592 - MISC SUPPLIES	20.93.2540.0650.0.410		392592	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$424.6	INVOICE# 392592 – 265/70R16 FIRE DEST LE3	20.93.2540.0650.0.410		392592	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$2.5	INVOICE# 392593 – ENVIRONMENTAL FEE (ISTT)	10.93.2540.0109.0.321		392593	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$8.5	INVOICE# 392593 – DISPOSAL FEE LT TRUCK	10.93.2540.0109.0.321		392593	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$15.5	INVOICE# 392593 – WHEEL BALANCE – LIGHT TRUCK	10.93.2540.0225.0.323		392593	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$0.0	INVOICE# 392593 – WHEEL WEIGHTS	10.93.2540.0225.0.410		392593	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$2.5	INVOICE# 392593 – HIGH PRESSURE TUBELESS VALVE	10.93.2540.0225.0.410		392593	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$148.8	INVOICE# 392593 – LT245/75R17 TRANSFORCE	10.93.2540.0225.0.410		392593	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442

Check	05/01/2023 - 05/31/2023 Sort By:	Date Rang	SOLIDATED ACCOUNT 2		Listing	nt Detail	Disburseme
it: \$0.00 Check Batche		Voucher R Iude Voided Checks		Bank Account: 2892		2-2023	Fiscal Year: 202
Amoun	Description	Account	Invoice	Print Employee Vi Payee	Voucher	Date	Check Number
\$2.5	INVOICE# 392596 – ENVIRONMENTAL FEE (ISTT)	20.93.2540.0650.0.321	392596	BEST ONE OF CENTRAL ILLINOIS		05/31/2023	343442
\$7.5	INVOICE# 392596 – DISPOSAL FEE SPECIAL	20.93.2540.0650.0.321	392596	BEST ONE OF CENTRAL ILLINOIS	1411	05/31/2023	343442
\$11.5	INVOICE# 392596 – MOUNT/DISMOUNT SPECIAL	20.93.2540.0650.0.323	392596	BEST ONE OF CENTRAL	1411	05/31/2023	343442
\$2.5	INVOICE# 392596 – HIGH PRESSURE TUBELESS VALVE	20.93.2540.0650.0.410	392596	BEST ONE OF CENTRAL	1411	05/31/2023	343442
\$126.	INVOICE# 392596 - 26X12.00X12 CAR	20.93.2540.0650.0.410	392596	BEST ONE OF CENTRAL ILLINOIS	1411	05/31/2023	343442
\$1,078.4 \$74.7	Check Total: INVOICE# 06545852 – GENERAL MAINTENANCE	20.93.2540.0613.0.410	06545852	BLACK & COMPANY	1411	05/31/2023	343443
\$46.6	INVOICE# 06545853 – GENERAL MAINTENANCE	20.93.2540.0613.0.410	06545853	BLACK & COMPANY	1411	05/31/2023	343443
\$128.8	INVOICE# 06545854 – GENERAL MAINTENANCE	20.93.2540.0613.0.410	06545854	BLACK & COMPANY	1411	05/31/2023	343443
\$68.8	BLANKET ORDER FOR PAINT & PAINTING SUPPLIES –	20.93.2540.0608.0.410	06545855	BLACK & COMPANY	1411	05/31/2023	343443
\$25.4	INVOICE# 06546090 – 3M 8511 N95 NON–OIL PART	20.93.2540.0603.0.410	06546090	BLACK & COMPANY	1411	05/31/2023	343443
\$344.4 \$290.0	Check Total: QUOTE# W 193905-0 - 1.5HP 1800 145T 230/460V	20.99.2540.0603.0.410	W193905-1	BODINE ELECTRIC	1411	05/31/2023	343444
\$290.0 \$14.9	Check Total: INVOICE# 2511226 – PLUMBING SUPPLY – COUPLE	20.85.2540.0602.0.410	2511226	BRADFORD SUPPLY CO	1411	05/31/2023	343445
\$24.9	NIPPLE BRASS STD 1X4 LF	20.85.2540.0602.0.410	2511226	BRADFORD SUPPLY CO	1411	05/31/2023	343445
\$51.4	INVOICE# 2511279 – COUPLE PVC MDS PV20 4	20.33.2540.0602.0.410	2511279	BRADFORD SUPPLY CO	1411	05/31/2023	343445

lisburseme		Listing	Bank Name: CC Bank Account: 28	ONSOLIDATED ACCO		e Range: 05/01/2023 - 05/31/2023 Sort By: cher Range: 1384 - 1413 Dollar Li	Check mit: \$0.00
scal Year: 20	22-2023		Print Employee		Exclude Voided Checks	-	on Check Batche
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2511279	20.33.2540.0602.0.410	D INVOICE# 2511279 – PV95 BUSHING 5X4 438–490	\$12.6
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2511279	20.33.2540.0602.0.410	0 INVOICE# 2511279 – PVC PLUG 4 P106–040	\$5.1
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2511279	20.33.2540.0602.0.410	0 INVOICE# 2511279 – PLUG MPT 4 450–040	\$53.2
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2511448	20.33.2540.0602.0.410	0 INVOICE# 2511448 – PVC COUPLE 6 P100–060	\$27.3
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2514462	20.93.2540.0602.0.410	D INVOICE# 2514462 – PLUMBING SUPPLY – 10EA	\$199.8
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2514790	20.93.2540.0602.0.410	0 INVOICE# 2514790 – PLUMBING SUPPLY – XPRESS	\$8.3
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2514853	20.93.2540.0602.0.410	D INVOICE# 2514853 – PLUMBING SUPPLY – 4EA	\$4.5
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2515811	20.93.2540.0602.0.410	D INVOICE# 2515811 – PLUMBING SUPPLY – 10EA	\$77.4
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2516134	20.93.2540.0602.0.410	D INVOICE# 2516134 – PLUMBING SUPPLY – 1EA	\$129.8
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2516525	20.93.2540.0602.0.410	D INVOICE# 2516525 – PLUMBING SUPPLY – 1EA	\$66.0
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2516706	20.93.2540.0602.0.410	D INVOICE# 2516706 – PLUMBING SUPPLY – 10EA	\$17.8
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2516803	20.93.2540.0602.0.750	D INVOICE# 2516803 – PLUMBING SUPPLY – VALVE	\$1,300.0
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2516805	20.93.2540.0602.0.410	D INVOICE# 2516805 – 10EA CLAMP HOSE 62606 MIRCO	\$101.5
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2517443	20.93.2540.0602.0.410	D INVOICE# 2517443 – PLUMBING SUPPLY – 1EA	\$4.6
343445	05/31/2023	1411	BRADFORD SUPPLY CO	2517726	20.93.2540.0602.0.410	D INVOICE# 2517726 – PLUMBING SUPPLY – 1EA	\$5.5

Disburseme	nt Detail	Listing	Bank Name: Bank Account:	CONSOLIDATED ACCO		Date Range: /oucher Range	05/01/2023 - 05/31/2023 : 1384 - 1413	3 Sort By: Dollar Limi	Check t <sup>.</sup> \$0.00
Fiscal Year: 202	2-2023			byee Vendor Names	Exclude Voided Checks	•	de Manual Checks		Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343446	05/31/2023	1411	BRANUM RECYCLING	00752	20.93.2540.0612.0.	390	BLANKET ORDE DISPOSAL OF Y		\$2,105.67 \$210.00
343447	05/31/2023	1411	BRIAN DAW VIOLINS	6376	10.81.1100.0031.0.	410	INVOICE # 6370 EASTERMAN FIE	-	\$210.00 \$186.00
343447	05/31/2023	1411	BRIAN DAW VIOLINS	6376	10.81.1100.0031.0.	410	EASTMAN BL10 BOW, 3/4	FIBERGLASS	\$158.00
343447	05/31/2023	1411	BRIAN DAW VIOLINS	6376	10.81.1100.0031.0.	410	EASTMAN BC10 3.4 SIZE	) CELLO BOW,	\$156.00
								Check Total:	\$500.00
	05/31/2023	1411	BSN SPORTS	921133657	10.85.1542.0512.0.		VANISH PIPED F		\$189.80
343448	05/31/2023	1411	BSN SPORTS	921367016	10.85.1542.0512.0.		VANISH PIPED F		(\$141.51
343448	05/31/2023	1411	BSN SPORTS	921540636	10.85.1549.0507.0.	410	WOMENS DIGIT SINGLET GREY I		\$1,287.50
343448	05/31/2023	1411	BSN SPORTS	921540636	10.85.1549.0507.0.	410	WOMENS DIGIT FAST SINGLET \		\$1,212.50
343448	05/31/2023	1411	BSN SPORTS	921540636	10.85.1549.0507.0.	410	WOMENS NIKE		\$1,212.50
343448	05/31/2023	1411	BSN SPORTS	921541054	10.00.0000.0000.0	978	**QUOTE# 106 PLAYGROUND E		\$58.90
343448	05/31/2023	1411	BSN SPORTS	921541054	10.00.0000.0000.0	978	MAGREGOR PRO METAL – HEAV		\$133.60
343448	05/31/2023	1411	BSN SPORTS	921692512	10.82.1539.0501.0.	410	MENS SHOWTIN PLACKET JERSE		\$1,909.00
343448	05/31/2023	1411	BSN SPORTS	921692512	10.82.1539.0501.0.	410	MENS SHOWTIN JERSEY WHITE	IE FAUX	\$1,859.00
343448	05/31/2023	1411	BSN SPORTS	921692512	10.82.1539.0501.0.	410	WHITE BLACK, BLACK-VANISH	PIPED PANT	\$768.90
								Check Total:	\$8,490.19

Check	05/01/2023 - 05/31/2023 Sort By:	ate Range:		COUNT 2	ONSOLIDATED ACC		Listing	nt Detail	Disburseme
		oucher Range:		_		Bank Account: 2892733		2-2023	Fiscal Year: 202
	de Manual Checks 🛛 Include Non C	Exclud	ude Voided Checks	🖌 Exclu		Print Employee Ven		_	
Amoun	Description		Account		Invoice	Payee		Date	Check Number
\$810.0	BLANKET ORDER FOR BACKGROUND CHECKS AND	319	10.00.2640.0000.0	61-20230430	DECATUR6	BUSHUE BACKGROUND SCREENING	1411	05/31/2023	343449
\$810.0	Check Total:								
\$657.0	INTERNAL BLANKET PURCHASE ORDER FOR FY23	319	10.00.2520.0104.0		IC. 0085973	BUSINESSOLVER.COM, INC.	1411	05/31/2023	343450
\$657.0	Check Total:								
\$4,243.6	INV067370: APR'23 TUITION PRIV FACILITY (PROG CODE	571	12.00.1220.0855.0		INV067370	CALO	1411	05/31/2023	343451
\$4,243.6	INV067371: APR'23 TUITION PRIV FACILITY (PROG CODE	671	12.00.1220.0855.0		INV067371	CALO	1411	05/31/2023	343451
\$8,487.2	Check Total:								
\$33. <sup>~</sup>	BROMOTHY BLUE 0.04%**CAROLINA QUOTE	410	10.82.1100.0044.0	I	UPPLY 52157621RI	CAROLINA BIOLOGICAL SUPPLY	1411	05/31/2023	343452
\$12.6	GAS LIGHTER RENEWAL FLINTS PACK OF 15	410	10.82.1100.0044.0	I	UPPLY 52157621RI	CAROLINA BIOLOGICAL SUPPLY	1411	05/31/2023	343452
\$80.5	CELESTIAL GLOBE	110	10.82.1100.0044.0	I	UPPLY 52157621RI	CAROLINA BIOLOGICAL SUPPLY	1411	05/31/2023	343452
\$126.3	Check Total:								
\$105. <sup>-</sup>	INVOICE# GG007658 – ROPPE 177 CARPET TO TILE	410	20.85.2540.0622.0		GG07658	CARPET WEAVERS	1411	05/31/2023	343453
\$315.3	ROPPE VINYL 177 TILE CARPET – COLOR: BLACK –	410	20.85.2540.0622.0		GG07658	CARPET WEAVERS	1411	05/31/2023	343453
\$420.4	Check Total:								
\$294.7	KEEPING YOUR SCHOOL SAFE & SECURE: A	327	10.00.2320.0000.0		07333773	CENTER FOR EDU. & EMPLOYMENT LAW	1411	05/31/2023	343454
\$254.8	PUBLIC EMPLOYMENT LAW IN AMERICA AND THE	327	10.00.2320.0000.0		O7333774	CENTER FOR EDU. & EMPLOYMENT LAW	1411	05/31/2023	343454
\$549.5	Check Total:								
\$1,110.0	**QUOTE# 333-950* HILLYARD DUST MOP	973	10.00.0000.0000.0		ANY 193259	CENTRAL SUPPLY COMPANY	1411	05/31/2023	343455
\$1,369.6	*PRICE HELD FROM PO# 10230357 PER TOM WELLS	973	10.00.0000.0000.0		ANY 193594	CENTRAL SUPPLY COMPANY	1411	05/31/2023	343455

Disburseme		Listing	Bank Name: C Bank Account: 2	CONSOLIDATED ACCOUNT 2 2892733		te Range: 05/ ucher Range: 138	01/2023 - 05/31/2023 34 - 1413	Sort By: Dollar Limi	Check :: \$0.00
Fiscal Year: 202	2-2023		🖌 Print Employe	e Vendor Names 🛛 🗹 Ex	clude Voided Checks	Exclude Ma		🔲 Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343456	05/31/2023	1411	CHADDOCK	CATSIN-001353	12.00.1220.0855.0.67	71	- INVOICE CATSIN APR'23 TUITION		\$2,479.60 \$3,952.95
343456	05/31/2023	1411	CHADDOCK	CATSIN-001353	12.00.4120.4625.1.69	90	INVOICE CATSIN APR'23 RESIDEN		\$14,472.60
							-	Check Total:	\$18,425.55
343457	05/31/2023	1411	CHILDREN'S PLUS INC	223998	10.60.2220.3800.1.43	30	BOOKS PER ATT QUOTE 338043	-	\$312.03
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224000	10.75.2220.3800.1.43	30	BOOKS PER ATT QUOTE 338020		\$652.75
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224019	10.72.2220.3800.1.43	30	BOOKS PER ATT QUOTE 337978	-	\$541.24
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224024	10.49.2220.3800.1.43	30	BOOKS PER ATT QUOTE 338036	ACHED	\$429.67
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224030	10.77.2220.3800.1.43	30	BOOKS PER ATT QUOTE 338013		\$598.77
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224033	10.22.2220.3800.1.43	30	BOOKS PER ATT QUOTE 337970		\$451.89
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224041	10.12.2220.3800.1.43	30	BOOKS PER ATT QUOTE 337964		\$292.62
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224042	10.81.2220.3800.1.43	30	BOOKS PER ATT QUOTE 338049	-	\$382.79
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224045	10.12.2220.3800.1.43	30	BOOKS PER ATT QUOTE 338159		\$240.40
343457	05/31/2023	1411	CHILDREN'S PLUS INC	224047	10.18.2220.3800.1.43	30	BOOKS PER ATT QUOTE 338079		\$370.44
343458	05/31/2023	1411	CITY OF DECATUR ILLING	DIS 9245.	10.00.2660.0110.0.31	19	- CHANGE ORDER ADDITIONAL FU		\$4,272.60 \$11,250.00

Check \$0.00	5/01/2023 - 05/31/2023 Sort By: 384 - 1413 Dollar Limit	Date Range: Voucher Ran	IDATED ACCOUNT 2	Bank Name: CONSOL Bank Account: 2892733	Listing		Disburseme
Check Batche	Manual Checks 🛛 🗌 Include Non (	lude Voided Checks 🛛 🗌 Exc	or Names 🛛 🔽 Ex	Print Employee Vend		2-2023	Fiscal Year: 2022
Amoun	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$54,600.	DECATUR PUBLIC SCHOOLS – CITY OF DECATUR FIBER	10.00.2660.4900.1.319	9245.	CITY OF DECATUR ILLINOIS	1411	05/31/2023	343458
\$65,850.0 \$48.	Check Total: QUOTE# 8904 – MAG ONE 450-470MHZ ANTENNA (P)	10.93.2223.0101.0.410	220361	CLEAR TALK	1411	05/31/2023	343459
\$1,147.	QUOTE# 8804 – MOTOROLA BPR40 450–470 4W 8CH –	10.93.2223.0101.0.410	220499	CLEAR TALK	1411	05/31/2023	343459
\$4,923.	QUOTE# 8783 – MOTOROLA SLR1000 400–512MHZ	10.82.2223.0010.0.550	220599	CLEAR TALK	1411	05/31/2023	343459
\$30.	QUOTE# 8837 – FIBERGLASS ANTENNA MOUNTING KIT	10.82.2223.0101.0.410	220600	CLEAR TALK	1411	05/31/2023	343459
\$18.	LAIRD UNIVERSAL MOUNT, LONG, 1.5" DIAMETER	10.82.2223.0101.0.410	220600	CLEAR TALK	1411	05/31/2023	343459
\$17.	TIMES MICROWAVE LMR-400 COAXIAL CABLE	10.82.2223.0101.0.410	220600	CLEAR TALK	1411	05/31/2023	343459
\$27.	N MALE HEX/KNURL COMBO NO BRAID TRIM LMR 400	10.82.2223.0101.0.410	220600	CLEAR TALK	1411	05/31/2023	343459
\$80.	POLYPHASER 125–1000 MHZ N FEMALE	10.82.2223.0101.0.410	220600	CLEAR TALK	1411	05/31/2023	343459
\$6,294.2 \$4,945.	Check Total: INTERNAL BLANKET – WELLNESS PROGRAM	10.00.2640.0000.0.319	05.01.2023	COLE COUNSELING SERVICES, LLC	1411	05/31/2023	343460
\$4,945.	INTERNAL BLANKET – WELLNESS PROGRAM	10.00.2640.0000.0.319	05.08.2023	COLE COUNSELING SERVICES, LLC	1411	05/31/2023	343460
\$4,945.	INTERNAL BLANKET – WELLNESS PROGRAM	10.00.2640.0000.0.319	05.15.2023	COLE COUNSELING SERVICES, LLC	1411	05/31/2023	343460
\$4,945.	INTERNAL BLANKET – WELLNESS PROGRAM	10.00.2640.0000.0.319	05.22.2023	COLE COUNSELING SERVICES, LLC	1411	05/31/2023	343460
\$4,945.	INTERNAL BLANKET – WELLNESS PROGRAM	10.00.2640.0000.0.319	05.29.2023	COLE COUNSELING SERVICES, LLC	1411	05/31/2023	343460
\$24,725.4	Check Total:						

Disburseme	nt Detail	Listing		SOLIDATED ACCOUNT 2		Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 28927			cher Range: 1384 - 1413 Dollar Limit:	•
Check Number	Date	Voucher	Print Employee Ve Payee	endor Names 🗹 E Invoice	xclude Voided Checks Account	Exclude Manual Checks Include Non C Description	Amount
343461	05/31/2023	1411	COLEMAN AND ASSOCIATES	016	60.93.2530.0701.0.319	INVOICE #16 – CONSULTING SERVICES PERFORMED	\$2,800.00
343462	05/31/2023	1411	CONNOR COMPANY	S010392163.001	20.85.2540.0602.0.410	Check Total: QUOTE# S010392163 – SLOAN 2STNN SNSR PLT ASY	\$2,800.00 \$603.50
343462	05/31/2023	1411	CONNOR COMPANY	S010404913.001	20.93.2540.0613.0.410	INVOICE# S010404913.001 – GENERAL MAINTENANCE	\$168.60
343462	05/31/2023	1411	CONNOR COMPANY	S010418120.001	20.42.2540.0602.0.750	QUOTE# S010414107 – PRO18240 EEMAX 18KW LF	\$648.99
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	INVOICE# S010419686.001 – 10X18X1 PLEATED FILTER	\$1,217.3
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	10X20X1 PLEATED FILTER MERV 8	\$47.20
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	10X26X1 MERV 8 PLEATED FILTER	\$429.4 <sup>-</sup>
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	14X20X1 PLEATED FILTER MERV 8	\$80.24
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	14X24X1 PLEATED FILTER MERV 8	\$235.4 <sup>-</sup>
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	8X20X1 MULTI-PLEATED AIR FILTER XLS	\$222.23
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	8X14 MULTI–PLEATED AIR FILTER XL8	\$222.23
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	12X20X1 PLEATED FILTER MERV 8	\$56.89
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	12X24X1 PLEATED FILTER	\$150.23
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	9X25X1 MULTI-PLEAT FILTER XL8	\$83.1 <sup>-</sup>
343462	05/31/2023	1411	CONNOR COMPANY	S010419686.001	20.77.2540.0604.0.410	10X24X1 PLEATED FILTER MERV 8	\$83.1 <sup>-</sup>

Check		Range: 05/01/2023 - 05/31/20		DATED ACCOUNT 2			Listing	nt Detail	Disburseme
		her Range: 1384 - 1413		_	nk Account: 2892733			2-2023	Fiscal Year: 202
		Exclude Manual Checks			Print Employee Vendor N				
Amoun	on	Description	Account	nvoice		Payee		Date	Check Number
\$2,664.0	S010419814 – 3 3WELL SS SINK 18"	•	20.21.2540.0602.0.550	\$010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$496.3	WM PRE-RINSE ADD-ON FAUCET		20.21.2540.0602.0.550	S010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$524.3	IAND SINK	TABCO HAND	20.21.2540.0602.0.550	S010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$25.2	,	LEGEND 1/2 P DIELECTRIC U	20.21.2540.0602.0.550	\$010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$27.0	LL HUB WYE	1–1/2 ALL HU	20.21.2540.0602.0.550	S010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$32.3	XH P-TRAP	1-1/2 HXH P-	20.21.2540.0602.0.550	S010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$15. <sup>-</sup>	XSLIP FEMALE TRAP V/NUT	1–1/2 HXSLIP ADAPT W/NU <sup>-</sup>	20.21.2540.0602.0.550	8010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$27.3	HARD TUBE L	1/2X10 HARD	20.21.2540.0602.0.550	S010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$14.4		PXP WROT LR PF02722	20.21.2540.0602.0.550	S010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$78.0	AD FREE X3/8X3/8OD DUAL	BRAS LEAD FR 1/2NOMX3/8	20.21.2540.0602.0.550	8010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$96.4	SUPPLY CONN KIT	T&S OPT SUPP PAIR	20.21.2540.0602.0.550	6010427595.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$3,010.9	S010414741 – 3 TMENT, DRAIN	•••••	20.49.2540.0602.0.550	5010427611.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$496.3	WM PRE-RINSE ADD-ON FAUCET		20.49.2540.0602.0.550	5010427611.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$524.3	IAND SINK	TABCO HAND	20.49.2540.0602.0.550	S010427611.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$96.4	SUPPLY CONN KIT	T&S OPT SUPP PAIR	20.49.2540.0602.0.550	5010427611.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$22.0	0 FOAM COARE PVC4112	1-1/2X10 FO PVC PIPE PVC4	20.49.2540.0602.0.550	S010427611.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$27.0	LL HUB WYE	1–1/2 ALL HU	20.49.2540.0602.0.550	S010427611.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462
\$32.3		1-1/2 HXH P-	20.49.2540.0602.0.550	S010427611.001	COMPANY S01	CONNOR COMPANY	1411	05/31/2023	343462

Check	1/2023 - 05/31/2023 Sort By:	-		COUNT 2	CONSOLIDATED ACC	Bank Name:	3	Listing	nt Detail	Disburseme
		cher Range: 1384		— -		Bank Account:			2-2023	Fiscal Year: 202
		Exclude Manua	clude Voided Checks	Ex Ex	oyee Vendor Names		Dava	Vouchor	Data	
Amour \$15.			Account 20.49.2540.0602.0.550	1 001	Invoice S010427611			Voucher 1411	Date 05/31/2023	Check Number 343462
φ15.	1–1/2 HXSLIP FEMAIL TRAP ADAPT W/NUT		20.49.2540.0602.0.550	1.001	3010427011		CON	1411	05/31/2023	343402
\$7.	JONST 10.2 OZ. RED DEVIL CLEAR CAULK		20.49.2540.0602.0.550	1.001	S010427611	IOR COMPANY	CON	1411	05/31/2023	343462
\$7.	1–1/2 PVC FPTXH FEMAIL ADAPT		20.49.2540.0602.0.550	1.001	S010427611	IOR COMPANY	CON	1411	05/31/2023	343462
\$54.	1/2X10 HARD TUBE L	)	20.49.2540.0602.0.550	1.001	S010427611	IOR COMPANY	CON	1411	05/31/2023	343462
\$60.	1/2 PXP WROT LR 90 ELL PF02722		20.49.2540.0602.0.550	1.001	S010427611	IOR COMPANY	CON	1411	05/31/2023	343462
\$13.	ANV 1/2-1-1/4 CPR EZ GRIP HANGER		20.49.2540.0602.0.550	1.001	S010427611	IOR COMPANY	CON	1411	05/31/2023	343462
\$1.	1–1/2 MPT CO PLUG	)	20.49.2540.0602.0.550	1.001	S010427611	IOR COMPANY	CON	1411	05/31/2023	343462
\$3,010.	QUOTE# S010414908 – 3 COMPARTMENT, DRAIN		20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$496.	T&S 8CC WM PRE-RINSE UNIT W/ADD-ON FAUCET		20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$524.	TABCO HAND SINK	)	20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$96.	T&S OPT SUPPLY CON KIT PAIR		20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$22.	1–1/2X10 FOAM CORE PVC PIPE PVC4112		20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$27.	1-1/2 ALL HUB WYE	)	20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$32.	1–1/2 HXH P–TRAP	)	20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$15.	1–1/2 HXSLIP FEMAIL TRAP ADAPT W/NUT		20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$7.	JONST 10.2OZ RED DEVEL CLEAR CAULK		20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$7.	1–1/2 PVC FPTXH FEMAIL ADAPT		20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462
\$1.	1-1/2 MPT CO PLUG	)	20.22.2540.0602.0.550	9.001	S010427749	IOR COMPANY	CON	1411	05/31/2023	343462

Disburseme	nt Detail	Listing	Bank Name:	CONSOLIDATED ACCOUNT 2		e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account			icher Range: 1384 - 1413 Dollar Limit:	
	Data	Vouchar		· <u> </u>	clude Voided Checks	Exclude Manual Checks Include Non C	
Check Number 343462	Date 05/31/2023	Voucher 1411	Payee CONNOR COMPANY	Invoice S010427749.001	Account 20.22.2540.0602.0.550		Amount \$54.7
						1/2/101/0022	
343462	05/31/2023	1411	CONNOR COMPANY	S010427749.001	20.22.2540.0602.0.550	0 1/2 PXP WROT LR 90 ELL PF02722	\$60.2
343462	05/31/2023	1411	CONNOR COMPANY	S010432033.001	20.21.2540.0604.0.410	0 INVOICE# S010432033.001 - LAU 6-5/16 DIAMETER	\$93.5
343462	05/31/2023	1411	CONNOR COMPANY	S010432033.001	20.21.2540.0613.0.410	0 INVOICE# S010432033.001 - GENERAL MAINTENANCE	\$8.1
343462	05/31/2023	1411	CONNOR COMPANY	S010434937.001	20.49.2540.0603.0.410	0 QUOTE# \$010429282 - 16X25X2 PLEATED FILTER	\$371.52
343462	05/31/2023	1411	CONNOR COMPANY	S010434937.001	20.49.2540.0603.0.410	0 18X24X2 PLEATED FILTER MERV 8	\$95.2
343462	05/31/2023	1411	CONNOR COMPANY	S010434937.001	20.49.2540.0603.0.410	0 20X25X2 PLEATED FILTER MERV 8	\$91.1
343462	05/31/2023	1411	CONNOR COMPANY	S010436948.001	10.81.2560.0225.0.410	0 INVOICE# S010436948.001 - 5# STEAM RELIEF VALVE	\$171.5
343462	05/31/2023	1411	CONNOR COMPANY	S010436990.001	20.93.2540.0603.0.410	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$13.1
343462	05/31/2023	1411	CONNOR COMPANY	S010443926.001	20.93.2540.0603.0.410	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$78.7
343462	05/31/2023	1411	CONNOR COMPANY	S010444264.002	20.93.2540.0603.0.410	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$21.5
343462	05/31/2023	1411	CONNOR COMPANY	S010444990.001	20.93.2540.0603.0.410	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$36.5
343462	05/31/2023	1411	CONNOR COMPANY	S010445153.001	20.93.2540.0603.0.410	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$93.2
343462	05/31/2023	1411	CONNOR COMPANY	S010445153.002	20.93.2540.0603.0.410	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	(\$93.20
343462	05/31/2023	1411	CONNOR COMPANY	S010445153.003	20.93.2540.0603.0.410	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$69.5

Check		Range: 05/01/2023 - 05/31/20		COUNT 2	CONSOLIDATED AC	Bank Name:	Listing	nt Detail	Disburseme
		her Range: 1384 - 1413		<b>[</b> ] -		Bank Account		2-2023	Fiscal Year: 202
Check Batche Amoun		Exclude Manual Checks Description	ude Voided Checks Account	Exc	oyee Vendor Names Invoice	Print Emplo	Voucher	Date	Check Number
\$416.7	# S010442727 – GO FAUCET 6–26"	QUOTE# S010	20.21.2540.0602.0.410	29.001	S01044562	CONNOR COMPANY		05/31/2023	343462
\$103.8	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	19.001	S01044571	CONNOR COMPANY	1411	05/31/2023	343462
\$231.0	# S010445728 – AOS ST ELBOW ASSY	-	20.85.2540.0602.0.410	01.001	S01044580	CONNOR COMPANY	1411	05/31/2023	343462
\$3.9	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	57.001	S01044605	CONNOR COMPANY	1411	05/31/2023	343462
\$149.0	ET ORDER FOR IG REPAIR PARTS AND	-	20.93.2540.0603.0.410	83.001	S01044668	CONNOR COMPANY	1411	05/31/2023	343462
\$22.4	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	51.001	S01044725	CONNOR COMPANY	1411	05/31/2023	343462
\$44.8	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	91.001	S01044859	CONNOR COMPANY	1411	05/31/2023	343462
\$74.3	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	67.001	S01045196	CONNOR COMPANY	1411	05/31/2023	343462
\$8.2	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	81.001	S01045288	CONNOR COMPANY	1411	05/31/2023	343462
\$32.0	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	76.001	S01045357	CONNOR COMPANY	1411	05/31/2023	343462
\$104.4	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	23.001	S01045452	CONNOR COMPANY	1411	05/31/2023	343462
\$67.3	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	51.001	S01045945	CONNOR COMPANY	1411	05/31/2023	343462
\$18.3	E# S010459637.001 RAL MAINTENANCE		20.93.2540.0613.0.410	37.001	S01045963	CONNOR COMPANY	1411	05/31/2023	343462
\$25.8	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	53.001	S01046165	CONNOR COMPANY	1411	05/31/2023	343462
\$28.	ET ORDER FOR IG REPAIR PARTS AND		20.93.2540.0603.0.410	26.001	S01046302	CONNOR COMPANY	1411	05/31/2023	343462

Disburseme	nt Detail	Listing	Bank Name: CC Bank Account: 28	NSOLIDATED ACCOUNT		te Range: 05/01/2023 - 05/31/2023 Sort By: ucher Range: 1384 - 1413 Dollar Limit:	Check
Fiscal Year: 202	2-2023		Print Employee		Exclude Voided Checks	ucher Range: 1384 - 1413 Dollar Limit: Exclude Manual Checks Include Non (	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343462	05/31/2023	1411	CONNOR COMPANY	S010463048.001	20.93.2540.0603.0.41	10 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$67.5
343462	05/31/2023	1411	CONNOR COMPANY	S010463079.001	20.93.2540.0603.0.41	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$87.9
343462	05/31/2023	1411	CONNOR COMPANY	S010463411.001	20.93.2540.0603.0.41	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$94.7
343462	05/31/2023	1411	CONNOR COMPANY	S010470956.001	20.11.2540.0602.0.75	50 QUOTE# S010470945 – 144123LHWH WHITE	\$550.2
343462	05/31/2023	1411	CONNOR COMPANY	S010472987.001	20.93.2540.0603.0.41	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$15.3
343462	05/31/2023	1411	CONNOR COMPANY	S010473168.001	20.93.2540.0603.0.41	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$85.0
343462	05/31/2023	1411	CONNOR COMPANY	S010473295.001	20.93.2540.0603.0.47	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$7.5
343462	05/31/2023	1411	CONNOR COMPANY	S010473735.001	20.93.2540.0603.0.41	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$8.2
343462	05/31/2023	1411	CONNOR COMPANY	S010474105.001	20.93.2540.0603.0.47	10 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$37.3
343462	05/31/2023	1411	CONNOR COMPANY	S010479391.001	20.93.2540.0603.0.47	10 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$54.9
343462	05/31/2023	1411	CONNOR COMPANY	S010479811.001	20.93.2540.0603.0.41	0 BLANKET ORDER FOR HEATING REPAIR PARTS AND	\$55.8
						Check Total:	\$20,424.1
343463	05/31/2023	1411	CONTRACTOR'S RECYCLE MATERIAL	D 2023-187	20.93.2540.0612.0.64	40 BLANKET ORDER FOR DISTRICT #61 EMPLOYEES	\$50.0
343463	05/31/2023	1411	CONTRACTOR'S RECYCLE MATERIAL	D 2023-187.	20.93.2540.0612.0.47	10 BLANKET ORDER FOR DISTRICT #61 EMPLOYEES	\$143.1
343464	05/31/2023	1411	COTTON STUDENT SERVIC	CES CSS02228	10.22.2210.4932.1.3	Check Total: PBIS IMPLEMENTATION FOR FRANKLIN GROVE	\$193.10 \$1,500.0

Disburseme	nt Detail	Listing		IDATED ACCOUN	_	Date Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			/oucher Range:		Dollar Limit	
	_		Print Employee Vend	-	Exclude Voided Checks		e Manual Checks	Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343464	05/31/2023	1411	COTTON STUDENT SERVICES	CSS02228	10.42.2210.4932.1	.319	PBIS IMPLEMEN <sup>-</sup> MUFFLEY	TATION FOR	\$1,500.00
343464	05/31/2023	1411	COTTON STUDENT SERVICES	CSS02228	10.60.2210.4932.1	.319	PBIS IMPLEMEN SOUTH SHORES		\$1,500.0
343464	05/31/2023	1411	COTTON STUDENT SERVICES LLC	CSS02228	10.72.2210.4932.1	.319	PBIS IMPLEMEN <sup>-</sup> HOPE	TATION FOR	\$1,500.00
343464	05/31/2023	1411	COTTON STUDENT SERVICES LLC	CSS02229	10.22.2210.4300.1	.319	AGREEMENT, 7 POSITIVE BEHAV		\$9,000.0
343464	05/31/2023	1411	COTTON STUDENT SERVICES LLC	CSS02230	10.72.2210.4300.1	.319	AGREEMENT: CO EDUCATIONAL	CS	\$9,000.0
							-	Check Total:	\$24,000.0
343465	05/31/2023	1411	CURRICULUM ASSOCIATES LLC	90737188	10.50.2210.0185.1	.327	QUOTE #32200 CHILDHOOD SC		\$2,100.0
								Check Total:	\$2,100.0
343466	05/31/2023	1411	CUSTOM SERVICES INC	16860	20.93.2540.0613.0	.325	INVOICE# 1686 CONTAINER REI		\$125.0
							-	Check Total:	\$125.0
343467	05/31/2023	1411	CUSTOM TROPHIES	2023-270	38.85.8523.0000.0	.699	INVOICE 2023– SCHOLAR AWA		\$54.0
343467	05/31/2023	1411	CUSTOM TROPHIES	2023-270	38.85.8523.0000.0	.699	CUM LAUDE ME SILVER, BRONZE		\$250.00
343467	05/31/2023	1411	CUSTOM TROPHIES	2023-270	38.85.8523.0000.0	.699	SERVICE MEDAL	S	\$100.0
343467	05/31/2023	1411	CUSTOM TROPHIES	21111	10.75.1520.0512.0	.410	INV 21111 FRO 2021: SOFTBAL	-	\$85.00
343467	05/31/2023	1411	CUSTOM TROPHIES	21111	10.75.1520.0512.0	.410	5X7 WALNUT PI	AQUES	\$36.0
343467	05/31/2023	1411	CUSTOM TROPHIES	22264	10.12.1520.0511.0	.410	INVOICE DATED - PERPETUAL VI		\$170.00
							-	Check Total:	\$695.00
343468	05/31/2023	1411	CYNTHIA S JOHNSON	CHORAL FESTIV	/AL 10.12.1100.0090.0	.314	PAYMENT FOR I DATE OF SERVIO		\$15.00

Check	Range: 05/01/2023 - 05/31/2023 Sort By: ner Range: 1384 - 1413 Dollar Limit:		ACCOUNT 2	CONSOLIDATED AC	Bank Name: Bank Account:	Listing	nt Detail	Disburseme
	ner Range: 1384 - 1413 Dollar Limit.	vouc clude Voided Checks	es 🚺 Ex	yee Vendor Names			2-2023	Fiscal Year: 202
Amoun	Description	Account	_	Invoice	Payee	Voucher	Date	Check Number
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.13.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON		05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.18.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.22.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.42.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.49.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.60.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.72.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.75.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$15.0	PAYMENT FOR INVOICE FOR DATE OF SERVICE	10.77.1100.0090.0.314	L FESTIVAL	CHORAL	CYNTHIA S JOHNSON	1411	05/31/2023	343468
\$150.0 \$295.0	Check Total: QUOTE- EMAIL DATED 5/5/2023 FROM CHAR	10.77.2410.0000.0.360		INC 19107	DECATUR BLUEPRINT	1411	05/31/2023	343469
\$295.0 \$38.3	Check Total: BLANKET ORDER FOR MISCELLANEOUS	20.93.2540.0607.0.410		C 303294	DECATUR BOLT CO IN	1411	05/31/2023	343470
\$76.4	BLANKET ORDER FOR MISCELLANEOUS	20.93.2540.0607.0.410		303312	DECATUR BOLT CO INC	1411	05/31/2023	343470
\$42.4	BLANKET ORDER FOR MISCELLANEOUS	20.93.2540.0607.0.410		303326	DECATUR BOLT CO IN	1411	05/31/2023	343470
\$123.5	INVOICE# 303334 – GENERAL MAINTENANCE	20.93.2540.0613.0.410		C 303334	DECATUR BOLT CO INC	1411	05/31/2023	343470

Disburseme	nt Detail	Listing		CONSOLIDATED ACCC		e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2		Vol	ucher Range: 1384 - 1413 Dollar Limit	: \$0.00 Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Amount
343470	05/31/2023	1411	DECATUR BOLT CO INC	303386	20.93.2540.0607.0.41		\$93.32
343470	05/31/2023	1411	DECATUR BOLT CO INC	303413	20.93.2540.0607.0.41	0 BLANKET ORDER FOR MISCELLANEOUS	\$17.5
343470	05/31/2023	1411	DECATUR BOLT CO INC	303513	20.93.2540.0607.0.41	0 BLANKET ORDER FOR MISCELLANEOUS	\$8.88
343470	05/31/2023	1411	DECATUR BOLT CO INC	303533	20.93.2540.0613.0.41	0 INVOICE# 303533 – GENERAL MAINTENANCE	\$107.99
343470	05/31/2023	1411	DECATUR BOLT CO INC	303635	20.93.2540.0607.0.41	0 BLANKET ORDER FOR MISCELLANEOUS	\$6.08
343470	05/31/2023	1411	DECATUR BOLT CO INC	303677	20.93.2540.0607.0.41	0 BLANKET ORDER FOR MISCELLANEOUS	\$8.94
343470	05/31/2023	1411	DECATUR BOLT CO INC	303729	20.93.2540.0607.0.41	0 BLANKET ORDER FOR MISCELLANEOUS	\$69.05
343470	05/31/2023	1411	DECATUR BOLT CO INC	303761	20.93.2540.0607.0.41	0 BLANKET ORDER FOR MISCELLANEOUS	\$11.02
343470	05/31/2023	1411	DECATUR BOLT CO INC	303947	20.93.2540.0607.0.41	0 BLANKET ORDER FOR MISCELLANEOUS	\$15.61
343471	05/31/2023	1411	DECATUR CLUB	63810	10.00.2320.0000.0.64	Check Total: INVOICE 63810 DUES FOR MAY 2023	\$619.23 \$100.00
343471	05/31/2023	1411	DECATUR CLUB	64014	10.00.2630.0131.0.39	DINNER FOR RETIREMENT BANQUET HELD ON MAY 12,	\$3,158.00
343471	05/31/2023	1411	DECATUR CLUB	64014	10.00.2630.0131.0.39	0 SERVICE CHARGE	\$568.44
343471	05/31/2023	1411	DECATUR CLUB	64014	10.00.3300.0131.0.39		\$100.00 \$3,926.44
343472	05/31/2023	1411	DECATUR CONSTRUCTIO SVCS, INC	DN 4258	20.49.2530.0623.0.41	0 INVOICE# 4258 – 4000# W/AIR NORMAL	\$207.00
343472	05/31/2023	1411	DECATUR CONSTRUCTIO SVCS, INC	DN 4258	20.49.2530.0623.0.41	0 FUEL SURCHARGE	\$3.00

Disburseme	nt Detail	Listing		OLIDATED ACCO		ate Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 28927			oucher Range		Dollar Lim	
			Print Employee Ve		Exclude Voided Checks	Exclue	de Manual Checks	Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343472	05/31/2023	1411	DECATUR CONSTRUCTION SVCS, INC	4258	20.49.2530.0623.0.4	410	SMALL LOAD CH		\$100.00
							-	Check Total:	\$310.00
343473	05/31/2023	1411	DECATUR INDOOR SPORTS CNTR	61798	10.81.1100.0080.0.3	325	INVOICE # 6179 ROCK-CLIMBING		\$400.00
							-	Check Total:	\$400.00
343474	05/31/2023	1411	DECATUR PARK DISTRICT	61835	10.89.1530.0500.0.3	325	INVOICE #61835 PARK RENTALS -		\$95.00
							-	Check Total:	\$95.00
343475	05/31/2023	1411	DECKER INC.	531623A	20.93.2540.0610.0.4	410	Caution - Wet Directional A		\$128.70
343475	05/31/2023	1411	DECKER INC.	531623A	20.93.2540.0613.0.4	410	QUOTE# 300104 HANDICAP DECA		\$65.10
							-	Check Total:	\$193.86
343476	05/31/2023	1411	DELL COMPUTER CORPORATION	10672427160	10.00.0000.0000.0.9	971	*QUOTE# 300014436749	9.4**	\$145.70
							-	Check Total:	\$145.70
343477	05/31/2023	1411	DEMCO	7301903	10.03.2220.0100.0.4	410	QUOTE REF#W3 SUBJECT CLASSI		\$142.22
343477	05/31/2023	1411	DEMCO	7301903	10.03.2220.0100.0.4	410	SUBJECT CLASSI		\$9.40
343477	05/31/2023	1411	DEMCO	7301903	10.03.2220.0100.0.4	410	PRE-CUT BOOK		\$34.74
343477	05/31/2023	1411	DEMCO	7301903	10.03.2220.0100.0.4	410	Norbond Liqu Adhesive 9 Out		\$30.0
343477	05/31/2023	1411	DEMCO	7301903	10.03.2220.0100.0.4	410	PLASTIC LABEL F	EELER RED	\$35.95
343477	05/31/2023	1411	DEMCO	7301903	10.03.2220.0100.0.4	410	LIBRARYQUIET S BKTRKEND-RAN	INGLE-SIDE	\$418.00
343477	05/31/2023	1411	DEMCO	7301905	10.03.2221.0100.0.4	410	QUOTE REF #W3 POST-IT LINED I		\$35.71

Disburseme		Listing	Bank Name: Bank Accour	CONSOLIDATED ACCO		Date Range: 09 Oucher Range: 13	5/01/2023 - 05/31/2023 384 - 1413	Sort By: Dollar Limit	Check : \$0.00
Fiscal Year: 202	2-2023			oloyee Vendor Names	Exclude Voided Checks	•	lanual Checks		Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343477	05/31/2023	1411	DEMCO	7301905	10.03.2221.0100.0.	410	EXTRA GLUE STR COVERONEMACH		\$70.52
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	QUOTE REF#W31 COMPLETE TABL		\$48.42
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	BOOK–STOP WIT BASE	H PLAIN	\$42.92
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	BE BRIGHT READ BOOKMARK 2"H		\$96.79
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	PRE–INKED STOC FLASH STYLE 3 D		\$87.68
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	BOOK REPAIR WI POLYESTER 2 MII		\$205.17
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	CORNER PROTEC	TORS	\$149.17
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	LARGE ALL PURP 6" X 5" X 7-1/2"		\$28.30
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	2-SIDED ADJUST BOOK STAND 5"I		\$26.58
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	READ REMOTE C BOOKMARKS 6"H		\$56.95
343477	05/31/2023	1411	DEMCO	7301913	10.93.2220.0100.0.	410	EMOJI FACES DIE BOOKMARKS 2-1		\$47.46
343477	05/31/2023	1411	DEMCO	7302653	10.81.2220.0032.0.	410	QUOTE G311604 SUBJECT CLASSIF		\$20.41
343477	05/31/2023	1411	DEMCO	7302653	10.81.2220.0032.0.	410	RETRO CLASSIFIC LABEL, ADVENTU		\$9.46
343477	05/31/2023	1411	DEMCO	7302653	10.81.2220.0032.0.	410	MODERN SUBJEC LABEL DYSTOPIA		\$9.46
343477	05/31/2023	1411	DEMCO	7302653	10.81.2220.0032.0.	410	SUBJECT CLASSIF LABELS GRAPHIC		\$9.46

Check \$0.00		Range: 05/01/2023 - 05/31/20 her Range: 1384 - 1413		DLIDATED ACCOUNT	Bank Name: CONSC Bank Account: 289273		Listing		Disburseme
		Exclude Manual Checks	clude Voided Checks		Print Employee Ven			2-2023	iscal Year: 202
Amour		Description	Account	Invoice	_	Payee	Voucher	Date	Check Number
\$9.		SILHOUETTE CLASSIFICATIO	10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$9.	TTE CATION LABEL	SILHOUETTE CLASSIFICATIO	10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$18.	TTE CATION LABEL	SILHOUETTE CLASSIFICATIO	10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$18.	SUBJECT LABEL E WITH HEART		10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$5.	ARGE ALL-PURPOSE PLDING 8-1/2 H X		10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$16.	FINTED LABEL FORS 1" X 3" FLUOR	COLOR-TINTE PROTECTORS	10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$16.	FINTED LABEL FORS 1" X 3" LIGHT	COLOR-TINTE PROTECTORS	10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$16.	FINTED LABEL FORS 1" X 3" RED	COLOR-TINTE PROTECTORS	10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$9.	ENRES BOOKMARKS DESIGNS 200/PKG		10.81.2220.0032.0.410	7302653		DEMCO	1411	05/31/2023	343477
\$1,736. (\$13.0	Check Total: RINTING INK BLACK	BLOCK PRINTI 5 OZ	10.82.1100.0012.0.410	669897	LICK ART MATERIALS	DICK BLI	1411	05/31/2023	343478
\$593.	:: QBP1545-215, JRNITURE KIT !DN		10.77.1100.0070.0.410	770067	ICK ART MATERIALS	DICK BLI	1411	05/31/2023	343478
\$65.	QBP1545-213, DX FRAME 8.5 X 11	QUOTE QBP15 CLEAR BOX FR	10.81.1250.4300.1.410	819229	ICK ART MATERIALS	DICK BLI	1411	05/31/2023	343478
\$106	DX FRAME 11IN X	CLEAR BOX FR 14 INCH	10.81.1250.4300.1.410	838359	ICK ART MATERIALS	DICK BLI	1411	05/31/2023	343478
\$751. \$190	Check Total: #1552030 - CASH DUNT 1014	INVOICE#1552 ON ACCOUNT	10.00.2660.0110.0.327	INV1552030	RT	DIGICER	1411	05/31/2023	343479
\$190.	Check Total:								

Disburseme	nt Detail	Listing	Bank Name: CONSC Bank Account: 289273	OLIDATED ACCOUNT		e Range: 05/01/2023 - 05/31/2023 Sort By: cher Range: 1384 - 1413 Dollar Limit	
Fiscal Year: 202	2-2023		Print Employee Ver		Exclude Voided Checks	_	. 90.00 Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343480	05/31/2023	1411	DISCOUNT SCHOOL SUPPLY	P42035730101	10.77.1250.4300.1.410	QUOTE #: P42035730100, COLORATIONS DUAL	\$119.00
343480	05/31/2023	1411	DISCOUNT SCHOOL SUPPLY	P42035730101	10.77.1250.4300.1.410	COLORATIONS DUAL SURFACE ROLL- YELLOW	\$119.00
343480	05/31/2023	1411	DISCOUNT SCHOOL SUPPLY	P42035730101	10.77.1250.4300.1.410	COLORATIONS DUAL SURFACE ROLL- SKY BLUE	\$119.00
343480	05/31/2023	1411	DISCOUNT SCHOOL SUPPLY	P42035730101	10.77.1250.4300.1.410	COLORATIONS DUAL SURFACE ROLL- BRIGHT	\$119.00
343480	05/31/2023	1411	DISCOUNT SCHOOL SUPPLY	P42108370101	10.13.1250.4300.1.410	QUOTE OF 4.6.23, COLORATIONS 5' BLUNT	\$44.97
343480	05/31/2023	1411	DISCOUNT SCHOOL SUPPLY	P42108370101	10.13.1250.4300.1.410	CRAYOLA 400 LARGE	\$159.98
343480	05/31/2023	1411	DISCOUNT SCHOOL SUPPLY	P42154340101	10.49.1100.0000.0.410	QUOTE P42154340100 – DISCOUNT SCHOOL SUPPLY	\$164.90
						Check Total:	\$845.85
343481	05/31/2023	1411	DIVERSIFIED BENEFIT SERVICES, INC	380680	10.00.2520.0104.0.319	9 BLANKET ORDER FOR DIVERSIFIED BENEFIT	\$723.75
343481	05/31/2023	1411	DIVERSIFIED BENEFIT SERVICES, INC	382297	10.00.2520.0104.0.319	9 BLANKET ORDER FOR DIVERSIFIED BENEFIT	\$722.85
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-434751	20.93.2540.0613.0.410	Check Total: INVOICE# 8959-434751 - GENERAL MAINTENANCE	\$1,446.60 \$42.71
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-434751	20.93.2540.0613.0.410		\$21.38
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-434751	20.93.2540.0613.0.410	GENERAL MAINTENANCE TOOL SUPPLY – CIRCUIT	\$19.04
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-434751	20.93.2540.0613.0.410	GENERAL MAINTENANCE TOOL SUPPLY – INLINE SPRT	\$18.60
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-434751	20.93.2540.0613.0.410	O GENERAL MAINTENANCE SUPPLY – TECH TRAY BODY	\$43.08

Disburseme iscal Year: 202		Listing	Bank Name: CON Bank Account: 2892	SOLIDATED ACCC		e Range: 05/01/2023 - 05/31/2023 Sort By: cher Range: 1384 - 1413 Dollar Lim	Check nit: \$0.00
	2-2023		🖌 Print Employee V	endor Names	Exclude Voided Checks	Exclude Manual Checks Include Not	n Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-434751	20.93.2540.0613.0.410	) GENERAL MAINTENANCE SUPPLY – DUCT TAPE	\$11.5
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-434751	20.93.2540.0613.0.410	) GENERAL MAINTENANCE SUPPLY – LARGE GLOVES	\$42.7
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435300	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$19.9
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435408	20.93.2540.0650.0.410	QUOTE REF# 653126 – RAPTOR LINER KIT	\$299.0
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435408	20.93.2540.0650.0.410	D ETCHING PRIMER – RAPTOR LINER KIT, W/HARDENER,	\$50.0
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435432	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$112.0
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435596	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$10.9
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435651	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$29.6
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435662	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$23.2
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435831	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$75.0
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435835	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$75.7
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-435962	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$87.3
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436113	20.93.2540.0650.0.410	CONFIRMING ORDER-DO NOT DUPLICATE - TEEN	\$535.0
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436139	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$26.1
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436439	20.93.2540.0650.0.410	D BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$61.6

Disburseme	nt Detail	Listing		NSOLIDATED ACCOU		te Range: 05/01/2023 - 05/31/2023 Sort By	
Fiscal Year: 202	2-2023		Bank Account: 289			<u> </u>	imit: \$0.00
Check Number	Date	Voucher	Print Employee	Vendor Names	Exclude Voided Checks	Exclude Manual Checks Include Manual Checks	Ion Check Batche Amount
	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436454	20.93.2540.0650.0.41		\$40.2
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436455	20.93.2540.0650.0.41	10 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$7.0
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436456	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$38.3
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436466	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$8.1
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436481	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$106.4
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436509	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$83.6
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436668	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$36.6
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436699	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$59.2
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436930	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$30.6
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436969	20.93.2540.0650.0.41	0 CONFIRMING ORDER-DO NOT DUPLICATE - SEAT	\$267.3
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-436996	20.93.2540.0650.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$84.8
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-437012	20.93.2540.0650.0.41	10 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$59.4
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-437013	20.93.2540.0650.0.41	10 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$54.3
343482	05/31/2023	1411	DONNELLY AUTOMOTIVE	8959-437318	20.93.2540.0650.0.41	0 CONFIRMING ORDER-DO NOT DUPLICATE - FUEL	\$373.4
						Check Total:	\$2,854.5

Check	05/01/2023 - 05/31/2023 Sort By:	Date Ra			Listing	nt Detail	Disburseme
	e: 1384 - 1413 Dollar Limit Ide Manual Checks Include Non	Vouche Clude Voided Checks		Bank Account		2-2023	Fiscal Year: 202
Amount	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$90.6	BLANKET ORDER FOR ELECTRICAL SUPPLIES	20.93.2540.0606.0.410	SUPPLY INC 10230196	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$7,130.0	AMEREN LIGHTING PROJECT QUOTE# 107950-0 -	20.82.2540.0606.0.410	SUPPLY INC 107950-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$837.0	HOOK LOOP FIXTURE HANGER – LITHONIA	20.82.2540.0606.0.410	SUPPLY INC 107950-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$2,875.0	100/125/150W 4000/5000K FIELD	20.82.2540.0606.0.410	SUPPLY INC 107950-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$744.0	3/4IN MALL CEE CONDUIT BODY FORM 5 –	20.82.2540.0606.0.410	SUPPLY INC 107950-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$217.0	3/4IN STEEL FORM 5 CONDUIT BODY COVER –	20.82.2540.0606.0.410	SUPPLY INC 107950-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$0.0	AMEREN ACT ON ENERGY REBATE – EISENHOWER GYM	20.82.2540.0606.0.410	SUPPLY INC 107950-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$39.0	BLANKET ORDER FOR ELECTRICAL SUPPLIES	20.93.2540.0606.0.410	SUPPLY INC 108274-2	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$303.7	QUOTE# 111084–0 – M18 FUEL COMPACT BAND SAW	20.93.2540.0613.0.410	SUPPLY INC 111084-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$229.8	M18 FUEL 4–1/2"/5" VARIABLE SPEED BRAKING	20.93.2540.0613.0.410	SUPPLY INC 111084-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$225.8	M18 REDLITHIUM 5.0AH BATTERY 2 PACK –	20.93.2540.0613.0.410	SUPPLY INC 111084-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$56.0	BLANKET ORDER FOR ELECTRICAL SUPPLIES	20.93.2540.0606.0.410	SUPPLY INC 111145-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$49.9	BLANKET ORDER FOR ELECTRICAL SUPPLIES	20.93.2540.0606.0.410	SUPPLY INC 111476-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$55.0	BLANKET ORDER FOR ELECTRICAL SUPPLIES	20.93.2540.0606.0.410	SUPPLY INC 111715-1	DUNKER ELECTRIC SI	1411	05/31/2023	343483
\$198.0	INVOICE# 112002–1 – GENERAL MAINTENANCE	20.93.2540.0613.0.410	SUPPLY INC 112002-1	DUNKER ELECTRIC S	1411	05/31/2023	343483

Disburseme	nt Detail	Listing			-	Check
iscal Year: 202	2-2023		Bank Account: 2892733		er Range: 1384 - 1413 Dollar Limit	: \$0.00 Check Batches
Check Number	Date	Voucher	Print Employee Vendor Names Payee Invoice	Exclude Voided Checks Account	Exclude Manual Checks Include Non C	Amount
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112015-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$60.8
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112018-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$15.3
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112022-1	20.82.2540.0606.0.410	AMEREN LIGHTING PROJECT QUOTE# 107950-0 -	(\$7,130.00
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112022-1	20.82.2540.0606.0.410	HOOK LOOP FIXTURE HANGER – LITHONIA	(\$837.00
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112022-1	20.82.2540.0606.0.410	100/125/150W 4000/5000K FIELD	(\$2,875.00
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112022-1	20.82.2540.0606.0.410	3/4IN MALL CEE CONDUIT BODY FORM 5 –	(\$744.00
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112022-1	20.82.2540.0606.0.410	3/4IN STEEL FORM 5 CONDUIT BODY COVER –	(\$217.0
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112022-1	20.82.2540.0606.0.410	AMEREN ACT ON ENERGY REBATE – EISENHOWER GYM	\$0.0
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112024-1	20.82.2540.0606.0.410	AMEREN LIGHTING PROJECT QUOTE# 107950-0 -	\$7,130.0
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112024-1	20.82.2540.0606.0.410	HOOK LOOP FIXTURE HANGER – LITHONIA	\$837.0
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112024-1	20.82.2540.0606.0.410	100/125/150W 4000/5000K FIELD	\$2,875.0
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112024-1	20.82.2540.0606.0.410	3/4IN MALL CEE CONDUIT BODY FORM 5 –	\$336.0
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112024-1	20.82.2540.0606.0.410	3/4IN STEEL FORM 5 CONDUIT BODY COVER –	\$217.0
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112024-1	20.82.2540.0606.0.410	AMEREN ACT ON ENERGY REBATE – EISENHOWER GYM	(\$10,405.20
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC 112086-1	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES	\$75.0

Disburseme	nt Detail	Listing		LIDATED ACCOU		Date Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733		Exclude Voided Check	Voucher Range	: 1384 - 1413 de Manual Checks	Dollar Limit	
Check Number	Date	Voucher	Print Employee vent	Invoice	Account		Description		Amount
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC	112088-1	20.99.2540.0606.	0.410	INVOICE# 1120 ELECTRICAL SU		\$194.2
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC	112089-1	20.93.2540.0606.	0.410	BLANKET ORDE	-	\$73.6
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC	112090-1	20.93.2540.0613.	0.410	INVOICE# 1120 GENERAL MAIN		\$9.1
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC	112129-1	20.93.2540.0606.	0.410	BLANKET ORDE	-	\$62.4
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC	112216-1	20.93.2540.0606.	0.410	BLANKET ORDE		\$130.5
343483	05/31/2023	1411	DUNKER ELECTRIC SUPPLY INC	112277-1	20.93.2540.0606.	0.410	BLANKET ORDE	-	\$10.0
							-	Check Total:	\$2,868.9
343484	05/31/2023	1411	DYNAGRAPHICS INC	231294	10.00.2640.0000.	0.360	NAME BADGE FO		\$31.8
343484	05/31/2023	1411	DYNAGRAPHICS INC	231696	10.93.2130.0000.	0.360	NAME BADGE FO FRAME, RN, BA,		\$31.8
343484	05/31/2023	1411	DYNAGRAPHICS INC	231696	10.93.2130.0000.	0.360	NAME BADGE FO COIT, RN, BSN,		\$31.8
343484	05/31/2023	1411	DYNAGRAPHICS INC	231696	10.93.2130.0000.	0.360	NAME BADGE FO LAKYSHIA REED		\$31.8
343484	05/31/2023	1411	DYNAGRAPHICS INC	231696	10.93.2130.0000.	0.360	NAME BADGE FOR ROONEY, RN, B		\$31.8
343484	05/31/2023	1411	DYNAGRAPHICS INC	231696	10.93.2130.0000.	0.360	NAME BADGE FO SARNA, RN, BSN		\$31.8
343484	05/31/2023	1411	DYNAGRAPHICS INC	231696	10.93.2130.0000.	0.360	NAME BADGE FO WILSON, RN, BS		\$31.8
343485	05/31/2023	1411	ENCORE DATA PRODUCTS INC	115864	10.77.1250.4300.	1.410	QUOTE #: QN64 HAMILTON BUH	-	\$223.09 \$3,300.00

Check		05/01/2023 - 05/31/202	te Range:		IDATED ACCOUNT		Listing	nt Detail	Disburseme
			ucher Range			Bank Account: 2892733		2-2023	Fiscal Year: 202
Check Batche	Include Non (	ude Manual Checks Description		xclude Voided Checks Account	or Names	Print Employee Vend Payee	Voucher	Date	Check Number
\$539.8	ITE TW-300 REVO	1	10	10.77.1250.4300.1.4		ENCORE DATA PRODUCTS INC		05/31/2023	343485
\$545.0	BULK DISPOSABLE UBBER TIPPED	VENDING BULK STEREO RUBBE	10	10.77.1250.4300.1.4	115864	ENCORE DATA PRODUCTS INC	1411	05/31/2023	343485
\$4,384.8 \$160.0		INVOICE# SIN0 LABOR AND RE	19	20.33.2540.0618.0.3	SIN049126	ENTEC SERVICES, INC.	1411	05/31/2023	343486
\$1,436.4		INVOICE# SING LABOR AND RE	19	20.93.2540.0604.0.3	SIN049129	ENTEC SERVICES, INC.	1411	05/31/2023	343486
\$14,298.0	:SIN049214 - CHOOL - HOPE	INVOICE#:SINO HOPE VI SCHO	19	10.00.2660.0110.0.3	SIN049214	ENTEC SERVICES, INC.	1411	05/31/2023	343486
\$729.4	ATED: 4/18/23 – STATS	QUOTE DATED DNS–24L STAT	10	20.82.2540.0604.0.4	SIN049249	ENTEC SERVICES, INC.	1411	05/31/2023	343486
\$258.8	l dated: 7/12/22 P00 - Mullion		50	20.33.2540.0618.0.7	SIN049250	ENTEC SERVICES, INC.	1411	05/31/2023	343486
\$587.2	RD READER	ADM – CARD F	50	20.33.2540.0618.0.7	SIN049250	ENTEC SERVICES, INC.	1411	05/31/2023	343486
\$1,116.4		INVOICE# SINC LABOR AND RE	19	20.93.2540.0604.0.3	SIN049423	ENTEC SERVICES, INC.	1411	05/31/2023	343486
\$18,586.4	Check Total:								
\$1,819.5	ORDER FOR 10% UNLEADED	BLANKET ORD ETHANOL UNL	64	20.93.2540.0651.0.4	6772	EVERGREEN FS INC	1411	05/31/2023	343487
\$1,406.6	ORDER FOR 10% UNLEADED	BLANKET ORD	64	20.93.2540.0651.0.4	6814	EVERGREEN FS INC	1411	05/31/2023	343487
\$2,153.6	-	*5/8/23 QUOT ANDY RIPPY**	79	10.00.0000.0000.0.9	6815	EVERGREEN FS INC	1411	05/31/2023	343487
\$0.0	-rated Adjustment *5/8/23 QUOTE		79	10.00.0000.0000.0.9	6815	EVERGREEN FS INC	1411	05/31/2023	343487
\$1,310.2	ORDER FOR 10% UNLEADED	BLANKET ORD	64	20.93.2540.0651.0.4	6847	EVERGREEN FS INC	1411	05/31/2023	343487
\$6,690.0	Check Total:								

her Range: 1384 - 1413 Exclude Manual Checks Description BLANKET ORDE			Bank Account: 2892733		2-2023	Fiscal Year: 202
Description BLANKET ORDE		dor Names [	Print Employee Vend			
BLANKET ORDE	Account	1.1.1.1.1.1.1			Data	
			Payee		Date	Check Number
CARPENTRY SU	20.93.2540.0607.0.410	ILDEC172014	FASTENAL	1411	05/31/2023	343488
BLANKET ORDE CARPENTRY SU	20.93.2540.0607.0.410	ILDEC172061	FASTENAL	1411	05/31/2023	343488
QUOTE# Q-800 50-FT STEEL T	20.93.2540.0612.0.410	INV-46263	FENCESCREEN, INC	1411	05/31/2023	343489
9000 SERIES – 1 MESH FENCE PA	20.93.2540.0612.0.410	INV-46263	FENCESCREEN, INC	1411	05/31/2023	343489
9030 SERIES – FLAT STEEL BA	20.93.2540.0612.0.410	INV-46263	FENCESCREEN, INC	1411	05/31/2023	343489
9040 SERIES – STEEL PANEL C	20.93.2540.0612.0.410	INV-46263	FENCESCREEN, INC	1411	05/31/2023	343489
QUOTE #: 3068 CAROLINA FOR	10.77.1250.4300.1.410	2823218	FISHER - E M D	1411	05/31/2023	343490
CAROLINA FOR FROGS, INJECT	10.77.1250.4300.1.410	2823218	FISHER - E M D	1411	05/31/2023	343490
LABOR TO INST MVP3 BLADE	20.93.2540.0650.0.323	W34884	FOREMOST TRUCK AND TRAILER	1411	05/31/2023	343491
QUOTE# E833 BLADE	20.93.2540.0650.0.550	W34884	FOREMOST TRUCK AND TRAILER	1411	05/31/2023	343491
BLANKET ORDE HARDWARE AN	20.93.2540.0620.0.410	201192	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
INVOICE# 2011 STOP	20.77.2540.0607.0.410	201196	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
QUOTE# 18170 AND DOOR TO	20.81.2540.0607.0.410	201214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
H M FRAME – #	20.81.2540.0607.0.410	201214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
EL TI EL TI ES - 1 EL PA ES - 1 EL C 3068 FOR FOR FOR ECTI INST DE 3333 DRDE E AN 2011 817( 2 TO	SO-FT STEE 9000 SERIE MESH FENC 9030 SERIE FLAT STEEL 9040 SERIE STEEL PANE QUOTE #: 3 CAROLINA CAROLINA FROGS, INJI LABOR TO I MVP3 BLAD QUOTE# E8 BLADE BLANKET O HARDWARE INVOICE# 2 STOP QUOTE# 18 AND DOOR	50-FT STEE         20.93.2540.0612.0.410       9000 SERIE         20.93.2540.0612.0.410       9030 SERIE         20.93.2540.0612.0.410       9040 SERIE         20.93.2540.0612.0.410       9040 SERIE         10.77.1250.4300.1.410       QUOTE #: 3         CAROLINA       10.77.1250.4300.1.410       CAROLINA         10.77.1250.4300.1.410       CAROLINA         20.93.2540.0650.0.323       LABOR TO MVP3 BLAD         20.93.2540.0650.0.550       QUOTE# E8         BLADE       20.93.2540.0620.0.410         BLANKET O       MARDWARE         20.77.2540.0607.0.410       INVOICE# 2         STOP       20.81.2540.0607.0.410       QUOTE# 18	SO-FT STEE           INV-46263         20.93.2540.0612.0.410         9000 SERIE           INV-46263         20.93.2540.0612.0.410         9030 SERIE           INV-46263         20.93.2540.0612.0.410         9040 SERIE           INV-46263         20.93.2540.0612.0.410         9040 SERIE           2823218         10.77.1250.4300.1.410         QUOTE #: 3           2823218         10.77.1250.4300.1.410         CAROLINA           2823218         10.77.1250.4300.1.410         CAROLINA           W34884         20.93.2540.0650.0.323         LABOR TO I           W34884         20.93.2540.0650.0.550         QUOTE # E8           BLADE         201192         20.93.2540.0620.0.410         BLANKET O           PARDUAL         20.93.2540.0607.0.410         INVOICE# 2         STOP           201196         20.77.2540.0607.0.410         INVOICE# 1         AND DOOR           201214         20.81.2540.0607.0.410         H M FRAME	FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9000 SERIE MESH FENC           FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9030 SERIE FLAT STEEL           FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9040 SERIE FLAT STEEL           FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9040 SERIE FLAT STEEL PANE           FISHER - E M D         2823218         10.77.1250.4300.1.410         QUOTE #: 3 CAROLINA           FISHER - E M D         2823218         10.77.1250.4300.1.410         CAROLINA           FISHER - E M D         2823218         10.77.1250.4300.1.410         CAROLINA           FOREMOST TRUCK AND         W34884         20.93.2540.0650.0.323         LABOR TO I MVP3 BLAD           FOREMOST TRUCK AND         W34884         20.93.2540.0650.0.550         QUOTE# E8 BLADE           G J BUILDERS HARDWARE INC         201192         20.93.2540.0620.0.410         BLANKET O HARDWARE           G J BUILDERS HARDWARE INC         201196         20.77.2540.0607.0.410         INVOICE# 2 STOP           G J BUILDERS HARDWARE INC         201214         20.81.2540.0607.0.410         MOD OR           G J BUILDERS HARDWARE INC         201214         20.81.2540.0607.0.410         H M RAME	SO-FT STE           1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9000 SERIE           1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9030 SERIE           1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9040 SERIE           1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9040 SERIE           1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9040 SERIE           1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         QUOTE #::           1411         FISHER - E M D         2823218         10.77.1250.4300.1.410         CAROLINA           1411         FISHER - E M D         2823218         10.77.1250.4300.1.410         CAROLINA           1411         FOREMOST TRUCK AND         W34884         20.93.2540.0650.0.323         LABOR TO I           1411         FOREMOST TRUCK AND         W34884         20.93.2540.0650.0.550         QUOTE# E8           1411         G J BUILDERS HARDWARE INC         201192         20.93.2540.0607.0.410         HARDWARE           1411         G J BUILDERS HARDWARE INC         201192         20.93.2540.0607.0.410         ST	Op/Si1/2023         1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9000 SERIE MESH FENC           05/31/2023         1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9030 SERIE FLAT STEEL           05/31/2023         1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9040 SERIE           05/31/2023         1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         9040 SERIE           05/31/2023         1411         FENCESCREEN, INC         INV-46263         20.93.2540.0612.0.410         QUOTE #::           05/31/2023         1411         FISHER - E M D         2823218         10.77.1250.4300.1.410         QUOTE #::           05/31/2023         1411         FOREMOST TRUCK AND         W34884         20.93.2540.0650.0.323         LABOR TO D           05/31/2023         1411         FOREMOST TRUCK AND         W34884         20.93.2540.0650.0.550         QUOTE# E8           05/31/2023         1411         G J BUILDERS HARDWARE INC         201192         20.93.2540.0620.0.410         BLANKET O           05/31/2023         1411         G J BUILDERS HARDWARE INC         201192         20.93.2540.0607.0.410         INVOICE# 28           05/31/2023

Check	05/01/2023 - 05/31/2023 Sort By:	Date Range:	TED ACCOUNT		isting	nt Detail	Disburseme
		Voucher Range		Bank Account: 2892733		2-2023	Fiscal Year: 202
Check Batche Amoun	Manual Checks Include Non C Description	le Voided Checks 🛛 🗌 Exclu Account	lames 🗹 Dice	Print Employee Vend Payee	/oucher	Date	Check Number
\$0.	DRILL & DIMPLE FRAME -	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC		05/31/2023	343492
\$0.	#435 WITH SPREADER BAR – #1070286	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	EXISTING WALL PIPE ANCHOR – #595235	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	5" ANCHOR BOLT –	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	INSULATED METAL DOOR – #1111327	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	30 STEEL DOOR CAP – #587202	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	HM CYLINDRICAL LEVER LOCK PREP	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$75.	HARDWARE TOTAL	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	FULL MORTISE HINGE	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	3' FLAT THRESHOLD – #590989	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$0.	DOOR MUTE - #1208030	20.81.2540.0607.0.410	214	G J BUILDERS HARDWARE INC	1411	05/31/2023	343492
\$1,090.9	Check Total:						
\$99.	INVOICE# 862457 – CONCRETE SUPPLY – 25EA	20.50.2530.0623.0.410	457	GOEDECKE	1411	05/31/2023	343493
\$165.	INVOICE# 862458 – CONCRETE SUPPLY – 1–3/4"	20.50.2530.0623.0.410	458	GOEDECKE	1411	05/31/2023	343493
\$72.	INVOICE# 862539 – GENERAL MAINTENANCE	20.93.2540.0613.0.410	539	GOEDECKE	1411	05/31/2023	343493
\$18.	INVOICE# 862848 – CONCRETE SUPPLY – 3–1/2"	20.50.2530.0623.0.410	848	GOEDECKE	1411	05/31/2023	343493
\$355.	Check Total:						
\$527.	ACTIVE ACADEMICS ALPHA SPOT ACTIVITY SET	10.60.1250.4400.1.410	78018	GOPHER	1411	05/31/2023	343494

Disburseme	nt Detail	Listing				Date Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892		∖ Exclude Voided Checks	oucher Range/	: 1384 - 1413 de Manual Checks	Dollar Limi	:: \$0.00 Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343494	05/31/2023	1411	GOPHER	IN278018	10.60.1250.4400.1	.410	ACTIVE ACADE SCRAMBLE GAN		\$399.0
343494	05/31/2023	1411	GOPHER	IN278018	10.60.1250.4400.1	.410	BIG HITTER GA SET	ME PACK –	\$369.0
343494	05/31/2023	1411	GOPHER	IN282338	10.77.1250.4400.1	.410	QUOTE #: QT1 RAINBOW DUR		\$280.0
343495	05/31/2023	1411	GRAINGER	9689811959	10.00.0000.0000.0	.973	*QUOTE# 2054 TOUGH GUY TO		\$1,575.84 \$212.00
343495	05/31/2023	1411	GRAINGER	9690462701	10.00.0000.0000.0	.973	**QUOTE# 205 GE 2–TUBE T8		\$1,329.0
343495	05/31/2023	1411	GRAINGER	9694153611	20.93.2540.0613.0	.410	QUOTE# QTE24 GAS VALVE, OM		\$63.4
343496	05/31/2023	1411	H S H S MEDICAL GROUP	42158	12.00.1220.0879.1	.390	INVOICE # 421 VOCATIONAL S		\$1,604.4 \$55.0
343497	05/31/2023	1411	HAND2MIND	INV000118500	10.77.1250.4300.1	.410	quote #: quo Phonemic AW		\$55.0 \$999.9
343497	05/31/2023	1411	HAND2MIND	INV000118500	10.77.1250.4300.1	.410	PHONEMIC AW PHONICS TOOL		\$1,199.9
343497	05/31/2023	1411	HAND2MIND	INV000118500	10.77.1250.4300.1	.410	PHONEMIC AW PHONICS TOOL		\$999.9
343497	05/31/2023	1411	HAND2MIND	INV000118500	10.77.1250.4300.1	.410	15% Discount / QUOTE #: QUO	• •	(\$149.98
343497	05/31/2023	1411	HAND2MIND	INV000118500	10.77.1250.4300.1	.410	15% Discount / PHONEMIC AW		(\$179.99
343497	05/31/2023	1411	HAND2MIND	INV000118500	10.77.1250.4300.1	.410	15% Discount / PHONEMIC AW	••	(\$150.00
								Check Total:	\$2,719.8

sbursem	ent Detail	Listing		LIDATED ACCOU		e Range: 05/01/2023 - 05		Check
cal Year: 20	22-2023		Bank Account: 2892733			ucher Range: 1384 - 14		
	_		Print Employee Vend		Exclude Voided Checks	Exclude Manual Check		Check Batche
eck Number	Date	Voucher	Payee	Invoice	Account	Descript	ion	Amount
343498	05/31/2023	1411	HELENA AGRI-ENTERPRISES, LLC	247177595	20.22.2540.0612.0.41	0 INVOICI GRASS I	E# 247177595 – HELENA	\$300.0
343498	05/31/2023	1411	HELENA AGRI-ENTERPRISES, LLC	247177659	20.93.2540.0611.0.41		3//29/23 – CE 375 GRANULAR	\$190.2
343498	05/31/2023	1411	HELENA AGRI-ENTERPRISES, LLC	247177659	20.93.2540.0611.0.41		DF COCKROACH I 2X30 BOTTLE	\$359.5
							Check Total:	\$849.7
343499	05/31/2023	1411	HERALD & REVIEW	148672	10.00.2310.0000.0.35		E# 148672 FOR MEETING DATES	\$89.0
							Check Total:	\$89.0
343500	05/31/2023	1411	HERFF JONES, LLC - DIPLOMAS	1178340	10.82.2190.0010.0.41		T ORDER FOR LANEOUS	\$270.6
343500	05/31/2023	1411	HERFF JONES, LLC - DIPLOMAS	1178705	10.82.2190.0010.0.41		T ORDER FOR _ANEOUS	\$54.4
343500	05/31/2023	1411	HERFF JONES, LLC - DIPLOMAS	1180599	10.82.2190.0010.0.41	BE/ IIII	T ORDER FOR _ANEOUS	\$302.0
							Check Total:	\$627.0
343501	05/31/2023	1411	HICKSGAS DECATUR INC	HG-22729	20.93.2540.0610.0.41	BE/ IIII	T ORDER TO REFILL OPANE 43# BUFFER	\$30.2
							Check Total:	\$30.2
343502	05/31/2023	1411	HOME DEPOT PRO	740664958	10.00.0000.0000.0.97	Q001	E# 333–950** N DUST MOP REFILL,	\$436.8
343502	05/31/2023	1411	HOME DEPOT PRO	743594954	10.00.0000.0000.0.97	Q00.	E# 333-954** N DUST MOP REFILL,	\$409.9
343502	05/31/2023	1411	HOME DEPOT PRO	744110560	10.00.0000.0000.0.97	Q001	E# 333–954** N DUST MOP REFILL,	\$1,346.8
							Check Total:	\$2,193.6
343503	05/31/2023	1411	HOPE	SINV004526	12.00.1220.0855.0.67		E 004526: APR'23 N INTENSIVE RATE	\$9,138.9
343503	05/31/2023	1411	HOPE	SINV004583	12.00.1220.0855.0.67		E 004583: APR'23 N-LAKESHORE	\$3,415.8

Disburseme Fiscal Year: 202		Listing	Bank Name: CONSOLIDATED ACC Bank Account: 2892733	Voucher	nge: 05/01/2023 - 05/31/2023 Sort By: r Range: 1384 - 1413 Dollar Limit: ] Exclude Manual Checks I Include Non G	
Check Number	Date	Voucher	Payee Invoice	Account	Description	Amount
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263534	10.72.1250.4300.1.327	Check Total: NEW PROPOSAL #008661798 - READ 180	\$12,554.82 \$3,150.00
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263534	10.72.1250.4300.1.327	READ 180 UNIVERSAL STAGE B SYSTEM 44	\$3,150.00
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	35 SYSTEM 44 NEXT GENERATION SECONDARY	\$993.57
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	2 SYSTEM 44 NEXT GENERATION SECONDARY	\$748.72
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	12 SYSTEM 44 NEXT GENERATION DECODABLE	\$215.52
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	2 SYSTEM 44 NEXT GENERATION RESOURCES	\$852.97
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	2 SYSTEM 44 WORD BUILDING BOARD AND	\$94.67
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	SYSTEM 44 NEXT GENERATION UPPER	\$174.27
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	SYSTEM 44 NEXT GENERATION SECONDARY	\$993.48
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	SYSTEM 44 NEXT GENERATION UPPER	\$748.72
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	2 SYSTEM 44 NEXT GENERATION RESOURCES	\$852.97
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	2 SYSTEM 44 WORD BUILDING BOARD AND	\$94.67
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	12 SYSTEM 44 NEXT GENERATION DECODABLE	\$215.52
343504	05/31/2023	1411	HOUGHTON MIFFLIN HARCOURT 710263594	10.72.1250.4300.1.410	SYSTEM 44 NEXT GENERATION SECONDARY	\$174.30

Check		Range: 05/01/2023 - 05/31/20		LIDATED ACCOUN		Listing	nt Detail	Disburseme
		ner Range: 1384 - 1413			Bank Account: 289273		2-2023	Fiscal Year: 202
		Exclude Manual Checks			Print Employee Ver	. <i>.</i> .	5.	
Amoun \$2,564.\$	rription POSAL 008658953 – – D 180 UNIVERSAL		Account 10.72.1251.4994.2.410	Invoice T 710263932	Payee HOUGHTON MIFFLIN HARCOUR		Date 05/31/2023	Check Number 343504
\$15,023.8 \$2,900.0	Check Total: NKET ORDER FOR LETIC TRAINER		10.82.1530.0500.0.319	7128	HSHS ST MARYS HOSPITAL	1411	05/31/2023	343505
\$2,900.0	NKET ORDER FOR LETIC TRAINER	-	10.85.1530.0500.0.319	7128	HSHS ST MARYS HOSPITAL	1411	05/31/2023	343505
\$5,800.0 \$1,013.9	Check Total: TE# 10130125-00 - A G1 PRIVACY LEVER	-	20.72.2540.0620.0.410	10130125-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$42.0	DICE# 10131834-00 - RY LEVER CLUTCH		20.33.2540.0620.0.410	10131834-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$105.6	DICE# 10131834-00 - DR HARDWARE SUPPLY -		20.42.2540.0620.0.410	10131834-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$16.9	DICE# 10131834–00 – DLATCH 2–3/4" SATIN		20.93.2540.0620.0.410	10131834-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$42.0	DICE# 1014155-00 - RY LEVER CLUTCH		20.08.2540.0620.0.410	10141155-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$37.0	DICE# 10141155–00 – RY LEVER SATIN		20.08.2540.0620.0.410	10141155-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$39.6	DICE# 10141155-00 - SSROOM LEVER SATIN		20.72.2540.0620.0.410	10141155-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$16.9	DICE# 10141155–00 – DLATCH 2–3/4" SATIN		20.93.2540.0620.0.410	10141155-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$126.4	DICE# 10141155-00 - PR HARDWARE SUPPLY -		20.93.2540.0620.0.410	10141155-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$116.3	DICE# 10141155-00 - CYLINDER KA2 5PIN		20.93.2540.0620.0.410	10141155-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$28.3	DICE# 10145641-00 - 005 BTM PIN .180-B5		20.93.2540.0620.0.410	10145641-00	IDN H HOFFMAN	1411	05/31/2023	343506

Disburseme	nt Detail	Listing	Bank Name: Bank Accoun	CONSOLIDATED ACCO t: 2892733		e Range: 05/01/2023 - 05/31/2023 Sort By: cher Range: 1384 - 1413 Dollar L	Check mit: \$0.00
iscal Year: 202	2-2023			loyee Vendor Names	Exclude Voided Checks	-	on Check Batches
heck Number	Date	Voucher		Invoice	Account	Description	Amount
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB.005 BTM PIN 3195–B5 PURPLE VIAL – PK 150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 BTM PIN .310–B5 RED VIAL – PK150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 BTM PIN .225–B5 SILVER VIAL – PK150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 BTM PIN .240–B5 GOLD VIAL – PK150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 BTM PIN .255–B5 GREEN VIAL – PK150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 BTM PIN .270–B5 PURPLE VIAL – PK150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 BTM PIN .285–B5 RED VIAL – PK150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 BTM PIN .300.B5 SILVER VIAL – PK150	\$5.0
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 TOP PIN .030–T5 RED VIAL – PK150	\$2.5
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 TOP PIN .060-T5 GOLD VIAL - PK150	\$2.5
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .003 TOP PIN .045-T3 SILVER VIAL - PK150	\$2.5
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 TOP PIN .075–T5 GREEN VIAL – PK150	\$2.5
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 TOP PIN .090–T5 PURPLE VIAL – PK150	\$2.5
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	LAB .005 TOP PIN .130–T5 RED VIAL – PK150	\$2.5
343506	05/31/2023	1411	IDN H HOFFMAN	10145641-00	20.93.2540.0620.0.410	D LAB .005 TOP PIN .135–T5 GOLD VIAL – PK150	\$2.5

Check	e: 05/01/2023 - 05/31/2023 Sort By: ange: 1384 - 1413 Dollar Limi	2010	LIDATED ACCOU	Bank Name: CONSO Bank Account: 2892733	Listing	nt Detail	Disburseme
	xclude Manual Checks	Exclude Voided Checks		Print Employee Ven		2-2023	Fiscal Year: 202
Amour	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$2.	LAB .005 TOP PIN .140.T5 PURPLE VIAL – PK150	20.93.2540.0620.0.410	10145641-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$2.	LAB .005 TOP PIN .145-T5 SILVER VIAL – PK150	20.93.2540.0620.0.410	10145641-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$2.	LAB .005 TOP PIN .150–T5 GREEN VIAL – PK150	20.93.2540.0620.0.410	10145641-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$54.	NEW BLANKET ORDER FOR LOCK REPAIR PARTS AND	20.93.2540.0620.0.410	10148269-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$145.	INVOICE# 10151045-00 - DOOR HARDWARE SUPPLY -	20.77.2540.0620.0.410	10151045-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$16.	INVOICE# 10151045-00 - DOOR HARDWARE SUPPLY -	20.77.2540.0620.0.410	10151045-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$175	INVOICE# 10153635-00 - DOOR HARDWARE SUPPLY -	20.93.2540.0620.0.410	10153635-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$83.	INVOICE# 10153635-00 - DOOR HARDWARE SUPPLY -	20.93.2540.0620.0.410	10153635-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$22.	INVOICE# 10153635-00 - DOOR HARDWARE SUPPLY -	20.93.2540.0620.0.410	10153635-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$79.	INVOICE# 10153635–00 – CLASSROOM LEVER	20.93.2540.0620.0.410	10153635-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$31.	INVOICE# 10153635–00 – ADAM METAL DOGGING KEY	20.93.2540.0620.0.410	10153635-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$22.	INVOICE# 10153635–00 – WHITE PLAIN KEY TAGS	20.93.2540.0620.0.410	10153635-00	IDN H HOFFMAN	1411	05/31/2023	343506
\$2,283. \$995.	Check Total: INVOICE 376816 FY24 IASB POLICY REFERENCE	10.00.2310.0000.0.640	376816	IL ASSN OF SCHOOL BOARDS	1411	05/31/2023	343507
\$2,500	INVOICE 376816 IASB SCHOOL BOARD POLICIES	10.00.2310.0000.0.640	376816	IL ASSN OF SCHOOL BOARDS	1411	05/31/2023	343507
\$3,495.	Check Total:						

Disburseme	nt Detail	Listing		IDATED ACCOUN		Date Range:	05/01/2023 - 05/31/2023	Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			Voucher Range:		Dollar Limit	
Check Number	Date	Voucher	Print Employee Vend Payee	Ior Names Le	Exclude Voided Checks Account			Include Non	
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN		10.12.1520.0502.0	640	Description BASKETBALL MS		Amount \$65.0
010000	00/01/2020				10.12.1020.0002.0		/ FEES	GIRLS DUES	φ00.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1520.0502.0	0.640	BASKETBALL MS / FEES	GIRLS DUES	\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1520.0503.0	).640	CROSS COUNTRY DUES / FEES	' MS BOYS	\$110.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1520.0503.0	0.640	CROSS COUNTRY DUES / FEES	' MS GIRLS	\$110.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1521.0507.0	0.640	TRACK MS BOYS	DUES /	\$70.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1521.0507.0	0.640	TRACK MS BOYS	DUES /	\$70.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1521.0507.0	).640	TRACK MS GIRLS FEES	DUES /	\$70.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1521.0507.0	).640	TRACK MS GIRLS FEES	DUES /	\$70.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1521.0511.0	).640	VOLLEYBALL MS / FEES	GIRLS DUES	\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1521.0511.0	).640	VOLLEYBALL MS / FEES	GIRLS DUES	\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1523.0512.0	).640	SOFTBALL MS GII FEES	RLS DUES /	\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1560.0502.0	).640	BASKETBALL MS / FEES	BOYS DUES	\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1560.0502.0	).640	BASAKETBALL MS DUES / FEES	S BOYUS	\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1563.0501.0	).640	INVOICE – 2023- REGISTRATION A		\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1595.0010.0	0.640	WRESTLING MS D	OUES / FEES	\$65.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	DENNIS	10.12.1595.0010.0	0.640	2023-2024 MEM	BERSHIP	\$300.0
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEM	Y 10.72.1523.0502.0	).640	2023 8TH GRAD BASKETBALL	E GIRLS	\$65.0

Disburseme	nt Detail	Listing		IDATED ACCOUNT 2		•		,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			oucher Range: 1384		Dollar Limit:	
Oh e els Nissenh e e	Data	Marrahan	Print Employee Vend	_	clude Voided Checks	🔲 Exclude Manı	—	clude Non Ch	
Check Number 343508	Date 05/31/2023	Voucher 1411	Payee IL ELEMENTARY SCHOOL ASSN		Account 10.72.1523.0502.0.64	40	Description		Amount
343506	05/31/2023	1411	IL ELEMENTART SCHOOL ASSN		10.72.1523.0502.0.64	40	2023 7TH GRADE GIRI BASKETBALL	LS	\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0503.0.64	40	2023 GIRLS		\$110.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0507.0.64	40	2024 8TH GRADE GIRI TRACK	LS	\$70.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0507.0.64	40	2024 7TH GRADE GIRI TRACK	LS	\$70.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0511.0.64	40	2024 8TH GRADE GIRI VOLLEYBALL	LS	\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0511.0.64	40	2024 7TH GRADE GIRI VOLLEYBALL	LS	\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1523.0512.0.64	40	2023 GIRLS SOFTBALL		\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0501.0.64	40	INVOICE: 2023 BOYS BASEBALL		\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0502.0.64	40	2024 8TH GRADE BOY BASKETBALL	Ϋ́S	\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0502.0.64	40	2024 7TH GRADE BOY BASKETBALL	Ϋ́S	\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0503.0.64	40	2023 BOYS		\$110.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0507.0.64	40	2024 8TH GRADE BOY	′S	\$70.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0507.0.64	40	2024 7TH GRADE BOY	′S	\$70.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1563.0508.0.64	40	2024 BOYS WRESTLING	G	\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	HOPE ACADEMY	10.72.1595.0000.0.64	40	2023-2024 MEMBERS	HIP	\$300.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	SOUTH SHORES	10.60.1595.0000.0.64	40	INVOICE – SOUTH SHC 2023–2024 IESA	DRES	\$300.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0502.0.64	40	2023-2024 7 GRADE MIDDLE SCHOOL	GIRLS	\$65.00
343508	05/31/2023	1411	IL ELEMENTARY SCHOOL ASSN	STEPHEN DECATUR MS	10.81.1523.0502.0.64	40	2023-2024 8 GRADE MIDDLE SCHOOL	GIRLS	\$65.00

Check \$0.00	/2023 - 05/31/2023 Sort By: - 1413 Dollar Limit:	Range: 05/01/2023 her Range: 1384		COUNT 2	CONSOLIDATED AC 2892733	Bank Name: Bank Account:	Listing		Disburseme Fiscal Year: 202
heck Batche	ual Checks 🛛 🗌 Include Non C	Exclude Manual Ch	lude Voided Checks	🗹 Exc	yee Vendor Names	🖌 Print Emplo		2 2020	
Amoun	Description	Des	Account		Invoice	,	Voucher	Date	Check Number
\$110.0	2023–2024 MIDDLE SCHOOL CROSS COUNTRY	=•=	10.81.1523.0503.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$70.0	2024 7 GRADE GIRLS MIDDLE SCHOOL TRACK	202	10.81.1523.0507.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$70.0	2024 8 GRADE GIRLS MIDDLE SCHOOL TRACK	=•=	10.81.1523.0507.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$65.	2024 7 GRADE VOLLEYBALL MIDDLE SCHOOL GIRLS	202	10.81.1523.0511.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$65.	2024 8 GRADE VOLLEYBALL MIDDLE SCHOOL GIRLS	202	10.81.1523.0511.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$65.0	2023–2024 SOFTBALL MIDDLE SCHOOL GIRLS	=•=	10.81.1523.0512.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$65.0	INVOICE – 2023–2024 BOYS BASEBALL MIDDLE SCHOOL		10.81.1563.0501.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$65.0	2023–2024 7 GRADE BOYS MIDDLE SCHOOL	202	10.81.1563.0502.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$65.0	2023–2024 8 GRADE BOYS MIDDLE SCHOOL	=•=	10.81.1563.0502.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$110.0	2023–2024 CROSS COUNTRY MIDDLE SCHOOL	201	10.81.1563.0503.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$70.0	2024 7 GRADE BOYS MIDDLE SCHOOL TRACK	202	10.81.1563.0507.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$70.0	2024 8 GRADE BOYS MIDDLE SCHOOL TRACK	202	10.81.1563.0507.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$65.0	2023 MIDDLE SCHOOL WRESTLING DUES/FEES	201	10.81.1563.0508.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$300.0	2023–2024 MEMBERSHIP	202	10.81.2410.0010.0.640	DECATUR	OL ASSN STEPHEN MS	IL ELEMENTARY SCHO	1411	05/31/2023	343508
\$4,455.0 \$69.9	Check Total: SENIOR INVOICE ORDER # 6642912 FOR JASHYIAH	SEI	10.85.1250.4986.1.410	6642912	ORDER #0	ILLINI GRAD SALES	1411	05/31/2023	343509

Disburseme	nt Detail	Listing	Bank Name: CO Bank Account: 289	NSOLIDATED ACCOU		Date Range: /oucher Range	05/01/2023 - 05/31/202 : 1384 - 1413	3 Sort By: Dollar Limit	Check \$0.00
Fiscal Year: 202	2-2023		Print Employee		Exclude Voided Checks	-	le Manual Checks	Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account		Description	_	Amount
343510	05/31/2023	1411	ILLINOIS METER CO	3036439-00	20.93.2540.0602.0.	410	BLANKET ORDE PLUMBING SUP		\$69.90 \$36.58
343510	05/31/2023	1411	ILLINOIS METER CO	3036456-00	20.85.2540.0602.0.	410	INVOICE# 3036 MACRO-2 - 2"		\$440.00
343510	05/31/2023	1411	ILLINOIS METER CO	3036456-00	20.85.2540.0602.0.	410	SDR-9-2-100- CTS ENDOPURE		\$235.00
343511	05/31/2023	1411	IML SECURITY SUPPLY	3583828.	20.93.2540.0620.0.	550	QUOTE# 41440 EXTREME BLITZ		\$711.58 (\$168.00)
343511	05/31/2023	1411	IML SECURITY SUPPLY	3583828	20.93.2540.0613.0.	410	INVOICE# 3583 GENERAL MAIN		\$8.40
343511	05/31/2023	1411	IML SECURITY SUPPLY	3583828	20.93.2540.0618.0.	410	ELECTRIC STRII		\$159.60
343511	05/31/2023	1411	IML SECURITY SUPPLY	3590311	20.93.2540.0620.0.	550	QUOTE# 4144( EXTREME BLITZ		\$3,353.81
343511	05/31/2023	1411	IML SECURITY SUPPLY	3621953	20.93.2540.0620.0.	410	BLANKET ORDE REPAIR PARTS		\$61.41
343511	05/31/2023	1411	IML SECURITY SUPPLY	3627275	20.93.2540.0613.0.	750	INVOICE# 3627 GENERAL MAIN		\$1,037.83
343512	05/31/2023	1411	INDUSTRIAL RUBBER, INC	3553632	10.82.2560.0225.0.	410	INVOICE# 3553 THRU .98 SS CI		\$4,453.05 \$16.80
343512	05/31/2023	1411	INDUSTRIAL RUBBER, INC	3553632	10.82.2560.0225.0.	410	1.0312" THRU T-BOLT	1.0937 SS	\$16.80
343512	05/31/2023	1411	INDUSTRIAL RUBBER, INC	3553632	10.82.2560.0225.0.	410	1.15625 ID TH T-BOLT CLAMF		\$16.80
343512	05/31/2023	1411	INDUSTRIAL RUBBER, INC	3553632	10.82.2560.0225.0.	410	1.25" ID THRU T-BOLT CLAMF		\$16.80

sbur	semer	nt Detail	Listing		ISOLIDATED ACC		e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
scal Yea	ar: 2022	2-2023		Bank Account: 2892				mit: \$0.00
		5.4	., .	Print Employee V		Exclude Voided Checks	-	on Check Batche
eck Nur		Date	Voucher	Payee	Invoice	Account	Description	Amoun
ŝ	343512	05/31/2023	1411	INDUSTRIAL RUBBER, INC	3553632	10.82.2560.0225.0.41	0 1.375" ID THRU 1.56"OD SS-T-BOLT CLAMP	\$24.6
3	343512	05/31/2023	1411	INDUSTRIAL RUBBER, INC	3553632	10.82.2560.0225.0.41	0 1/2" WIDE X 1429" LONG THREAD SEAL TAPE PROF	\$14.
3	343512	05/31/2023	1411	INDUSTRIAL RUBBER, INC	3554011	20.93.2540.0650.0.41	0 BLANKET ORDER FOR EQUIPMENT REPAIR SUPPLIES	\$36.9
							Check Total:	\$142.8
3	343513	05/31/2023	1411	INTEGRITY TECHNOLOGY SOLUTIONS	207940	10.00.2660.0110.0.32	7 INTERNAL BLANKET FOR MONTHLY INVOICING OF	\$0.0
3	343513	05/31/2023	1411	INTEGRITY TECHNOLOGY SOLUTIONS	207940	10.00.2660.0110.0.32	7 2 ADDITIONAL MONTHS	\$500.0
3	343513	05/31/2023	1411	INTEGRITY TECHNOLOGY SOLUTIONS	207941	10.00.2660.0110.0.32	7 INTERNAL BLANKET ORDER FOR 2022–2023 SCHOOL	\$0.0
3	343513	05/31/2023	1411	INTEGRITY TECHNOLOGY SOLUTIONS	207941	10.00.2660.0110.0.32	7 2 ADDITIONAL MONTHS	\$940.0
							Check Total:	\$1,440.0
3	343514	05/31/2023	1411	IXL SUBSCRIPTIONS DEPARTMENT	S462741	10.77.1250.4300.1.32	7 QUOTE #: 1247882, 1 YEAR IXL SITE LICENSE FOR MATH	\$11,050.0
3	343514	05/31/2023	1411	IXL SUBSCRIPTIONS DEPARTMENT	S462741	10.77.2210.4300.1.31	9 PROFESSIONAL DEVELOPMENT IXL CORE PD	\$1,195.0
							Check Total:	\$12,245.0
3	343515	05/31/2023	1411	J W PEPPER	365303596	38.75.7507.0000.0.69	9 INVOICE 365303596: TAMBORA! FLEX BAND	\$10.0
							Check Total:	\$10.0
3	343516	05/31/2023	1411	JCG MIDWEST, INC	21523	20.85.2540.0602.0.41	0 INVOICE# 21523 – PLUMBING SUPPLY – R5900	\$347.0
							Check Total:	\$347.0
3	343517	05/31/2023	1411	JIMMY JOHNS	4-26B	10.12.1100.0080.0.41	0 INVOICE #4-26B – JIMMY JOHNS INCENTIVE LUNCH –	\$921.6
							Check Total:	\$921.0
3	343518	05/31/2023	1411	JONES SCHOOL SUPPLY CO	INC 1950434	10.49.2410.0000.0.41	0 QUOTE#01947961 – ACADEMIC EXCELLENE RED	\$191.7

Disburseme	nt Detail	Listing		CONSOLIDATED ACC		Date Range:	05/01/2023 - 05/31/202		Check
Fiscal Year: 202	2-2023		Bank Account:			/oucher Range		Dollar Limit	
Oh e els Nissenh e e	Data			yee Vendor Names	Exclude Voided Checks		le Manual Checks	Include Non	
Check Number 343518	Date 05/31/2023	Voucher 1411	Payee JONES SCHOOL SUPP		Account 10.49.2410.0000.0.	440	Description		Amount \$160.00
		1411	JONES SCHOOL SUPP				.875" MATH N		
	05/31/2023				10.49.2410.0000.0.		.875" READING		\$160.00
343518	05/31/2023	1411	JONES SCHOOL SUPP	LY CO INC 1950434	10.49.2410.0000.0.	.410	ACADEMIC EX		\$94.50
343518	05/31/2023	1411	JONES SCHOOL SUPP	LY CO INC 1950434	10.49.2410.0000.0.	.410	ACADEMIC EX BRONZE MEDA		\$545.00
343518	05/31/2023	1411	JONES SCHOOL SUPP	LY CO INC 1950434	10.49.2410.0000.0.	.410	ACADEMIC EX GOLD MEDAL-		\$545.00
343518	05/31/2023	1411	JONES SCHOOL SUPP	LY CO INC 1950434	10.49.2410.0000.0.	.410	ACADEMIC EX		\$545.00
								Check Total:	\$2,241.23
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.12.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.13.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.18.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.22.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.42.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.49.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.60.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.72.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00
343519	05/31/2023	1411	KAREN L SLY- MALLAR	D V374896	10.75.1100.0090.0.	.314	PAYMENT FOR DATED 5/3/20		\$10.00

Disburseme	ent Detail	Listing		LIDATED ACCOUNT 2		e Range: 05/01/2023 - 05/	,	Check
Fiscal Year: 20	22-2023		Bank Account: 2892733			cher Range: 1384 - 14		
Check Number	Date	Voucher	Print Employee Venc	lor Names 🗹 Excl Invoice	Iude Voided Checks Account	Exclude Manual Checks		Check Batches Amount
343519		1411	KAREN L SLY- MALLARD	V374896	10.77.1100.0090.0.314	1 PAYMEN	T FOR INVOICE	\$10.0
343520	05/31/2023	1411	KASKASKIA SPECIAL EDUCATION	FY23 KEC TUITN/APRIL	- 12.00.1220.0855.0.671	INVOICE	Check Total: DATE 5/12: APR'23 VCS (CENTRALIA	\$100.0 \$356.2
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001597	20.75.2540.0602.0.323	introle2	Check Total: # 13001597 – MAIN /ER CLEANING –	\$356.2 \$150.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001618	10.77.2560.0225.0.323	Je	ILL – GREASE TRAP G & SCRAPE	\$50.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001618	10.81.2560.0225.0.315	51211121	-DECATUR - TRAP PUMPING &	\$50.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001618	10.82.2560.0225.0.323	ElSEITIIO	WER – GREASE MPING & SCRAPE	\$50.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001618	10.85.2560.0225.0.323		HUR – GREASE MPING & SCRAPE	\$50.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001641	20.82.2540.0602.0.323	introle2	# 13001641 – JET E ON SOUTH AND	\$200.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001643	20.82.2540.0602.0.323	introle2	# 13001643 – LEANING MAIN LINE	\$150.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001643	20.82.2540.0602.0.323	INTOICE	# 13001643 – RAN PRAIN IN SCIENCE	\$135.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001643	20.82.2540.0602.0.323	introle2	# 13001643 – OURS – JASON	\$100.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001643	20.82.2540.0602.0.323	introle2	# 13001643 – OURS – WES	\$100.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001655	20.22.2540.0602.0.323	introle2	# 13001655 - ABOUT 500 TO 700	\$175.0
343521	05/31/2023	1411	KELLEYS SEPTIC TANK SERVICE	E 13001655	20.22.2540.0602.0.323	introle2	# 13001655 – INE FROM	\$200.0
							Check Total:	\$1,410.0

Disburseme	nt Detail	Listing	Bank Name: CONSC Bank Account: 289273		-	Date Range: Voucher Range	05/01/2023 - 05/31/202 : 1384 - 1413	23 Sort By: Dollar Limit	Check
Fiscal Year: 202	2-2023		Print Employee Ven		Exclude Voided Checks	•	de Manual Checks		
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343522	05/31/2023	1411	KEMMERER VILLAGE	COLLINS-BRO	WN/5.2.23 12.00.1220.0855.0	).671	INVOICE APR'2 TUITION	3 PRIV FAC	\$4,107.03
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	168644	20.93.2540.0613.0	0.410	INVOICE# 168 GENERAL MAIN		\$4,107.03 \$109.99
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169325	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SU		\$14.98
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169333	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SU	-	\$52.02
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169336	20.93.2540.0613.0	).410	BLANKET ORD GENERAL MAIN	-	\$104.97
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169343	20.93.2540.0613.0	).410	BLANKET ORD GENERAL MAIN	-	\$19.99
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169359	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SU	-	\$60.32
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169383	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SU	-	\$20.37
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169386	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SL		\$82.94
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169387	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SL		\$7.05
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169392	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SL		\$16.75
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169448	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SL		\$7.59
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169448.	20.93.2540.0613.0	).410	BLANKET ORD GENERAL MAIN	-	\$21.99
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169451	20.93.2540.0607.0	).410	BLANKET ORD CARPENTRY SU	-	\$61.99

Disburseme	nt Detail	Listing				e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 28927		Vou Exclude Voided Checks	ucher Range: 1384 - 1413 Dollar Limit: Exclude Manual Checks Include Non C	•
Check Number	Date	Voucher	Print Employee ve	Invoice			Amount
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169492	20.93.2540.0607.0.41	•	\$37.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169495	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$19.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169495.	20.93.2540.0613.0.41	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$12.
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169499	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$35.
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169502	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$13.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169512	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$53.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169527	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$23. <sup>,</sup>
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169657	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$96.0
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169681	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$23.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169682	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$6.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169747	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$51.3
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169747.	20.93.2540.0613.0.41	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$20.8
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169954	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$40.0
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169954.	20.93.2540.0613.0.41	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$19.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169975	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$27.

Disburseme	nt Detail	Listing		SOLIDATED ACCO		e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892		Vou Vou Exclude Voided Checks	icher Range: 1384 - 1413 Dollar Limit:	
Check Number	Date	Voucher	Payee	Invoice	Account		Amount
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169975.	20.93.2540.0613.0.410	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$8.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	169996	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$14.0
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170014	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$13.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170074	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$18.3
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170198	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$31.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170198.	20.93.2540.0613.0.410	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$3.3
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170266	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$8.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170342	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$15.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170409	20.93.2540.0613.0.410	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$38.1
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170430	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$4.0
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170517	20.93.2540.0607.0.410	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$36.7
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170542	20.93.2540.0613.0.410	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$52.4
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170553	20.93.2540.0613.0.410	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$50.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170555	20.93.2540.0613.0.410	0 BLANKET ORDER FOR GENERAL MAINTENANCE	\$25.9
343523	05/31/2023	1411	KENNEY'S ACE HARDWARE	170583	20.93.2540.0607.0.41	0 BLANKET ORDER FOR CARPENTRY SUPPLIES AND	\$63.2

Check	/2023 - 05/31/2023 Sort By:	•		COUNT 2			Listing	nt Detail	Disburseme
	- 1413 Dollar Limi	her Range: 1384				Bank Account: 28		2-2023	Fiscal Year: 202
Check Batche		Exclude Manu	ude Voided Checks	L Exclu		Print Employee		Data	
Amount \$10.9			Account 20.93.2540.0607.0.410		Invoice RE 170585	yee NNEY'S ACE HARDWARI		Date 05/31/2023	Check Number 343523
\$10.9	BLANKET ORDER FOR CARPENTRY SUPPLIES AND		20.95.2540.0007.0.410		NE 170303		1411	03/31/2023	343323
\$19.8	BLANKET ORDER FOR CARPENTRY SUPPLIES AND		20.93.2540.0607.0.410		RE 170620	NNEY'S ACE HARDWAR	1411	05/31/2023	343523
\$8.5	BLANKET ORDER FOR GENERAL MAINTENANCE		20.93.2540.0613.0.410		RE 170620.	NNEY'S ACE HARDWAR	1411	05/31/2023	343523
\$1,491.5	Check Total:								
\$62.3	BLANKET ORDER FOR MISCELLNEOUS FOOD		10.81.1100.0028.0.410	0_23420435	032377690	OGER CO	1411	05/31/2023	343524
\$250.9	BLANKET ORDER TO PURCHASE MISCELLANEOUS		10.50.3850.3705.1.410	1_23424549	032377721	OGER CO	1411	05/31/2023	343524
\$135.7	BLANKET ORDER TO PURCHASE MISCELLANEOUS		10.50.3850.0185.1.410	3_23426483	032377734	OGER CO	1411	05/31/2023	343524
\$309.3	BLANKET ORDER TO PURCHASE MISCELLANEOUS		10.50.3850.0185.1.410	4_23549709	042377882	OGER CO	1411	05/31/2023	343524
\$77.4	BLANKET ORDER TO PURCHASE MISCELLANEOUS		10.50.3850.0180.1.410	7_23552445	042377898	OGER CO	1411	05/31/2023	343524
\$36.5	BLANKET ORDER TO PURCHASE MISCELLANEOUS		10.50.3850.3705.1.410	8_23552446	042377898	OGER CO	1411	05/31/2023	343524
\$63.1	BLANKET ORDER FOR MISCELLNEOUS FOOD		10.81.1100.0028.0.410	6_23558948	042377941	OGER CO	1411	05/31/2023	343524
\$42.4	BLANKET ORDER TO PURCHASE MISCELLANEOUS		10.50.3850.0180.1.410	3_23561625	042377957	OGER CO	1411	05/31/2023	343524
\$134.2	BLANKET ORDER TO PURCHASE MISCELLANEOUS		10.50.3850.3705.1.410	7_23569433	042378004	OGER CO	1411	05/31/2023	343524
\$1,112.1	Check Total:								
\$40.8	BLANKET ORDER FOR MISCELLANEOUS FOOD		10.82.1100.0028.0.410	5_23547307	042377864	OGER CO	1411	05/31/2023	343525
\$40.8	Check Total:								

Disburseme	nt Detail	Listing	Bank Name: Bank Account:	CONSOLIDATED ACCO		e Range: 05/01/2023 - 05/31/2023 Sort By: Icher Range: 1384 - 1413 Dollar Limi	Check
Fiscal Year: 202	2-2023			yee Vendor Names	Exclude Voided Checks		Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amoun
343526	05/31/2023	1411	KURENT SAFETY INC	047935	20.93.2540.0613.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$39.9
343526	05/31/2023	1411	KURENT SAFETY INC	048319	20.93.2540.0613.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$72.
343526	05/31/2023	1411	KURENT SAFETY INC	048372	20.93.2540.0613.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$16.
343526	05/31/2023	1411	KURENT SAFETY INC	048463	20.93.2540.0613.0.41	0 INVOICE# 48463 – GENERAL MAINTENANCE SUPPLY –	\$36.
343526	05/31/2023	1411	KURENT SAFETY INC	048463	20.93.2540.0613.0.41	0 NEMESIS CLEAR W/BLACK FRAME	\$36.
343526	05/31/2023	1411	KURENT SAFETY INC	048463	20.93.2540.0613.0.41	0 ZTEK 2.5 READER CLEAR	\$47.
343526	05/31/2023	1411	KURENT SAFETY INC	048463	20.93.2540.0613.0.41	0 MAJESTIC LEATHER DRIVERS GLOVE, SIZE 2XL	\$70.
343526	05/31/2023	1411	KURENT SAFETY INC	048571	20.93.2540.0613.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$48.
343526	05/31/2023	1411	KURENT SAFETY INC	048809	20.93.2540.0613.0.41	0 BLANKET ORDER FOR REPAIR PARTS AND SUPPLIES	\$12.
						Check Total:	\$379.
343527	05/31/2023	1411	LAKESHORE LEARNING MATERIALS LLC	584514040423	3 10.60.2410.0000.0.41	0 FLEX- SPAC MOBL TCHR DESK MAPLE	\$1,199
343527	05/31/2023	1411	LAKESHORE LEARNING MATERIALS LLC	584514040423	3 10.60.2410.0000.0.41	0 MERCHANDISE CERTIFICATE REBATE	(\$92.0
343527	05/31/2023	1411	LAKESHORE LEARNING MATERIALS LLC	584514040423	3 10.60.2410.0000.0.41	0 MERCHANDISE CERTIFICATE REBATE	(\$1,106.2
343527	05/31/2023	1411	LAKESHORE LEARNING MATERIALS LLC	607117042523	3 10.50.1125.0185.1.41	0 QUOTE 53323, LISTEN CNTR HEADPHONES-SET 8	\$171
343527	05/31/2023	1411	LAKESHORE LEARNING MATERIALS LLC	642827042423	3 10.12.1100.0000.0.41	0 QUOTE# 70437 – LAKSHR WASHABLE TEMPERA – ASST	\$49.
343527	05/31/2023	1411	LAKESHORE LEARNING MATERIALS LLC	642827042423	3 10.12.1100.0000.0.41	0 CERTIFICATE REDEMPTION	(\$36.0
						Check Total:	\$185.5
Printed: 05/31/202	23 12:02:0	01 PM	Report: rptAPInvoiceC	heckDetail	2021.4.45	Pa	ge: 8

Disburseme	nt Detail	Listing		LIDATED ACCC	-	ate Range:	05/01/2023 - 05/31/2023		Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			oucher Range		Dollar Limit	
			Print Employee Venc	lor Names	Exclude Voided Checks	Excluc	de Manual Checks	Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343528	05/31/2023	1411	LAMAR ADVERTISING OF DECATUR	114752321	10.00.2630.0131.0.3	350	12.01.2022 DIC BILLBOARD @52		\$1,300.0
343528	05/31/2023	1411	LAMAR ADVERTISING OF DECATUR	114794056	10.00.2630.0131.0.	350	12.01.2022 DIC BILLBOARD @60		\$900.0
							-	Check Total:	\$2,200.0
343529	05/31/2023	1411	LEE/O KEEFE INSURANCE AGENCY INC.	171502	80.00.2364.0203.0.	383	INVOICE #1715 HEALTH, LIFE S/		\$779.0
							-	Check Total:	\$779.0
343530	05/31/2023	1411	LIFE STRATEGIST CONSULTING GROUP LLC	05-17-2023	10.72.2210.0112.1.	312	INVOICE 04-4- LEARNING AND	2023:	\$1,500.0
							-	Check Total:	\$1,500.0
343531	05/31/2023	1411	LINCOLN PRAIRIE BHC	2021-18393	10.00.1220.0128.1.0	671	INVOICE 2021– EDUC SRVCS (D		\$250.0
343531	05/31/2023	1411	LINCOLN PRAIRIE BHC	2021-18424	10.00.1220.0128.1.0	671	INVOICE 2021 – HOSP EDUC SR\	-	\$200.0
343531	05/31/2023	1411	LINCOLN PRAIRIE BHC	2021-18470	10.00.1220.0128.1.0	671	INVOICE 2021 – HOSP EDUC SR\		\$250.0
343531	05/31/2023	1411	LINCOLN PRAIRIE BHC	2021-18496	10.00.1220.0128.1.0	671	INVOICE 2021– EDUC SRVCS (D		\$400.0
343531	05/31/2023	1411	LINCOLN PRAIRIE BHC	2021-18497	10.00.1220.0128.1.	671	INVOICE 2021– EDUC SRVCS (D		\$250.0
							-	Check Total:	\$1,350.0
343532	05/31/2023	1411	LOWES OF DECATUR	10571	20.93.2540.0613.0.	410	INVOICE# 9105 GENERAL MAIN		\$71.2
343532	05/31/2023	1411	LOWES OF DECATUR	10571	20.93.2540.0613.0.	410	INVOICE# 9105 GENERAL MAIN		\$14.2
343532	05/31/2023	1411	LOWES OF DECATUR	10571	20.93.2540.0613.0.	410	INVOICE# 9105 GENERAL MAIN		\$33.2
343532	05/31/2023	1411	LOWES OF DECATUR	11283	20.93.2540.0613.0.	410	BLANKET ORDE GENERAL MAIN		\$11.8

Disbursemer	nt Detail	Listing				-	/2023 - 05/31/2023	,	Check
Fiscal Year: 2022	2-2023		Bank Account:			icher Range: 1384	- 1413	Dollar Limit	•
	Data			oyee Vendor Names	Exclude Voided Checks	Exclude Man			Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343532	05/31/2023	1411	LOWES OF DECATUR	11414	20.93.2540.0607.0.410	0	BLANKET ORDE		\$13.6
343532	05/31/2023	1411	LOWES OF DECATUR	11666	20.93.2540.0613.0.410	0	INVOICE# 9116 GENERAL MAIN		\$94.92
							-	Check Total:	\$239.15
343533	05/31/2023	1411	MACGILL & COMPANY	IN0834780	10.93.2130.0000.0.410	0	QUOTE: QT0088010-SI	CKNESS	\$24.72
							-	Check Total:	\$24.72
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 32790	10.85.2220.0100.0.430	0	BOOKS PER ATT QUOTE 124290	ACHED	\$1,000.00
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 32791	10.85.2220.0100.0.430	0	BOOKS PER ATT QUOTE 124042		\$1,000.00
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 32792	10.85.2220.3800.2.430	0	BOOKS PER ATT QUOTE 123560	-	\$885.00
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 32793	10.81.2220.0100.0.430	0	BOOKS PER ATT QUOTE 123692		\$1,500.00
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 32794	10.93.2220.0100.0.430	0	BOOKS PER ATT QUOTE 119575	-	\$822.30
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 32795	10.18.2220.0100.0.430	0	BOOKS PER ATT QUOTE 119574	-	\$1,500.00
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 32801	10.82.2220.0100.0.430	0	BOOKS PER ATT QUOTE 124229	-	\$2,000.00
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 803050	10.12.2220.0100.0.430	0	BOOKS PER ATT QUOTE 118938	-	\$152.65
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 803245	10.03.2220.0100.0.430	0	BOOKS PER ATT QUOTE 120207		\$969.79
343534	05/31/2023	1411	MACKIN EDUCATIONAL RESOURCES	L 804396	10.77.2220.0100.0.430	0	BOOKS PER ATT QUOTE 119233		\$554.47
							-	Check Total:	\$10,384.21

Disburseme	nt Detail	Listing		OLIDATED ACCOUNT 2		Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023		Bank Account: 28927			ner Range: 1384 - 1413 Dollar Limit:	
	_		Print Employee Ve	_		Exclude Manual Checks Include Non C	
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amoun
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	01/04/23 - 02/20/23	10.00.4120.0128.0.314	INVOICE DATED 4/20: 3RD QTR HOSP EDUC SRVCS AT	\$3,150.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	GRP_1883-65365	10.72.2210.4300.1.312	INVOICE GRP_1883-85365: ANN DOWNEY COURAGE	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	GRP_1883-65365	10.72.2210.4300.1.312	SUELLEN MACKEY COURAGE AND RESILIENCE IN	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	GRP_1883-65365	10.72.2210.4300.1.312	MARCY BRADEN: COURAGE AND RESILIENCE IN	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	GRP_1883-65365	10.72.2210.4300.1.312	MARY TAYLOR: COURAGE AND RESILIENCE IN	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	GRP_1883-65365	10.72.2210.4300.1.312	TASIA BURKS: COURAGE AND RESILIENCE IN	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	GRP_1883-65365	10.72.2210.4300.1.312	TERRI ELLIS: COURAGE AND RESILIENCE IN EDUCATION –	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	1782704-62933	10.77.2210.4932.1.312	INVOICE #: 1782704–62933, MICHELLE BONEBRAKE	\$20.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	1782706-62935	10.77.2210.4932.1.312	INVOICE #: 1782706–62935, ROB PRANGE ATTENDANCE	\$20.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	1782888-62935	10.42.2210.4932.1.312	INVOICE # 1782888–62935 – PRIORITY STANDARDS K–2	\$20.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	1782951-62933	10.77.2210.4932.1.312	INVOICE #: 1782951–62933, WISSAM HASNAIN	\$20.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	1790432-63356	10.77.2210.4932.1.312	INVOICE #: 1790432–63356, MICHELLE BONEBRAKE	\$20.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	IND_803243-65365	10.77.2210.4932.1.312	INVOICE #: IND_803243-65365,	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	IND_804350-65365	10.60.2210.4300.1.312	INVOICE – COURAGE AND RESILIENCE IN EDUCATION	\$75.0
343535	05/31/2023	1411	MACON PIATT REGIONAL OFFICE OF ED	IND_806048-65365	10.49.2210.4932.1.312	INVOICE#IND_806048-6536 5 - COURAGE & RESILIENCE	\$75.

Disburseme		Listing	Bank Name: Bank Account:	CONSOLIDATED ACCOU 2892733		ate Range: oucher Range	05/01/2023 - 05/31/202 : 1384 - 1413	3 Sort By: Dollar Limit	Check :: \$0.00
FISCAI TEAL. 202	2-2023		🖌 Print Emplo	oyee Vendor Names	Exclude Voided Checks	Exclud	le Manual Checks	🔲 Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343536	05/31/2023	1411	MARENEM INC.	13548	10.77.1250.4300.1.4	410	QUOTE #: 1700 STORIES DECOR		\$3,925.00 \$1,246.25
343536	05/31/2023	1411	MARENEM INC.	13548	10.77.1250.4300.1.4	410	SECRET STORIE DUTY DECO FL		\$472.50
343537	05/31/2023	1411	MARIA ELENA ROMAN	7	10.50.2210.0180.1.3	319	BLANKET ORDE ROWAN FOR RE		\$1,718.75 \$525.00
343538	05/31/2023	1411	MAVERIK MARKETING	31194	20.08.2540.0601.0.4	410	INVOICE# 3119 AUTHORITY-DI		\$525.00 \$87.92
343538	05/31/2023	1411	MAVERIK MARKETING	31194	20.08.2540.0601.0.4	410	PORT AUTHORI ZONE POLO- R		\$47.96
343538	05/31/2023	1411	MAVERIK MARKETING	31194	20.08.2540.0601.0.4	410	PORT AUTHORI ZONE POLO-NA		\$109.90
343538	05/31/2023	1411	MAVERIK MARKETING	31194	20.08.2540.0601.0.4	410	PORT AUTHORI ZONE POLO-NA		\$47.96
343538	05/31/2023	1411	MAVERIK MARKETING	31194	20.08.2540.0601.0.4	410	PORT AUTHORI ZONE	TY-DRY	\$21.98
343539	05/31/2023	1411	MENARDS	31104.	20.93.2540.0610.0.4	410	BLANKET ORDE CUSTODIAL SU		\$315.72 (\$172.45)
343539	05/31/2023	1411	MENARDS	31104	20.81.2540.0610.0.4	410	INVOICE# 3110 CUSTODIAL SU		\$42.48
343539	05/31/2023	1411	MENARDS	31104	20.81.2540.0610.0.4	410	SKIL 20V 1/2" I BRUSHLESS CO		\$99.99
343539	05/31/2023	1411	MENARDS	31104	20.81.2540.0610.0.4	410	120PC SKIL DR BIT SET	ILL & DRIVE	\$29.98
343539	05/31/2023	1411	MENARDS	33061	20.93.2540.0607.0.4	410	BLANKET ORDE CARPENTRY SU		\$35.94

Disburseme	nt Detail	Listing				Range: 05/01/2023 - 05/31/2023 Sort B	•
iscal Year: 202	2-2023			ount: 2892733 Employee Vendor Names	Vouc Exclude Voided Checks	5	Limit: \$0.00 Non Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343539	05/31/2023	1411	MENARDS	33066	20.93.2540.0607.0.410	-	\$132.3
343539	05/31/2023	1411	MENARDS	33077	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$32.9
343539	05/31/2023	1411	MENARDS	33136	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$33.9
343539	05/31/2023	1411	MENARDS	33137	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$27.9
343539	05/31/2023	1411	MENARDS	33144	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$27.9
343539	05/31/2023	1411	MENARDS	33153	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$18.9
343539	05/31/2023	1411	MENARDS	33155	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$10.3
343539	05/31/2023	1411	MENARDS	33159	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$42.
343539	05/31/2023	1411	MENARDS	33163	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$17.9
343539	05/31/2023	1411	MENARDS	33177	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$11.6
343539	05/31/2023	1411	MENARDS	33215	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$27.0
343539	05/31/2023	1411	MENARDS	33216	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$2.6
343539	05/31/2023	1411	MENARDS	33227	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$7.9
343539	05/31/2023	1411	MENARDS	33239	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$36.9
343539	05/31/2023	1411	MENARDS	33241	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$17.9

Disburseme	nt Detail	Listing				Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023			unt: 2892733 nployee Vendor Names	Vouc Exclude Voided Checks	cher Range: 1384 - 1413 Dollar Limit	•
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343539	05/31/2023	1411	MENARDS	33266	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$3.4
343539	05/31/2023	1411	MENARDS	33280	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$37.9
343539	05/31/2023	1411	MENARDS	33282	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$20.9
343539	05/31/2023	1411	MENARDS	33296	20.81.2540.0630.0.410	) INVOICE# 33296 – SDMS ATHLETICS SUPPLY – 1EA	\$279.2
343539	05/31/2023	1411	MENARDS	33312	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$79.0
343539	05/31/2023	1411	MENARDS	33347	10.00.0000.0000.0.971	**QUOTE# 333–954** RUBBERSET UTILITY BRUSH,	\$35.9
343539	05/31/2023	1411	MENARDS	33351	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$19.9
343539	05/31/2023	1411	MENARDS	33351.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$9.9
343539	05/31/2023	1411	MENARDS	33353	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$17.9
343539	05/31/2023	1411	MENARDS	33354	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$126.5
343539	05/31/2023	1411	MENARDS	33355	20.93.2540.0613.0.410	) INVOICE# 33355 – GENERAL MAINTENANCE TOOL	\$395.0
343539	05/31/2023	1411	MENARDS	33360	20.81.2540.0630.0.410	INVOICE# 33360 – SDMS ATHLETICS SUPPLY – 2EA	\$197.6
343539	05/31/2023	1411	MENARDS	33364	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$65.8
343539	05/31/2023	1411	MENARDS	33385	10.00.0000.0000.0.973	3 **QUOTE# 333–953** SYLVANIA ELECTRONIC	\$949.5
343539	05/31/2023	1411	MENARDS	33385	10.00.0000.0000.0.973	3 SYLVANIA LAMP INCANDESCENT,A–23,	\$125.6

Disburseme	nt Detail	Listing		: CONSOLIDATED ACCO Int: 2892733		Range:         05/01/2023         - 05/31/2023         Sort By:           cher Range:         1384         - 1413         Dollar Limit:	Check
iscal Year: 202	2-2023			iployee Vendor Names	Exclude Voided Checks	Exclude Manual Checks Include Non C	•
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amoun
343539	05/31/2023	1411	MENARDS	33511	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$209.9
343539	05/31/2023	1411	MENARDS	33517	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$30.0
343539	05/31/2023	1411	MENARDS	33518	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$29.9
343539	05/31/2023	1411	MENARDS	33541	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$131.9
343539	05/31/2023	1411	MENARDS	33542	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$16.9
343539	05/31/2023	1411	MENARDS	33543	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$13.4
343539	05/31/2023	1411	MENARDS	33568	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$25.9
343539	05/31/2023	1411	MENARDS	33570	20.81.2540.0607.0.410	INVOICE# 33570 – 20EA 1–1/2" BLACK FLOOR	\$226.8
343539	05/31/2023	1411	MENARDS	33573	20.93.2540.0607.0.410	INVOICE# 33573 – CARPENTRY SUPPLY – 2EA	\$289.7
343539	05/31/2023	1411	MENARDS	33573	20.93.2540.0613.0.410	INVOICE# 33573 – GENERAL MAINTENANCE TOOL	\$3.4
343539	05/31/2023	1411	MENARDS	33580	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$3.3
343539	05/31/2023	1411	MENARDS	33580.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$49.9
343539	05/31/2023	1411	MENARDS	33617	20.75.2540.0607.0.410	INVOICE# 33617 – CARPENTRY SUPPLY – 2EA	\$276.3
343539	05/31/2023	1411	MENARDS	33623	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$57.4
343539	05/31/2023	1411	MENARDS	33623.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$27.5

	n Dotan	Listing				Range: 05/01/2023 - 05/31/2023 Sort B	
scal Year: 202	2-2023			unt: 2892733 nployee Vendor Names	vouc Exclude Voided Checks	_ ° _	Limit: \$0.00 Non Check Batche
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343539	05/31/2023	1411	MENARDS	33651	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$15.6
343539	05/31/2023	1411	MENARDS	33651.	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$23.7
343539	05/31/2023	1411	MENARDS	33654	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$3.4
343539	05/31/2023	1411	MENARDS	33655	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$6.2
343539	05/31/2023	1411	MENARDS	33678	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$51.9
343539	05/31/2023	1411	MENARDS	33681	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$41.8
343539	05/31/2023	1411	MENARDS	33696	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$5.9
343539	05/31/2023	1411	MENARDS	33707	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$5.9
343539	05/31/2023	1411	MENARDS	33736	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$9.1
343539	05/31/2023	1411	MENARDS	33736.	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$60.9
343539	05/31/2023	1411	MENARDS	33738	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$15.9
343539	05/31/2023	1411	MENARDS	33796	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$38.9
343539	05/31/2023	1411	MENARDS	33797	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$78.4
343539	05/31/2023	1411	MENARDS	33798	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$92.9
343539	05/31/2023	1411	MENARDS	33799	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$76.9

	it Detail	Listing				Range: 05/01/2023 - 05/31/2023 Sort E	•
iscal Year: 202	2-2023			unt: 2892733 nployee Vendor Names	Vouc Exclude Voided Checks	5	Limit: \$0.00 Non Check Batche
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343539	05/31/2023	1411	MENARDS	33801	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$8.9
343539	05/31/2023	1411	MENARDS	33802	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$21.9
343539	05/31/2023	1411	MENARDS	33811	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$2.4
343539	05/31/2023	1411	MENARDS	33820	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$51.7
343539	05/31/2023	1411	MENARDS	33820.	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$10.9
343539	05/31/2023	1411	MENARDS	33838	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$89.6
343539	05/31/2023	1411	MENARDS	33839	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$14.5
343539	05/31/2023	1411	MENARDS	33974	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$30.9
343539	05/31/2023	1411	MENARDS	33985	10.81.1100.0028.0.410	CONTINENTAL 6-SPEED	\$37.9
343539	05/31/2023	1411	MENARDS	33997	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$26.0
343539	05/31/2023	1411	MENARDS	33997.	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$35.8
343539	05/31/2023	1411	MENARDS	34042	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$48.5
343539	05/31/2023	1411	MENARDS	34058	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$86.5
343539	05/31/2023	1411	MENARDS	34059	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$24.0
343539	05/31/2023	1411	MENARDS	34059.	20.93.2540.0613.0.410	D BLANKET ORDER FOR GENERAL MAINTENANCE	\$24.9

Disburseme	nt Detail	Listing				Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023			ount: 2892733 mployee Vendor Names	Vou	cher Range: 1384 - 1413 Dollar Lim	
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343539	05/31/2023	1411	MENARDS	34060	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$13.9
343539	05/31/2023	1411	MENARDS	34067	20.82.2540.0607.0.410	) INVOICE# 34067 – CARPENTRY SUPPLY – 2EA	\$254.0
343539	05/31/2023	1411	MENARDS	34082	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$65.9
343539	05/31/2023	1411	MENARDS	34126	10.00.2570.0106.0.410	BLANKET ORDER FOR SUPPLIES FOR WAREHOUSE	\$19.9
343539	05/31/2023	1411	MENARDS	34139	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$164.9
343539	05/31/2023	1411	MENARDS	34175	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$16.4
343539	05/31/2023	1411	MENARDS	34185	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$87.6
343539	05/31/2023	1411	MENARDS	34185.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$14.9
343539	05/31/2023	1411	MENARDS	34247	20.81.2540.0630.0.410	) INVOICE# 34247 – SDMS ATHLETIC SUPPLY – 4EA	\$347.7
343539	05/31/2023	1411	MENARDS	34262	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$39.8
343539	05/31/2023	1411	MENARDS	34262.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$78.0
343539	05/31/2023	1411	MENARDS	34268	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$15.9
343539	05/31/2023	1411	MENARDS	34268.	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$19.1
343539	05/31/2023	1411	MENARDS	34279	20.93.2540.0613.0.410	) INVOICE# 34279 – GENERAL MAINTENANCE TOOL	\$7.5
343539	05/31/2023	1411	MENARDS	34298	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$31.9

Disburseme	nt Detail	Listing				Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023			unt: 2892733 nployee Vendor Names	Vouc Exclude Voided Checks	cher Range: 1384 - 1413 Dollar Limit:	+
heck Number	Date	Voucher	Payee	Invoice	Account		Amoun
343539	05/31/2023	1411	MENARDS	34450	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$12.9
343539	05/31/2023	1411	MENARDS	34497	20.93.2540.0607.0.410	D BLANKET ORDER FOR CARPENTRY SUPPLIES	\$77.9
343539	05/31/2023	1411	MENARDS	34498	20.93.2540.0607.0.410	) BLANKET ORDER FOR CARPENTRY SUPPLIES	\$19.9
343539	05/31/2023	1411	MENARDS	34501	20.93.2540.0613.0.410	) BLANKET ORDER FOR GENERAL MAINTENANCE	\$9.9
343539	05/31/2023	1411	MENARDS	34503	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$3.6
343539	05/31/2023	1411	MENARDS	34505	20.93.2540.0613.0.410	) BLANKET ORDER FOR GENERAL MAINTENANCE	\$69.9
343539	05/31/2023	1411	MENARDS	34509	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$11.9
343539	05/31/2023	1411	MENARDS	34527	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$188.3
343539	05/31/2023	1411	MENARDS	34529	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$58.3
343539	05/31/2023	1411	MENARDS	34572	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$159.3
343539	05/31/2023	1411	MENARDS	34584	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$199.9
343539	05/31/2023	1411	MENARDS	34598	20.93.2540.0613.0.410	BLANKET ORDER FOR GENERAL MAINTENANCE	\$13.9
343539	05/31/2023	1411	MENARDS	34612	20.93.2540.0610.0.410	BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$145.7
343539	05/31/2023	1411	MENARDS	34635	20.93.2540.0607.0.410	BLANKET ORDER FOR CARPENTRY SUPPLIES	\$19.9
343539	05/31/2023	1411	MENARDS	34636	20.81.2540.0630.0.410	) INVOICE# 34636 – SDMS ATHLETIC SUPPLY – 8' LED	\$219.5

Disburseme	nt Detail	Listing	Bank Name: CONSOI Bank Account: 2892733		-	Date Range: 0 /oucher Range: 1	05/01/2023 - 05/31/202 384 - 1413	3 Sort By: Dollar Limit	
Fiscal Year: 202	2-2023		Print Employee Vend		Exclude Voided Checks	•	Manual Checks		·
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343539	05/31/2023	1411	MENARDS	34638	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$21.98
343539	05/31/2023	1411	MENARDS	34687	20.93.2540.0613.0.	.410	BLANKET ORDE GENERAL MAIN		\$46.96
343539	05/31/2023	1411	MENARDS	34726	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU		\$66.84
343539	05/31/2023	1411	MENARDS	34732	20.93.2540.0610.0.	410	BLANKET ORDE CUSTODIAL SU		\$15.96
343539	05/31/2023	1411	MENARDS	34741	20.93.2540.0613.0.	410	BLANKET ORDE GENERAL MAIN		\$59.95
343539	05/31/2023	1411	MENARDS	34789	20.93.2540.0607.0.	.410	BLANKET ORDE CARPENTRY SU	-	\$19.66
343539	05/31/2023	1411	MENARDS	34959	20.93.2540.0613.0.	.410	BLANKET ORDE GENERAL MAIN		\$149.9
343539	05/31/2023	1411	MENARDS	34986	20.93.2540.0607.0.	410	BLANKET ORDE CARPENTRY SU		\$72.7
343539	05/31/2023	1411	MENARDS	34986.	20.93.2540.0613.0.	.410	BLANKET ORDE GENERAL MAIN		\$19.9
343540	05/31/2023	1411	MIDWEST APPLICATION	P09054	20.93.2540.0630.0.	410	QUOTE DATED PUMP KIT 500	Check Total: : 5/10/23 -	\$8,151.84 \$143.24
343540	05/31/2023	1411	MIDWEST APPLICATION	P09054	20.93.2540.0630.0.	.410	TANK LID W/LI	ОЅН	\$68.19
343540	05/31/2023	1411	MIDWEST APPLICATION	P09054	20.93.2540.0630.0.	.410	NOZZLE TUBE 2	-	\$54.44
343540	05/31/2023	1411	MIDWEST APPLICATION	P09054	20.93.2540.0630.0.	.410	HANDLE F. FLIF		\$10.96
343540	05/31/2023	1411	MIDWEST APPLICATION	P09054	20.93.2540.0630.0.	.410	DIAPHRAGM F.		\$29.77
343540	05/31/2023	1411	MIDWEST APPLICATION	P09054	20.93.2540.0630.0.	.410	DIAPHRAGM F.	PR	\$102.14
343541	05/31/2023	1411	MIDWEST MAILING & SHIPPING SYSTEMS	SI87037	10.00.2310.0108.0.	410	RED INK CARTRIDGE-ST	Check Total:	\$408.74 \$212.81

Sort By: Check		Date Ra	IDATED ACCOUNT 2		Listing	nt Detail	Disburseme
Dollar Limit: \$0.00	nge: 1384 - 1413		_	Bank Account: 2892733		2-2023	Fiscal Year: 202
Include Non Check Batch		lude Voided Checks	or Names 🗹 Ex	Print Employee Vend			
Amour	Description	Account	Invoice	Payee		Date	Check Number
	DOUBLE POSTAGE LABEL (300 SHEET)	10.00.2310.0108.0.410	SI87037	MIDWEST MAILING & SHIPPING SYSTEMS	1411	05/31/2023	343541
\$86.	SECURITY SEAL	10.00.2310.0108.0.410	SI87037	MIDWEST MAILING & SHIPPING SYSTEMS	1411	05/31/2023	343541
	SINGLE POSTAGE N LABEL (300 SHEET	10.00.2310.0108.0.410	SI87159	MIDWEST MAILING & SHIPPING SYSTEMS	1411	05/31/2023	343541
	CI INVOICE #103698 SERVICES THROUG	10.00.2310.0000.0.318	103698	MILLER TRACY BRAUN FUNK & MILLER	1411	05/31/2023	343542
	INVOICE #103699 PROFESSIONAL SEF	10.00.2310.0000.0.318	103699	MILLER TRACY BRAUN FUNK & MILLER	1411	05/31/2023	343542
heck Total: \$28,197.	Cł						
	QUOTE 3043: ARR COMPLETE BEAD M	10.75.1100.0000.0.410	124652	MONTESSORI OUTLET	1411	05/31/2023	343543
VITH \$2.	100 BLUE BEADS W PLASTIC BOX	10.75.1100.0000.0.410	124652	MONTESSORI OUTLET	1411	05/31/2023	343543
5 WITH \$2.	100 GREEN BEADS PLASTIC BOX	10.75.1100.0000.0.410	124652	MONTESSORI OUTLET	1411	05/31/2023	343543
ИЕ \$19.	SMALL BEAD FRAM	10.75.1100.0000.0.410	124652	MONTESSORI OUTLET	1411	05/31/2023	343543
'ITH \$2.	100 RED BEADS WI PLASTIC BOX	10.75.1100.0008.0.410	124652	MONTESSORI OUTLET	1411	05/31/2023	343543
heck Total: \$84.	Cł						
-	INTERNAL BLANKE FOR TRANSPORAT	40.00.0000.0000.0.907	423472	MORGAN DISTRIBUTING INC	1411	05/31/2023	343544
-	INTERNAL BLANKE FOR TRANSPORAT	40.00.0000.0000.0.907	429095	MORGAN DISTRIBUTING INC	1411	05/31/2023	343544
-	INTERNAL BLANKE FOR TRANSPORAT	40.00.0000.0000.0.907	434504	MORGAN DISTRIBUTING INC	1411	05/31/2023	343544
-	INTERNAL BLANKE FOR TRANSPORAT	40.00.0000.0000.0.907	436825	MORGAN DISTRIBUTING INC	1411	05/31/2023	343544

Disburseme	nt Detail	Listing		NSOLIDATED ACCO		Range: 05/01/2023 - 05/31/2023 Sort By	
Fiscal Year: 202	2-2023		Bank Account: 28			<u> </u>	.imit: \$0.00 Ion Check Batches
Check Number	Date	Voucher	Print Employee	Invoice	Exclude Voided Checks Account	Exclude Manual Checks Include Manual Checks	Amount
343544	05/31/2023	1411	MORGAN DISTRIBUTING IN		40.00.0000.0000.0.907		\$3,209.2
343544	05/31/2023	1411	MORGAN DISTRIBUTING IN	C 448205	20.93.2540.0651.0.464	BLANKET ORDER FOR 10% ETHANOL UNLEADED	\$1,454.6
343544	05/31/2023	1411	MORGAN DISTRIBUTING IN	C 450027	40.00.0000.0000.0.907	7 INTERNAL BLANKET ORDER FOR TRANSPORATION	\$2,887.9
343544	05/31/2023	1411	MORGAN DISTRIBUTING IN	IC 554170	40.00.0000.0000.0.907	7 INTERNAL BLANKET ORDER FOR TRANSPORATION	\$24,820.5
343544	05/31/2023	1411	MORGAN DISTRIBUTING IN	C 558298	40.00.0000.0000.0.907	7 INTERNAL BLANKET ORDER FOR TRANSPORATION	\$23,647.7
343544	05/31/2023	1411	MORGAN DISTRIBUTING IN	C 558966	20.93.2540.0650.0.410	) INVOICE# 558966 – DRUM PUMP–MODEL DS1	\$52.0
343545	05/31/2023	1411	MOTION INDUSTRIES	IL62-0094998	9 20.93.2540.0603.0.410	Check Total: BLANKET ORDER FOR HEATING SUPPLIES	\$68,638.6 \$50.6
343545	05/31/2023	1411	MOTION INDUSTRIES	IL62-00950667	7 20.93.2540.0603.0.410	BLANKET ORDER FOR HEATING SUPPLIES	\$92.8
						Check Total:	\$143.5
343546	05/31/2023	1411	MTI DISTRIBUTING INC	1334858-00	20.93.2540.0676.0.550	ACCESSORIES FOR TORO GROUNDSMASTER 3300	\$1,054.5
343546	05/31/2023	1411	MTI DISTRIBUTING INC	1334858-00	20.93.2540.0676.0.550	ACCESSORIES: PART# 31982 AIR RIDE SUSPENSION SEAT	\$2,229.2
343546	05/31/2023	1411	MTI DISTRIBUTING INC	1334858-00	20.93.2540.0676.0.550	ACCESSORIES: PART# 31973 72" REAR DISCHARGE DECK	\$8,013.7
343546	05/31/2023	1411	MTI DISTRIBUTING INC	1334858-00	20.93.2540.0676.0.550	) TRADE-IN VALUE: TORO GM3280-D, SER#	(\$2,500.00
343546	05/31/2023	1411	MTI DISTRIBUTING INC	1334858-00	20.93.2540.0676.0.550	) TRADE-IN VALUE: TORO GM3280-D, SER#	(\$2,500.00
343546	05/31/2023	1411	MTI DISTRIBUTING INC	1334858-00	20.93.2540.0676.0.550	) TRADE–IN VALUE: TORO GM3280–D, SER#	(\$5,500.00

Check		01/2023 - 05/31/202	0		UNT 2	CONSOLIDATED ACCO		isting	nt Detail	Disburseme
·	Dollar Limit:		her Range: 1384		_		Bank Account:		2-2023	Fiscal Year: 202
heck Batche	🔲 Include Non C	anual Checks	Exclude Mar	clude Voided Checks	🖌 Ex	e Vendor Names				
Amoun		Description		Account		Invoice	Payee		Date	Check Number
(\$4,000.0		TRADE-IN VAL GM4100-D, SE		20.93.2540.0676.0.550		1334858-00	MTI DISTRIBUTING INC	1411	05/31/2023	343546
\$50,361.4	UNDSMASTER MOWERS – BOE	TORO GROUNE 3300 AWD MO		20.93.2540.0676.0.550		1334858-01	MTI DISTRIBUTING INC	1411	05/31/2023	343546
\$47,159.0 \$740.0	Check Total: #9751962, PRODUCTION KIT.	CONTRACT #9 ANNIE JR. PROI		10.77.1100.0070.0.410	)	00792909-999	MUSIC THEATRE INTERNATIONAL	1411	05/31/2023	343547
\$350.0	OR	ROYALTY FOR		10.77.1100.0070.0.410	)	00792909-999	MUSIC THEATRE	1411	05/31/2023	343547
\$75.0	G AND REMOTE	STREAMING AN LICENSE		10.77.1100.0070.0.410	)	00792909-999	MUSIC THEATRE	1411	05/31/2023	343547
\$1,165.0	Check Total:									
\$252.0	E WHEEL SKIRT	REMOVABLE W		20.93.2540.0650.0.410		3271	MYGLASSTRUCK.COM	1411	05/31/2023	343548
\$0.0	DJUST-A-POLES ANGLE RUBBER			20.93.2540.0650.0.410		3271	MYGLASSTRUCK.COM	1411	05/31/2023	343548
\$0.0		ROOF RACK AN SHIP LOOSE WI		20.93.2540.0650.0.410		3271	MYGLASSTRUCK.COM	1411	05/31/2023	343548
\$3,126.9		QUOTE# Q-234 DRIVER SIDE AI		20.93.2540.0650.0.550		3271	MYGLASSTRUCK.COM	1411	05/31/2023	343548
\$3,378.9	Check Total:									
\$15.4	ORDER FOR ID REPAIR PARTS	BLANKET ORDE FILTERS AND R		20.93.2540.0650.0.410		055093	NAPA AUTO PARTS	1411	05/31/2023	343549
\$15.4	Check Total:									
\$1,236.0	PREK	GARFIELD PREK		10.50.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550
\$1,236.0	LEIDOSCOPE	DENNIS KALEID		80.12.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550
\$1,236.0		BAUM		80.13.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550
\$1,236.0	DREAMER	AMERICAN DRE		80.18.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550
\$1,236.0	GROVE	FRANKLIN GRO		80.22.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550
\$1,236.0		HARRIS		80.33.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550
\$1,236.0		MUFFLEY		80.42.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550
\$1,236.0		PARSONS		80.49.2660.0110.0.327		INV-02095	NAVIGATE 360	1411	05/31/2023	343550

Disburseme	nt Detail	Listing	Bank Name: CONSO Bank Account: 2892733	LIDATED ACCOUNT 2		Date Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023					Voucher Range		Dollar Limit:	
Check Number	Date	Voucher	Print Employee Vend Payee	Invoice	lude Voided Checks		de Manual Checks Description		Amount
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.50.2660.0110.0	0 327	PERSHING		\$1,236.0
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.60.2660.0110.		SOUTH SHORES		\$1,236.0
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.72.2660.0110.				\$1,236.0
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.75.2660.0110.		HOPE ACADEM MONTESSORI	T	\$1,236.0
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.77.2660.0110.0		INVOICE #INV- EMERGENCY M/		\$1,236.0
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.81.2660.0110.0	0.327	SDMS		\$1,236.0
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.82.2660.0110.		EHS		\$1,236.0
343550	05/31/2023	1411	NAVIGATE 360	INV-02095	80.85.2660.0110.		MHS		\$1,236.0
0.0000	00,01,2020				00.00.2000.0110.	0.021	0110	Check Total:	\$19,776.0
343551	05/31/2023	1411	NEURO-RESTORATIVE	0423-2000-SCHLFULL	12.00.1220.0855.0	0.671	INVOICE 0423- APR'23 TUITIOI	2000:	\$6,226.6
								Check Total:	\$6,226.64
343552	05/31/2023	1411	NICHOLS PAPER & SUPPLY CO	7296752-04	10.00.0000.0000.0	0.973	*QUOTE# 333– ESSITY/UNIVER		\$2,752.8
								Check Total:	\$2,752.86
343553	05/31/2023	1411	NOVEL IDEAS BOOK STORE	04.18.2023	10.72.2210.4300.	1.410	QUOTE 3.9.23- TEACHERS HAP		\$1,581.8
343553	05/31/2023	1411	NOVEL IDEAS BOOK STORE	05.03.2023	10.72.2210.4300.	1.410	QUOTE3.9.23– INTEGRATED A		\$1,500.0
343553	05/31/2023	1411	NOVEL IDEAS BOOK STORE	05.11.2023	10.12.2210.4932.	1.410	BUILDING THIN CLASSROOMS I		\$185.0
343553	05/31/2023	1411	NOVEL IDEAS BOOK STORE	05.11.2023	10.12.2210.4932.	1.410	EVERYONE CAN MATH (ASPINAI		\$86.3
343553	05/31/2023	1411	NOVEL IDEAS BOOK STORE	05.11.2023	10.13.2210.4932.	1.410	BUILDING THIN CLASSROOMS I	-	\$148.0
343553	05/31/2023	1411	NOVEL IDEAS BOOK STORE	05.11.2023	10.18.2210.4932.	1.410	EVERYONE CAN MATH (ASPINA)		\$143.9
343553	05/31/2023	1411	NOVEL IDEAS BOOK STORE	05.11.2023	10.22.2210.4932.	1.410	QUOTE DATED BUILDING THIN		\$148.0

Check \$0.00	e: 05/01/2023 - 05/31/2023 Sort By: ange: 1384 - 1413 Dollar Limit		OLIDATED ACCOUN 33	Bank Name: CONS Bank Account: 28927	Listing		Disburseme
Check Batche	xclude Manual Checks 🛛 🗌 Include Non (	Exclude Voided Checks	ndor Names	Print Employee Ve		2-2023	iscal Year: 202
Amoun	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$148.	BUILDING THINKING CLASSROOMS IN	10.42.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$148.	BUILDING THINKING CLASSROOMS IN	10.49.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$148.	BUILDING THINKING CLASSROOMS IN	10.60.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$136.	MATH CURSE (SCIESZKA – HARDCOVER)	10.72.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$136.	MATH CURSE (SCIESZKA – HARDCOVER)	10.75.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$129.	EVERYONE CAN LEARN MATH (ASPINALL –	10.77.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$106.	MATH CURSE (SCIESZKA – HARDCOVER)	10.81.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$156.	MATH FOR ALL SEASONS (TANG – USED/COMBO HB &	10.82.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$144.	MATH FOR ALL SEASONS (TANG – USED/COMBO HB &	10.85.2210.4932.1.410	05.11.2023	NOVEL IDEAS BOOK STORE	1411	05/31/2023	343553
\$5,046.3 \$5,000.	Check Total: *INVOICE #1003 NXTGEN SPEAKERS & CONSULTING	10.11.2210.4932.1.319	1003	NXT GEN SPEAKERS & CONSULTANTS, LLC	1411	05/31/2023	343554
\$5,000.0 \$172.	Check Total: INVOICE# 1354-436958 - BED LINER	20.93.2540.0650.0.410	1354-436958	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$90.	INVOICE# 1354–437524 – BRAKE ROTOR – 2008	20.93.2540.0650.0.410	1354-437524	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$41.	BRACKTED CAL 18B4910A	20.93.2540.0650.0.410	1354-437524	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$25.	BRACKTED CAL CORE CHARGE 18B4910A	20.93.2540.0650.0.410	1354-437524	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$41.	BRACKTED CAL 18B4911A	20.93.2540.0650.0.410	1354-437524	O'REILLY AUTO PARTS	1411	05/31/2023	343555

Check		05/01/2023 - 05/31/202	ate Range:		CONSOLIDATED ACCOUN	Bank Name:	Listing	nt Detail	Disburseme
	Dollar Limit		oucher Range			Bank Account:		2-2023	Fiscal Year: 202
	Include Non	de Manual Checks Description		Exclude Voided Checks Account	ee Vendor Names 🛛 🖬 Invoice	Print Employ Payee	Voucher	Date	Check Number
Amoun \$25.0		BRACKTED CAI CHARGE 18849	410	20.93.2540.0650.0.	1354-437524	O'REILLY AUTO PARTS		05/31/2023	343555
\$8.		AIR FILTER	410	20.93.2540.0650.0.	1354-437524	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$19.	Т	DISC PAD SET	410	20.93.2540.0650.0.	1354-437524	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$1,104.	393 – 55 GAL	QUOTE# 51139 MOTOR OIL	410	20.93.2540.0650.0.	1354-439200	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$895.	OR OIL	55 GAL MOTO	410	20.93.2540.0650.0.	1354-439200	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$949.	OR OIL	55 GAL MOTO	410	20.93.2540.0650.0.	1354-439200	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$46.9	54–440145 – R – DRIVER ED#	INVOICE# 1354 OE MIRROR-R	410	10.85.1700.3370.0.	1354-440145	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$52.9		INVOICE# 1354 16" WC BLACK	410	10.85.1700.3370.0.	1354-440698	O'REILLY AUTO PARTS	1411	05/31/2023	343555
\$3,473.6 \$1,233.8		*EMAIL QUOTE KIMBERLY DUN	750	10.00.2510.0104.0.	303293976001	OFFICE DEPOT	1411	05/31/2023	343556
\$258.		*EMAIL QUOTE KIMBERLY DUN	971	10.00.0000.0000.0.	303771921001	OFFICE DEPOT	1411	05/31/2023	343556
\$49.3		AVERY EXTRA- TABS FOR 3-RI	410	10.75.2410.0000.0.	304380044002	OFFICE DEPOT	1411	05/31/2023	343556
(\$1,153.5		*EMAIL QUOTE KIMBERLY DUN	750	10.00.2510.0104.0.	307561253001	OFFICE DEPOT	1411	05/31/2023	343556
\$1,233.		*EMAIL QUOTE KIMBERLY DUN	750	10.00.2510.0104.0.	307563096001	OFFICE DEPOT	1411	05/31/2023	343556
\$1,620.9	Check Total:								
\$30.0		QUOTE REQUE 1D49534D80	410	10.03.2210.0084.0.	5380276	OFFICESUPPLY.COM	1411	05/31/2023	343557
\$23.		TOPS PRISM ST GREGG RULE, F	410	10.03.2210.0084.0.	5380276	OFFICESUPPLY.COM	1411	05/31/2023	343557
\$8.8		UNIBALL REFILI UNIBALL GEL 2	410	10.03.2210.0084.0.	5380276	OFFICESUPPLY.COM	1411	05/31/2023	343557

Check	,	0	Date F	COUNT 2	CONSOLIDATED ACC	Bank Name:	Listing	nt Detail	Disburseme
t: \$0.00 Check Batche	- 1413 Dollar Limit	er Range: 1384 - 1413 Exclude Manual Checks			yee Vendor Names	Bank Account:		2-2023	Fiscal Year: 202
Amoun		_ Exclude Manual Checks Description	Account		Invoice	Payee	Voucher	Date	Check Number
\$7.0	UNIBALL REFILL FOR UNIBALL GEL 207 IMPACT	UNIBALL REFI	10.03.2210.0084.0.410		5380276	OFFICESUPPLY.COM		05/31/2023	343557
\$27.	SMEAD MANILA FILE JACKETS, 2–PLY STRAIGHT	-	10.03.2210.0084.0.410		5380276	OFFICESUPPLY.COM	1411	05/31/2023	343557
\$67.	QUOTE 05ED9FCC48 – BOSTITCH IMPULSE 25	-	10.03.2210.0084.0.410		5385986	OFFICESUPPLY.COM	1411	05/31/2023	343557
\$8.9	TEXAS INSTRUMENTS TI-1795SV MINIDESK		10.03.2210.0084.0.410		5385986	OFFICESUPPLY.COM	1411	05/31/2023	343557
\$174.7	Check Total:								
\$1,764.0	INVOICE# 100102868 – ROADNET TELEMATICS –		20.93.2540.0650.0.319		100102868	OMNITRACS LLC	1411	05/31/2023	343558
\$1,764.0	INVOICE# 100104373 – ROADNET TELEMATICS –		20.93.2540.0650.0.319		100104373	OMNITRACS LLC	1411	05/31/2023	343558
\$3,528.0 \$390.0	Check Total: INVOICE# CTD15580001 -		80.82.2540.0699.0.319	001	PANY CTD1558000	OTIS ELEVATOR COMP	1411	05/31/2023	343559
¢0001	EISENHOWER – SERVICE		00.02.2010.0000.0010						
\$390.0	Check Total:								
\$227.8	MILEAGE AND TRAVEL REIMBURSEMENT FOR 5/9 &	-	10.75.2210.4932.1.332		V611430	PAMELA C ZIRKO	1411	05/31/2023	343560
\$216.0	ROOM CHARGE AT HAWTHORN SUITES MT ZION		10.75.2210.4932.1.332		V611430	PAMELA C ZIRKO	1411	05/31/2023	343560
\$444.4	Check Total:								
\$594.0	INVOICE DECATUR0522: HOSP EDUC SRVCS (DOS		10.00.1220.0128.1.671	)522	N DECATUR05	PAVILION FOUNDATION	1411	05/31/2023	343561
\$594.0	Check Total:								
\$348.8	PER ESTIMATE #ESTMD3073936 – MEDPAC	-	10.89.1530.0500.0.410	9	TH IN95662309	PERFORMANCE HEALT SUPPLY, INC	1411	05/31/2023	343562
\$348.8	Check Total:								
\$19.8	QUOTE Q202560 – – VOWEL STRIP TOOL – PACK OF 25	• •	10.00.3700.4300.1.410		CATIONAL I251046	PIONEER VALLEY EDUC PRESS	1411	05/31/2023	343563

Disburseme	nt Detail	Listing			Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733		her Range: 1384 - 1413 Dollar Limit:	
	Data	Vouchor	Print Employee Vendor Names		Exclude Manual Checks Include Non C	
Check Number 343563	Date	Voucher 1411	Payee Invoice PIONEER VALLEY EDUCATIONAL I251046	Account	Description	Amount
343063	05/31/2023	1411	PRESS	10.00.3700.4300.1.410	THE NEXT STEP FORWARD IN WORD STUDY AND PHONICS	\$74.8
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	STORM CHASER	\$34.3
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	MOVING WEST	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	TRAP-DOOR SPIDERS	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	WHERE DOES CHOCOLATE COME FROM	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	BATS	\$26.8
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	REGINALD SAVES THE DAY	\$34.3
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	REGINALD THE STINKY DOG	\$34.3
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	SNEAKY SNAKES	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	CHIP GETS INTO TROUBLE	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	SNOWBOARDING	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	PRINCESS PIG AND THE PINK PURSE	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	MOM'S FAVORITE THINGS	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	A PESKY CLASS FOR MS. LESKY	\$34.3
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	CHIP THE ROBOT	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	THE WRIGHT BROTHERS	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	GILBERT IN THE SNOW	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	SWIMMING	\$28.0

Disburseme	nt Detail	Listing			Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733 Print Employee Vendor Names	Vouch Vouch Exclude Voided Checks	her Range: 1384 - 1413 Dollar Lim	nt: \$0.00 h Check Batches
Check Number	Date	Voucher	Payee Invoice		Description	Amount
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	FISHING WITH	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	RUSTY RAKES	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	THE MOON	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	CORAL REEFS	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	DOG BONES	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	A CAT SLAYER	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	ROSA PARKS	\$28.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	THE NEW GIRL	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	THE FOURTH OF JULY	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	THE TWINS	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	A SURPRISE PARTY FOR CLARENCE	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	A SHOW PONY	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	MACY IS CLEVER	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	DAISY'S BELL	\$31.6
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	A NEW HOUSE FOR	\$31.7
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	\$–0.01 Pro–rated Adjustment Applied –	(\$0.01
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	\$–0.01 Pro–rated Adjustment Applied – THE	\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	\$–0.01 Pro-rated Adjustment Applied –	\$0.0

Disburseme	nt Detail	Listing			Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733	_	cher Range: 1384 - 1413 Dollar Limit:	
Check Number	Date	Voucher	Print Employee Vendor Names Payee Invoice	Exclude Voided Checks Account	Exclude Manual Checks Include Non Cl Description	neck Batche Amoun
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL 1251046 PRESS	10.00.3700.4300.1.410		\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – BATS	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied - CHIP	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – A	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – CHIP	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied - THE	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
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Disburseme	nt Detail	Listing			Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733	_	cher Range: 1384 - 1413 Dollar Limit:	
Check Number	Date	Voucher	Print Employee Vendor Names Payee Invoice	Exclude Voided Checks Account	Exclude Manual Checks Include Non C	Amoun
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410		\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied - THE	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – DOG	\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – A CAT	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – ROSA	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – THE	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – THE	\$0.
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – THE	\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – A	\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – A	\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied – MACY	\$0.0
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIONAL I251046 PRESS	10.00.3700.4300.1.410	) \$-0.01 Pro-rated Adjustment Applied -	\$0.0
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Disburseme	nt Detail	Listing		ISOLIDATED ACCOL		te Range: 05/01/2023 - 05/	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892			ucher Range: 1384 - 141	3 Dollar Limi	
Check Number	Date	Voucher	Print Employee V	Invoice	Exclude Voided Checks Account	Exclude Manual Checks Descriptic	_	Amount
343563	05/31/2023	1411	PIONEER VALLEY EDUCATIO PRESS		10.00.3700.4300.1.47	10 \$-0.01 P		\$0.00
343564	05/31/2023	1411	POWER SYSTEMS (PS) LLC	8846678	10.77.1250.4400.1.47	10 QUOTE # CART	Check Total: : 3198143, MAT	\$1,080.68 \$354.56
343564	05/31/2023	1411	POWER SYSTEMS (PS) LLC	8846678	10.77.1250.4400.1.41	10 VERSA-L GREEN, 1	OOP, LIGHT, LIME 0PK	\$63.90
343564	05/31/2023	1411	POWER SYSTEMS (PS) LLC	8846678	10.77.1250.4400.1.41	10 VERSA-L 10PK	OOP, MEDIUM, RED,	\$67.50
343564	05/31/2023	1411	POWER SYSTEMS (PS) LLC	8847735	10.42.1250.4400.1.41	10 QUOTE 3	198062: MAT	\$354.56
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001812	2 10.00.2660.0110.0.37		Check Total: #: 6023423001812 BEREBITSKY -	\$840.52 \$92.50
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001812	2 10.00.2660.0110.0.3 <sup>7</sup>	JOBTINE	EREBITSKY – CONTROLLER	\$185.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	<sup>3</sup> 10.00.2660.0110.0.3 <sup>7</sup>	INVOICE.	#:6023423001813 BEREBITSKY – DUO	\$185.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	3 10.00.2660.0110.0.3 <sup>7</sup>	J021712	EREBITSKY –DUO _EMENTATION	\$185.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	3 10.00.2660.0110.0.3 <sup>4</sup>	JOBINE	EREBITSKY -DUO _EMENTATION	\$185.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	3 10.00.2660.0110.0.3 <sup>7</sup>	JOBTINE	EREBITSKY –DUO _EMENTATION	\$185.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	3 10.00.2660.0110.0.3 <sup>7</sup>	Jestinti	NEISLER – DUO _EMENTATION	\$1,100.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	3 10.00.2660.0110.0.3 <sup>7</sup>	Jostintik	NEISLER – DUO _EMENTATION	\$1,100.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	3 10.00.2660.0110.0.3 <sup>7</sup>	Jestinti	NEISLER – DUO LEMENTATION	\$1,100.00

Disburseme	nt Detail	Listing		NSOLIDATED ACCOUNT		ate Range: 05/01/2023 - 05/31/20		Check
Fiscal Year: 202	2-2023		Bank Account: 289			oucher Range: 1384 - 1413	Dollar Limi	
			Print Employee	Vendor Names 🗹	Exclude Voided Checks	Exclude Manual Checks	Include Non	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description		Amount
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001813	10.00.2660.0110.0.3	319 JUSTIN M NEI MFA IMPLEME		\$1,100.0
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 INVOICE#:602 – JODY A BER	23423001923 EBITSKY –	\$185.0
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 JODY A BEREE SERVER	BITSKY –	\$92.5
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 JODY A BEREE SERVER	BITSKY –	\$92.5
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 KYLEER A VAI UPGRADE/AP		\$2,200.0
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 KYLEER A VAN UPGRADE/AP		\$2,200.00
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 KYLEER A VAN UPGRADE/AP		\$2,200.0
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 KYLEER A VAN UPGRADE/AP		\$2,200.0
343565	05/31/2023	1411	PRESIDIO NETWORKED SOLUTIONS GROUP LLC	6023423001923	10.00.2660.0110.0.3	319 KYLEER A VAI UPGRADE/AP		\$1,100.0
							Check Total:	\$15,687.50
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1063015/05.11.202	10.00.2520.0104.0.4	H10 FY23 BLANKE BOTTLED WA	T ORDER FOR TER AND	\$103.13
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1349026/05.11.202	10.03.2210.0084.0.4	10 BLANKET ORE MONTHLY CC		\$86.28
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1404979/05.11.202	10.00.2640.0000.0.4	10 BLANKET FOR WATER AND (	-	\$53.3
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1609445/05.11.202	23 10.00.2660.0110.0.4	10 BLANKET ORE WATER COOL		\$88.44
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1675669/05.11.202	10.00.2320.0000.0.4	10 BLANKET FOR COOLER RENT		\$46.3

Disburseme	nt Detail	Listing		LIDATED ACCOUNT 2			Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			cher Range: 1384 - 1413 Dollar Limit:	
Check Number	Date	Voucher	Print Employee Vend Payee	Invoice	clude Voided Checks Account	Exclude Manual Checks Include Non Che Description	Amount
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1684091/05.11.2023	10.82.2410.0010.0.410		\$143.43
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1772094/05.11.2023	10.33.2130.4993.1.410	D HARRIS ALT ED – 620 E GARFIELD AVE, DECTUR IL	\$83.4
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1772201/05.11.2023	10.81.2130.4993.1.410	D STEPHEN DECATUR MIDDLE SCHOOL, 1 EDUCATIONAL	\$76.74
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1772243/05.11.2023	10.13.2130.4993.1.410	D INTERNAL BLANKET – DISPENSERS & BOTTLED	\$1.50
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1772367/05.11.2023	10.12.2130.4993.1.410	D DENNIS – MOSAIC, 1499 EST MAIN ST, DECATUR IL	\$1.50
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1772409/05.11.2023	10.60.2130.4993.1.410	D SOUTH SHORES ELEMENTARY, 2500 S	\$30.98
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1817436/04.20.2023	10.00.2112.0000.0.410	FY 23 BLANKET ORDER FOR BOTTLED WATER AND	\$21.73
343566	05/31/2023	1411	PURITAN SPRINGS WATER	1817436/05.18.2023	10.00.2112.0000.0.410	D FY 23 BLANKET ORDER FOR BOTTLED WATER AND	\$30.02
						Check Total:	\$766.93
343567	05/31/2023	1411	QUAVERED.COM	1918	10.13.1250.4400.1.410	QUOTE OF 2/13/23 RECORDER FINGERING	\$11.49
343567	05/31/2023	1411	QUAVERED.COM	1918	10.13.1250.4400.1.410		\$11.49
343568	05/31/2023	1411	R D MCMILLEN ENTERPRISES	1075172	20.93.2540.0610.0.410	Check Total: D QUOTE# 1075172 – PAD DRIVER FOR PANTHER 15B	\$22.98 \$240.00
343568	05/31/2023	1411	R D MCMILLEN ENTERPRISES	1075199	20.93.2540.0610.0.750	0 QUOTE# 1075199 – COUGAR 20 FLOOR	\$3,447.00
343568	05/31/2023	1411	R D MCMILLEN ENTERPRISES	1075381	10.00.0000.0000.0.973	3 *QUOTE# 1075381* SPARTAN FRESH	\$7,750.72
343568	05/31/2023	1411	R D MCMILLEN ENTERPRISES	1075786	20.93.2540.0610.0.410	D BLANKET ORDER FOR CUSTODIAL SUPPLIES	\$148.56

Disburseme	nt Detail	Listing				•	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account: 289273		Exclude Voided Checks	oucher Range:	1384 - 1413 Manual Checks		:: \$0.00 Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343568	05/31/2023	1411	R D MCMILLEN ENTERPRISES	1075797	20.93.2540.0610.0.4	410	BLANKET ORDE CUSTODIAL SU	-	\$75.0
343568	05/31/2023	1411	R D MCMILLEN ENTERPRISES	1075798	20.93.2540.0610.0.4	410	BLANKET ORDE CUSTODIAL SU		\$26.6
343569	05/31/2023	1411	R P LUMBER	796623	20.42.2540.0607.0.7	750	INVOICE# 7966 WHITE TRAC-R		\$11,687.9 \$898.8
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	QUOTE 786623 CRAYOLA 240	,	\$898.8 \$69.9
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	STORE MORE C STAND	LIPBOARD	\$144.8
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	DS 1000 REGU WOOD CRAFT S		\$69.9
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	DS METALLIC P LB.	ONY BEADS 1	\$50.8
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	ds pom pom c Pack - 70	LASSROOM	\$59.9
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	DS COLORED C	RAFT STICKS	\$64.0
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	DS CRAYOLA 2 CLASSPAK	56 MARKER	\$115.9
343570	05/31/2023	1411	REALLY GOOD STUFF	8226028	10.81.1250.4300.1.4	410	DS TACKY GLU SETS	E, 4OZ , 24	\$83.3
343571	05/31/2023	1411	REFRESHMENT SERVICES PEPSI	0057116007	38.49.4912.0000.0.6	699	INVOICE#0057 MIGHT POP OIL		\$658.9 \$19.7
343571	05/31/2023	1411	REFRESHMENT SERVICES PEPSI	0057116007	38.49.4912.0000.0.6	699	POPCORN SALT		\$7.7
343572	05/31/2023	1411	REXX DISCOUNT BATTERY SALES	223042705	20.93.2540.0650.0.4	410	BLANKET ORDE BATTERIES FOR	-	\$27.4 \$119.9
Printed: 05/31/202	23 12:02:	01 PM	Report: rptAPInvoiceCheckDeta	ail	2021.4.45			Pa	de: 11

Disburseme	nt Detail	Listing		SOLIDATED ACCOL		te Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account: 2892		Vol	<u> </u>	nit: \$0.00 n Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Amount
343572	05/31/2023	1411	REXX DISCOUNT BATTERY SALES	223050831	20.93.2540.0650.0.47		\$17.88
343573	05/31/2023	1411	RHYME UNIVERSITY	2226521	38.60.6001.0000.0.69	99 QUOTE #2226521 – SET HP KINDER GRAD CHARM/TAS	\$137.83 \$286.44
343573	05/31/2023	1411	RHYME UNIVERSITY	2226521	38.60.6001.0000.0.69	99 CHARM, HNDPRNT KINDER GRAD	\$0.00
343573	05/31/2023	1411	RHYME UNIVERSITY	2226521	38.60.6001.0000.0.69	99 BLU/GLD TASSEL	\$0.00
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC047822	20.93.2540.0604.0.41	Check Total: 10 BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$286.44 \$42.55
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC047822-01	20.93.2540.0604.0.41	10 BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$103.75
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC047873	20.75.2540.0604.0.55	50 QUOTE# Q094069 – ZF15K4E–TF5–931	\$2,922.70
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC047935-01	20.93.2540.0604.0.47	10 BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$43.20
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC048158	20.93.2540.0604.0.47	10 BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$92.96
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC048191	20.93.2540.0604.0.47	10 BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	\$49.42
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC048312	20.22.2540.0603.0.47	10 QUOTE# Q095670 – 16X25X2 PLEATED FILTER	\$668.78
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC048312	20.22.2540.0603.0.47	10 16X16X2 PLEATED FILTER (12)	\$106.40
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC048312	20.22.2540.0603.0.47	10 20X25X2 PLEATED FILTER (12)	\$218.99
343574	05/31/2023	1411	ROGERS SUPPLY CO INC	DC048312	20.22.2540.0603.0.47	10 18X24X2 PLEATED FILTER (12)	\$43.10

Check	2023 - 05/31/2023 Sort By: - 1413 Dollar Limit	Range: 05/01/202 cher Range: 1384		LIDATED ACCOUNT 2		Bank Name: Bank Accoun	Listing	nt Detail	Disburseme
·		Ener Range: 1384	clude Voided Checks			Print Empl		2-2023	Fiscal Year: 202
Amoun	Description		Account	Invoice	proyee vent	Payee	Voucher	Date	Check Number
\$202.0	QUOTE# Q096161 – 16X25X2 PLEATED FILTER		20.50.2540.0604.0.410	DC048343	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$107.0	16X20X2 PLEATED FILTER (12)	•	20.50.2540.0604.0.410	DC048343	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$53.2	16X16X2 PLEATED FILTER (12)	1	20.50.2540.0604.0.410	DC048343	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$86.2	18X24X2 PLEATED FILTER (12)	1	20.50.2540.0604.0.410	DC048343	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$364.7	QUOTE# Q095975 – 16X252 PLEATED FILTER	4	20.49.2540.0603.0.410	DC048344	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$26.9	16X20X2 PLEATED FILTER (12)		20.49.2540.0603.0.410	DC048344	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$43.1	18X24X2 PLEATED FILTER (12)		20.49.2540.0603.0.410	DC048344	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$36.9	20X25X2 PLEATED FILTER (12)	E.	20.49.2540.0603.0.410	DC048344	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$3,395.0	QUOTE# Q096251 – R–22–30 REFRIGERANT	Q	20.01.2540.0604.0.410	DC048400	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$47.2	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	5.	20.93.2540.0604.0.410	DC048466	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$133.0	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS		20.93.2540.0604.0.410	DC048488	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$10.9	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS	5.	20.93.2540.0604.0.410	DC048526	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$81.2	INVOICE# DC048920 - KITCHEN EQUIPMENT REPAIR		10.85.2560.0225.0.410	DC048920	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$27.8	GENERAL MAINTENANCE TOOL SUPPLY – 1EA	6	20.93.2540.0613.0.410	DC048920	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574
\$89.7	BLANKET ORDER FOR ROOF TOP UNIT REPAIR PARTS		20.93.2540.0604.0.410	DC048935	O INC	ROGERS SUPPLY CO	1411	05/31/2023	343574

Check	,		Date Range:	JUNT 2	ISOLIDATED ACCO		Listing	nt Detail	Disburseme
		-	Voucher Range			Bank Account: 2892		2-2023	Fiscal Year: 202
	🔲 Include Non C	clude Manual Checks	s 🗌 Exclu	Exclude Voided Check	/endor Names Invoice	Print Employee V	Voucher	Date	Check Number
Amoun \$61.9	ORDER FOR ROOF	Description BLANKET ORD	0.410	20.93.2540.0604	DC049155	Payee ROGERS SUPPLY CO INC	1411	05/31/2023	
		TOP UNIT REP							
\$9,060.4	Check Total:								
\$25.7	TED: 5/09/23 - SUPPLY AC-DC		0.410	20.01.2540.0606.	9017922556	RS AMERICAS, INC	1411	05/31/2023	343575
\$25.7	Check Total:								
\$2,002.4		QUOTE # 5083 BUILDING THI	1.410	10.49.2210.4300.	834134KI	SAGE PUBLISHING	1411	05/31/2023	343576
(\$486.8	OF 25%	DISCOUNT OF	1.410	10.49.2210.4300.	834134KI	SAGE PUBLISHING	1411	05/31/2023	343576
\$1,515.5	Check Total:								
\$17.0	DRDER FOR REPAIR PARTS AND	BLANKET ORD HEATING REPA	0.410	20.93.2540.0603	3283170-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$58.		INVOICE# 450 CPVC80 CPLG	0.410	20.85.2540.0602.	4503-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$30.0		WELDON CPVC GRAY 1 PT	0.410	20.85.2540.0602.	4503-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$134.2	PVC PE 2X20	PIPE S80 CPVC	0.410	20.85.2540.0602	4503-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$38.7	ORDER FOR REPAIR PARTS AND	BLANKET ORD HEATING REPA	0.410	20.93.2540.0603.	4528-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$102.7	4613–00 – FLG E SXS 4 – AG	INVOICE# 461 VAN STONE S>	0.410	20.93.2540.0602.	4613-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$59.4	4X3	BUSH SXS 4X3	0.410	20.93.2540.0602.	4613-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$36.	ХТ 2	FEM ADP SXT	0.410	20.93.2540.0602.	4613-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$46.8	5	NIPPLE 2X6	0.410	20.93.2540.0602.	4613-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$16.9	DRDER FOR REPAIR PARTS AND	BLANKET ORD HEATING REPA	0.410	20.93.2540.0603	4652-00	SCHIMBERG COMPANY	1411	05/31/2023	343577
\$541.3	Check Total:								
\$2,984. <sup>-</sup>	KDKBQ1659, Go 300 Book	QUOTE #: KDK READY TO GO	1.410	10.77.1250.4300.	50032074	SCHOLASTIC, INC.	1411	05/31/2023	343578
\$2,394.0	GO 300 BOOK M LIBRARY,	READY TO GO CLASSROOM L	1.410	10.77.1250.4300.	50032074	SCHOLASTIC, INC.	1411	05/31/2023	343578

Check	023 - 05/31/2023 Sort By:	-		ONSOLIDATED ACCOU		Listing	nt Detail	Disburseme
	- 1413 Dollar Limit	cher Range: 1384			Bank Account: 28		2-2023	Fiscal Year: 202
		Exclude Manual C	Exclude Voided Checks	-	Print Employee			
Amour	Description		Account	Invoice	Payee		Date	Check Number
\$377.	READY TO GO 100 BOOK CLASSROOM LIBRARY,		10.77.1250.4300.1.410	50032074	SCHOLASTIC, INC.	1411	05/31/2023	343578
\$1,350.	READY TO GO 300 BOOK CLASSROOM LIBRARY,		10.77.1250.4300.1.410	50032074	SCHOLASTIC, INC.	1411	05/31/2023	343578
\$7,105. \$68.	Check Total: **QUOTR# 5574654-00** ZONE SKIP ROPE, 7',		10.00.0000.0000.0.978	5575522-00	SCHOOL HEALTH CORP	1411	05/31/2023	343579
\$41.	ZONE SKIP ROPE, 8', W/SWIVEL HANDLES	20	10.00.0000.0000.0.978	5575522-00	SCHOOL HEALTH CORP	1411	05/31/2023	343579
\$109. \$43.	Check Total: **QUOTE# 777-328** DYNAREX SENSI-WRAP,TAN,		10.00.0000.0000.0.977	0950262-IN	SCHOOL NURSE SUPPLY	1411	05/31/2023	343580
\$52.	DYNAREX SENSI–WRAP,TAN, SELF–ADHERENT,2" X 5	B	10.00.0000.0000.0.977	0950262-IN	SCHOOL NURSE SUPPLY	1411	05/31/2023	343580
\$9.	WELCH ALLYN ADULT SIZE, 4.25 MM. DISPOSABLE		10.00.0000.0000.0.977	0950262-IN	SCHOOL NURSE SUPPLY	1411	05/31/2023	343580
\$9.	WELCH ALLYN PEDIATRIC SIZE, 2.75 MM. DISPOSABLE		10.00.0000.0000.0.977	0950262-IN	SCHOOL NURSE SUPPLY	1411	05/31/2023	343580
\$115. \$187.	Check Total: ACTIVE LEARNING STOOL (18" H) – BLACK	110	10.22.1100.0121.0.410	INV13974521	SCHOOL OUTFITTERS	1411	05/31/2023	343581
\$302.	RUNTZ BALL CHAIR	) RU	10.22.1100.0121.0.410	INV13974629	SCHOOL OUTFITTERS	1411	05/31/2023	343581
\$96.	QUOTE #: QUO11406010; TRANQUIL BLUE	44	10.22.1100.0121.0.410	INV13978271	SCHOOL OUTFITTERS	1411	05/31/2023	343581
\$586.	Check Total:							
\$156.	**SS BID# Q–313316* HIGHLAND YELLOW STICKY		10.00.0000.0000.0.971	208132192723	SCHOOL SPECIALTY	1411	05/31/2023	343582
\$124.	3M/201 + 18 MASKING TAPE, 3/4" X 60 YDS, ALL	51	10.00.0000.0000.0.971	208132192723	SCHOOL SPECIALTY	1411	05/31/2023	343582
\$270.	SCOTCH #600 1/2 INVISIBLE MULTIPURPOSE	50	10.00.0000.0000.0.971	208132192723	SCHOOL SPECIALTY	1411	05/31/2023	343582

Disburseme	nt Detail	Listing		NSOLIDATED ACCOUN		Date Range:	05/01/2023 - 05/31/202	,	Check
Fiscal Year: 202	2-2023		Bank Account: 289			/oucher Range		Dollar Limit	
	Data		Print Employee		Exclude Voided Checks		de Manual Checks		Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132192723	10.00.0000.0000.0	.971	RAINBOW KRAF P6300 WHITE K		\$198.0
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132210118	10.00.0000.0000.0	.971	SCHOOLSMART CARDS, 3" X	INDEX	\$45.0
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132215123	10.77.1250.4400.1	.410	MOVE MINDFUL SEQUENCE CAR		\$87.2
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132215123	10.77.1250.4400.1	.410	SHIELD SOFT SI	HOT PUCKS	\$59.2
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132233887	10.77.1250.4400.1	.410	SCHOOL SMAR TRAY- 10 3/4 2		\$125.98
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132233887	10.77.1250.4400.1	.410	SCHOOL SMAR <sup>-</sup> TRAY LID– 10–		\$76.0
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132242772	10.77.1250.4400.1	.410	QUOTE #: Q-29 CARDS EXERCIS	-	\$32.3
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132260356	10.00.0000.0000.0	.971	*QUOTE# 1033 SCHOOLSMART		\$1,040.8
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132313553	10.22.1100.0121.0	.410	QUOTE # Q-32 4/18/23; DELU		\$287.7
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132313553	10.22.1100.0121.0	.410	ABILITATIONS T BALANCE CUSH		\$65.6
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132349538	10.77.1100.0070.0	.410	QUOTE #: Q-33 FRAMES MAT 9		\$32.9
343582	05/31/2023	1411	SCHOOL SPECIALTY	208132349538	10.77.1100.0070.0	.410	BOARD MAT FR MAT 12 X 16 IN		\$14.5
								Check Total:	\$2,617.1
343583	05/31/2023	1411	SECURITY DOOR & HARDW CO	/ARE 7314020	20.50.2540.0620.0	.410	INVOICE# 7314 AND WINDOW	020 – DOOR	\$188.1
343583	05/31/2023	1411	SECURITY DOOR & HARDW CO	/ARE 7314020	20.60.2540.0620.0	.410	DOOR AND WIN REPLACEMENT		\$188.1
								Check Total:	\$376.33

Disburseme	nt Detail	Listing				e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023		Bank Account: 28		vou Exclude Voided Checks	cher Range: 1384 - 1413 Dollar Limit	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amouni
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4196-0	20.81.2540.0608.0.41	0 QUOTE# OE139229A703195 – 5 GAL	\$326.0
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4196-0	20.81.2540.0608.0.410	0 5 GAL – PI DTM SG ULTRA – RED	\$326.0
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4196-0	20.81.2540.0608.0.410	0 5 GAL – PI DTM SG EXTRA – WHITE	\$326.0
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4260-4	20.93.2540.0608.0.410	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$90.9
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4325-5	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$71.3
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4441-0	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$63.9
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4461-8	20.93.2540.0608.0.410	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$31.9
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4631-6	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$84.3
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4638-1	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$124.7
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4676-1	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$191.8
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4687-8	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$34.6
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4703-6	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$17.9
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4728-0	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$153.2
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4740-8	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$76.0
343584	05/31/2023	1411	SHERWIN-WILLIAMS CO	4756-4	20.93.2540.0608.0.41	0 BLANKET ORDER FOR ASSORTED GALLON COLORS	\$91.5

Check \$0.00	: 05/01/2023 - 05/31/2023 Sort By: nge: 1384 - 1413 Dollar Limit:	Date F Vouch	LIDATED ACCOUNT 2	Bank Name: CONSOI Bank Account: 2892733	Listing		Disburseme
	clude Manual Checks			Print Employee Vend		2-2023	Fiscal Year: 202
Amour	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$64.	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	4768-6	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$67.	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	4889-0	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$141	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	4897-3	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$134	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	4933-6	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$67	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	4934-4	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$153	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	4949-2	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$14	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	5007-8	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$16	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	5127-4	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$10	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	5178-7	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$66	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	5218-1	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$33	BLANKET ORDER FOR ASSORTED GALLON COLORS	20.93.2540.0608.0.410	5264-5	SHERWIN-WILLIAMS CO	1411	05/31/2023	343584
\$2,779	Check Total:						
\$181	QUOTE# Q147904 – LATCH FOR SOLID PLASTIC	20.93.2540.0620.0.410	2311100200	SHIFFLER EQUIPMENT SALES	1411	05/31/2023	343585
\$33	QUOTE# Q147904 – LATCH FOR SOLID PLASTIC	20.93.2540.0620.0.410	2311100201	SHIFFLER EQUIPMENT SALES	1411	05/31/2023	343585
\$215	Check Total:						
\$79,998	INVOICE #0000224335 FOR SKYWARD FOR JULY 1, 2023	10.00.2620.0000.0.327	0000224335	SKYWARD, INC	1411	05/31/2023	343586
\$79,998	Check Total:						

Disburseme		Listing	Bank Name: CONSO Bank Account: 2892733	LIDATED ACCOU		e Range: 05/01/2023 - 05/31/20 ucher Range: 1384 - 1413	23 Sort By: Dollar Limit:	Check \$0.00
Fiscal Year: 202	2-2023		Print Employee Ven		Exclude Voided Checks	Exclude Manual Checks	🔲 Include Non C	heck Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description		Amount
343587	05/31/2023	1411	SONOVA USA, INC	5138586196	12.00.2150.0880.0.41	200125120	203634 FOR ICK, ROGER X	\$1,008.9
343587	05/31/2023	1411	SONOVA USA, INC	5138586196	12.00.2150.0880.0.41	0 ADJUSTMENT		(\$128.16
							Check Total:	\$880.8
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100841857.002	2 20.93.2540.0604.0.41	INTOICE IN TO	)841857.002 - OLING SUPPLY	\$27.9
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	S100841857.002	2 20.93.2540.0613.0.41	0 INVOICE# \$10 - GENERAL M	00841857.002 AINTENANCE	\$16.8
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100852275.00′	1 10.72.2560.0225.0.41		00852275.001 R RING BYPASS	\$158.0
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	S100852642.00	1 20.33.2540.0603.0.55	Q0.12# 01000	352642 – PROGRAMMER	\$2,539.7
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100854380.003	3 10.82.2560.0225.0.41	0 QUOTE# S100 CRES COR 08		\$1,372.1
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100854573.00′	1 20.93.2540.0613.0.41	0 INVOICE# \$10 – GENERAL M	00854573.001 AINTENANCE	\$54.2
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100855116.00′	1 10.82.2560.0225.0.41	introleE# 510	00855116.001 JE MANF OEM	\$180.0
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100855143.00′	1 20.72.2540.0604.0.41	0 INVOICE# \$10 – PADDLE TYI	00855143.001 PE FLOW	\$199.2
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100855164.00′	1 20.93.2540.0613.0.41	0 INVOICE# \$10 – GENERAL M	00855164.001 AINTENANCE	\$199.9
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100855498.00′	20.93.2540.0613.0.41	0 CONFIRMING NOT DUPLICA		\$45.2
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	S100855498.002	2 20.93.2540.0613.0.41	0 CONFIRMING NOT DUPLICA		\$15.0
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100855579.00′	1 20.93.2540.0604.0.41	0 BLANKET ORE CONDITIONIN		\$39.0
343588	05/31/2023	1411	SOUTH SIDE CONTROL SUPPLY	′ S100855647.00′	20.93.2540.0604.0.41	0 BLANKET ORE CONDITIONIN		\$22.0
Printed: 05/31/20	23 12.02.0		Report: rptAPInvoiceCheckDet	- 11	2021 4 45		Page	<u>.</u> 12

<b>,</b>	Range: 05/01/2023 - 05/31/202		DACCOUNT 2	CONSOLIDATED	Bank Name:	_isting	nt Detail	Disburseme
Dollar Limit: \$0.00	her Range: 1384 - 1413				Bank Account:		2-2023	Fiscal Year: 202
Include Non Check Bate	Exclude Manual Checks	ude Voided Checks Account	_	oyee Vendor Name Invoice	<u> </u>	Voucher Pav	Date	Check Number
ER FOR AIR \$2	BLANKET ORDE CONDITIONINC	20.93.2540.0604.0.410	-	L SUPPLY S100856			05/31/2023	343588
	QUOTE# S1008 HONEYWELL NO	20.72.2540.0604.0.750	56115.001	LSUPPLY S100856	TH SIDE CONTROL	1411 SO	05/31/2023	343588
-	BLANKET ORDE CONDITIONING	20.93.2540.0604.0.410	56287.001	LSUPPLY S100856	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	CONFIRMING C ON ORDER – Q	10.85.2560.0225.0.750	56332.001	LSUPPLY S100856	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	BLANKET ORDE CONDITIONING	20.93.2540.0604.0.410	56533.001	LSUPPLY S100856	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	ORDER# S1008 GENERAL MAIN	20.93.2540.0613.0.410	56735.001	LSUPPLY S100856	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	QOUTE# \$1008 R22-30 DUPON	20.99.2540.0604.0.410	57464.001	LSUPPLY S100857	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	INVOICE# S100 – GENERAL MA	20.93.2540.0613.0.410	57630.001	LSUPPLY S100857	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	BLANKET ORDE CONDITIONING	20.93.2540.0604.0.410	57772.001	LSUPPLY S100857	TH SIDE CONTROL	1411 SO	05/31/2023	343588
-	BLANKET ORDE CONDITIONINC	20.93.2540.0604.0.410	57882.001	LSUPPLY S100857	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	BLANKET ORDE CONDITIONING	20.93.2540.0604.0.410	57899.001	LSUPPLY S100857	TH SIDE CONTROL	1411 SO	05/31/2023	343588
-	BLANKET ORDE CONDITIONING	20.93.2540.0604.0.410	58699.001	LSUPPLY S100858	TH SIDE CONTROL	1411 SO	05/31/2023	343588
-	BLANKET ORDE CONDITIONING	20.93.2540.0604.0.410	58862.001	LSUPPLY S100858	TH SIDE CONTROL	1411 SO	05/31/2023	343588
-	BLANKET ORDE CONDITIONING	20.93.2540.0604.0.410	58892.001	LSUPPLY S100858	TH SIDE CONTROL	1411 SO	05/31/2023	343588
	QUOTE# S1008 GENERAL MAIN	20.93.2540.0613.0.410	58968.001	LSUPPLY S100858	TH SIDE CONTROL	1411 SO	05/31/2023	343588

Check	1/2023 - 05/31/2023 Sort By:	0		UNI 2	IDATED ACCOU		Bank Name:	_isting	nt Detail	Disburseme
nt: \$0.00 h Check Batche		cher Range: 1384 - 1413	vouc clude Voided Checks		or Namos		Bank Account: Print Emplo		2-2023	Fiscal Year: 202
Amoun			Account		Invoice	yee venu		Voucher Pay	Date	Check Number
\$20.3	BLANKET ORDER FOR AIR CONDITIONING AND	DECATION	20.93.2540.0604.0.410	001	S100858972.00	SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$30.9	BLANKET ORDER FOR AIR CONDITIONING AND	DECATION	20.93.2540.0604.0.410	001	S100859188.00	SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$44.	BLANKET ORDER FOR AIR CONDITIONING AND	DEJ (I I I E I I	20.93.2540.0604.0.410	001	S100859441.00	SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$15.3	BLANKET ORDER FOR AIR CONDITIONING AND	DECATION	20.93.2540.0604.0.410	001	S100859775.00	SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$21.2	INVOICE# \$100859777.001 – GENERAL MAINTENANCE	III OICE#	20.93.2540.0613.0.410	001	S100859777.00	_ SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$78.	BLANKET ORDER FOR AIR CONDITIONING AND	BE/ (ITRE I	20.93.2540.0604.0.410	001	S100859790.00	SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$17.	BLANKET ORDER FOR AIR CONDITIONING AND	DECATION	20.93.2540.0604.0.410	001	S100860754.00	SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$16.3	BLANKET ORDER FOR AIR CONDITIONING AND	DE/ (INICE I	20.93.2540.0604.0.410	001	S100861059.00	SUPPLY	OUTH SIDE CONTROL	1411 SO	05/31/2023	343588
\$13,075.7 \$150.0	Check Total: BLANKET ORDER FOR CLEANING AND	DECATION	38.50.5003.0000.0.699		058912	ſER	OUTH SIDE PET CENT	1411 SO	05/31/2023	343589
\$150.0 \$4,981.0	Check Total: INVOICE SESINV-027813: APR'23 TUITION INTENSE		12.00.1220.0855.0.671	13	SESINV-02781		PECIAL EDUC SVCS	1411 SPI	05/31/2023	343590
\$4,981.0	INVOICE SESINV-027813: APR'23 TUITION INTENSE		12.00.1220.0855.0.671	13	SESINV-02781		PECIAL EDUC SVCS	1411 SPI	05/31/2023	343590
\$4,981.0	INVOICE SESINV-027815: APR'23 TUITION PRIV FAC		12.00.1220.0855.0.671	15	SESINV-02781		PECIAL EDUC SVCS	1411 SPI	05/31/2023	343590
\$14,944.8	Check Total:									
\$2,700.	INVOICE SESINV-027780: APR'23 PRIV FAC EDUC		12.00.1220.0855.0.671	80	SESINV-02778	SRVCS	PECIAL EDUCATION S	1411 SPI	05/31/2023	343591
\$2,700.7	Check Total:									

Disburseme	nt Detail	Listing		NSOLIDATED ACCOUNT 2	Date R	· · · · · · · · · · · · · · · · · · ·	Check
Fiscal Year: 202	2-2023		Bank Account: 28			er Range: 1384 - 1413 Dollar Limit: Exclude Manual Checks Include Non C	
Check Number	Date	Voucher	Print Employee		Account	Description	Amount
343592	05/31/2023	1411	SPORTDECALS INC	ARINV-650673	10.85.1532.0504.0.410	*QUOTE# SO-707034 – 20 MIL VINYL CUT TO SHAPE	\$304.95
343592	05/31/2023	1411	SPORTDECALS INC	ARINV-650673	10.85.1532.0504.0.410	STOCK VINYL DECAL ITEMS 1" PUNCH OUT #'S SET	\$20.0
343592	05/31/2023	1411	SPORTDECALS INC	ARINV-650673	10.85.1532.0504.0.410	1/2" CUSTOM AWARD DECALS 20 MIL VINYL SHEET	\$59.50
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010349948.001	20.77.2540.0618.0.410	Check Total: QUOTE# S010349948 – OMNI J562304-09 #23/4P	\$384.45 \$1,645.92
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010353637.001	20.93.2540.0613.0.410	INVOICE# S010353637.001 – GENERAL MAINTENANCE	\$17.37
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010359460.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$8.3
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010364367.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$18.09
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010364377.001	20.81.2540.0606.0.410	QUOTE# S010364377 – LUM XTOR6BRL–PC1 LED	\$635.6
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010368250.001	20.85.2540.0606.0.410	INVOICE# S010368250.001 – ELECTRICAL SUPPLY –	\$84.34
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010368250.001	20.93.2540.0613.0.410	GENERAL MAINTENANCE SUPPLY – 2EA 3/4X66FT	\$115.5
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010370902.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$5.48
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010371622.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$78.10
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010375082.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$6.6 <sup>-</sup>
343593	05/31/2023	1411	SPRINGFIELD ELECTRIC	S010379874.001	20.93.2540.0606.0.410	BLANKET ORDER FOR ELECTRICAL SUPPLIES AND	\$15.24

Check \$0.00	23 Sort By: Dollar Limit:	05/01/2023 - 05/31/2023 e: 1384 - 1413	ate Range: oucher Range		CCOUNT 2	NSOLIDATED AC 02733	Bank Name: CON Bank Account: 2892	isting		Disburseme
Sheck Batches	🔲 Include Non C	ide Manual Checks	🗌 Exclu	clude Voided Checks	🗹 Ex	Vendor Names	Print Employee \		2-2023	Fiscal Year: 202
Amount		Description		Account		Invoice	ee	oucher P	Date	Check Number
\$39.2	-	BLANKET ORDE ELECTRICAL SU	10	20.93.2540.0606.0.	38.001	S01038113	INGFIELD ELECTRIC	1411 S	05/31/2023	343593
\$42.9		BLANKET ORDE ELECTRICAL SU	10	20.93.2540.0606.0.	77.001	S01038247	INGFIELD ELECTRIC	1411 S	05/31/2023	343593
\$19.4	-	BLANKET ORDE ELECTRICAL SU	10	20.93.2540.0606.0.	12.001	S01038391	INGFIELD ELECTRIC	1411 S	05/31/2023	343593
\$2,732.29	Check Total:	-								
\$76.0	-UP CHARGES	2 COLOR SET-L	60	10.00.2320.0000.0.		59418	R SILKSCREEN	1411 S	05/31/2023	343594
\$60.0	UP CHARGES	1 COLOR SET U	60	10.00.2320.0000.0.		59418	R SILKSCREEN	1411 S	05/31/2023	343594
\$20.0	ET UP	1 COLOR RESET	60	10.00.2320.0000.0.		59418	R SILKSCREEN	1411 S	05/31/2023	343594
\$149.1		GREY T-SHIRTS SUPERINTENDEI	10	10.00.2320.0000.0.		59418	R SILKSCREEN	1411 S	05/31/2023	343594
\$331.8		GREY HOODED SWEATSHIRTS F	10	10.00.2320.0000.0.		59418	R SILKSCREEN	1411 S	05/31/2023	343594
\$360.0		*EMAIL QUOTE 5/15/23* ADJU	10	10.00.2320.0000.0.		59477	R SILKSCREEN	1411 S	05/31/2023	343594
\$996.90	Check Total:	-								
\$700.0		INVOICE 17095 EDUC SRVCS (D	571	10.00.1220.0128.1.		AL 17095	EAMWOOD BEHAVIORA	1411 S	05/31/2023	343595
\$245.0		INVOICE 17111 EDUC SRVCS (D	571	10.00.1220.0128.1.		AL 17111	EAMWOOD BEHAVIORA	1411 S	05/31/2023	343595
\$945.00	Check Total:	-								
\$150.8		**PER CART DA 2/24/2023** H	10	10.00.2510.0104.0.		213311	IGLOS	1411 S	05/31/2023	343596
\$150.8		HP970XL, (CN6 HIGH-YIELD BL/	10	10.00.2510.0104.0.		213311	IGLOS	1411 S	05/31/2023	343596
\$360.72	-	PRESSTEX COVE STORAGE HOOF	10	10.00.2520.0104.0.		213311	IGLOS	1411 S	05/31/2023	343596
\$27.6	MER*	*QUOTE# 2.23VKELSHEIM	10	10.00.2570.0106.0.		213311	IGLOS	1411 S	05/31/2023	343596

Check	23 Sort By: Dollar Limit:	•	Date R	CCOUNT 2		Bank Name: Bank Accoun	Listing	nt Detail	Disburseme
	Include Non 0	Range: 1384 - 1413 Exclude Manual Checks		<b>F</b> EVO	nployee Vendor Names			2-2023	Fiscal Year: 202
Amount		Description	Account	EXC	Invoice	Payee	Voucher	Date	Check Number
\$17.2	-	TZE STANDARI LAMINATED LA	10.00.2570.0106.0.410		213311	STRIGLOS		05/31/2023	343596
\$63.2		**PER CART DA 2/9/2023** AI	10.00.2570.0125.0.410		213311	STRIGLOS	1411	05/31/2023	343596
\$234.8	,	HP 212A (W21) ORIGINAL LASE	10.00.2640.0000.0.410		213509	STRIGLOS	1411	05/31/2023	343596
\$234.8	,	HP212A (W212 ORIGINAL LASE	10.00.2640.0000.0.410		213509	STRIGLOS	1411	05/31/2023	343596
\$234.8		HP 212A (W21 MAGENTA ORIO	10.00.2640.0000.0.410		213509	STRIGLOS	1411	05/31/2023	343596
\$67.2		*QUOTE# 111- UNIVERSAL BIN	10.00.0000.0000.0.971		213673	STRIGLOS	1411	05/31/2023	343596
\$2,935.8		QUOTE 02022 ELUSION SERIE	12.00.2330.0810.0.410		213752	STRIGLOS	1411	05/31/2023	343596
\$27.8	-	BLANKET ORDI MISCELLANEOU	10.00.2640.0000.0.410		213906	STRIGLOS	1411	05/31/2023	343596
\$22.3		QUOTE – DELU TOP TAB FILE F	10.49.1100.0000.0.410		213908	STRIGLOS	1411	05/31/2023	343596
\$133.8		HP312A CYAN LASER JET TON	10.49.1100.0000.0.410		213908	STRIGLOS	1411	05/31/2023	343596
\$118.4	-	HP312X HIGH- ORIGINAL LASE	10.49.1100.0000.0.410		213908	STRIGLOS	1411	05/31/2023	343596
\$443.1	-	*EMAIL QUOTE KATT ON 4/21	10.00.0000.0000.0.977		213914	STRIGLOS	1411	05/31/2023	343596
\$346.6		ADAPTIVERGO SIT–STAND LIF	10.93.2130.0000.0.410		213928	STRIGLOS	1411	05/31/2023	343596
\$315.0	AL NP – GRAY	B/B/F PEDESTA	10.93.2130.0000.0.410		213928	STRIGLOS	1411	05/31/2023	343596
\$162.0		TACKBOARD	10.93.2130.0000.0.410		213928	STRIGLOS	1411	05/31/2023	343596
\$303.5	KCASE	5 SHELF BOOK	10.93.2130.0000.0.410		213928	STRIGLOS	1411	05/31/2023	343596

Check	05/01/2023 - 05/31/2023 Sort By:			Bank Nam	Listing	nt Detail	Disburseme
•	: 1384 - 1413 Dollar Limit: de Manual Checks Include Non C		count: 2892733			2-2023	Fiscal Year: 202
Amoun	de Manual Checks Include Non C Description	Exclude Voided Checks Account	Employee Vendor Names Invoice	Print E Payee	Voucher	Date	Check Number
\$916.	DRAWER LATERAL FILES IN BLACK	10.93.2130.0000.0.750	213928	STRIGLOS		05/31/2023	343596
\$428.	MISC. FURNITURE BOW FRON – NP GRAY: ALL FOR	10.93.2130.0000.0.750	213928	STRIGLOS	1411	05/31/2023	343596
\$323.	F/F PEDESTAL - NP GRAY	10.93.2130.0000.0.750	213928	STRIGLOS	1411	05/31/2023	343596
\$186.	BRIDGE – NP GRAY	10.93.2130.0000.0.750	213928	STRIGLOS	1411	05/31/2023	343596
\$268.	CREDENZA SHELL – NP – GRAY	10.93.2130.0000.0.750	213928	STRIGLOS	1411	05/31/2023	343596
\$385.	OPEN HUTCH – NP – GRAY	10.93.2130.0000.0.750	213928	STRIGLOS	1411	05/31/2023	343596
\$186.	SILVER GLASS DOORS	10.93.2130.0000.0.750	213928	STRIGLOS	1411	05/31/2023	343596
\$399.	4.21 N BRIGGS – HP 81A BLACK LASER JET TONER	10.00.2640.0000.0.410	213942	STRIGLOS	1411	05/31/2023	343596
\$69.	BLANKET ORDER FOR MISCELLANEOUS OFFICE	10.00.2640.0000.0.410	213978	STRIGLOS	1411	05/31/2023	343596
\$17.	BAR HARBOR RECYCLED WIREBOUND MONTHLY	10.03.2221.0100.0.410	214006	STRIGLOS	1411	05/31/2023	343596
\$5.	BUSINESS CARD BINDER PAGES, FOR 2 X 3.5 CARDS,	10.03.2221.0100.0.410	214006	STRIGLOS	1411	05/31/2023	343596
\$10.	ORIGINAL POP–UP REFILL, 3" X 3", BEACHSIDE CAFE	10.03.2221.0100.0.410	214006	STRIGLOS	1411	05/31/2023	343596
\$15.	SECOND SIGHT CLEAR PLASTIC DESK PROTECTOR,	10.03.2221.0100.0.410	214006	STRIGLOS	1411	05/31/2023	343596
\$18.	NON-MAGNETIC LETTER-SIZE DESKTOP	10.03.2221.0100.0.410	214006	STRIGLOS	1411	05/31/2023	343596
\$191.	BLANKET FOR MISCELLANEOUS OFFICE	10.82.2410.0010.0.410	214022	STRIGLOS	1411	05/31/2023	343596
\$83.	BLANKET FOR MISCELLANEOUS OFFICE	10.82.2410.0010.0.410	214031	STRIGLOS	1411	05/31/2023	343596
\$59.	BLANKET ORDER FOR MISCELLANEOUS OFFICE	10.00.2660.0110.0.410	214040	STRIGLOS	1411	05/31/2023	343596

Check	2023 - 05/31/2023 Sort By:	ate Range:				Listing	nt Detail	Disburseme
	- 1413 Dollar Limit: al Checks I Include Non C	oucher Range:	Vo	nt: 2892733 ployee Vendor Names			2-2023	Fiscal Year: 202
Amour			Account	Invoice	Payee	Voucher	Date	Check Number
\$51.	**QUOTE# 111–1804** CRAYOLA CRAYONS, LARGE,	971	10.00.0000.0000.0.9	214046	STRIGLOS	1411	05/31/2023	343596
\$428.	BIC BLACK MEDIUM POINT BALLPOINT PENS WITH	971	10.00.0000.0000.0.9	214046	STRIGLOS	1411	05/31/2023	343596
\$132.	UNIVERSAL CANARY YELLOW STICKY NOTES, 1 1/2" X 2"	971	10.00.0000.0000.0.9	214046	STRIGLOS	1411	05/31/2023	343596
\$0.	\$0.03 Pro-rated Adjustment Applied – **QUOTE#	971	10.00.0000.0000.0.9	214046	STRIGLOS	1411	05/31/2023	343596
\$0.	\$0.03 Pro-rated Adjustment Applied – BIC BLACK	971	10.00.0000.0000.0.9	214046	STRIGLOS	1411	05/31/2023	343596
\$0.	\$0.03 Pro-rated Adjustment Applied – UNIVERSAL	971	10.00.0000.0000.0.9	214046	STRIGLOS	1411	05/31/2023	343596
\$150.	QUOTE #4.28 JOI HILL – HP 972X, (F6T84AN)	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$147.	HP 972X, (LOS01AN) HIGH-YIELD MAGENTA	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$147.	HP 972X, (LOSO4AN) HIGH-YIELD YELLOW	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$144.	HP 206A, (W2110A) BLACK ORIGINAL LASERJET TONER	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$172.	HP 206A, (W2111A) CYAN ORIGINAL LASERJET TONER	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$172.	HP 206A, (W2112A) YELLOW ORIGINAL LASERJET TONER	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$172.	HP 206A, (W2113A) MAGENTA ORIGINAL	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$22.	LOW–ODOR DRY–ERASE MARKER, BROAD CHISEL TIP,	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596
\$6.	REFILL FOR PENTEL ENERGEL RETRACTABLE LIQUID GEL	10	10.00.2620.0000.0.4	214092	STRIGLOS	1411	05/31/2023	343596

Disburseme	nt Detail	Listing				Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023			unt: 2892733 nployee Vendor Names	Vouc Exclude Voided Checks	_ ° _	mit: \$0.00 on Check Batche
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343596	05/31/2023	1411	STRIGLOS	214092	10.00.2620.0000.0.410	POP-UP 3" X 3" NOTE REFILL, SUPERNOVA NEONS	\$26.9
343596	05/31/2023	1411	STRIGLOS	214092	10.00.2620.0000.0.410	) S-GEL HIGH-PERFORMANCE GEL PENS, RETRACTABLE,	\$24.1
343596	05/31/2023	1411	STRIGLOS	214092	10.00.2620.0000.0.410	WIREBOUND BUSINESS NOTEBOOK, 1–SUBJECT,	\$106.8
343596	05/31/2023	1411	STRIGLOS	214092	10.00.2620.0000.0.410	PADS IN ENERGY BOOST COLLECTION COLORS, NOTE	\$25.7
343596	05/31/2023	1411	STRIGLOS	214124	10.00.2520.0104.0.410	PREMIUM METERED AIR FRESHENER REFILL, BABY	\$146.2
343596	05/31/2023	1411	STRIGLOS	214124	10.00.2570.0106.0.410	WIRE TIERED FILE SORTER, 8 SECTIONS, LETTER TO	\$10.1
343596	05/31/2023	1411	STRIGLOS	214124.1	10.00.2570.0106.0.410	) **QUOTE# 4/27/2023** MAGNETIC DRY ERASE	\$21.0
343596	05/31/2023	1411	STRIGLOS	214124.2	10.00.2570.0106.0.410	) HI–FI HEADPHONES, PLUSH SEALED EARPADS, BLACK	\$21.6
343596	05/31/2023	1411	STRIGLOS	214153	10.00.2660.0110.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$60.5
343596	05/31/2023	1411	STRIGLOS	214178	20.08.2540.0601.0.410	QUOTE 5.2 ABROWN – HP 206A, (W2110A) BLACK	\$144.9
343596	05/31/2023	1411	STRIGLOS	214188	10.00.2630.0131.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$93.2
343596	05/31/2023	1411	STRIGLOS	214274	10.00.2660.0110.0.410	BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$200.0
343596	05/31/2023	1411	STRIGLOS	214287	10.00.2520.0104.0.410	) **PRICING FROM RYAN KATT ON 5/9/23** HP	\$231.9
343596	05/31/2023	1411	STRIGLOS	214287	10.00.2520.0104.0.410	) HP HIGH YIELD BLACK TONER FOR USE WITH	\$389.3
343596	05/31/2023	1411	STRIGLOS	214315	10.82.2410.0010.0.410	BLANKET FOR MISCELLANEOUS OFFICE	\$195.3

Disburseme	nt Detail	Listing		me: CONSOLIDATED ACCO count: 2892733		e Range: 05/01/2023 - 05/31/2023 Sort By: Icher Range: 1384 - 1413 Dollar Limit:	Check
iscal Year: 202	2-2023			Employee Vendor Names	Exclude Voided Checks	Exclude Manual Checks Include Non C	·
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343596	05/31/2023	1411	STRIGLOS	214368	10.50.1125.0000.0.410	0 HP 972X, (F6T84AN) HIGH-YIELD BLACK	\$601.9
343596	05/31/2023	1411	STRIGLOS	214368	10.50.1125.0000.0.410	0 HP 972X (LOSO4AN) HIGH-YIELD YELLOW	\$147.7
343596	05/31/2023	1411	STRIGLOS	214368	10.50.1125.0000.0.410	0 HP 972X, (LOR98AN) HIGH-YIELD CYAN ORIGINAL	\$147.7
343596	05/31/2023	1411	STRIGLOS	214378	10.03.2210.0084.0.410	0 BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$18.5
343596	05/31/2023	1411	STRIGLOS	214424	10.13.1250.4300.1.410	0 QUOTE 3.24TWEAVER WIRE MESH SPINNING DESK	\$15.9
343596	05/31/2023	1411	STRIGLOS	214424	10.13.1250.4300.1.410	0 FAX2940 HIGH SPEED LASER FAX	\$378.2
343596	05/31/2023	1411	STRIGLOS	214424	10.13.1250.4300.1.410	0 QUIETSHARP 6 CLASSROOM ELECTRIC PENCIL	\$56.4
343596	05/31/2023	1411	STRIGLOS	214424	10.13.1250.4300.1.410	0 BREEZE AUTOMATIC STAPLER BLACK	\$49.3
343596	05/31/2023	1411	STRIGLOS	214424	10.13.1250.4300.1.410	0 ONYX MESH DESK ORGANIZER W/2	\$84.4
343596	05/31/2023	1411	STRIGLOS	214424.1	10.13.1250.4300.1.410	0 POWERSHRED 63Cb CROSS UT SHREDDER	\$273.1
343596	05/31/2023	1411	STRIGLOS	214424.2	10.13.1250.4300.1.410	0 IMPULSE 30 ELECTRIC STAPLER BLACK	\$69.0
343596	05/31/2023	1411	STRIGLOS	214426	10.50.1125.0185.1.410	0 QUOTE # 4.25 S HASKELL – WIRE MESH FILE ORGANIZER,	\$32.8
343596	05/31/2023	1411	STRIGLOS	214442	10.00.2320.0000.0.410	0 BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$86.0
343596	05/31/2023	1411	STRIGLOS	214447	10.00.2660.0110.0.410	0 BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$80.6
343596	05/31/2023	1411	STRIGLOS	214507	10.00.2320.0000.0.410	0 **CART 5/17/2023** HP206A, (W2110A) BLACK	\$72.4
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Disburseme	nt Detail	Listing		ne: CONSOLIDATED ACCC count: 2892733		e Range: 05/01/2023 - 05/31/2023 Sort By: ucher Range: 1384 - 1413 Dollar Lim	Check
Fiscal Year: 202	2-2023			Employee Vendor Names	Exclude Voided Checks		n Check Batche
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343596	05/31/2023	1411	STRIGLOS	214515	10.00.2630.0131.0.41	0 BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$21.6
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 QUOTE #5.8 K SQUIRES HP 508A (CF360A) BLACK	\$171.0
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 HP 508A (CF361A) CYAN ORIGINAL LASERJET TONER	\$214.4
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 HP 508A (CF362A) YELLOW ORIGINAL LASERJET TONER	\$214.4
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 HP 508A (CF363A) MAGENTA ORIGINAL	\$218.0
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 GOLD DOTS HARDCOVER NOTEBOOK, 1–SUBJECT,	\$75.5
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 RECYCLED EXTRA CAPACITY DESKTOP FILE HOLDER,	\$120.3
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 PRISM+ COLORED WRITING PADS, NARROW RULE, 50	\$47.8
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 ENVIROSHADES STENO NOTEPAD, GREGG RULE,	\$39.2
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 HP 212A, (W2121A) CYAN ORIGINAL LASERJET TONER	\$704.4
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 HP 212A, (W2123A) MAGENTA ORIGINAL	\$704.4
343596	05/31/2023	1411	STRIGLOS	214518	10.50.3850.0180.1.41	0 HP 212A, (W2120A) BLACK ORIGINAL LASERJET TONER	\$573.6
343596	05/31/2023	1411	STRIGLOS	214518.1	10.50.3850.0180.1.41	0 BLACK AND WHITE STRIPED HARDCOVER NOTEBOOK,	\$77.7
343596	05/31/2023	1411	STRIGLOS	214519	10.50.2130.4993.1.41	0 QUOTE # 3.21 S HASKELL BOUTIQUE WHITE FACIAL	\$228.8
343596	05/31/2023	1411	STRIGLOS	214523	10.13.1100.0000.0.41	0 BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$88.9
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Date Vouc		Invoice	Account	Description	Amount
	1411 STRIGLOS	214570	10.00.2520.0104.0.360	-	\$19.1
6 05/31/2023 1	1411 STRIGLOS	214570	10.00.2520.0104.0.410	) **CART# 5/17/2023** AVERY PRINTABLE PLASTIC	\$26.4
6 05/31/2023 1	1411 STRIGLOS	214640	10.00.2640.0000.0.410	) BLANKET ORDER FOR MISCELLANEOUS OFFICE	\$123.9
6 05/31/2023 1	1411 STRIGLOS	230509-0001	10.18.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF OUR	\$0.0
6 05/31/2023 1	1411 STRIGLOS	230509-0001	10.18.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF OUR	\$963.0
6 05/31/2023 1	1411 STRIGLOS	230509-0001	10.18.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF OUR	\$519.5
6 05/31/2023 1	1411 STRIGLOS	230509-0001	10.18.2410.0000.0.323	BLANKET ORDER FOR MAINTENANCE OF OUR	\$0.0
6 05/31/2023 1	1411 STRIGLOS	230509-0002	10.13.2410.0000.0.323	BLANKET ORDER MAINTENANCE FOR OUR	\$0.0
6 05/31/2023 1	1411 STRIGLOS	230509-0002	10.13.2410.0000.0.323	BLANKET ORDER MAINTENANCE FOR OUR	\$0.0
6 05/31/2023 1	1411 STRIGLOS	230509-0002	10.13.2410.0000.0.323	BLANKET ORDER MAINTENANCE FOR OUR	\$512.6
6 05/31/2023 1	1411 STRIGLOS	230509-0002	10.13.2410.0000.0.323	3 SHARP MXM-465 COPIER IN TEACHER'S WORKROOM	\$2,318.8
6 05/31/2023 1	1411 STRIGLOS	230509-0002	10.13.2410.0000.0.323	3 SHARP MXM-465 COPIER IN THE MAIN OFFICE	\$155.9
6 05/31/2023 1	1411 STRIGLOS	230509-0003	10.03.2210.0084.0.323	BLANKET ORDER FOR MAINTENANCE OF OUR	\$17.1
6 05/31/2023 1	1411 STRIGLOS	230509-0003	10.03.2210.0084.0.323	BLANKET ORDER FOR MAINTENANCE OF OUR	\$127.0
6 05/31/2023 1	1411 STRIGLOS	230509-0004	10.03.2210.0084.0.323	BLANKET ORDER FOR MAINTENANCE OF OUR	\$2,377.4

Disburseme	nt Detail	Listing				e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023		Bank Accou	nt: 2892733 ployee Vendor Names	Vou	ucher Range: 1384 - 1413 Dollar Limit	
heck Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343596	05/31/2023	1411	STRIGLOS	230509-0005	10.12.2410.0000.0.32		\$309.3
343596	05/31/2023	1411	STRIGLOS	230509-0005	10.12.2410.0000.0.32	3 BLANKET ORDER FOR MAINTENANCE OF OUR	\$1,577.1
343596	05/31/2023	1411	STRIGLOS	230509-0005	10.12.2410.0000.0.32	3 REFURBISHED SHARP MXM365 COPIER FOR MAIN	\$361.1
343596	05/31/2023	1411	STRIGLOS	230509-0006	10.12.2410.0000.0.32	3 MAINTENANCE OF OUR SHARP MXM753 COPIER	\$1,345.6
343596	05/31/2023	1411	STRIGLOS	230509-0006	10.12.2410.0000.0.32	3 MAINTENANCE OF OUR SHARP MXM363 COPIER	\$425.1
343596	05/31/2023	1411	STRIGLOS	230509-0006	10.12.2410.0000.0.32	3 MAINTENANCE FOR SHARP MXM565N COPIER – OLD	\$568.2
343596	05/31/2023	1411	STRIGLOS	230509-0007	10.03.2221.0100.0.32	BLANKET ORDER FOR MAINT. OF SHARP MXM 465	\$58.5
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	BLANKET ORDER FOR MAINTENANCE OF SHARP	\$95.6
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	3 MAINTENANCE OF SHARP MXM465 COPIER	\$82.2
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	3 MAINTENANCE OF SHARP MXM465 COPIER	\$46.0
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	3 MAINTENANCE OF SHARP MXM465 COPIER	\$169.7
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	3 **THIS MACHINE HAS BEEN REMOVED FROM EHS –	\$788.0
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	3 **THIS MACHINE HAS BEEN REMOVED FROM EHS –	\$2,517.0
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	3 MAINTENANCE OF SHARP MXM623N COPIER	\$900.0
343596	05/31/2023	1411	STRIGLOS	230509-0008	10.82.2410.0010.0.32	3 MAINTENANCE OF SHARP MXM654 COPIER	\$1,889.6

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\$0.0	SHARP MXM350N COPIER – FINAL PAYMENT FOR THIS	10.82.2410.0010.0.323	230509-0008	STRIGLOS		05/31/2023	343596
\$0.0	SHARP MXM350N COPIER – FINAL PAYMENT FOR THIS	10.82.2410.0010.0.323	230509-0008	STRIGLOS	1411	05/31/2023	343596
\$0.0	SHARP MXM350N COPIER – FINAL PAYMENT FOR THIS	10.82.2410.0010.0.323	230509-0008	STRIGLOS	1411	05/31/2023	343596
\$0.0	SHARP MXM450N COPIER – FINAL PAYMENT FOR THIS	10.82.2410.0010.0.323	230509-0008	STRIGLOS	1411	05/31/2023	343596
\$362.0	REFURBISHED SHARP COPIER MXM754 **THIS REPLACES	10.82.2410.0010.0.323	230509-0008	STRIGLOS	1411	05/31/2023	343596
\$624.9	REFURBISHED SHARP COPIER MXM754 **THIS REPLACES	10.82.2410.0010.0.323	230509-0008	STRIGLOS	1411	05/31/2023	343596
\$30.0	BLANKET ORDER FOR MAINTENANCE OF OUR	10.22.2410.0000.0.323	230509-0009	STRIGLOS	1411	05/31/2023	343596
\$466.8	BLANKET ORDER FOR MAINTENANCE OF OUR	10.22.2410.0000.0.323	230509-0009	STRIGLOS	1411	05/31/2023	343596
\$0.0	BLANKET ORDER FOR MAINTENANCE OF OUR	10.22.2410.0000.0.323	230509-0009	STRIGLOS	1411	05/31/2023	343596
\$429.0	BLANKET ORDER FOR MAINTENANCE OF OUR	10.22.2410.0000.0.323	230509-0009	STRIGLOS	1411	05/31/2023	343596
\$2,358.0	COVER REMAINING COST OF COPIER USAGE FOR FY 23	10.22.2410.0000.0.323	230509-0009	STRIGLOS	1411	05/31/2023	343596
\$0.0	SHARP MXM–465 COPIER IN THE TEACHER'S WORKROOM	10.22.2410.0000.0.323	230509-0009	STRIGLOS	1411	05/31/2023	343596
\$351.8	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.11.2410.0010.0.323	230509-0010	STRIGLOS	1411	05/31/2023	343596
\$184.9	COVERUNG REMAINING COST OF COPIER UASGE FOR	10.11.2410.0010.0.323	230509-0010	STRIGLOS	1411	05/31/2023	343596
\$522.	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.72.2410.0000.0.410	230509-0011	STRIGLOS	1411	05/31/2023	343596

Disburseme	nt Detail	Listing				te Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023		Bank Accou	nt: 2892733 ployee Vendor Names	Vou	ucher Range: 1384 - 1413 Dollar Lim	it: \$0.00 Check Batche
heck Number	Date	Voucher	Payee	Invoice	Account		Amouni
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE FOR MODEL MXM363N COPIER	\$208.3
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE FOR MODEL MXM350N COPIER	\$0.0
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE FOR MODEL MXM350N COPIER	\$0.0
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE FOR MODEL MXM350N COPIER	\$808.4
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE FOR MODEL MXM700N COPIER	\$721.8
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE FOR SHARP MXM453N COPIER	\$479.6
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE OF SHARP MXM3550N COPIER	\$353.9
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 MAINTENANCE OF SHARP MXM4050 COPIER	\$458.4
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 SHARP MXM350 COPIER – FINAL PAYMENT FOR THIS	\$0.0
343596	05/31/2023	1411	STRIGLOS	230509-0011	10.72.2410.0000.0.41	0 SHARP MXM350 COPIER – FINAL PAYMENT FOR THIS	\$0.0
343596	05/31/2023	1411	STRIGLOS	230509-0012	20.08.2530.0601.0.32	29 BLANKET ORDER FOR MAINTENANCE OF SHARP	\$130. <sup>-</sup>
343596	05/31/2023	1411	STRIGLOS	230509-0013	10.00.2320.0000.0.32	23 BLANKET ORDER FOR MAINTENANCE OF OUR	\$64.6
343596	05/31/2023	1411	STRIGLOS	230509-0014	10.00.2520.0104.0.32	23 BLANKET ORDER FOR MAINTENANCE OF OUR	\$99.7
343596	05/31/2023	1411	STRIGLOS	230509-0014	10.00.2520.0104.0.32	23 BLANKET ORDER FOR MAINTENANCE OF OUR	\$88.3
343596	05/31/2023	1411	STRIGLOS	230509-0014	10.00.2520.0104.0.32	23 BLANKET ORDER FOR MAINTENANCE OF OUR	\$218.5

Check	05/01/2023 - 05/31/2023 Sort By: e: 1384 - 1413 Dollar Limit	Date Rar		Bank N	Listing	nt Detail	Disburseme
	e: 1384 - 1413 Dollar Limit de Manual Checks 🗌 Include Non	Voucher Clude Voided Checks	count: 2892733 Employee Vendor Names			2-2023	Fiscal Year: 202
Amoun	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$14.7	BLANKET ORDER FOR MAINTENANCE OF OUR	10.00.2520.0104.0.323	230509-0014	STRIGLOS		05/31/2023	343596
\$1,115.3	BLANKET ORDER FOR MAINTENANCE OF OUR	10.00.2320.0000.0.323	230509-0015	STRIGLOS	1411	05/31/2023	343596
\$0.0	ADDING BACK ON SHARP MX7001N COPIER TO	10.00.2320.0000.0.323	230509-0015	STRIGLOS	1411	05/31/2023	343596
\$92.0	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.00.2640.0000.0.323	230509-0016	STRIGLOS	1411	05/31/2023	343596
\$153.0	BLANKET FOR MAINTENANCE OF SHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$346.1	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$1,792.3	BLANKET ORDER FOR MAINTENANCE OSHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$0.0	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$316.0	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$105. <sup>-</sup>	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$581.8	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$524.2	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.85.2410.0010.0.323	230509-0017	STRIGLOS	1411	05/31/2023	343596
\$0.0	BLANKET ORDER FOR MAINTENANCE OF OUR	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$0.0	MAINTENANCE OF OUR SHARP MXM550N COPIER	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$0.0	MAINTENANCE OF OUR SHARP MXM350N COPIER	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596

Check	05/01/2023 - 05/31/2023 Sort By:	Date Rang		Bank Nam	Listing	nt Detail	Disburseme
	e: 1384 - 1413 Dollar Limit: de Manual Checks 🔲 Include Non C	Voucher F Iude Voided Checks	ount: 2892733 mployee Vendor Names			2-2023	iscal Year: 202
Amoun		Account	Inployee vendor Names	Payee	Voucher	Date	Check Number
\$759.4	MAINTENANCE OF OUR SHARP MXM623N COPIER	10.75.2410.0000.0.323	230509-0018	STRIGLOS		05/31/2023	343596
\$353.7	MAINTENANCE OF SHARP MXM465 COPIER – LOCATED	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$307.5	MAINTENANCE OF SHARP MXM565N COPIER –	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$900. <sup>-</sup>	MAINTENANCE OF SHARP MXM465 COPIER – LOCATED	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$0.0	SHARP MXM350N – FINAL PAYMENT OF THIS MACHINE	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$0.0	SHARP MXM550N COPIER – FINAL PAYMENT FOR THIS	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$0.0	SHARP MXM350N COPIER – FINAL PAYMENT OF THIS	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$0.0	PO REVISION TO COVER THE REMAINING COST OF	10.75.2410.0000.0.323	230509-0018	STRIGLOS	1411	05/31/2023	343596
\$145.7	BLANKET ORDER FOR MAINT OF SHARP MX3550 COLOR	12.00.1206.0855.0.323	230509-0019	STRIGLOS	1411	05/31/2023	343596
\$766. <sup>~</sup>	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.42.2410.0000.0.323	230509-0021	STRIGLOS	1411	05/31/2023	343596
\$1,736.2	MAINTENANCE OF SHARP MXM503N LOCATED IN THE	10.42.2410.0000.0.323	230509-0021	STRIGLOS	1411	05/31/2023	343596
\$109.5	MAINTENANCE OF SHARP MXM453N LOCATED IN THE	10.42.2410.0000.0.323	230509-0021	STRIGLOS	1411	05/31/2023	343596
\$1,588. <sup>~</sup>	BLANKET ORDER FOR MAINTENANCE OF OUR	10.77.2410.0000.0.323	230510-0001	STRIGLOS	1411	05/31/2023	343596
\$709.3	MAINTENANCE FOR SHARP MXM453N COPIER	10.77.2410.0000.0.323	230510-0001	STRIGLOS	1411	05/31/2023	343596
\$1,707.0	MAINTENANCE FOR SHARP MXM550N COPIER	10.77.2410.0000.0.323	230510-0001	STRIGLOS	1411	05/31/2023	343596

Check	05/01/2023 - 05/31/2023 Sort By:	Date Rar		Bank Nam	Listing	nt Detail	Disburseme
	1384 - 1413 Dollar Limit: Manual Checks Include Non C	Voucher	unt: 2892733 pployee Vendor Names			2-2023	Fiscal Year: 202
Amoun	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$1,930.7	MAINTENANCE FOR SHARP MXM503 IN OFFICE	10.77.2410.0000.0.323	230510-0001	STRIGLOS		05/31/2023	343596
\$0.0	REVISION FOR REMAINING COST OF COPIER USAGE FOR	10.77.2410.0000.0.323	230510-0001	STRIGLOS	1411	05/31/2023	343596
\$46.3	BLANKET ORDER FOR MAINT. OF SHARP MXM364	12.00.2330.0855.0.323	230510-0003	STRIGLOS	1411	05/31/2023	343596
\$45. <sup>~</sup>	BLANKET ORDER FOR MAINT OF SHARP MXM464 MONO	12.00.2330.0855.0.323	230510-0003	STRIGLOS	1411	05/31/2023	343596
\$0.0	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.49.2410.0000.0.323	230510-0004	STRIGLOS	1411	05/31/2023	343596
\$20.5	MAINTENANCE FOR SHARP MXM450N COPIER	10.49.2410.0000.0.323	230510-0004	STRIGLOS	1411	05/31/2023	343596
\$259.2	MAINTENANCE OF SHARP MXM350N COPIER	10.49.2410.0000.0.323	230510-0004	STRIGLOS	1411	05/31/2023	343596
\$72.9	ADDING COPIER: SHARP MXM-350N COPIER	10.49.2410.0000.0.323	230510-0004	STRIGLOS	1411	05/31/2023	343596
\$742.	ADDING COPIER: SHARP MXM-365N COPIER	10.49.2410.0000.0.323	230510-0004	STRIGLOS	1411	05/31/2023	343596
\$108.6	ADDING COPIER: SHARP MXM-465 COPIER	10.49.2410.0000.0.323	230510-0004	STRIGLOS	1411	05/31/2023	343596
\$257 <i>.</i> ′	BLANKET ORDER FOR MAINTENANCE OF SHARP	10.50.2410.0000.0.323	230510-0005	STRIGLOS	1411	05/31/2023	343596
\$264. <i>*</i>	MAINTENANCE OF SHARP MXM453N COPIER	10.50.2410.0000.0.323	230510-0005	STRIGLOS	1411	05/31/2023	343596
\$355.9	MAINTENANCE OF SHARP MXM364N COPIER	10.50.2410.0000.0.323	230510-0005	STRIGLOS	1411	05/31/2023	343596
\$0.0	REVISION BEING DONE TO COVER REMAINING COST OF	10.50.2410.0000.0.323	230510-0005	STRIGLOS	1411	05/31/2023	343596
\$180.5	BLANKET ORDER FOR MAINTENANCE OF OUR	10.93.2130.0000.0.323	230510-0006	STRIGLOS	1411	05/31/2023	343596

Disburseme	nt Detail	Listing				e Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023		Bank Accou	nt: 2892733 ployee Vendor Names	Vou	ucher Range: 1384 - 1413 Dollar Limit:	
Check Number	Date	Voucher	Payee	Invoice	Account		Amoun
343596	05/31/2023		STRIGLOS	230510-0007	10.81.1100.0010.0.32	•	\$549.0
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$530.3
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$265.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$113.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$0.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$819.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$358.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$249.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$221.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 BLANKET ORDER FOR MAINTENCE OF OUR SHARP	\$44.
343596	05/31/2023	1411	STRIGLOS	230510-0007	10.81.1100.0010.0.32	3 REVISION (INCREASE BLANKET TOTAL) TO COVER	\$40.
343596	05/31/2023	1411	STRIGLOS	230510-0008	10.00.2112.0000.0.32	3 BLANKET ORDER FOR MAINTENANCE OF SHARP	\$764.
343596	05/31/2023	1411	STRIGLOS	230510-0008	10.00.2112.0000.0.32	3 BLANKET ORDER FOR MAINTENANCE OF SHARP	\$3.
343596	05/31/2023	1411	STRIGLOS	9652CM	10.00.2570.0106.0.41	0 TZE STANDARD ADHESIVE LAMINATED LABELING TAPE,	(\$17.2
343596	05/31/2023	1411	STRIGLOS	M23050301	12.00.2330.0855.0.39	0 MOVE SHARP MXM364 (S/N 75003097) LOCATED IN	\$100.

Check	2023 - 05/31/2023 Sort By: - 1413 Dollar Limit	5		DATED ACCOUNT 2	Bank Name: CONSOL Bank Account: 2892733	Listing	nt Detail	Disburseme
		Exclude Manual Checl	ude Voided Checks		Print Employee Vend		2-2023	Fiscal Year: 202
Amou			Account		Payee	Voucher	Date	Check Number
\$100	MOVE SHARP MX3550 COLOR COPIER (S/N		12.00.2330.0855.0.390	M23050301	STRIGLOS	1411	05/31/2023	343596
\$989	HP LASERJET ENTERPRISE MFP M480F		12.00.2132.0880.0.750	M23050401	STRIGLOS	1411	05/31/2023	343596
\$989	HP LASERJET ENTERPRISE MFP M480F		12.00.2330.0855.0.750	M23050402	STRIGLOS	1411	05/31/2023	343596
\$989	HP LASERJET ENTERPRISE MFP M480F		12.00.1207.0855.0.750	M23052201	STRIGLOS	1411	05/31/2023	343596
\$279	BLANKET ORDER FOR COMPUTER REPAIRS /	DE (III	12.00.2660.0855.0.323	M23052202	STRIGLOS	1411	05/31/2023	343596
\$72,033 \$348	Check Total: ESTIMATE #: 3381, NCR TARDY SLIP PASS BOOKS	251111	10.77.2410.0000.0.410	159088	SUPREME SCHOOL SUPPLY	1411	05/31/2023	343597
\$348 \$7,160	Check Total: INVOICE 4/30: APR'23 PRIV FAC (ACCT#539-01)		12.00.1220.0855.0.671	ACCT 539-01/04.30.23	SWANN SPECIAL CARE CENTER	1411	05/31/2023	343598
\$7,160	INVOICE 4/30: APR'23 PRIV FAC (ACCT#676-01)		12.00.1220.0855.0.671	ACCT 676-01/04.30.23	SWANN SPECIAL CARE CENTER	1411	05/31/2023	343598
\$14,321 \$900	Check Total: QUOTE DATED: 3/10/23 – MATERIALS AND LABOR TO	20011	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	35–7/8" LONG HEADER ANGLE COPED AT EACH END	55 77	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	34–7/8" LONG HEADER ANGLE COPED AT EACH END	5 , .	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	33" SIDE LEG ANGLE	33" SIE	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	33-3/4" SIDE LEG ANGLE	33-3/4	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	25-3/4" SIDE LEG ANGLE	25-3/4	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	26" SIDE LEG ANGLE	26" SIE	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	25-1/2" SIDE LEG ANGLE	25-1/2	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599
\$0	23-1/2" SIDE LEG ANGLE	23-1/2	20.77.2540.0620.0.750	14552	TCR SYSTEMS LLC	1411	05/31/2023	343599

05/01/2023 - 05/31/2023 Sort By: Che	Date Range:	JNT 2	CONSOLIDATED ACCO		Listing	nt Detail	Disburseme
	Voucher Rang			Bank Account:		2-2023	Fiscal Year: 202
lude Manual Checks Include Non Check		Exclude Voided Cl Account	ee Vendor Names/ Invoice		Voucher	Date	Check Number
Description Check Total:		Account	Invoice	Payee	vouchei	Dale	Check Number
INVOICE# 222808 – POTHOLING AT SOUTH	612.0.323	20.60.2540.0	222808	TELE SCAN INC	1411	05/31/2023	343600
Check Total: *QUOTE# Q1017476* THHN-12-BLK-19STR-CU-4	000.0.973	10.00.0000.0	PLY 1003-1082588	TEPPER ELECTRIC SUP	1411	05/31/2023	343601
Check Total:							
INVOICE 16387: APR'23 SAIDE (1:1) CHALLENGES	128.1.671	10.00.1220.0	16387	THE BABY FOLD	1411	05/31/2023	343602
INVOICE 16496: APR'23	355.0.671	12.00.1220.0	16496	THE BABY FOLD	1411	05/31/2023	343602
Check Total: \$ QUOTE: 826297: RAINBOW COLORED KRAFT PAPER	000.0.410	10.42.1100.0	633312	THE LIBRARY STORE	1411	05/31/2023	343603
RAINBOW COLORED KRAFT PAPER ROLL- 36 IN. X 1000	000.0.410	10.42.1100.0	633312	THE LIBRARY STORE	1411	05/31/2023	343603
RAINBOW COLORED KRAFT PAPER ROLL-36 IN. X 1000	000.0.410	10.42.1100.0	633312	THE LIBRARY STORE	1411	05/31/2023	343603
RAINBOW COLORED KRAFT PAPER ROLL-36 IN. X 1000	000.0.410	10.42.1100.0	633312	THE LIBRARY STORE	1411	05/31/2023	343603
Check Total: INVOICE #: 3418303, DATED 2/2/2023 FOR	070.0.410	10.77.1100.0	3418303	THE MUSIC SHOPPE OF NORMAL INC	1411	05/31/2023	343604
DATED 2/8/2023 FOR FIBERGLASS VIOLIN BOW	070.0.410	10.77.1100.0	3423909	THE MUSIC SHOPPE OF NORMAL INC	1411	05/31/2023	343604
DATED 2/8/2023 FOR U PLASTIC CLARINET	070.0.410	10.77.1100.0	3424001	THE MUSIC SHOPPE OF NORMAL INC	1411	05/31/2023	343604
DATED 2/16/2023 FOR STUDENT TRUMPET	070.0.410	10.77.1100.0	3426657	THE MUSIC SHOPPE OF NORMAL INC	1411	05/31/2023	343604
DATED 2/16/2023 FOR ALTO SAX REEDS	070.0.410	10.77.1100.0	3426665	THE MUSIC SHOPPE OF NORMAL INC	1411	05/31/2023	343604

Disburseme	nt Detail	Listing		CONSOLIDATED ACCO	2010	Range: 05/01/2023 - 05/31/2023 Sort By:	Check
iscal Year: 202	2-2023		Bank Account:			cher Range: 1384 - 1413 Dollar Limit	
				/ee Vendor Names	Exclude Voided Checks	Exclude Manual Checks Include Non	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3426670	10.77.1100.0070.0.410	MUSIC SHOPPE CORKGREASE	\$10.0
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3426746	10.77.1100.0070.0.410	DATED 2/16/2023 FOR THUMB REST SCREW	\$2.8
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3426841	10.77.1100.0070.0.410	DATED 2/16/2023 FOR GUITAR REPAIR LABOR	\$15.0
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3432988	10.77.1100.0070.0.410	DATED 2/23/2023 FOR MALLETS	\$164.9
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3439826	10.77.1100.0070.0.410	DATED 3/6/2023 FOR ENSEMBLE MALLETS	\$36.4
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3442386	10.77.1100.0070.0.410	DATED 3/14/2023 FOR WHERE WORDS ENDFJH	\$46.7
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3442724	10.77.1100.0070.0.410	DATED 3/15/2023 FOR SERVICE ON TENOR	\$23.0
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3451918	10.77.1100.0070.0.410	CREDIT INVOICE	(\$61.61
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3459923	10.77.1100.0070.0.410	CREDIT INVOICE FOR DUPLICATE PAYMENT BY	(\$506.62
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3460717	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$101.1
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3464756	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$112.9
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3464764	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$52.4
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3464771	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AND	\$77.8
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3466259	10.77.1100.0070.0.410	DATED 4/25/2023 FOR VIOLA STRING SET	\$56.9
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	3466698	10.81.1100.0035.0.410	BLANKET ORDER FOR MISCELLANEOUS BAND	\$52.7

Disburseme	nt Detail	Listing		CONSOLIDATED ACCO		Range: 05/01/2023 - 05/31/2023 Sort	,
Fiscal Year: 202	2-2023		Bank Account:			•	r Limit: \$0.00
Check Number	Date	Voucher		yee Vendor Names Invoice	Exclude Voided Checks Account	Exclude Manual Checks Includ	e Non Check Batches
343604	05/31/2023	1411	Payee THE MUSIC SHOPPE O		10.77.1100.0070.0.410		Amount \$88.9
343004	05/31/2023	1411	NORMAL INC	F 3407031	10.77.1100.0070.0.410	DATED 4/27/2023 FOR CLARINET STAND AND	\$88.9
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3467132	10.77.1100.0070.0.410	DATED 4/27/2023 FO SERVICE ON A TROMBONE	\$115.0
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3467245	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AN	\$106.3 ID
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3469425	10.77.1100.0070.0.410	DATED 5/3/2023 FOR CYMBAL FELTS AND SLEEV	\$7.9 YES
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3469499	10.09.1100.0090.0.410	BLANKET ORDER FOR MISCELLANEOUS BAND	\$79.4
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3469504	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AN	\$182.3 ID
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3469998	10.09.1100.0090.0.410	BLANKET ORDER FOR MISCELLANEOUS BAND	\$107.2
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3474641	10.77.1100.0070.0.410	DATED 5/9/2023 FOR SERVICE ON A VIOLA	\$165.2
343604	05/31/2023	1411	THE MUSIC SHOPPE OF NORMAL INC	F 3475391	10.09.1100.0090.0.323	BLANKET ORDER FOR MISCELLANEOUS BAND AN	\$52.0 ID
343604	05/31/2023	1411	THE MUSIC SHOPPE O	F 3476760	10.12.1100.0070.0.410	GO TELL IT ON THE MOUNTAIN	\$34.0
						Check Tot	al: \$1,786.78
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.699	INVOICE 3304 – HULA HO HOP OUTDOOR SENSORY	OP \$225.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.699	HULA HOOP HOP OUTDOC PAINT SET	DR \$100.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.699	THE ORIGIGNAL OUTDOOI SENSORY PATH STENCIL S	
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.699	THE ORIGINAL OUTDOOR SENSORY PATH PAINT SET	\$300.0

Disburseme	nt Detail	Listing	Bank Name: CONSO Bank Account: 2892733	LIDATED ACCOU		ate Range: 05/01/2 oucher Range: 1384	023 - 05/31/2023 - 1413	Sort By: Dollar Limit:	Check
iscal Year: 202	2-2023		Print Employee Vend		Exclude Voided Checks	Exclude Manua		Include Non Ch	
Check Number	Date	Voucher	Payee	Invoice	Account	—	Description		Amount
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6	599	100'S SNAKE OUTDO SENSORY PATH	OOR	\$600.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		100'S SNAKE OUTDO PAINT SET	OOR	\$200.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		MEDITATION MAZE SENSORY PATH		\$400.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6	699	MEDITATION MAZE	PAINT	\$100.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		COUNT BY 5'S AGILI OUTDOOR STENCIL		\$175.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		COUNT BY 5'S AGILI PAINT SET	TY TIRES	\$100.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		BUTTERFLY STEP & SOUTDOOR SENSORY		\$325.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		BUTTERFLY STEP & S PAINT SET	SAY	\$100.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6	599	MOON BOOTS BODY OUTDOOR SENSORY		\$250.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		MOON BOOTS BODY PAINT SET	( нор	\$100.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		ABC ALPHABET TRE		\$250.0
343605	05/31/2023	1411	THE SENSORY PATH	3304	38.12.1260.0000.0.6		ABC ALPHABET TRE	E PAINT	\$100.0
							Che	eck Total:	\$4,425.0
343606	05/31/2023	1411	THORNTON WELDING SERVICE	2822	20.93.2540.0650.0.3		INVOICE# 2822 - LA SANDBLAST EIGHT F		\$150.0
343606	05/31/2023	1411	THORNTON WELDING SERVICE	2822	20.93.2540.0650.0.4	410	MATERIAL		\$95.0
343607	05/31/2023	1411	TMI-ASG AFTERMARKET SOLUTIONS GROUP	108158	20.81.2540.0604.0.7		Che QUOTE# 18133 – D MOTOR	eck Total: C FAN	\$245.0 \$682.0

Check	05/01/2023 - 05/31/2023 Sort By:	e Range:		SOLIDATED ACCOUNT		sting	nt Detail I	Disburseme
		ucher Range:			Bank Account: 289		2-2023	Fiscal Year: 202
	Manual Checks Include Non		xclude Voided Checks		Print Employee		5.	
Amour	Description		Account	Invoice	yee			Check Number
\$256.	FAN BLADE	50	20.81.2540.0604.0.	108158	I-ASG AFTERMARKET LUTIONS GROUP	\$	05/31/2023	343607
\$996.	INVERTER ASSY	50	20.81.2540.0604.0.	108158	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$94.	WIRE HARNES ASSY	50	20.81.2540.0604.0.	108158	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$272.	ACCESSORIES ASSY	50	20.81.2540.0604.0.	108158	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$10,896.	QUOTE# 18482 – COMPRESSOR (76) DAIKIN	50	20.81.2540.0604.0.	110313	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$3,848.	PRINTED CIRCUIT ASSY (INTERTER)	50	20.81.2540.0604.0.	110313	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$2,040.	COIL, EEV (Y1E/Y3E)	50	20.81.2540.0604.0.	110313	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$4,050.	INVOICE# 110661 – VRV TRAINING AND SERVICE	9	20.77.2540.0603.0.	110661	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$4,050.	VRV TRAINING AND SERVICE CHECKER AT	9	20.81.2540.0604.0.	110661	I-ASG AFTERMARKET LUTIONS GROUP		05/31/2023	343607
\$27,184. \$360.	Check Total: QUOTE# 20037933 - MOTOR: 1/4HP, 115V, 48	0	20.21.2540.0604.0.	14271065	ANE U S INC	1411 -	05/31/2023	343608
\$360. \$491.	Check Total: **QUOTE# 333-952** CONTINENTAL 14 QUART	73	10.00.0000.0000.0.	0000281546	IAD INDUSTRIAL SUPPLY RPORATION		05/31/2023	343609
\$491. \$259.	Check Total: QUOTE #21443424 – US GAMES 30" HOPPER – 6	0	10.22.1250.4400.1.	921690564	GAMES	1411 (	05/31/2023	343610
\$70.	US GAMES 3" FOAM DICE-SET OF 6	0	10.22.1250.4400.1.	921690564	GAMES	1411 l	05/31/2023	343610
\$265.	JUMP ROPE CLASS PACK–SEGMENTED	0	10.22.1250.4400.1.	921690564	GAMES	1411 l	05/31/2023	343610
\$306.	FIXED RUNG AGILITY	0	10.22.1250.4400.1.	921690564	GAMES	1411 l	05/31/2023	343610

Disburseme	nt Detail	Listing		CONSOLIDATED ACCOL		-	Check
Fiscal Year: 202	2-2023		Bank Accoun			r Range: 1384 - 1413 Dollar Limit: Exclude Manual Checks Include Non C	
Check Number	Date	Voucher	Payee	loyee Vendor Names Invoice	Exclude Voided Checks	Description	Amount
343610	05/31/2023	1411	U S GAMES	921690564	10.22.1250.4400.1.410	COLOR MY CLASS 12" CONES SET OF 6	\$141.58
343610	05/31/2023	1411	U S GAMES	921690564	10.22.1250.4400.1.410	GAMECRAFT FLYING DISCS SET OF 6	\$594.4
343610	05/31/2023	1411	U S GAMES	921690564	10.22.1250.4400.1.410	VARISTY TF-150 29.5"	\$353.76
343610	05/31/2023	1411	U S GAMES	921690564	10.22.1250.4400.1.410	VARSITY JUNIOR SIZE 27.5"	\$212.26
343610	05/31/2023	1411	U S GAMES	921690564	10.22.1250.4400.1.410	MESH EQUIPMENT BAGS PACK (7)	\$454.24
343610	05/31/2023	1411	U S GAMES	921690564	10.22.1250.4400.1.410	MAC RUBBER SOCERBALL BLUE SIZE 5	\$396.23
343610	05/31/2023	1411	U S GAMES	921690564	10.22.1250.4400.1.410	VOIT #'D 4 SQ. UTILITY BALL – SET OF 6	\$1,238.76
343611	05/31/2023	1411	ULINE	162800463	10.93.2130.0000.0.750	Check Total: REQUEST # 87220029-MAIL SORTER-WOOD, 30	\$4,293.92 \$656.55
343611	05/31/2023	1411	ULINE	162800463	10.93.2130.0000.0.750	MAIL SORTER – WOOD, 15 COMPARTMENTS PART KIT	\$0.00
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	ULINE MIGHTY TOTES 26 X 18 X 12 **ULINE QUOTE	\$123.10
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	ULINE MIGHTY TOTES 29 X 20 X 15"	\$99.34
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	DOUBLE ROLLING CLOTHES RACK	\$302.34
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	WALL-MOUNTED COAT RACK – 48"	\$1,274.14
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	24" COAT RACK ADD ON SECTION PART OF KIT	\$0.00
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	WALL MOUNTED COAT RACK – 24" PART OF KIT	\$0.00

Disburseme	nt Detail	Listing		: CONSOLIDATED ACCC int: 2892733		e Range: 05/01/2023 - 05/31/2023 Sort By: cher Range: 1384 - 1413 Dollar Limit:	Check
Fiscal Year: 202	2-2023			ployee Vendor Names	Exclude Voided Checks	Exclude Manual Checks	
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amoun
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	D BOLTLESS SHELVING – 48 X 24 X 84"	\$761.2
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	0 48X24" BOLTLESS SHELVING FRAME PART OF KIT	\$0.
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	0 84" BOLTLESS SHELVING POST 4/CT PART OF KIT	\$0.
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	0 48X24" PARTICLE BOARD 5 PACK PART OF KIT	\$0.
343611	05/31/2023	1411	ULINE	163108265	10.82.2410.0010.0.410	JUNBO TOTE WITH WHEELS – 37 X 21 X 18", 40 GALLON	\$307.
343611	05/31/2023	1411	ULINE	163406299	10.77.2410.0000.0.410	0 REQUEST #: 87609380, TRAFFIC CONE BAR	\$494.
343611	05/31/2023	1411	ULINE	163406299	10.77.2410.0000.0.410	D HEAVY DUTY REFLECTIVE TRAFFIC CONES- 36",	\$254.
343611	05/31/2023	1411	ULINE	163406299	10.77.2410.0000.0.410	CONVEX SAFETY MIRROR- 26" GLASS, INDOOR	\$111.
343611	05/31/2023	1411	ULINE	163406299	10.77.2410.0000.0.410	0 PEDESTAL SIGN HOLDER- 8 1/2" X 11", BLACK	\$653.
343612	05/31/2023	1411	UNIPAK	24769	10.00.0000.0000.0.977	Check Total: 7 *PRICE HELD FROM PO#10220457 PER BRIAN	\$5,038. \$819.
343613	05/31/2023	1411	UNITED PARCEL SE	RVICE 00006467221	63 10.00.2310.0108.0.341	Check Total: BLANKET ORDER FOR UPS DELIVERY SERVICES FOR THE	\$819.( \$30.
343613	05/31/2023	1411	UNITED PARCEL SE	RVICE 00006467221	73 10.00.2310.0108.0.341	1 BLANKET ORDER FOR UPS DELIVERY SERVICES FOR THE	\$30.
343613	05/31/2023	1411	UNITED PARCEL SE	RVICE 00006467221	83 10.00.2310.0108.0.341	1 BLANKET ORDER FOR UPS DELIVERY SERVICES FOR THE	\$30.
343613	05/31/2023	1411	UNITED PARCEL SE	RVICE 00006467221	93 10.00.2310.0108.0.341	1 BLANKET ORDER FOR UPS DELIVERY SERVICES FOR THE	\$30.
						Check Total:	\$120.0
Printed: 05/31/20	23 12:02:0	D1 PM	Report: rptAPInvo	iceCheckDetail	2021.4.45	Page	e: 14

Disburseme	nt Detail	Listing		CONSOLIDATED ACCOU		ate Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account			oucher Range: 1384 - 1413 Dollar Limit	: \$0.00 Check Batches
Check Number	Date	Voucher	Payee	oyee Vendor Names Invoice	Exclude Voided Checks Account		Amount
343614	05/31/2023	1411	USA-CLEAN INC	2626009	20.93.2540.0610.0.4	10 BLANKET ORDER FOR CUSTODIAL SUPPLIES FOR	\$47.04
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890940700	20.50.2530.0623.0.4	Check Total: 10 INVOICE# 890940700 - 6.0 BAG WLL AE AR CONCRETE	\$47.04 \$938.00
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890940700	20.50.2530.0623.0.4	10 INVOICE# 89094077 – FIBERMAX MONO/YD 3	\$56.00
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890940700	20.50.2530.0623.0.4	10 INVOICE# 890940700 – ENVIRONMENTAL CHARGE	\$24.00
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890940700	20.50.2530.0623.0.4	10 INVOICE# 89094077 – FUEL SURCHARGE/L	\$12.00
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890942212	20.50.2530.0623.0.4	10 INVOICE# 890942212 – 6.0 BAG WLL AE WR CONCRETE	\$175.8
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890942212	20.50.2530.0623.0.4	10 INVOICE# 890942212 – FIBERMAX MONO/YD3	\$10.50
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890942212	20.50.2530.0623.0.4		\$100.0
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890942212	20.50.2530.0623.0.4	10 INVOICE# 890942212 – ENVIRONMENTAL CHARGE	\$4.50
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890942212	20.50.2530.0623.0.4	10 INVOICE# 890942212 – FUEL SURCHARGE/L	\$12.0
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890943957	20.50.2530.0623.0.3	21 INVOICE# 890943957 – ENVIRONMENTAL CHARGE	\$3.00
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890943957	20.50.2530.0623.0.4	10 INVOICE# 890943957 – FUEL SURCHARGE/L	\$12.00
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890943957	20.50.2530.0623.0.4	10 INVOICE# 890943957 – 6.0 BAG WLL AE WR CONCRETE	\$117.2
343615	05/31/2023	1411	VCNA PRAIRIE LLC	890943957	20.50.2530.0623.0.4	10 INVOICE# 890943957 – FIBERMAX MONO/YD3	\$7.00

Check it: \$0.00	- 05/31/2023 Sort By: - 1413 Dollar Limit	Range: 05/01/2023 - 05/31/2 cher Range: 1384 - 1413		IDATED ACCOUNT 2	Bank Name: CONSC Bank Account: 289273	Listing		Disburseme
Check Batches	necks 🗌 Include Non	Exclude Manual Checks	Exclude Voided Checks	or Names 🛛 🖌 E	🖌 Print Employee Ven		2-2023	Fiscal Year: 202
Amount	cription	Description	Account	Invoice	Payee	Voucher	Date	Check Number
\$100.0	OICE# 890943957 – IIMUM LOAD		20.50.2530.0623.0.410	890943957	VCNA PRAIRIE LLC	1411	05/31/2023	343615
\$6.0	OICE# 890943957 – /IRONMENTAL CHARGE		20.60.2530.0623.0.321	890943958	VCNA PRAIRIE LLC	1411	05/31/2023	343615
\$12.0	OICE# 890943957 – L SURCHARGE/L		20.60.2530.0623.0.410	890943958	VCNA PRAIRIE LLC	1411	05/31/2023	343615
\$234.5	OICE# 890943958 – 6.0 G WLL AE WR CONCRETE		20.60.2530.0623.0.410	890943958	VCNA PRAIRIE LLC	1411	05/31/2023	343615
\$14.0	OICE# 890943957 – ERMAX MONO/YD3		20.60.2530.0623.0.410	890943958	VCNA PRAIRIE LLC	1411	05/31/2023	343615
\$80.0	OICE# 890943957 – IIMUM LOAD	INTOICE# 0	20.60.2530.0623.0.410	890943958	VCNA PRAIRIE LLC	1411	05/31/2023	343615
\$1,918.6	Check Total:							
\$1,490.1	SPANISH – TEMAS 2E IDENT + SUPERSITE PLUS	/ 1 51/ 11/511	10.85.1100.0250.0.420	SI261008	VISTA HIGHER LEARNING	1411	05/31/2023	343616
\$1,490.1	Check Total:							
\$101.0	DS G3 PEDIATRIC VERHEART FOR DENNIS	17105 05 12	10.12.2130.0000.0.410	INV23-310	VITAL EDUCATION & SUPPLY, INC.	1411	05/31/2023	343617
(\$5.00	1.93 Pro-rated ustment Applied – PADS	\$ E1155116	10.12.2130.0000.0.410	INV23-310	VITAL EDUCATION & SUPPLY, INC.	1411	05/31/2023	343617
\$75.0	DS RPLC ONSITE ADULT DS CARTRIDGE FOR	17105 111 20	10.33.2130.0000.0.410	INV23-310	VITAL EDUCATION & SUPPLY, INC.	1411	05/31/2023	343617
\$115.0	DS RPLC ONSITE I/C PADS LIPS ONSITE	PADS RPLC ( PHILIPS ONS	10.33.2130.0000.0.410	INV23-310	VITAL EDUCATION & SUPPLY, INC.	1411	05/31/2023	343617
(\$3.71	1.93 Pro-rated ustment Applied – PADS	\$ 21155116	10.33.2130.0000.0.410	INV23-310	VITAL EDUCATION & SUPPLY, INC.	1411	05/31/2023	343617
(\$5.69	1.93 Pro-rated ustment Applied – PADS	\$ E1155116	10.33.2130.0000.0.410	INV23-310	VITAL EDUCATION & SUPPLY, INC.	1411	05/31/2023	343617
(\$2.53	1.93 Pro-rated ustment Applied – PADS	\$ E1155116	10.75.2130.0000.0.410	INV23-310	VITAL EDUCATION & SUPPLY, INC.	1411	05/31/2023	343617

Disburseme	nt Detail	Listing		LIDATED ACCC		Date Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733			Voucher Range		Dollar Limit	
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Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343617	05/31/2023	1411	VITAL EDUCATION & SUPPLY, INC.	INV23-310	10.75.2130.0000.0	0.410	PADS G3 ADULT POWERHEART A		\$51.00
343617	05/31/2023	1411	VITAL EDUCATION & SUPPLY, INC.	INV23-310	10.82.2130.0000.0	0.410	\$-21.93 Pro-ra Adjustment App		(\$5.00
343617	05/31/2023	1411	VITAL EDUCATION & SUPPLY, INC.	INV23-310	10.82.2130.0000.0	0.410	PADS: G3 PEDIA POWERHEART A		\$101.0
							-	Check Total:	\$421.07
343618	05/31/2023	1411	WALLENDER-DEDMAN PRINTING	G 103694	10.00.2630.0131.0	0.360	QUOTE DATED BROCHURE 80#		\$9,790.10
343618	05/31/2023	1411	WALLENDER-DEDMAN PRINTING	G 103694	10.00.2630.0131.0	0.360	\$-0.1 Pro-rated Applied – QUOT	•	(\$0.10
343618	05/31/2023	1411	WALLENDER-DEDMAN PRINTING	G 103783	10.00.2320.0000.0	0.360	BUSINESS CARD VALDIMIR TALL		\$19.0
343618	05/31/2023	1411	WALLENDER-DEDMAN PRINTING	G 103784	10.00.2322.0000.0	0.360	BUSINESS CARD DASE – EXAMPL	-	\$19.0
343618	05/31/2023	1411	WALLENDER-DEDMAN PRINTING	G 103942	10.82.2410.0010.0	0.360	AWARDS NIGHT PRINTING **WA		\$115.0
343618	05/31/2023	1411	WALLENDER-DEDMAN PRINTING	G 103999	10.00.0000.0000.0	0.971	*EMAIL QUOTE QUEEN ON 4/12		\$475.0
343618	05/31/2023	1411	WALLENDER-DEDMAN PRINTING	G 104001	10.00.2630.0131.0	0.360	PRINTING OF 10 PROGRAMS FOR		\$300.0
							-	Check Total:	\$10,718.00
343619	05/31/2023	1411	WATTS COPY SYSTEMS INC	1224141	12.00.2330.0855.0	0.323	BLANKET ORDE MX-M654N CO	R FOR SHARP	\$24.9
343619	05/31/2023	1411	WATTS COPY SYSTEMS INC	1227621	12.00.2330.0855.0	0.390	MOVE SHARP M COPIER (EQUIP I		\$150.0
343620	05/31/2023	1411	WEST MUSIC COMPANY	SI2274677	10.13.1250.4400.1	1.410	- MARKERBOARD STUDENT BOAR	-	\$174.92 \$228.00

Disburseme	nt Detail	Listing		CONSOLIDATED ACCC		Range: 05/01/2023 - 05/31/2023 Sort By:	Check
Fiscal Year: 202	2-2023		Bank Account:	2892733 ee Vendor Names	Vouc Exclude Voided Checks	her Range: 1384 - 1413 Dollar Lim	t: \$0.00 Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
343620	05/31/2023	1411	WEST MUSIC COMPANY	SI2274677	10.13.1250.4400.1.410	ITEM NO LONGER AVAILABLE NINO	\$0.00
343620	05/31/2023	1411	WEST MUSIC COMPANY	SI2284049	10.22.1100.0070.0.410	QUOTE #SQ123717 – WENGER 148J004.101	\$993.00
343620	05/31/2023	1411	WEST MUSIC COMPANY	SI2284049	10.22.1100.0070.0.410	WENGER 148J002.105 CELLO RACK; 6; CHERRY	\$1,417.00
						Check Total:	\$2,638.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	QUOTE QO39160 – – –6490–0 FPR PRINT SUPER	\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	6491–7 FPR PRINT SUPER BUNDLE GRADE 1	\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	6492–4 FPR PRINT SUPER BUNDLE GRADE 2	\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	6493–1 FPR PRINT SUPER BUNDLE GRADE 3	\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	2080–7 FROM PHONICS TO READING TE W RESOURCES	\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	2081–4 FROM PHONICS TO READING TE W RESOURCES	\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	2082–1 FROM PHONICS TO READING TE W RESOURCES	\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164237	10.72.1251.4994.2.410	20083–8 FROM PHONICS TO READING TE W RESOURCES	\$806.02
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164326	10.72.1251.4994.2.410	QUOTE QO39160 – – –6490–0 FPR PRINT SUPER	\$1,679.20
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164326	10.72.1251.4994.2.410	6491–7 FPR PRINT SUPER BUNDLE GRADE 1	\$1,679.20
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC	C. INV164326	10.72.1251.4994.2.410	6492–4 FPR PRINT SUPER BUNDLE GRADE 2	\$1,679.20

Disburseme	nt Detail	Listing		LIDATED ACCOUI		)ate Range:	05/01/2023 - 05/31/2023	,	Check
Fiscal Year: 202	2-2023		Bank Account: 2892733		VI Exclude Voided Checks	oucher Range	1384 - 1413 Ie Manual Checks		:: \$0.00 Check Batches
Check Number	Date	Voucher	Print Employee venc	Invoice	Account		Description		Amount
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC.	INV164326	10.72.1251.4994.2.4	410	6493–1 FPR PRI BUNDLE GRADE		\$1,679.20
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC.	INV164326	10.72.1251.4994.2.4	410	2080–7 FROM F READING TE W		\$0.0
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC.	INV164326	10.72.1251.4994.2.4	410	2081–4 FROM F READING TE W		\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC.	INV164326	10.72.1251.4994.2.4	410	2082–1 FROM F READING TE W		\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC.	INV164326	10.72.1251.4994.2.4	410	20083–8 FROM READING TE W		\$0.00
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC.	INV165258	10.72.1251.4994.2.4	410	QUOTE QO3916 ISBN: 978-1-42		\$399.65
343621	05/31/2023	1411	WILLIAM H. SADLIER, INC.	INV165258	10.72.1251.4994.2.4	410	6493–1, ISBN: 978–1–4217–6	493–1 FPR	\$399.65
							-	Check Total:	\$8,322.12
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CO	0050778-00	20.93.2540.0615.0.4	410	BLANKET ORDE MISCELLANEOU	-	\$193.20
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CO	0050799-00	20.93.2540.0615.0.4	410	BLANKET ORDE MISCELLANEOU		\$35.40
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CO	0050889-00	20.93.2540.0615.0.4	410	BLANKET ORDE MISCELLANEOU	-	\$92.00
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CO	0050890-00	20.93.2540.0615.0.4	410	BLANKET ORDE MISCELLANEOU	-	\$15.00
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CO	0051251-00	20.81.2540.0615.0.4	410	INVOICE# 5125 BACKER ROD (6		\$5.20
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CO	0051251-00	20.81.2540.0615.0.4	410	NP1-STONE – 1 BOX)	0.1 OZ (12	\$184.00
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CO	0051315-00	20.93.2540.0615.0.4	410	BLANKET ORDE MISCELLANEOU		\$184.00

Disburseme	nt Detail	Listing	Bank Name: CONSC	DLIDATED ACCO	DUNT 2 Date	te Range:	05/01/2023 - 05/31/202	Sort By:	Check
Fiscal Year: 202	2 2022		Bank Account: 289273	3	Vou	ucher Range	: 1384 - 1413	Dollar Lim	it: \$0.00
FISCALTEAL 202	2-2023		🖌 Print Employee Ver	dor Names	Exclude Voided Checks	Exclue	de Manual Checks	🔲 Include Nor	Check Batches
Check Number	Date	Voucher	Payee	Invoice	Account		Description		Amount
343622	05/31/2023	1411	WOARE BUILDERS SUPPLY CC	0051316-00	20.93.2540.0615.0.41	10	BLANKET ORDI MISCELLANEOU	-	\$92.00
343623	05/31/2023	1411	ZONAR	INV589091	40.00.2550.0000.0.31	19	INTERNAL BLA FOR INCREASE	-	\$800.80 \$630.00
								Check Total:	\$630.00
								Bank Total:	\$4,629,409.35
Fund			Amount						

Fund	<u>Amount</u>
10	\$2,820,540.01
12	\$101,827.25
20	\$364,557.12
22	\$1,250.47
38	\$19,873.88
40	\$1,266,064.68
60	\$2,800.00
80	\$51,861.17
90	\$634.77
Fund Totals:	\$4,629,409.35

End of Report

Disbursements Grand Total: \$4,629,409.35

155

Disburseme	nt Detail	Listing		ONSOLIDATED ACCOU		Date Range:	05/01/2023 - 05/31/2023		Check
Fiscal Year: 2022	2-2023		Bank Account: 28			Voucher Range:		Dollar Limit:	
Check Number	Date	Voucher	Print Employee	Invoice	Exclude Voided Check	s 🗌 Exclud	e Manual Checks Description		Amount
Bank Name:	CONSOLI	DATED ACC	COUNT 2	Bar	nk Account: 2892733				
NCB	05/12/2023	1391	CAPITAL ONE EQUIPMENT FINANCE.	V334541	30.00.5220.2011.	0.620	INTEREST PAYM BOND ISSUANC		\$39,318.75
NCB	05/12/2023	1391	BOKF, N.A	V446021	30.00.5220.2220.	0.620	INTEREST PAYM BOND ISSUANC		\$33,890.00
NCB	05/12/2023	1391	BOKF, N.A	V446021	30.00.5400.0000.	0.319	SEMI ANNUAL P AGENT FEE	AYING	\$150.00
NCB	05/12/2023	1391	BOKF, NA	V528408	30.00.5220.2120.	0.620	INTEREST PAYN 2020A BOND IS		\$707,700.00
NCB	05/12/2023	1391	BOKF, NA	V528408	30.00.5400.0000.	0.319	SEMI ANNUAL P AGENT FEE	AYING	\$150.00
NCB	05/12/2023	1391	BOKF, NA	V582189	30.00.5220.2019.	0.620	INTEREST PAYN BOND ISSUANC		\$168,000.00
NCB	05/12/2023	1391	BOKF, NA	V582189	30.00.5400.0000.	0.319	SEMI ANNUAL P AGENT FEE	AYING	\$150.00
NCB	05/12/2023	1391	BOKF, NA	V826183	30.00.5220.2021.	0.620	INTEREST PAYN BOND ISSUANC		\$395,800.00
NCB	05/12/2023	1391	BOKF, NA	V826183	30.00.5400.0000.	0.319	SEMI ANNUAL P AGENT FEE	AYING	\$150.00
								Check Total:	\$1,345,308.75

\$1,345,308.75

1

Bank Total:

			Booatar e					
Disbursement De	tail Listing	Bank Name:	CONSOLIDATED ACC	COUNT 2	Date Range:	05/01/2023 - 05/31/2023	3 Sort By:	Check
Fiscal Year: 2022-2023		Bank Accour	nt: 2892733		Voucher Range	: 1391 - 1391	Dollar Limit:	\$0.00
		🗹 Print Emp	oloyee Vendor Names	Exclude Voided Check	s 🗌 Exclud	de Manual Checks	🖌 Include Non C	heck Batches
Check Number Date	Voucher	Payee	Invoice	Account		Description		Amount
Fund		<u>Amount</u>						
30		\$1,345,308.75						
Fund Totals:		\$1,345,308.75						

End of Report

Disbursements Grand Total: \$1,345,308.75

2

# Void Check Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account:	CONSOLID	ATED ACCOUNT 2 2892733	From Date: From Check: From Voucher:	05/01/20	23	To Date: To Check: To Vouche		/2023	
Check Number	Date	Payee	Amount	Voucher	Status	Туре	Cleared?	Clear Date	Void Date
343213	04/30/2023	INTEGRATED SYSTEMS CORPORATION	\$1,667.50	1372	Void	Expense		05/04/2023	05/04/2023
343215	04/30/2023	INTEGRITY TECHNOLOGY SOLUTIONS	\$812.50	1372	Void	Expense		05/04/2023	05/04/2023
		Total Amount:	\$2,480.00						
			End of Re	eport					

1

# DISBURSEMENTS VIA ACH

MAY 2023

TSA Consulting Group, Inc.	
Tax Sheltered 403b/457 Contributions	44,214.80
Tax Sheltered 403b/457 Contributions	43,394.97
Illinois Department of Revenue	
Illinois Income Tax Withholding	254,488.51
Internal Revenue Service	
Federal Payroll Taxes	456,556.90
Federal Payroll Taxes	466,351.10
Teacher Retirement System	
Member & Employer Contributions	178,244.30
Health Insurance Security	28,404.42
Member & Employer Contributions	186,433.91
Health Insurance Security	29,423.72
Member & Employer Contributions	186,242.60
Health Insurance Security	29,660.72
IL Supplemental Savings Plan Contributions	3,018.86
Illinois Municipal Retirement	
Member & Employer Contributions	278,973.20
Illinois State Disbursement Unit	
Child Support Payments	10,221.35
Child Support Payments	10,061.34
Bank of Montreal	
Procurement Card Payment	8,568.51
DISBURSEMENTS VIA FUND TRA	NSFERS
PP #22 - Payroll	2,147,593.00
PP #23 - Payroll	2,171,772.00
PP #2310 - Payroll	1,396.87
PP #2320 - Payroll	219.67
PP #22 - Flexible Savings Account	16,408.49
PP #22 - Health Savings Account	4,190.63
PP #23 - Flexible Savings Account	16,590.31
MHS Athletic Revolving Replenishment	4,430.00
DENNIS Athletic Revolving Replenishment	2,213.50
EHS Athletic Revolving Checks	198.86

## DISBURSEMENTS VIA ACCOUNTING ENTRY

From: Decatur Public Schools	To: Macon Piatt Special Education Dist	rict
Tuition - April 2023	902,838.71	l
From: Macon Piatt Special Education District	To: Decatur Public Schools	
Accounting & Rental Fees - 2nd semester	95,655.00	)



<b>Date:</b> June 13, 2023	Subject: Ancillary Wages for FY24
<b>Initiated By:</b> Jason E Fox, Director of Human Resources	Attachments: Ancillary Wages for FY24
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

# **BACKGROUND INFORMATION:**

Ancillary wages are updated periodically as changes are needed.

## **CURRENT CONSIDERATIONS:**

Attached is the proposed amended Ancillary Salary Schedule for SY2023-2024.

- Changed the sub rate for SEA daily rate from \$260.00 to \$300.00.
- Added a hourly non-certified summer school substitute rate of \$30.00

Ancillary Wages will go into effect July 1, 2023.

## FINANCIAL CONSIDERATIONS:

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the adjusted Ancillary Wages for FY24 as presented.

## **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- **D**iscussion

# FY 2023-24 Rate of Pay: Flat Rate Short-term Ancillary Employees

Category	Daily/Hourly	Rate 2023-2024
Substitute Assistant	н	\$15.00
Substitute Clerical	Н	\$15.00
Substitute Security	Н	\$15.00
Substitute Liaison	Н	\$15.00
Substitute Crossing Guard	Н	\$15.00
Substitute Teacher Daily	D	\$150.00
Substitute Teacher – Long term in single position*	D	\$185.00
Non-Degree Short-Term Substitute (may not exceed 15 days in a single position)	D	\$105.00
Vacant Teaching Position – Long term in single position	D	\$255.00
Vacant Position: Licensed Social Worker, Speech, Psychologist	D	\$300.00
Substitute School Nurse	D	\$140.00
Substitute ISBE Certified Nurse	D	\$150.00
Substitute Assistant Principal	D	\$225.00
Substitute Principal	D	\$400.00
Interim District Leadership Team	D	\$500.00
Substitute Special Education Administrator	D	<del>\$260.00</del> \$300.00
Substitute Custodian	Н	\$15.00
Substitute Custodian-Retired	Н	Step 1 of custodian wage schedule
Substitute Teamster	Н	\$15.00
Athletics		
Game Day Personnel – Operations	Н	\$15.00
Game Day Personnel - Score Board Operator / Score Keeper	Н	\$15.00
Game Day Personnel - Gym Manager	Н	\$15.00
Track Timer (Trained)	D	\$150.00
Cross Country Timer (Trained)	D	\$150.00
Miscellaneous		
Hearing Officer	D	\$250.00
Intern	Н	\$15.00
Bus Supervisor	Н	\$15.00
Home Study	Н	\$33.00
Crossing Guards	Н	\$15.00
Police Liaison Officer	Н	\$40.00
Hourly Certified Substitute	Н	\$33.00
Hourly Non-Certified Substitute	Н	\$15.00
Hourly Non-Certified Summer School Substitute	н	\$30.00

\*Long term and extended are defined as 30 days.



<b>Date:</b> June 13, 2023	Subject: District Safety Hazards Annual Approvals
<b>Initiated By:</b> Kimmy Taylor, Coordinator of Transportation	Attachments: District Safety Hazard Approvals
Reviewed By: Dr. Rochelle Clark, Superintendent	

# **BACKGROUND INFORMATION:**

The State of Illinois allows for free transportation of students living less than 1.5 miles from school under certain hazardous traffic conditions. Illinois law 105 ILCS 5/29-3 requires the School Board to annually review and approve determinations of serious safety hazardous conditions.

# **CURRENT CONSIDERATIONS:**

District #61 has applied for and received approval from the Board of Education and the Department of Transportation for forty-two areas of the District where students walk routes encounter hazardous conditions. This report is submitted to the Board of Education annually. Robertson Charter was added to our responsibilities starting this school year therefore the two IDOT request attached herein.

## FINANCIAL CONSIDERATIONS:

The funding received would be deposited into the Transporation Fund. The District will be reimbursed up to 80% for the cost incurred for transportation to these areas.

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education accept and approve the District Safety Hazards report as presented.

## **RECOMMENDED ACTION:**

- \_X\_ Approval
- \_\_\_\_ Information
- \_\_\_\_ Discussion

TO: Board of Education

FROM: Kimmy Taylor

DATE: May 30, 2023

**RE:** District Safety Hazard Approvals

The State of Illinois allows bussing of students living less than 1.5 miles from school under certain hazardous traffic conditions. District #61 has applied for and received approval for **42** areas of the district where students must walk without sidewalks, cross highways, Et. Al. This application must be approved by the Board of Education annually and kept on file in the District Office.

### Application 61-89-2

Area South of E. Route 36 on N. 44th St to Thomas Jefferson Middle School.

#### Application 61-89-3

Area to the West of Brush College Rd & North of Faries Parkway and the area bounded by Faries Parkway, Samuels, Grand and N 27th St. to **Brush College Elementary School**. (Currently not active).

#### Application 61-89-4

Nolan Dr. West of Airport Road to **Baum Elementary School**.

#### Application 61-89-5

Area West of South Route 51 (Medial Dr., Southland Dr., Isabella Dr.) to **Garfield Montessori Magnet School**.

### Application 61-89-6

Trailer Park on South Fairview to Enterprise Elementary School.

#### Application 61-89-7

Area West of South Route 48 to Enterprise Elementary School.

#### Application 61-90-1

South Route 48 (from Rock Dr. to Forest Crest) to **Enterprise Elementary** School.

#### Application 61-91-1

South Route 48 (S. Fairview) (from Sunset Ave. to Legion Dr.) to **Enterprise Elementary School**.

#### Application 61-01-1

333 S Main to Dennis Elementary School.

#### Application 61-03-1

Area East of S Oakland to Franklin Elementary School.

## Application 61-04-1

Area South of Eldorado and where students must walk across Oakland Railroad Crossing to **Durfee Magnet School**.

### Application 61-04-2

Area North of Mound Rd and West of Route 51 where students must cross Route 51 and Mound Rd to **Stephen Decatur Middle School**.

### Application 61-05-1

Area South of Eldorado St where students must cross at intersection of Eldorado St and Monroe to **Durfee Magnet School**.

## Application 61-05-3

Area South of Pershing Rd and where students must cross at intersection of Pershing Rd and Monroe St to **Parsons Elementary School**.

#### Application 61-05-2

Area North of Eldorado St where students must cross at intersection of Eldorado St and Oakland Av. to **Dennis Elementary School**.

#### Application 61-05-5

Area East of Jasper St where students must cross at the intersection of Jasper and Condit to **Hope Academy**.

#### Application 61-05-4

Area South of Eldorado St where students must cross at intersection of Eldorado St and Jasper St to **Hope Academy**.

#### Application 61-05-6

Area West of M L King Dr where students must cross at intersection of M L King Dr and Grand Av to **Hope Academy**.

### Application 61-05-7

Area North of Grand Av where students must cross at intersection of Jasper and Grand to **Hope Academy**.

#### Application 61-05-8

Area West of M L King where students must cross at intersection of M L King and Condit to **Hope Academy**.

#### Application 61-05-9

Area West of South Route 51 (Medial Dr, Southland Dr, Isabella Dr) to **South Shores School**.

### Application 61-05-10

Crossing Eldorado St and crossing at intersection of Eldorado St & Jasper to **Johns Hill Magnet School**.

## Application 61-05-11

Crossing S Main St and crossing intersection of Main and Decatur to **French Academy**.

#### Application 61-05-12

Crossing Rt 48 and crossing at intersection of Fairview and King St to **Oak Grove Elementary School**.

#### Application 61-06-02

Area West of S M L King to Johns Hill Magnet School.

## Application 61-06-03

Franzy Dr, Marlin Dr and Marlin Ct to Garfield Montessori Magnet School.

#### Application 61-06-04

Area North of Eldorado St to French Academy.

### Application 61-07-01

Area South of Enterprise School where students must walk along S Taylor Rd and cross a bridge to **Enterprise Elementary School**.

#### Application 61-07-02

Area North of Country Club Rd and walking along Airport Rd to **Thomas Jefferson Middle School**.

## Application 61-09-01

3035 N Water St to Parsons Elementary School.

### Application 61-09-02

Crossing at intersection of Franklin St and South Shores Dr to **South Shores School**.

#### Application 61-09-03

Crossing at S Main St to **Durfee Magnet School**.

#### Application 61-10-01

Crossing Grand Ave and Ravina Park Rd to Franklin Elementary School.

#### Application 61-12-01

Crossing N Martin Luther King Dr at E Eldorado St to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy).

## Application 61-12-02

Crossing E Eldorado at N Franklin St to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy).

### Application 61-12-03

Crossing E Cerro Gordo St at N Main St to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy).

### Application 61-12-04

Crossing railroad tracks just North of Cerro Gordo St between N Water St and N Martin Luther King Dr to **Stephen Decatur Middle School**. (Temporary Stephen Decatur Middle School location during High School renovations currently Phoenix Academy).

#### Application 61-19-01

Crossing intersection of Fairview Avenue and Wood Street to Dennis Mosaic Elementary School

#### Application 61-20-01

Along E. Cantrell from Country Club to 44<sup>th</sup> to Montessori Academy for Peace.

#### **Application 61-20-02**

Along South 34<sup>th</sup> Street/Greenhill from East Fulton to 44<sup>th</sup> and South 34<sup>th</sup> Street and RTE 36 to Montessori Academy for Peace. Denied 9/24/2020

### Application 61-20-03

Along South Airport Road from RTE 36 to North Country Club Rd to **Montessori Academy for Peace.** 

#### Application 61-22-01

Robertson Charter School – W. Garfield & Railroad Crossing on 27th St.

#### **Application 61-22-02**

Robertson Charter School - N. 22<sup>nd</sup> St Crossing

To:	State Board of Education
-----	--------------------------

From: Decatur Public School District #61

Date: May 30<sup>th</sup> , 2023

RE: Continuing Safety Hazard Approval

By resolution, the Board of Education has recertified the Following District Safety Hazards.

61-89-2	61-05-01	61-05-12	61-12-03
61-89-3	61-05-2	61-06-2	61-12-04
61-89-4	61-05-3	61-06-3	61-19-01
61-89-5	61-05-4	61-07-1	61-20-01
61-89-6	61-05-5	61-07-2	61-20-03
61-89-7	61-05-6	61-09-1	61-22-01
61-90-1	61-05-7	61-09-2	61-22-02
61-91-1	61-05-8	61-09-03	
61-01-1	61-05-9	61-10-01	
61-04-1	61-05-10	61-12-01	
61-4-2	61-05-11	61-12-02	

Date

Secretary, Board of Education



<b>Date:</b> June 13, 2023	Subject: FY24 Consolidated District Plan
<b>Initiated By:</b> Mary Ann Schloz, Assistant Director of Finance, Grants, & Special Projects; Kathy Horath, Director of Macon-Piatt Special Education, Dr. Mike Curry, Chief Operational Officer	
Reviewed By: Dr. Rochelle Clark, Superintendent	

# **BACKGROUND INFORMATION:**

ISBE launched a platform in IWAS for grants management called the Consolidated District Plan, which consolidates and streamlines the federal grant application and management process to reduce the burden on grantees. ISBE requires the initial Consolidated District Plan to be approved by the local Board of Education. The Consolidated District Plan allows grantees to answer one set of planning questions to meet those requirements for the grants listed below:

- Title I, Part A- Improving Basic Programs
- Title I, School Improvement 1003(a)
- Title II, Part A- Preparing, Training, and Recruiting High-Quality Educators
- Title III- English Language Instruction Education Program
- Title III-Immigrant Student Education Program (ISEP)
- Title IV, Part A- Student Support and Academic Enrichment
- IDEA, Part B Flow-Through
- IDEA, Part B Preschool
- American Rescue Plan- LEA (Elementary and Secondary School Emergency Relief Grant III)

## **CURRENT CONSIDERATIONS:**

Decatur Public School District's Consolidated District Plan has been completed under the guidance and direction of those district administrators who administer and manage the various federal grants. It is ready to be submitted to ISBE for approval.

## FINANCIAL CONSIDERATIONS:

There are no financial considerations.

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approves the initial FY24 Consolidated District Plan as presented.

## **RECOMMENDED ACTION:**

- **X** Approval
- $\hfill \square$  Information
- □ Discussion

County: Macon

Applicant: DECATUR SD 61 Application: 2023-2024 Consolidated District Plan - 00 Cycle: Original Application

Project Number: 24-CDP-00-39-055-0610-25

Consolidated District Plan 🗸

Printer-Friendly Click to Return to Application Select

Overview		
Program:	Consolidated District Plan	
Purpose:	The District Plan shall be developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders, administrators, other appropriate school personnel, and parents of children in schools served under the Every Student Succeeds Act (ESSA) legislation, and as appropriate, is coordinated with other programs under ESSA, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Strengthening Career and Technical Education for the 21st Century Act (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3103 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate.	
BOARD GOALS:	<ul> <li>Student Learning: Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.</li> </ul>	
	<ul> <li>Learning Conditions: All schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every child.</li> </ul>	
	<ul> <li>Elevating Educators: Illinois' diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.</li> </ul>	
FY 2024	Title I, Part A - Improving Basic Programs	
Included	Title I, Part A - School Improvement Part 1003	
Programs:	Title I, Part D - Delinquent	
	Title I, Part D - Neglected	
	Title I, Part D - State Neglected/Delinquent	
	Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders	
	Title III - Language Instruction Educational Program (LIEP)	
	Title III - Immigrant Student Education Program (ISEP)	
	EL - Bilingual Service Plan (BSP)	
	Title IV, Part A - Student Support and Academic Enrichment	
	Title V, Part B - Rural and Low Income Schools	
	IDEA, Part B - Flow-Through	
	IDEA, Part B - Preschool	
	American Rescue Plan - LEA (Elementary and Secondary School Emergency Relief Grant III)	
	Foster Care Transportation Plan	
LEGISLATION:	Every Student Succeeds Act (ESSA)	
	Individuals with Disabilities Education Act	
	Rehabilitation Act	
	Strengthening Career and Technical Education for the 21st Century Act	
	Workforce Innovation and Opportunity Act	
	Head Start Act	
	McKinney-Vento Homeless Assistance Act	

https://apps.isbe.net/eGrant\_Web/ApplicationShell.aspx

6/2/23, 12:49 PM	Grant Application
	American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER)
	Adult Education and Family Literacy Act
	105 ILCS 5/Illinois School Code Article 14C. Transitional Bilingual Education
	23 Illinois Administrative Code 228 Transitional Bilingual Education
Due Date:	District plans must be submitted to the Illinois State Board of Education and approved before any FY 2024 grant applications for included programs can be approved.
	Submission by April 1 is recommended.
DURATION:	The District Plan was submitted initially for the school year 2023-2024 and must be updated annually thereafter.
Amendments:	Each Local Education Agency (LEA) shall periodically review and, as necessary, revise the plan throughout the year. Plan amendments may necessitate amendment of the associated grant application(s) as well.
<b>I</b> NSTRUCTIONS:	Instructions in PDF format
Common Abbreviations:	ESSA - Every Student Succeeds Act (also referenced as the Elementary and Secondary Education Act [ESEA] of 1965 as Amended)
	IDEA - Individuals with Disabilities Education Act
	ISBE - Illinois State Board of Education
	LEA - Local Educational Agency
	LIEP - Language Instruction Educational Program
	SEA - State Education Agency
	BSP - Bilingual Service Plan

1

County: Macon

	1.4.1.1.1.1.1.1.1	Sec. 1. 18	121-121-121-12	1. Sec. 1. Sec. 1.	1. Sec.	Sec. 19. 19. 19	1. Sec.	1. 1. 1. 1. 1.
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Applicant: DECATUR SD 61 Application: 2023-2024 Consolidated District Plan - 00 Cycle: Original Application

Project Number: 24-CDP-00-39-055-0610-25

Consolidated District Plan 🗸

Printer-Friendly Click to Return to Application Select

Needs Assessment/Programs	Instructions		
1. Consolidated planning includes how anticipated programs will be funded. Indicate below for which programs the LEA anticipates receiving funding for school year 2023-2024.* [1] NOTE: All funding sources should be reviewed after October 1 and the plan should be amended and			
resubmitted to ISBE if funding sources have been added or removed due to actual	yrant awards.		
Title I, Part A - Improving Basic Programs			
Title I, Part A - School Improvement Part 1003			
Title I, Part D - Delinquent			
Title I, Part D - Neglected			
Title I, Part D - State Neglected/Delinquent	and Other Coloral		
Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, Leaders	and Uther School		
🌠 Title III - Language Instruction Educational Program (LIEP)			
Title III - Immigrant Student Education Program (ISEP)			
🎇 Title IV, Part A - Student Support and Academic Enrichment			
Title V, Part B - Rural and Low Income Schools			
🔀 IDEA, Part B - Flow-Through			
IDEA, Part B - Preschool			
🌠 ARP-ESSER III (Elementary and Secondary School Emergency Relief III)			
2. Describe how the LEA will align federal resources, including but not limited to the CDP, with state and local resources to carry out activities supported in whole or in funding from the programs selected.* [2] For your convenience, the prior year Consoli approved response is provided below. It may be copied and modified to address the Consol needs. DO NOT use special characters, numbered or bulleted lists copied from Word, 'see this may delay the submission or approval of your plan. ([count] of 7500 maximum characters used)	<b>1 part with</b> idated District Plan Ilidated District Plan		
The District Executive Committee meets weekly and discusses district goals and strategic priorities, team are represented by the various departments that manage and oversee the Federal Programs a district examines the goals of the various Federal programs and ensures alignment with district goal further ensures that the Federal Programs and funding associated with the programming is providir educational support to students and is not a supplant of district resources.	and grants. The Ils. The district		
Response from the approved prior year Consolidated District Plan. The District Executive Committee meets weekly and discusses district goals and strategic priorities. team are represented by the various departments that manage and oversee the Federal Programs a district examines the goals of the various Federal programs and ensures alignment with district goa further ensures that the Federal Programs and funding associated with the programming is providir educational support to students and is not a supplant of district resources.	and grants. The Ils. The district		
3. Will the LEA braid funding?* Indicate the funds that will be braided, and list the programs or initiatives that will be supp If no programs/initiatives are supported by braiding, enter N/A in the text field. If No Braiding is selected, additional fund sources will not be checked.	orted by braiding.		

- No Braiding
- Title I, Part A Improving Basic Programs

#### Grant Application

- Title I, Part A School Improvement Part 1003
- Title I, Part D Delinquent
- Title I, Part D Neglected
- Title I, Part D State Neglected/Delinquent

Title II, Part A - Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders

- 🗱 Title III Language Instruction Educaitonal Program (LIEP)
- Title III Immigrant Student Education Program (ISEP)
- 🗱 Title IV, Part A Student Support and Academic Enrichment
- Title IV, Part B Rural and Low-Income Schools
- 🖾 IDEA, Part B Flow-Through
- 🕼 ARP ESSER III

In order to execute programs to the fullest, there will be braiding of funds to ensure sustainability and all needs of students are met. Majority of braiding is due to summer programs, professional development, extended day, and school improvement.

### 4. Will the LEA hybrid-blend Title II and/or Title IV funding?\*

Indicate all that apply, and list the programs or initiatives that will be supported by hybrid blending. If no programs/initiatives are supported by hybrid blending, enter N/A in the text field.

### If No Hybrid Funding is selected, additional hybrid blending options will not be checked.

- 🖾 No Hybrid Funding
- Title II to Title I
- Title IV to Title I
- Title II to Title IV
- Title IV to Title II

5. Provide a Summary of the LEA's Needs Assessment.\*

DO NOT use special characters, numbered or bulleted lists copied from Word, 'see above', or N/A as this may delay the submission or approval of your plan.

([count] of 7500 maximum characters used)

The district is undergoing continual transition in central office administration, and building leadership. There is going to be a focus on Tier 1 instruction, as well as professional development to align all school buildings to the District's Strategic Plan. Efforts are being made to ensure vertical alignment between all buildings and the district to include a focus on well-rounded education of students and recruitment and retention on staff. The district is still feeling the effects of the pandemic and is addressing them accordingly, primarily through SEL efforts.

#### Legislative References:

[1] Title I, Part A, Reference Section 1112(a) (1)

[2] Title I, Part A, Reference Section 1112(a) (1)

\*Required field, applicable for all funding sources

N/A



<b>Date</b> : June 13, 2023	Subject: District Account Provisioning Software Renewal
<b>Initiated By:</b> Maurice Payne, Director of Information Technology	Attachments: District Account Provisioning Software Renewal Quote
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

## **BACKGROUND INFORMATION:**

The District Account Provisioning software enables the district to create and manage all user accounts. The tool includes an automated onboarding process for new staff members to claim ownership of their district account. The tool also works with the Skyward to automatically create student accounts in Active Directory and sync the account with the Google G-Suite environment. Tools 4 Ever also includes a process to allow staff and students to reset their account password anytime through a Self-service Reset Password Maintenance tool (SSRPM) without having to contact the IT department.

## **CURRENT CONSIDERATIONS:**

The annual renewal includes licenses for account provisioning and use of the SSRPM tool for staff and students.

## FINANCIAL CONSIDERATIONS:

The annual cost of the account provisioning software is \$32,112.00 and would be funded by the FY24 Information Technology budget.

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the District Account Provisioning Software Renewal in the amount of \$32,112.00 as presented.

## **RECOMMENDED ACTION:**

- X Approval
- □ Information
- □ Discussion



# Decatur Public Schools Software Licensing Renewal Quotation

Decatur Public Schools 101 W Cerro Gordo St Decatur, IL 62523-1001

#### MAINTENANCE/SUBSCRIPTION DETAILS

Expiration Date	7/31/2023
Account Number	3111
Renewal Date	PO or payment must be received by 7/31/2023.
Support Coverage Dates	8/1/2023 - 7/31/2024

#### GENERAL INFORMATION

Notifications	Multiple renewal email notifications will be sent 120 days prior to the expiration date.
Renewal Bill	This quotation can be used as a "Renewal Bill" or upon request an invoice can be issued.

#### **RENEWAL DETAILS**

Description <sup>1</sup>	Price <sup>2</sup>
Support Service Type - Subscription	
HelloID AM, PROV, SA - 9,750 users - Subscription	\$46,800.00
Self Service Reset Password Management, ONB, SMS - 3,000 users - Subscription	\$2,160.00
Self Service Reset Password Management, ONB, SMS - 2,000 users - Subscript. Co- termed 3 mon. to expire w/ current maint.	\$360.00
HelloID Discount off of Subscription List Price	(\$17,208.00)
Subtotal	\$32,112.00
Sales Tax <sup>3</sup>	\$0.00
Total USD	\$32,112.00

NOTES:

<sup>1.</sup> Product licensing, subscription, and maintenance.

<sup>2</sup> Subscription pricing is subject to change upon renewal of your Subscription or completion of any specified term, as applicable.

<sup>3.</sup> Tools4ever collects and distributes taxes for customers in Washington State only. Customers outside of Washington are responsible for paying their respected tax liability to the appropriate governing agencies.

<sup>4.</sup> All consultancy services are performed remotely from WA state after purchasing software licensing.

<sup>5.</sup> Tools4ever will notify you of any user subscription license overages and provide thirty days to adjust your licenses. After the adjustment period, Tools4ever reserves the right to invoice you all costs for all license overages.





nwinfo@tools4ever.com nwsales@tools4ever.com nwsupport@tools4ever.com



Tel: (888) 770-4242 Tel: (253) 770-4823 Fax: (253) 435-4966



tools4ever.com docs.helloid.com forum.helloid.com



#### COMPANY INFORMATION:

Company Name	
Address	
City / State / Zip / Country	

#### LICENSING INFORMATION: Required for licensing notifications and renewals

Licensing Contact Name	
Licensing Contact Email	

#### **PAYMENT INFORMATION**

Billing Contact Name	
Contact Email	
Contact Phone	
PO Number	
Credit Card Orders	To request a secure payment link, please contact us at <u>maintenance@nwtools4ever.com</u> with your account number (3111) listed. A secure payment link will be emailed to you.

#### ADDITIONAL TERMS

Tools4ever can reference the account name and logo for marketing purposes: Yes \_\_\_\_\_ No

I authorize Tools4ever to invoice me for this quote & agree to pay within 15 days from the date of invoice.

#### AGREE AND ACCEPT

By issuing payment or use of the License or Subscription by you or for your benefit provided in this Order Form or subsequent use of the subject product or service by you or for your benefit confirms your agreement to any and all terms conditions contained in the Tools4ever "Software Maintenance and Cloud Computing Subscription Agreement Additional Terms" found at the following link: https://tools4ever.com/terms/nwt4esm. This agreement is entered into on the date of the applicable Order Form between Advanced Toolware, LLC, dba Tools4ever ("Vendor"), a Washington limited liability company, with its principal place of business located at 11515 Canyon Road E, Puyallup, Washington, 98373 and customer entity listed on the applicable Order Form ("Customer"), with its principal place of business located at located on the applicable Order Form.

Signature	
Name / Title	
Date	

#### INSTRUCTIONS

Email this proposal and PO (See above for Credit Card orders) to <u>maintenance@nwtools4ever.com</u> and your sales rep. Or Fax to (253) 435-4966





nwinfo@tools4ever.com nwsales@tools4ever.com nwsupport@tools4ever.com



Tel: (888) 770-4242 Tel: (253) 770-4823 Fax: (253) 435-4966



tools4ever.com docs.helloid.com forum.helloid.com



<b>Date</b> : June 13, 2023	Subject: 95 Percent Group – Phonics Resources for Parsons Elementary School
<b>Initiated By:</b> Mary Brady, Director of Teaching & Learning	Attachments: Quote 00031289
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

## **BACKGROUND INFORMATION:**

Parsons Elementary utilizes 95 Percent Group as Learning Partner. Their School Improvement Plan is focused on improving reading through the development of phonics, phonemic awareness, and vocabulary skills.

## **CURRENT CONSIDERATIONS:**

The attached quote is for resources to support Parsons Elementary as aligned to the Professional Development and Learning Partnership with 95 Percent Group.

## FINANCIAL CONSIDERATIONS:

The resources will be fully funded utilizing Title I funds. The cost of the resources is \$34,199.80.

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the 95 Percent Group – Phonics Resources for Parsons Elementary School as presented.

## **RECOMMENDED ACTION:**

- \_X\_ Approval
- \_\_\_\_ Information
- \_\_\_\_ Discussion



Company Address	475 Half Day Road Ste. 350 Lincolnshire, Illinois 60069 United States	Created Date Expiration Date Quote Number	5/25/2023 6/20/2023 00031289
Prepared By Phone Email	Rebecca Hughes (847) 496-9242 rhughes@95percentgroup.com	Contact Name	Holly Kitson
Parent Account Bill To Name Bill To	Decatur Public School District 61 Parsons Elementary School 3591 N Macarthur Rd Decatur, Illinois 62526 United States	Ship To Name Ship To	Parsons Elementary School 3591 N Macarthur Rd Decatur, Illinois 62526 United States
Description	Thank you so much! Rebecca		

Product Description	Product	Sales Price	Quantity	Total Price
95 Phonics Core Program, Grade K-Student Workbook Set for 5 Students	PH4000.05	\$65.00	15.00	\$975.00
95 Phonics Core Program, Digital Presentation, Grade K, Valid July 1, 2023-June 30, 2024	PH4000.08.24	\$67.00	3.00	\$201.00
95 Phonics Core Program Classroom Kit-Grade 1, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation	PH4001	\$1,050.00	4.00	\$4,200.00
95 Phonics Core Program, Grade 1-Student Manipulative Kit for 5 Students	PH4001.03	\$32.00	4.00	\$128.00
95 Phonics Core Program, Grade 1-Student Workbook Set for 5 Students	PH4001.05	\$85.00	4.00	\$340.00
95 Phonics Core Program Classroom Kit-Grade 2, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, sound spelling cards, assessments and a subscription to Digital Presentation	PH4002	\$1,050.00	4.00	\$4,200.00
95 Phonics Core Program, Grade 2-Student Manipulative Kit for 5 Students	PH4002.03	\$32.00	4.00	\$128.00
95 Phonics Core Program, Grade 2-Student Workbook Set for 5 Students	PH4002.05	\$85.00	4.00	\$340.00
95 Phonics Core Program Classroom Kit-Grade 3, includes Teachers' Edition, Student Workbooks and Manipulative Sets for 20 students, classroom poster set, assessments and a subscription to Digital Presentation	PH4003	\$1,050.00	3.00	\$3,150.00
95 Phonics Core Program, Grade 3-Student Manipulative Kit for 5 Students	PH4003.03	\$42.00	6.00	\$252.00
95 Phonics Core Program, Grade 3-Student Workbook Set for 5 Students	PH4003.05	\$85.00	6.00	\$510.00
95 Phonics Core Program Classroom Kit-Grade 4, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Classroom Posters, Assessments and a Subscription to Digital Presentation	PH4004	\$1,050.00	3.00	\$3,150.00
95 Phonics Core Program, Grade 4-Student Manipulative Kit for 5 Students	PH4004.03	\$42.00	6.00	\$252.00
95 Phonics Core Program, Grade 4-Student Workbook Set for 5 Students	PH4004.05	\$85.00	6.00	\$510.00
95 Phonics Core Program Classroom Kit-Grade 5, includes Teacher's Edition, Student Workbooks and Manipulative Sets for 20 Students, Classroom Posters, Assessments and a	PH4005	\$1,050.00	6.00	\$6,300.00



Subscription to Digital Presentation				
95 Phonics Core Program, Grade 5-Student Manipulative Kit for 5 Students	PH4005.03	\$42.00	12.00	\$504.00
95 Phonics Core Program, Grade 5-Student Workbook Set for 5 Students	PH4005.05	\$85.00	12.00	\$1,020.00
95 Phonics Skill Series™ Short Vowels Teacher's Package	PH4030.01	\$245.00	4.00	\$980.00
95 Phonics Skill Series™ Short Vowels Student Workbook Package	PH4030.05	\$49.00	16.00	\$784.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 1st, Student Workbook Package, Pack of 5	PH4011.05.22	\$49.00	20.00	\$980.00
95 Phonics Booster Bundle: Summer School 2nd Edition-Rising 1st Grade, Digital Presentation, 6-month Rolling Subscription per Teacher	PH4011.08.22	\$49.00	4.00	\$196.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 2nd, Student Workbook Package, Pack of 5	PH4012.05.22	\$49.00	20.00	\$980.00
95 Phonics Booster Bundle: Summer School 2nd Edition-Rising 2nd Grade, Digital Presentation, 6-month Rolling Subscription per Teacher	PH4012.08.22	\$49.00	4.00	\$196.00
95 Phonics Booster Bundle: Summer School 2nd Edition, Rising 3rd, Student Workbook Package, Pack of 5	PH4013.05.22	\$49.00	15.00	\$735.00
95 Phonics Booster Bundle: Summer School 2nd Edition-Rising 3rd Grade, Digital Presentation, 6-month Rolling Subscription per Teacher	PH4013.08.22	\$49.00	3.00	\$147.00
Shipping & Handling - 10% of printed product	Z8910	\$3,041.80	1.00	\$3,041.80

Subtotal	\$34,199.80
Total Price	\$34,199.80
Grand Total	\$34,199.80

# For your planning purposes, please note that effective July 1, 2023, prices for our products and services will increase. All orders for materials that are shipped by June 30 will be processed at current prices.

Limited 30 day return/replacement policy: All product returns require prior approval. Please contact <u>orders@95percentgroup.com</u> to receive authorization. 15% restocking fee on all printed Phonics Lesson Library products. 10% on all other printed products. NO returns on opened shrink wrapped product. Damaged materials (stamped, written on, damaged from usage by client) will not be accepted. All sales are final for 95 Phonics Booster Bundle: Summer School Edition. NO refunds, exchanges or returns.



<b>Date:</b> June 13, 2023	Subject: DecisionEd Group Inc
<b>Initiated By:</b> Dr. Jay Marino, Assistant Superintendent of Support Services	Attachments: DecisionEd Group, Inc Invoice
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

## **CURRENT CONSIDERATIONS:**

This is the annual license fee for our comprehensive data warehouse software. Our data warehouse integrates data from a variety of other data systems (Skyward, Fastbridge, PSAT, IAR, AP, etc.) into a single space for streamlined, single sign-on access to data dashboards, customized reporting and predictive analytics.

## FINANCIAL CONSIDERATIONS:

The total of this quote is \$25,800.00. The Funding for this will come from pre-allocated funds.

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the DecisionEd Group Inc. proposal as presented.

## **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- □ Discussion

DecisionEd Group, Inc

9901 Valley Ranch Pway East Suite 1060 Irving, TX 75063

Date	Invoice #
6/1/2023	3678

Invoice

Bill To	
Decatur Public Schools	
300 East El Dorado Street	
Decatur, IL 62523	

		P.O. No.	Support Perio	bd
			8/2023-7/202	4
Quantity	Description	I	Rate	Amount
1	Annual support DecisionEd XJ1 performance management	nt	25,800.00	25,800.00
	1		Total	\$25,800.00



<b>Date:</b> June 13, 2023	<b>Subject:</b> Renewal of Integrated Systems Corporation (ISCorp)
<b>Initiated By:</b> Dr. Jay Marino, Assistant Superintendent of Support Services	Attachments: Integrated Systems Corporation Invoice
<b>Reviewed By:</b> Dr. Rochelle Clark, Superinten- dent	

## **CURRENT CONSIDERATIONS:**

Annual Service Bureau Subscription Fee. This invoice is a yearly renewal. Integrated Systems Corporatoin (ISCorp) is the database hosting company of the Skyward student system.

## FINANCIAL CONSIDERATIONS:

The total of this invoice is \$29,160.00. The Funding for this will come from pre-allocated funds.

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Yearly Renewal of Integrated Systems Corporation (ISCorp) as presented.

## **RECOMMENDED ACTION:**

- **X** Approval
- $\Box$  Information
- $\Box$  Discussion





Page 1/1 Invoice 0732481 Date 6/1/2023

**Integrated Systems Corporation** 10325 N. Port Washington Road Mequon WI 53092

Bill To:	Decatur School District 61 101 W. Cerro Gordo St	Ship To:	Decatur School District 61 101 W. Cerro Gordo St
	Decatur IL 62523		Decatur IL 62523

Purchase (	Order No.	Custom	ner ID	Salesperson ID	Shipping Method	Paym	ent Terms	Req Ship Date	Master No.
		DECATUR S	D 61		OFFICE	Net 30	)	6/1/2023	113,006
Ordered	Shipped	B/O	ltem Numbe	r	Description		Discount	Unit Price	Ext. Price
1.00	1.00	0.00	SUBSCFEE	ISCorp Hosting fo	r Skyward STUDENT		\$0.	00 \$29,160.00	\$29,160.00

Skyward hosting services from July 2023 through June 2024.	Subtotal Misc Tax	\$29,160.00 \$0.00 \$0.00
	Freight	\$0.00
	Trade Discount	\$0.00
NOTICE: As of 1-25-2022, ISCorp has a new bank account:	Total	\$29,160.00

ACH (Preferred): North Shore Bank Routing Number: 275071356 Checking Account Number: 27927490 Detailed Remittances to: <a href="mailto:accountsreceivable@iscorp.com">accountsreceivable@iscorp.com</a>

Checks Payable to ISCorp: PO Box 75278 Chicago IL 60675-5278



<b>Date:</b> June 13, 2023	Subject: Job Description: Crossing Guard
<b>Initiated By:</b> Dr. Michael Curry, Chief Operational Officer	Attachments: Job Description: Crossing Guard
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent and Valdimir Talley, Jr., Safety and Security Administrator	

#### **BACKGROUND INFORMATION:**

Human Resources staff and administrators are updating job descriptions for compliance with state and federal laws, District policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the positions.

#### **CURRENT CONSIDERATIONS:**

The below job description was updated to align the responsibilities and duties with the expectations of the position.

#### Crossing Guard **FINANCIAL CONSIDERATIONS:** This position is within current budget.

#### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve this job description as presented.

#### **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- **D**iscussion

BOARD ACTION: \_\_\_\_\_

#### TITLE: Crossing Guard

#### **QUALIFICATIONS:**

- High School diploma or equivalent.
- Must be able to walk and stand for prolonged periods of time.
- Must be able to deal effectively with children, teachers, parents and the general public.
- Must work in an observant, alert manner regardless of weather conditions.

**REPORTS TO:** Safety and Security Administrator

#### **JOB GOAL:**

To assist children in safe crossing of designated intersections at an assigned location.

#### **MAINTAINS LIAISON WITH:**

Building Principal, Administrators, and Safety and Security Administrator

#### **PERFORMANCE RESPONSIBILITES:**

- 1. Assist in the regulation of traffic to ensure the safe crossing of children.
- 2. Escort children safely across designated intersections.
- 3. Observe and report infractions by children as warranted.
- 4. Observe and report driving violations to the Police Department as warranted.
- 5. To enforce applicable safety regulations.
- 6. Assist with traffic at High School Graduations.
- 7. Other duties as assigned.

#### **TERMS OF EMPLOYMENT:**

School days when students are in attendance and High School Graduation Day(s)

#### **EVALUATION:**

Performance of this position will be evaluated in accordance with the provisions of the Board's policy on Evaluation of staff.



	<b>Subject:</b> Job Descriptions: District Assessment Coordinator and District Instructional Technology Coordinator
<b>Initiated By:</b> Dr. Jay Marino, Assistant Superintendent of Support Services	Attachments: Job Descriptions: District Assessment Coordinator and District Instructional Technology Coordinator
<b>Reviewed By:</b> Jason E. Fox, Director of Human Resources, Deanne Hillman, Interim Director of Human Recourses and Dr. Rochelle Clark, Superintendent	

#### **BACKGROUND INFORMATION:**

Human Resources staff and administrators are updating job descriptions for compliance with state and federal laws, District policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the positions.

#### **CURRENT CONSIDERATIONS:**

The below job descriptions were updated to align the responsibilities and duties with the expectations of the positions.

- District Assessment Coordinator
- District Instructional Technology Coordinator

#### FINANCIAL CONSIDERATIONS:

These positions are within current budget.

#### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve these job descriptions as presented.

#### **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- **D**iscussion

BOARD ACTION: \_\_\_\_\_

#### TITLE: District Assessment Coordinator

**PURPOSE:** Develop and implement and supervise a comprehensive assessment system that includes the following elements:

- Framework and yearly calendar to efficiently guide assessment development;
- Data and assessment cycle that comprises gathering, analyzing, planning, grading, and reporting;
- Professional Development for Staff and Administrators;
- Use of technology to efficiently utilize assessment analysis, collection, development, and implementation.

#### **QUALIFICATIONS:**

- 1. Two years of college with major course work in Research, Statistics and Assessment, or a related field. Additional related experience may substitute for education.
- 2. Master's Degree Preferred
- 3. Five years of successful teaching with positive evaluations in areas associated with this position and/or recommendations from Professional Associates, Employers, and/or Supervisor.
- 4. Possesses Illinois State Certificate
- 5. Working knowledge of software used in research and evaluation for a school system.
- 6. Ability to learn new procedural information and to disseminate both verbally and in writing to endusers. Excellent written and presentation skills, including the ability to make data reports, data software and technology understandable to end-users.
- 7. Demonstrates the knowledge of and the ability to articulate the District's current assessment practices and results.
- 8. Exhibits ability to recommend, implement and evaluate assessment strategies and materials.
- 9. Uses disaggregated data to determine priorities, monitor progress and help sustain continuous improvement.
- 10. Demonstrates skills in problem solving, ability to exercise good judgment, discretion, maintains confidentiality, and work with independence, initiative and professionalism.
- 11. An understanding of relevant legislation, policies and procedures especially as they pertain to Student Assessment Systems.
- 12. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.
- 13. Possesses excellent communication and interpersonal skills
- 14. Ability to design and deliver activities related to Professional Learning Communities

**REPORTS TO:** Assistant Superintendent for Student Services, Research, and Technology

#### **MAINTAINS LIAISON WITH:**

- Central Administration
- Building Principals
- School Staff
- Professional Development Institute Personnel
- Research Department Personnel

#### **ESSENTIAL FUNCTIONS:**

Approved by BOE 12/12/2017 Updated BOE Approved 6/28/2022 PENDING BOE APPROVAL 6/13/2023 (The following are the essential fundamentals to include but not limited to the following job duties.)

- 1. Develops and implements the coordination of all District and Statewide assessments.
- 2. Analyzes student achievement results and lead, where appropriate, the preparation of District, School, and Classroom-level Student Achievement Reports.
- 3. Directs the implementation and revision of the District's continuous improvement process.
- 4. Provides direction and/or support for District and School improvement planning based on the analysis of disaggregated data sets.
- 5. As part of the Professional Development Institute, design and/or provide professional development activities aligned with student test data, best practices, Illinois Learning Standards, and National Common Core Standards.
- 6. Assists staff in being able to analyze disaggregated data sets to improve teacher effectiveness in raising student achievement.
- 7. Develops data reports and work with professional staff to support formative and summative classroom assessments.
- 8. Provides day-to-day support for planning, research, development and evaluation purposes for assessment data.
- 9. Provides leadership in developing the capacity of skillful District and School Leaders who implement continuous instructional improvement.
- 10. Assists with developing State and Federal reporting for school assessment data.
- 11. Develops processes, procedures, and protocols to ensure effective and efficient methods of providing support for assessments.
- 12. Provides project management for new or upgrades to student assessment databases, reporting and assessment data systems.
- 13. Chairs and/or serves on a variety of committees at Building, District, and State Levels.
- 14. Performs other duties as assigned.
- 15. Assists with the integration and application of the Districts' Data Warehouse and supports training and support for end users.
- 16. Assists with the integration and application of the Districts' Student Information System (Skyward) and supports training and support for end users.
- 17. Provides support to Building Staff and Building Administrators for MTSS data collection and analysis.
- 18. Works collaboratively with the District Instructional Technology Coordinator.
- 19. Other duties as assigned.

FSLA: Non-Exempt

#### **GRADE LEVEL:** 12C

#### **TERMS OF EMPLOYMENT:**

Salary to be based upon salary schedule established by the Board, 261 days per year.

#### **EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Administrative Support Personnel.

Approved by BOE 12/12/2017 Updated BOE Approved 6/28/2022 PENDING BOE APPROVAL 6/13/2023

#### **PHYSICAL DEMANDS:**

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

While performing the duties of this job, the employee is regularly required to use repetitive hand motions, including prolonged use of a computer terminal. The employee is frequently required to sit, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

Hear in the normal audio range with or without correction.

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.

#### **WORK ENVIRONMENT:**

The noise level in the work environment is usually moderate. The job is performed under minimal temperature variations and a generally hazard free environment.

The employee may be required to work at multiple agency locations as necessary.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.



	<b>Subject:</b> Job Descriptions: District Assessment Coordinator and District Instructional Technology Coordinator
<b>Initiated By:</b> Dr. Jay Marino, Assistant Superintendent of Support Services	Attachments: Job Descriptions: District Assessment Coordinator and District Instructional Technology Coordinator
<b>Reviewed By:</b> Jason E. Fox, Director of Human Resources, Deanne Hillman, Interim Director of Human Recourses and Dr. Rochelle Clark, Superintendent	

#### **BACKGROUND INFORMATION:**

Human Resources staff and administrators are updating job descriptions for compliance with state and federal laws, District policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the positions.

#### **CURRENT CONSIDERATIONS:**

The below job descriptions were updated to align the responsibilities and duties with the expectations of the positions.

- District Assessment Coordinator
- District Instructional Technology Coordinator

#### FINANCIAL CONSIDERATIONS:

These positions are within current budget.

#### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve these job descriptions as presented.

#### **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- **D**iscussion

BOARD ACTION: \_\_\_\_\_

#### TITLE: District Instructional Technology Coordinator

#### **QUALIFICATIONS:**

- Bachelor's Degree required. Master's degree in Technology preferred.
- Illinois State Teaching Certificate.
- Type 75 Certification Preferred.
- Five years of successful teaching with positive evaluations in areas associated with this position and/or recommendations from Professional Associates, Employers, and/or Supervisors.
- Advanced Instructional Technology Skills that include integrations of curriculum with sound researched-based teaching strategies.
- Experience in or demonstrated ability to lead others in technology and other related areas.
- Experience in or demonstrated ability to train Teachers in the use of technology for instructional purposes.
- Experience using computers, networks, gateways, e-mail, multi-media materials and ITV with demonstrated Decatur Public School District 61 effective presentation skills.
- Possesses excellent written and verbal communication skills.
- Ability to work with Administrators, Teachers and Community Agencies in a collaborative manner.
- Applies knowledge about Adult Learning Theory and Systemic Change.
- Uses disaggregated data to determine priorities, monitor progress and help sustain continuous improvement in technology integration.

**REPORTS TO:** Assistant Superintendent for Student Services, Research and Technology

#### **MAINTAINS LIAISON WITH:**

- Central and Building Administration
- School Staff
- Parents
- Community
- Professional Development Institute Personnel
- Research Department Personnel
- Instructional Technology Personnel

#### **JOB GOAL:**

This Administrative Support Position provides leadership for Faculty and Staff in the effective use of new and current technologies for instructional purposes. Supports implementation of the District Data Warehouse and Student Information System. Consults and develops collaborations with external organizations. Implements, coordinates and evaluates instructional technologies throughout the District.

#### **ESSENTIAL FUNCTIONS:**

(The following are the essential fundamentals to include but not limited to the following job duties):

1. Develops, communicates, implements, provides support, effectively uses and monitors the technology program, including computer education in alignment with the District Technology Integration Plan.

Approved by BOE 10/13/20 Updated BOE 6/28/2022 PENDING BOE APPROVAL 6/13/2023

- 2. Leads and facilitates Technology meetings and monitors tasks as assigned.
- 3. Co-chairs and/or serves on appropriate Building, District and State Level Committees.
- 4. Coordinates, educates and monitors the implementation of digital classrooms to build capacity in technology integration.
- 5. Interacts and builds the capacity of school based Staff Members to fully integrate technology (digital classroom Teacher Leaders and other Staff as appropriate).
- 6. Participates in professional growth opportunities to stay current with technology trends, research and practices.
- 7. Researches, articulates and recommends 21<sup>st</sup> century technology platforms to enhance academic achievement Pre K-12.
- 8. Provides information and resources to support the embedding of technology into instruction.
- 9. Reviews, evaluates and recommends new curriculum software, hardware and related sources as they are developed and communicates such evaluation to the Instructional Leaders of the District.
- 10. Assesses levels of Teacher technology understanding, skills, and integration within the classroom.
- 11. Assists classroom Teachers in selecting technology that best fits the District's Academic standards being taught.
- 12. Uses data to design technology-based instructional strategies.
- 13. Explores web-based or other instructional technology resources.
- 14. Provides and offers support for pilot programs.
- 15. Plans, coordinates, and provides quality professional development in the use of technology as an instructional tool.
- 16. Provides follow up to Teachers and Administrators who participated in Professional Development.
- 17. Crafts a Quarterly Instructional Technology Newsletter to convey updates, tips, and other newsworthy highlights (PDI Post).
- 18. Assists with rostering tasks for District assessments and other curriculum platforms and maintains the Clever Application for the District.
- 19. Assists with the integration and application of the the Districts' Data Warehouse and supports training and support for end users.
- 20. Assists with the integration and application of the the Districts' Student Information System (Skyward) and supports training and support for end users.
- 21. Assists and provides support with assessment digital platforms (ie: IAR, SAT, PSAT, Fastbridge and other local and curriculum based assessments).
- 22. Displays professional integrity and confidentiality.
- 23. Promotes a team effort within the Research Department, Instructional Technology Department and Teaching and Learning Team.
- 24. Works collaboratively with the District Assessment Coordinator.
- 25. Other duties as assigned.

FSLA: Non-Exempt

#### **GRADE LEVEL:** 12B

#### **TERMS OF EMPLOYMENT:**

Salary to be based upon salary schedule established by the Board, 261 days per year.

Approved by BOE 10/13/20 Updated BOE 6/28/2022 PENDING BOE APPROVAL 6/13/2023 At times, this position may require more than the work day to perform the essential duties of the position; therefore, this position allows for flexibility due to meetings and duties that may extend beyond the professional work day. The time will be coordinated with the Assistant Superintendent for Student Services, Research and Technology or designee.

#### **EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on the evaluation of Administrative Support Services.

#### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of the job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle or feel and reach with hands and arms. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 40 pounds. This position will daily be required to read, write, type, handle and manipulate fingers in performing the essential duties of the job. The position must have a valid driver's license and could daily drive to school sites.

#### WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

The employee may be required to work at multiple agency locations as necessary.

Decatur Public Schools is an equal employment opportunity employer with an affirmative action plan.

Approved by BOE 10/13/20 Updated BOE 6/28/2022 PENDING BOE APPROVAL 6/13/2023



	<b>Subject:</b> Job Descriptions: Secretary to the Assistant Principal and Secretary to the Principal Updates
<b>Initiated By:</b> Dr. Rochelle Clark, Superintendent	Attachments: Job Descriptions: Secretary to the Assistant Principal and Secretary to the Principal Updates
<b>Reviewed By:</b> Jason E. Fox, Director of Human Resources and Deanne Hillman, Interim Director of Human Resources	

#### **BACKGROUND INFORMATION:**

Human Resources staff and administrators are updating job descriptions for compliance with state and federal laws, District policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the positions.

#### **CURRENT CONSIDERATIONS:**

The below job descriptions were updated to align the responsibilities and duties with the expectations of the positions.

- Secretary to the Assistant Principal
- Secretary to the Principal

#### FINANCIAL CONSIDERATIONS:

These positions are within current budget.

#### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve these job descriptions as presented.

#### **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- □ Discussion

BOARD ACTION: \_\_\_\_\_

#### TITLE: Secretary to the Assistant Principal

#### **QUALIFICATIONS:**

- High school diploma or equivalent
- Excellent computer, record keeping, and organizational skills
- Effective communication and interpersonal skills
- Ability to work independently, recognize priorities in work load, and shift between tasks as needed
- Ability to maintain confidentiality

**REPORTS TO:** Assistant Principal and/or Principal

#### JOB GOAL:

To support the smooth and efficient operation of the school in order to maximize positive educational outcomes for stakeholders.

#### **ESSENTIAL FUNCTIONS:**

The following are the essential functions, including but not limited to, the following job duties as assigned. (Primary Job Duties are Student-Secondary Job Duties are Business/Financial/Staff:

- 1. Serves as receptionist in person and by telephone.
- 2. Maintains confidentiality in all situations.
- 3. Prepares, distributes, and files documents and records.
- 4. Maintains student information, such as demographics, attendance, discipline, grades, and schedules.
- 5. Maintains student records, such as registration, lunch forms, bussing, and cumulative folders.
- 6. Processes bank deposits, petty cash, payroll, instructional material fees, and other financial records.
- 7. Maintains documentation for building access, including keys and prox cards.
- 8. Maintains staff records, such as substitutes and payroll.
- 9. Receives and processes materials, purchases, and school mail.
- 10. Maintains office equipment, building inventory, and storeroom.
- 11. Assists with care of sick and injured children as appropriate for the position.
- 12. Performs other job-related duties as directed.

#### **TERMS OF EMPLOYMENT:**

8 hours per day for 220 in accordance with the collective bargaining agreement

#### **CLASSIFICATION**: B

#### **EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

#### PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

#### **Environment**

The noise level in the work environment is usually moderate. The job is performed inside under minimal temperature variations and a generally hazard free environment. The noise level in the work environment is usually moderate.

#### **Physical**

While performing the duties of this job, the employee is regularly required to use motions with their wrists, hands, and/or fingers, including prolonged use of a computer terminal. The employee is frequently required to sit for prolonged periods, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

#### <u>Vision</u>

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

#### **Hearing**

The employee is required to hear in the normal audio range, with or without correction.

#### Mental Demands

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.



Date: June 13, 2023	<b>Subject:</b> Job Descriptions: Secretary to the Assistant Principal and Secretary to the Principal Updates
<b>Initiated By:</b> Dr. Rochelle Clark, Superintendent	Attachments: Job Descriptions: Secretary to the Assistant Principal and Secretary to the Principal Updates
<b>Reviewed By:</b> Jason E. Fox, Director of Human Resources and Deanne Hillman, Interim Director of Human Resources	

#### **BACKGROUND INFORMATION:**

Human Resources staff and administrators are updating job descriptions for compliance with state and federal laws, District policies and agreements; and the alignment of the descriptions with the essential duties and expectations of the positions.

#### **CURRENT CONSIDERATIONS:**

The below job descriptions were updated to align the responsibilities and duties with the expectations of the positions.

- Secretary to the Assistant Principal
- Secretary to the Principal

#### FINANCIAL CONSIDERATIONS:

These positions are within current budget.

#### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve these job descriptions as presented.

#### **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- **D**iscussion

BOARD ACTION: \_\_\_\_\_

#### TITLE: Secretary to the Principal

#### **QUALIFICATIONS:**

- High school diploma or equivalent
- Excellent computer, record keeping, and organizational skills
- Effective communication and interpersonal skills
- Ability to work independently, recognize priorities in work load, and shift between tasks as needed
- Ability to maintain confidentiality

#### **REPORTS TO:** Principal

#### JOB GOAL:

To support the smooth and efficient operation of the school in order to maximize positive educational outcomes for stakeholders.

#### **ESSENTIAL FUNCTIONS:**

The following are the essential functions, including but not limited to, the following job duties as assigned. (Primary Job Duties are Business/Financial/Staff-Secondary Job Duties are Student):

- 1. Serves as receptionist in person and by telephone.
- 2. Maintains confidentiality in all situations.
- 3. Prepares, distributes, and files documents and records.
- 4. Maintains student information, such as demographics, attendance, discipline, grades, and schedules.
- 5. Maintains student records, such as registration, lunch forms, bussing, and cumulative folders.
- 6. Processes bank deposits, petty cash, payroll, instructional material fees, and other financial records.
- 7. Maintains documentation for building access, including keys and prox cards.
- 8. Maintains staff records, such as substitutes and payroll.
- 9. Receives and processes materials, purchases, and school mail.
- 10. Maintains office equipment, building inventory, and storeroom.
- 11. Assists with care of sick and injured children as appropriate for the position.
- 12. Performs other job-related duties as directed.

#### **TERMS OF EMPLOYMENT:**

8 hours per day for 12 months in accordance with the collective bargaining agreement

#### **CLASSIFICATION: B**

#### **EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

#### PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

#### **Environment**

The noise level in the work environment is usually moderate. The job is performed inside under minimal temperature variations and a generally hazard free environment. The noise level in the work environment is usually moderate.

#### **Physical**

While performing the duties of this job, the employee is regularly required to use motions with their wrists, hands, and/or fingers, including prolonged use of a computer terminal. The employee is frequently required to sit for prolonged periods, see, talk, and hear. The employee is occasionally required to stand and walk. The employee must frequently lift and/or move up to 20 pounds.

#### <u>Vision</u>

Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus with or without correction.

#### **Hearing**

The employee is required to hear in the normal audio range, with or without correction.

#### Mental Demands

While performing the duties of this job, the employee regularly is required to compare, analyze, communicate, coordinate, instruct, synthesize, evaluate, use interpersonal skills, compile, and negotiate. The employee frequently is required to compute. The employee occasionally is required to copy.



<b>Date:</b> June 13, 2023	Subject: Personnel Action
<b>Initiated By:</b> Jason E. Fox, Director of Human Resources, and the Human Resources Department	Attachments: 9 Pages of Personnel Action
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

#### **BACKGROUND INFORMATION:**

Per Board Policy 5:30: Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

#### **CURRENT CONSIDERATIONS:**

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

#### FINANCIAL CONSIDERATIONS:

These positions are in the budget.

#### **STAFF RECOMMENDATION:**

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

#### **RECOMMENDED ACTION:**

- $\underline{\mathbf{X}}$  Approval
- □ Information
- **D**iscussion

BOARD ACTION:\_\_\_\_\_

# To: Board of Education From: Jason E. Fox, Director of Human Resources Date: June 7, 2023 Board Date: June 13, 2023 Re: Personnel Action

#### **EMPLOYMENT RECOMMENDATIONS**

#### TEACHERS:

Name	Position	Effective Date
Danielle Davis	Art, MacArthur	August 10, 2023
Lauren Gill	Grade 1, Muffley	August 10, 2023
Elizabeth Hoyt	Social Worker Intern, Macon Piatt	August 10, 2023
Emily Outzen	Project Based Learning, Stephen Decatur	August 10, 2023
Addison Pals	Cross Categorical, Eisenhower	November 13, 2023
William Pitts	Social Studies, Stephen Decatur	August 10, 2023
Susan Snyder	Grade 1, Hope Academy	August 10, 2023
Carl Brad Williams	Grade 2, Franklin Grove	August 10, 2023

#### ADMINISTRATIVE SUPPORT:

Name	Position	Effective Date
Sandra O'Linc	Registered Occupational Therapist, Macon Piatt	August 1, 2023

#### **TEACHING ASSISTANTS:**

Name	Position	Effective Date
Tariqkah Abdullah	Special Ed Assistant, Baum, 6 hours per day	August 9, 2023
Tara Baker	K/2 Assistant, Dennis Kaleidoscope, 6 hours per day	August 9, 2023
Sarah Urquhart	K/2 Assistant, Dennis Mosaic, 6 hours per day	August 9, 2023
Nicole Walls	K/2 Assistant, Dennis Kaleidoscope, 6 hour per day	August 9, 2023

#### CUSTODIAN:

Name	Position	Effective Date
Justin Fuller	2nd Shift Custodian (All Schools), Buildings & Grounds	July 3, 2023

#### OFFICE PERSONNEL:

Name	Position	Effective Date
Shawn Galiher	Textbook Secretary, PDI	June 12, 2023

#### SCHEDULE B:

Name	Position	Effective Date
James Dawson	Elementary Track and Field Coach, Baum	March 6, 2023
Ashley Robinson	7th Grade Girls Volleyball Coach, Hope Academy	November 27, 2023

#### SUMMER SCHOOL 2023

#### TEACHERS:

Name	Position	Effective Date
James Brase	Summer School Nurse, Hope Academy	June 5, 2023
Ferlaxnes Carson	Cross Categorical, Hope Academy	June 5, 2023
Marianne Hay	Special Ed, MacArthur	June 5, 2023
Amy Thaxton	Special Ed, Eisenhower	June 5, 2023

#### SUMMER SCHOOL 2023

#### SECURITY PERSONNEL:

Name	Position	Effective Date
James Dellert	Summer School Security, Hope Academy	June 5, 2023
Bryant Hart	Summer School Security, Hope Academy	June 5, 2023
Lonnell Lowery	Summer School Security, Hope Academy	June 5, 2023

#### SUMMER SCHOOL 2023 OUTREACH PERSONNEL:

Name	Position	Effective Date
Shelby Crum	Summer School Nurse, Hope Academy	June 5, 2023
Alyssa Reynolds	Summer School Nurse, MacArthur/Eisenhower	June 5, 2023

#### TRANSFERS

#### TEACHERS:

Name	Position	Effective Date
Marcy Braden	From Grade 4, Hope Academy to Grade 1, Hope Academy	August 10, 2023
Tracey Daniels	From Social Worker, Montessori Academy to Middle School Counselor, Montessori Academy	August 10, 2023
Ashley Guntle	From Cross Categorical, MacArthur to SED, Eisenhower	August 10, 2023
Katherine Moore	From Science, Stephen Decatur to Middle School Science, American Dreamer	August 10, 2023
Chase Tucker	From Grade 3, Franklin Grove to Grade 5, Franklin Grove	August 10, 2023
Katelyn Voce	From Grade 3, Dennis Mosaic to Grade 2, Dennis Mosaic	August 10, 2023

#### TEACHING ASSISTANTS:

Name	Position	Effective Date
Iisha Dean	From Montessori Assistant, Montessori Academy, 6 hours per day to Transition Room Assistant, MacArthur, 6.5 hours per day	August 9, 2023
Marilyn Lange	From LPN Assistant, South Shores/Garfield Learning Academy, 6.5 hours per day to LPN Assistant, Dennis Mosaic, 6 hours per day	August 9, 2023

Elizabeth Miller	From Life Skills Assistant, Baum, 6 hours per	August 9, 2023
	day to K/2 Assistant, Baum, 6 hours per day	

#### CATEGORY CHANGES:

Name	Position	Effective Date
Carrie Bone	From Special Ed Assistant, Hope Academy to Preschool Parent Educator, Pershing	June 5, 2023
Tamara McCormick	From Grade 2 Teacher, Hope Academy to K/2 Assistant, Hope Academy, 6 hours per day	August 9, 2023

#### **RESIGNATIONS**

TEACHERS:

Name	Position	Effective Date
Amy Catron	.2 FTE Suzuki, Johns Hill	May 30, 2023
Angela Guernsey	Grade 3, South Shores	June 30, 2023
Jessica Hearn	Montessori Elementary, Montessori Academy	June 6, 2023
Alicia Morris	Grade 4, American Dreamer	May 30, 2023
Amber Rezinas	Grade 4, Hope Academy	May 30, 2023
Beverly Storer	Family & Consumer Science, Stephen Decatur	May 30, 2023.
Katie Thomas	Dance, Johns Hill/Muffley	May 30, 2023
Brenna Tripp	Curriculum & Instruction Coordinator, PDI	May 30, 2023

#### TEACHING ASSISTANTS:

Name	Position	Effective Date
Adaujria Banner	Special Ed Assistant, Stephen Decatur	May 30, 2023
Chad Jones	Care(Calm)Recovery Room Assistant, Montessori Academy	May 30, 2023
Lynna Pack	Special Ed Assistant, Baum	May 30, 2023

#### OFFICE PERSONNEL:

Name	Position	Effective Date
Francesca Dotson	Pre K-8 Secretary, Hope Academy	May 30, 2023
Trisha Thomas	Secretary to the Principal, Dennis Mosaic	May 15, 2023

#### CUSTODIAN:

Name	Position	Effective Date
Joe Mickle	2nd Shift Custodian, Buildings & Grounds	April 24, 2023

#### SCHEDULE B:

Name	Position	Effective Date
Raquel Boettcher	Assistant Softball Coach, MacArthur	March 23, 2023
Paige Brehm	7th Grade Volleyball Coach, Johns Hill	May 22, 2023
Paige Brehm	Freshman Volleyball Coach, MacArthur	May 15, 2023
Eldon Bryan	Varsity Head Baseball Coach, MacArthur	May 30, 2023
Ferlaxnes Carson	Elementary Track and Field Coach, American Dreamer	June 1, 2023
Bobbi Clark	Elementary Girls Basketball Coach, Dennis Mosaic/Kaleidoscope	May 18, 2023
Bobbi Clark	Elementary Girls Volleyball Coach, Dennis Mosaic/Kaleidoscope	May 18, 2023
Bobbi Clark	7th Grade Volleyball Coach, Dennis Mosaic/Kaleidoscope	May 18, 2023
Jason Meeks	Assistant Football Coach, Eisenhower	May 19, 2023
Alicia Morris	Elementary Volleyball Coach, American Dreamer	June 1, 2023
Dion Simmons	Assistant Wrestling Coach, MacArthur	May 30, 2023
Dion Simmons	Assistant Boys Track Coach, MacArthur	May 30, 2023

#### EXTENDED DAY:

Name	Position	Effective Date
Janis Daum	Non Certified Staff, Baum	May 11, 2023
Amanda Faith	Non Certified Staff, South Shores	May 29, 2023
O'Nei Jackson	Non Certified Staff, Parsons	May 26, 2023
Isabella Karunas	Non Certified Staff, Johns Hill	May 30, 2023
Beverly Storer	Certified Staff, Stephen Decatur	May 30, 2023

#### **RETIREMENTS**

#### TEACHER:

Name	Position	Effective Date
Susan Conway	Middle School Counselor, Hope Academy	May 31, 2023

#### TEACHING ASSISTANTS:

Name	Position	Effective Date
Kelli Barnett	Special Ed Assistant, Eisenhower	June 30, 2023
Cindy O'Dear	Special Ed Assistant, Stephen Decatur	July 23, 2023

#### **COMPENSATION RECOMMENDATIONS:**

• The following staff members should be compensated <u>\$33.00</u> for participating in ESSA Planning on May 22, 2023 at Johns Hill:

Kris Boomer	Leslie Johnson
Billie Hall	Jason Pals

• The following staff members should be compensated <u>\$231.00</u> for participating in SIP Leadership on May 22, 2023 at Dennis Mosaic/Kaleidoscope:

Cassie Mann
Allison Damery
Deb Sonder
Shannon Carter

• The following staff members should be compensated for participating in Lesson Planning/MTSS on March 27, April 3, 11, 17, 24 & May 1, 8 & 15, 2023 at Baum:

Sara Barnett	\$99.00	Jackalyn Creason	\$99.00
Aimee Coverstone	\$264.00	Michelle Vanderberg	\$66.00
Mary Evans	\$231.00	Jennifer Dennison	\$264.00

Jacqueline Faulkner	\$264.00	James Dawson	\$132.00
Jennifer Thomas	\$264.00	Brittany Williams	\$33.00
Katie Hill	\$231.00	Meagan Novak	\$198.00
Joni Grubbs	\$231.00	Amanda Flesch	\$66.00
Pamela Blades	\$231.00	Karen Moore	\$66.00

 The following staff members should be compensated for participating in Reviving the Elementary Art SBG Standards on May 15, 2023 at PDI: Bobbi Clark \$49.50 Grace Groves \$49.50
 Rhonda Thomas-Cox \$132.00 Michelle Holsapple \$49.50

Kilolida Tilolilas-Cox	\$152.00	Michelle Holsapple	\$49.30
James Dawson	\$66.00	Grace Oxley	\$49.50
April Flint	\$49.50	Riley Snyder	\$49.50

 The following staff members should be compensated for participating in Mentoring During 2nd Semester 2022-2023 at PDI: Sarah Boline \$750.00 Temethia Joyner \$375.00 Christian Jackson \$750.00

• The following staff members should be compensated <u>\$100.02</u> for participating in Science of Reading PD on May 31, 2023 at Parsons:

Theressa Tozer	Lyndsay Lemanczyk
Heather Groves	Jaime Goodman
Andrea Wakeland	Kandice Michener
Elizabeth Case	Christina Woo
Olivia Mannlein	Kylie Hale

The following staff members should be compensated \$100.02 for participating in It All Begins with Language on June 1, 2023 at Parsons/Franklin Grove:
 Elizabeth Karakachos Kandice Michener
 Amber Jump Julie Mower
 Theressa Tozer Andrea Wakeland
 Jaime Goodman

- The following staff members should be compensated <u>\$33.00</u> for participating in Into Literature Planning on May 22, 2023 at PDI: Robert O'Brien
   Yolanda Minor
- The following staff members should be compensated for participating in ACCESS Scores and How to Use the Data to Drive Instruction on May 18 & 25, 2023 at PDI:

Kristine Boomer	\$165.00	Heidy Perales	\$165.00
Michelle Davis	\$165.00	Sharon Bird	\$330.00
Norma Ramos	\$165.00		

- The following staff member should be compensated <u>\$33.00</u> for participating in Interpreting on May 25, 2023 at Pershing: Ruth Dendariarena
- The following staff members should be compensated <u>\$33.00</u> for participating in Summer Program Pre • Planning on May 26, 2023 at Macon Piatt: Christine Allen Becca Massey Sheryl Austin Kate McCray Jennifer Bramel April Parks Stephanie Shook Aimee Coverstone Sara Devore Ashlee Smith Jill Hackman Jacklyn Wiseman Lindsay Hale
- The following staff members should be compensated <u>\$4,250.00</u> for participating in 3 Circles on May 31, 2023 at Keil:
   Rebecca Merrill Scott Davidson
   Delia Jackson Clayton Thomas
- The following staff members should be compensated <u>\$100.02</u> for participating in Advanced Word Study Multi-syllable Word Mastery on June 2, 2023 at Parsons: Kathryn Rodgers
   Lyndsay Lemanczyk
- The following staff members should be compensated <u>\$100.02</u> for participating in Phonological Awareness Across the Grade Levels on June 2, 2023 at Parsons: Theressa Tozer Kandice Michener Julie Mower
- The following staff members should be compensated for participating in Summer School PD on May 31 & June 1, 2023 at PDI:
   Kelli Murray
   \$396.00
   Sharon Bird
   \$396.00

Kelli Wullay	\$390.00	Sharon Dhu	\$390.00
Denisha Patrick	\$792.00	Maria Wiggins	\$528.00
Yolanda Minor	\$396.00	Stacey Knutson	\$297.00

• The following staff members should be compensated for participating in Lesson Planning on May 8, 15 & 22, 2023 at South Shores:

Lorraine Major	\$66.00	Charlene Poindexter	\$33.00
Crystal Rora	\$66.00	Autumn Kirby	\$33.00
Kristi Watrous	\$99.00	Sara Kennedy	\$33.00
Stephen Wood	\$33.00	Maggie Johnson	\$33.00
Lacy Wood	\$66.00	Lesley Ellison	\$33.00

- The following staff member should be compensated <u>\$3,500.00</u> for the X-Step for her years of service to Decatur Public Schools: Cindy O'Dear
- The following staff member should be compensated <u>\$3,500.00</u> for the X-Step for her years of service to Decatur Public Schools: Kelli Barnett

To: Dr Rochelle Clark, SuperintendentFrom: Jason E. Fox, Director of Human ResourcesDate: June 13, 2023Re: Administrative Recommendation

The following person is recommended for the position of High School Principal at Eisenhower.

Dr Mistie Rodriguez

Education: 2014 2010 2002	EdD. M.A. B.A.	Educational Leadership, Argosy University, Phoenix, AZ Educational Leadership, University of South Florida, Tampa, FL Communication, University of South Florida, Tampa, FL
Experience: 2021-present 2020-2021		Principal, Stephen Foster Elementary School, Gainesville, FL Assistant Principal, Stephen Foster Elementary School, Gainesville, FL
2018-2020		Instructional Coach, Stephen Foster Elementary School, Gainesville, FL
2014-2018		Academic Deputy Principal, Um Al Emarat Secondary,
2010-2014		Abu Dhabi, UAE Assistant Principal of Student Affairs, Brandon High School, Brandon, FL
		For payroll purposes only
Effective:	July 1, 2023	
Pro-rated	Yes: No: X	Step <u>17</u>
Base: TRS:	<u>\$149,622.00</u> as allowable	Number of full contract days: <u>261</u>
Pro-rated con	tract	Number of pro-rated contract days:
Base: TRS:	\$ as allowable	
Doctorate	Yes: Y No:	
Certified Nur	nber: 1367891	Pending Certified Number:
	10.02.241	

Account Number: 10.82.2410.0103.0.110

Salary Approved \_\_\_\_\_

#### PRINCIPAL CONTRACT Fiscal Year 2023-2025

This Contract made and entered between the Board of Education of Decatur Public School District No.61, Decatur, Illinois (hereinafter "the Board" or "the District") and **Dr Mistie Rodriguez** (hereinafter "the Principal"), and ratified at the meeting of the Board held on June 13, 2023, as found in the minutes of that meeting.

#### **IT IS AGREED:**

**1. Employment.** The Principal is hereby hired and retained from July 1, 2023, to June 30, 2025, as Principal for the District.

2. Duties. The duties and responsibilities of the Principal shall be all those duties incident to the office of a High School Principal as set forth in the job description, a copy of which can be found in the employee's file; those obligations imposed by the laws of the State of Illinois upon a High School Principal; and to perform such other duties normally performed by a High School Principal as from time to time may be assigned to the Principal by the Superintendent of Schools or the Board. The work day, work year, contract year and holidays and holiday pay for the Principal shall be as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (July 12, 2022).

3. Salary. The Board shall set the salary for the Principal. For the 2023-2024 fiscal year the amount of the Principal's salary shall be set by the Board but shall not be less than **One** Hundred Forty-Nine Thousand Six Hundred Twenty-Two Dollars and no/100 (\$149,622.00) per annum and for each subsequent year of the Contract an amount to be determined before the beginning of each subsequent Contract year, but in no case shall the salary be less than the amount paid during the previous Contract year. The Principal hereby agrees to devote such time, skill, labor and attention to her employment during the term of this Contract, except as otherwise provided in this Contract, and to perform faithfully the duties of Principal for the school district and the Board as set forth in this Contract. The annual salary shall be paid in substantially equal installments in accordance with the policy of the Board governing payment of salary to other licensed members of the professional staff. Any adjustment in salary made during the life of this Contract shall be in the form of an approved amendment and shall become a part of this Contract. It is provided, however, that by so doing, it shall not be considered that the Board has entered into a new Contract with the Principal, nor that the termination date of this Contract has been in any way extended, unless so stated in the Board amendment.

4. **Pension.** In addition to the salary of the Principal as set forth hereinabove in paragraph 3, the Board shall pay 9.8901% of the salary set forth in paragraph 3 (or 9% deducted from the resulting gross. The resulting gross shall be computed by adding the salary in paragraph 3 to 9.8901% of the salary in paragraph 3 as an employer paid pension contribution consistent with the provisions of Internal Revenue Code section 414-h(2) and Tax Opinions 81-35 and 81-36. Such payments shall be consideration for this Contract, shall be creditable earnings for purposes of Teacher Retirement System pension calculations and the Principal did not have the option of choosing to receive such amount directly instead of having such contribution paid by the employer

to the Teacher Retirement System of the State of Illinois.

5. T.H.I.S. From and out of the salary and pension payments of the Principal as set forth hereinabove in paragraphs 3 and 4 the Board shall withhold any such amount as may be required by law, on behalf of the Principal to the Teacher Health Insurance Security Fund.

6. Evaluation. Annually, but no later than March 1st of each year, the Assistant Superintendent or designee shall review with the Principal Principal's progress toward established goals and working relationships among the Superintendent, the District leadership team, the Principal, the faculty, the staff and the community, and shall consider the Principal's annual salary for the next subsequent year (if any). A summary of the evaluation will be provided to the Principal in writing within 30 days following the evaluation, pursuant to the District's evaluation plan for Administrators.

7. License. The Principal shall furnish to the Board, during the term of this Contract, a valid and appropriate license to act as Principal in accordance with the laws of the State of Illinois and as directed by the Superintendent and Board.

8. Other Work. The Principal may undertake consultative work, speaking engagements, writing, lecturing, college or university, and other professional duties and obligations provided that these activities do not interfere with the effective performance of her duties as Principal. The Principal shall have the responsibility to discuss with the Superintendent or Assistant Superintendent and mutually agree to such outside activity in a timely fashion.

9. Discharge for Good Cause. Throughout the term of this Contract, the Principal shall be subject to discharge for good cause provided, however, that the Board shall not arbitrarily or capriciously call for dismissal and that the Principal shall have the right to service of written charges, notice of hearing and a hearing before the Board. If the Principal chooses to be accompanied by counsel at such a hearing, all such personal expenses shall be paid by the Principal. Failure to comply with the terms and conditions of this Contract shall also be sufficient cause for purposes of discharge, as provided in this Contract.

**10. Termination by Contract.** During the term of this Contract, the Board and Principal may mutually agree, in writing, to terminate this Contract.

**11. Referrals to Principal.** The Board, collectively and individually, and the Superintendent shall promptly refer all criticisms, complaints, and suggestions called to its/their attention to the Principal for study and recommendation.

**12. Professional Activities.** The Principal shall be encouraged to attend appropriate professional meetings at the local, state, and national levels. Within budget constraints, such costs of attendance shall be paid by the Board upon receipt of a full, itemized account of such costs.

13. Reimbursement for Use of Personal Car. The Board shall pay the Internal Revenue Service rate to the Principal for vouchered reimbursable mileage expenses incurred by

the Principal while using the Principal's personal vehicle for the conduct of approved District business. Reimbursement shall be pursuant to the District's policies, rules and regulations.

14. Membership Dues. The Board shall pay the cost of Principal's annual membership dues as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (July 12, 2022).

**15. Medical Insurance.** Principal shall be provided with medical insurance and medical insurance options as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (July 12, 2022).

**16.** Life Insurance. Principal shall be provided with life insurance as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (July 12, 2022).

**17.** Vacation. Principal shall be provided with vacation days as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (July 12, 2022).

**18.** Sick Leave and Personal Leave. Principal shall be provided with sick leave and personal leave days as provided in the document entitled Administrator and Administrative Support Staff Compensation and Benefits (July 12, 2022).

**19. Disability.** Should the Principal be unable to perform the duties and obligations of this Contract by reason of illness, accident or other cause beyond the Principal's control and such disability exists after the exhaustion of accumulated leave days and vacation days during any school year, the Board, in its discretion, may make a proportionate deduction from the salary stipulated. If such disability continues for sixty (60) days after the exhaustion of accumulated leave days (including FMLA) and vacation days during any school year, or if such disability is permanent, irreparable or of such nature as to make the performance of the Principal's duties impossible, the Board, at its option, may terminate this Contract, whereupon the respective duties, rights and obligations of the parties shall terminate. The Principal shall provide medical evidence of her ability to perform the essential functions of her job to the Board President upon request.

**20.** Criminal Records Check. Pursuant to 105 ILCS 5/10-21.9, Boards of Education are prohibited from knowingly employing a person who has been convicted of committing or attempting to commit the named crimes therein. If the fingerprint-based criminal records check required by Illinois law is not completed at the time this Contract is signed, and any subsequent investigation or report reveals there has been such a conviction, this Contract shall immediately become null and void.

**21. Employment History Review.** Pursuant to 105 ILCS 5/22-94, the Principal shall submit to employee history review, and shall execute and deliver to the Board of Education all necessary consent and forms necessary to accomplish such task. If the Principal fails to disclose necessary information, fails to complete and deliver appropriate forms upon demand, or if a subsequent employment history review reveals there has been a report or investigation that did

not result in an unfounded or fabricated result, this Contract shall immediately become null and void.

**22.** Notice. Any notice required under this Contract shall be in writing and shall become effective on the day of mailing thereof by first class, registered or certified mail, postage prepaid, addressed:

To the Board: President, Board of Education Decatur School District No. 61 Keil Administrative Center 101 W. Cerro Gordo Street Decatur, Illinois 62523 To the Principal: Dr Mistie Rodriguez (address on file)

23. Headings. Paragraph headings and numbers have been inserted for convenience or reference only, and if there shall be any conflict between any such headings or numbers and the text of this Contract, the text shall control.

24. Contract Extension. At the end of any year of this Contract, the Board and Principal may mutually agree to extend the employment of the Principal for a multi-year period of up to five (5) years. In such event, the Board shall take specific action to discontinue this Contract and enter into a multi-year Contract of Employment as allowed by law. Notwithstanding the foregoing, prior to April 1 of the year in which this Contract expires, the Board shall take action to extend or not to extend the terms of this Contract for one additional year, and shall notify the Principal in writing of such action. Failure of the Board to take such action shall extend this Contract for one (1) additional year.

**25.** Copies of Contract. This Contract may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

26. Severability. It is understood and agreed by the parties that if any part, term, or provision of this Contract is held by the courts to be illegal or in conflict with any law of the State of Illinois, the validity of remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular part, term, or provision held to be invalid.

**27. Jurisdiction**. This Contract has been executed in the State of Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.

**28.** Complete Understanding. This Contract contains all the terms agreed upon by the parties with respect to the subject matter of this Contract and supersedes all prior agreements, arrangements, and communications between the parties, whether oral or written.

**29. Relevant Law.** This Contract is authorized under the provisions of 105 ILCS 5/10-23.8a.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed in their respective names; and in the case of the Board, by its President and attested to by its Secretary, on the day and year first above written.

Principal

**Board of Education Decatur Public School District No.61** 

By: \_\_\_\_\_ President

**ATTEST:** 

Secretary



<b>Date:</b> June 13, 2023	Subject: Administrator and Administrative Support Staff Compensation and Benefits Handbook for 2023-2024
<b>Initiated By:</b> Dr. Mike Curry, Chief Operational Officer	Attachments: Administrator and Administrative Support Staff Compensation and Benefits Handbook for 2023-2024
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

#### **BACKGROUND INFORMATION:**

The Administrator and Administrator Support Handbook provides an understanding of the benefits afforded to the respective groups. Providing competitive benefits supports the retention and recruitment of employees as well as the efforts of Teaching and Learning.

#### **CURRENT CONSIDERATIONS:**

The Handbook was reviewed members by the Executive Cabinet. Proposed changes include;

Salary Compensation Section A, paragraph 4 - Change of Date from October 1<sup>st</sup> to March 1<sup>st</sup>.

Salary Compensation Section B, Administrative Support, Paragraph 2 – Change the last sentence from "A year of District experience...." to "A year of school district experience...."

Added Stipulations for use of administrator vacation time: Building Administrators and Central Office Administrators must seek prior approval from the superintendent to take vacation time during the first three weeks of staff and student attendance and the last two weeks of staff and student attendance. This includes the 5 emergency days embedded at the end of the school year.

### FINANCIAL CONSIDERATIONS:

N/A

#### **STAFF RECOMMENDATION:**

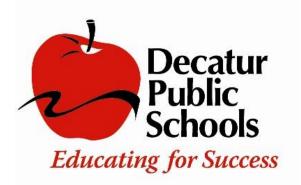
The Administration respectfully requests that the Board of Education approve the Administrator and Administrative Support Staff Compensation and Benefits Handbook for 2023-2024 as presented.

#### **RECOMMENDED ACTION:**

\_X\_ Approval \_\_\_\_ Information

\_\_\_\_ Discussion

BOARD ACTION: \_\_\_\_\_



# Administrator and Administrative Support Staff Compensation and Benefits

June 13, 2023

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# Administrator and Administrative Support Compensation and Benefits

# Introduction

This handbook provides the policies and procedures employed by the Decatur Public School District for Administrators and Administrative Support Staff.

This handbook applies to Administrative and Administrative Support employees who are not part of a collective bargaining unit in the District. Employees who are members of a collective bargaining unit in the District shall be subject to the terms of the collective bargaining agreement applicable to his/her collective bargaining unit.

Decatur Public Schools does not intend that this handbook, whether provided to an employee before commencement of employment or after commencement of employment, constitutes as any part of any offer of employment or be interpreted expressly or implicitly to constitute a contract for employment or to provide evidence of the existence of a contract of employment between Decatur Public Schools and any employee.

Some employees covered by this handbook have individual contracts. In the event of a conflict between the individual contract of an administrator and the terms of this handbook, the terms of the individual contract shall prevail.

These policies and procedures are subject to change by Board of Education.

#### **Health Insurance**

# A. Single Insurance

The Board provides each full-time employee with health insurance coverage as described in the Decatur School District No. 61 Group Medical Plan(s). The employee's portion of the premium will be the same as noted in the Teacher Collective Bargaining Agreement. Employees under contract less than full-time but more than 30 hours per week will be provided the same coverage as a full-time employee. The employee-paid portion of the premium shall be sheltered from federal income taxation to the extent permissible under Section 125 of the Internal Revenue Code.

# **B.** Family Insurance

Health insurance coverage for the family of the employee is provided on an optional basis. Employees who select family coverage insurance will pay the employee portion of the premium noted in the Teacher Collective Bargaining Agreement toward the family health insurance premium and shall be sheltered from federal income taxation to the extent permissible under Section 125 of the Internal Revenue Code.

# **C. Single Insurance – Retiree**

The health insurance coverage presently in effect will be provided on an optional basis to employees who retire from the District. The TRS retiree who opts to participate in the employee group health insurance plan will pay the entire annual premium plus the surcharge imposed by the insurance carrier. The IMRF retiree who opts to participate in the employee group health insurance plan will pay the entire annual premium with no surcharge imposed by the insurance carrier. Retiree coverage will terminate when the retiree reaches the age of sixty-five (65).

# **D.** Family Insurance – Retiree

Health insurance for the family of the retiree will be on an optional basis for employees who held District family health insurance at the time of retirement. Retirees who opt for this coverage will pay the entire premium. The TRS retiree must also pay the surcharge imposed by the insurance carrier. Coverage for the spouse, will be terminated when he or she reaches the age of sixty-five (65). Dependents are allowed as provided by federal law.

# Cafeteria Plan (Section 125)

The following options are available to employees of Decatur Public School District to shelter taxes associated with certain expenses. Employees should direct any questions or concerns to the Benefits Department.

# 1. Medical Reimbursement Plan

- The Flexible Spending Account enables each participant to elect to receive debit or credit reimbursements for qualified medical care expenses that are excluded from the participant's gross income under Section 105(b) of the Internal Revenue Code. The limit allowed under 105(b) is established by the IRS. For calendar year 2022, the contribution limit for medical reimbursements is \$2,850. Any FSA funds expended that are not appropriately verified shall be processed as reportable earnings through payroll as soon as feasible.
- 2. A Health Savings Account (HSA) is an account owned by a "qualified" individual. Any contributions made to the HSA become the property of the employee and are exempt from federal income tax withholding, social security tax, and Medicare tax. Contributions to the Account are used to pay unreimbursed medical expenses. For calendar year 2022
- 3. , the employee can contribute up to \$3,850 for self-only coverage or \$7,750 for family coverage. The Board shall contribute to the HSA the same amount as provided to the qualified Teacher.

# 2. Dependent Care Assistance Program

This Flexible Spending Account plan enables participants to elect to receive reimbursement from dependent care expenses that are excludable from the participant's gross income under Section 129 of the Internal Revenue Code. The limit allowed under Section 129 is established by the IRS. For calendar year 2022, the limits for a married couple filing jointly is \$5,000.

# Insurance

# A. Life Insurance

The Board of Education will provide each Administrator and Administrative Support employee with group life insurance, double indemnity in the case of accidental death, not to exceed \$500,000. The value of insurance policies for employees over the age of 60 shall be reduced in accordance with the policies established by the insurance company. Any amount of life insurance which exceeds allowable limits set by the Internal Revenue Service shall be reported to payroll and the imputed value shall be processed as payroll earnings.

1) A group term life insurance plan with coverage for each employee in an amount equal to two times annual base salary.

# **B.** Liability Insurance

All Administrators and Administrative Support employees shall have coverage for acts committed within the scope of employment as defined in the Board's approved liability insurance policy in accordance with Illinois Law.

#### Leaves

# A. Sick Leave

Sick leave shall be accrued annually on the first payroll of the employee's work year.

- 1) Thirteen (13) sick days are accrued for those on 35-47 week contracts.
- 2) Fifteen (15) sick days are accrued for those on contracts of 48 weeks or longer.

# **B. Sick Leave (Bank)**

A Sick Leave Bank shall be provided to protect eligible employees for serious longterm catastrophic accident or illness. The Bank shall be created by moving earned sick days from Administrators and Administrative Support Staff who are unable to report the days to either TRS or IMRF upon separation from the District. The Bank will be administered by the Bank Committee which includes the Superintendent, the Business Officer, and the Human Resources Officer.

To qualify:

- 1) The employee must be actively employed and must have exhausted all accumulated leave including the current year's accruals;
- 2) The employee must not be eligible for disability (including private disability), workers' compensation, or other income protection, and will cooperate with the Bank Committee to determine any such eligibility;
- 3) The employee must submit written verification of an ongoing long-term catastrophic accident or illness, as verified by a licensed medical physician, of the employee or a dependent family member (as defined by the IRS).

The committee shall determine how many, if any, sick leave days should be approved, taking into consideration the following:

- 1) The eligibility of the applicant;
- 2) The seriousness of the illness or disability;
- 3) The likelihood that the applicant will be able to return to work as a result of utilizing the Bank;
- 4) The number of available days in the Bank or days that will be obtained in the near future; and
- 5) The potential needs by other employees.

All applications will be acted upon in a timely manner. Any requests approved must be in full-day units. Employee allocations shall not exceed thirty (30) Sick Leave Bank days per school year. Written verification from a licensed medical physician will be required after each 30-day period. The maximum number of days that an employee may draw from the Bank during each five (5) year employment period shall not exceed 60 days.

# C. Personal Leave

Administrators and Administrative Support Employees will be provided two (2) days of personal leave during each contract year for the purpose of conducting personal business which in the judgment of a prudent person could not be performed outside of the work day. The employee is responsible for completing the appropriate paperwork in advance of the request. If approved, the personal day shall be provided without loss of pay. If the personal leave is the day before, during, or after a vacation period, the employee requesting the leave shall submit the reasons in writing to the Superintendent or designee, who will either accept or deny such request. Unused personal days accumulate as accrued sick leave.

# **D.** Funeral Leave as District Representative

Absence when representing District at local funerals of community leaders, staff members, retired staff members, or parent of students shall be allowed as time off with pay when this absence has prior approval by the employee's immediate supervisor.

# **E.** Administrator Vacation

Vacation days shall be accrued in advance of the school year for the full year of employment. Administrators who work a portion of the school year, shall be provided a prorated number of vacation days of the full year.

Administrators contracted to work more than 195 days and less than 52 weeks with no other vacation provisions are entitled to five vacation days each year. Those not employed for the full amount of contract days for their classification shall be entitled to prorated vacation days according to the employee's beginning and ending date.

Level 13 through 20 Administrators, employed 52 weeks per year, shall be entitled to the following accrual vacation allocation:

- 20 Vacation Days First Fifth Year in District 61
- 22 Vacation Days Sixth Tenth Year in District 61
- 24 Vacation Days Eleventh Fifteenth Year in District 61
- 26 Vacation Days Sixteenth Twentieth Year in District 61
- 28 Vacation Days Twenty-First Twenty-Fifth Year in District 61
- 30 Vacation Days Twenty-Sixty Year and Above in District 61

Administrators that separate from the District prior to completing the term shall have the vacation allocation for that year prorated. Necessary adjustments will be processed in the final check to the employee.

Administrators that serve less than 52 weeks will be allowed to carry forward a maximum of five (5) vacation days to the following year. Vacation days accumulated beyond the allowable carry over shall be added to accumulated sick leave.

Administrators who work 52 weeks will be allowed to carry forward a maximum of twenty (20) vacation days to the following year. Any unused vacation days, in excess of twenty (20) will be added to the Administrator's accumulated sick leave.

If an Administrator is placed into a different position and had earned vacation days in the previous position, only those days allowed under the new assignment will be carried forward. All other earned vacation days shall be paid at the per diem rate of the prior position or moved to sick days in accordance with the above rules.

Building Administrators and Central Office Administrators must seek prior approval from the Superintendent to take vacation during the first three weeks of staff and student attendance and the last two weeks of staff and student attendance. This includes the 5 emergency days embedded at the end of the school year's calendar.

# **F.** Administrative Support Vacation

Vacation days shall be accrued at the beginning of the school year.

It is the Board's desire that employees use earned vacation time. A maximum of fifteen (15) vacation days may be carried forward to the following year. Unused vacation days in excess of fifteen (15) on July 1 will be added to the Administrative support employee's accumulated sick leave.

Level 6 through 12 Administrative support employees, employed 52 weeks per year, shall be entitled to the following vacation allocation:

- 11 Vacation Days First Year in District 61
- 12 Vacation Days Second Year in District 61
- 14 Vacation Days Third Year in District 61
- 16 Vacation Days Fourth Year in District 61
- 21 Vacation Days Fifth Year through Ninth Year in District 61
- 22 Vacation Days Tenth Year and Beyond in District 61

Administrative support that is hired late and will not work the full school year shall have the vacation allocation for that year prorated. Administrative support that separate from the District prior to completing the term shall have the vacation allocation for that year prorated. Necessary adjustments will be processed in the final check to the employee.

Administrative support contracted to work more than 200 days but less than 52 weeks with no other vacation provisions are entitled to five vacation days each year. Any vacation days carried over must be used by June 30 of the next school year.

If an Administrative Support Staff employee is placed into a different position and had earned vacation days in the previous position, days will be carried forward to the new assignment not to exceed the maximum carryover.

# G. Work Related Injuries

- 1) Employees shall follow the Workers Compensation process for work related injuries.
- 2) Generally, an employee injured in a work-related incident will be provided worker compensation payments of 2/3<sup>rds</sup> of regular pay. While on Temporary and Total Disability under Workers Compensation, the employee shall use one leave day (sick, personal, or vacation leave) for each third day missed in order to maintain full compensation.

#### **Retirement/Resignation Vacation Payment**

The Board will pay, at the pre-separation per diem rate of gross pay for Level 6 through 20 employees, unused vacation days. The maximum paid vacation days will align with the maximum days allowed to carry over to the next year.

Earnings paid for unused vacation days of TRS Administrators will not be reported to TRS as credible earnings, unless the administrator is displaced. Such payment will be made after the final date of employment and no later than thirty (30) days following the employees final pay check for the preceding school year. IMRF employees may have such vacation pay included in their final pay check provided such inclusion does not result in a penalty to the District. If a penalty would result, vacation payment shall be made after the employee retires and no penalty would accrue to the District.

Unused vacation days over the maximum allowed will be added to the retiring IMRF Administrator or Administrative Support Staff employee's accumulated sick leave. If the sick days are at the maximum, the unused vacation days will be lost.

Sick and or vacation days beyond the maximum allowed by either TRS or IMRF for Administrators or Administrative Support shall be donated to the sick leave bank.

#### Rehire

The rehire of an employee who leaves the District is at the discretion of the Board of Education. An employee rehired who returns to work after a separation of less than one academic year may have his or her benefits reinstated at the level when separation began, less any time owed back to the District.

A former employee who has been rehired after separating from employment for more than one (1) academic year is considered a new employee. Such employee shall not receive credit for previous time earned for vacation, sick, or other leave.

Any break in service shall cause the loss of tenure, and any rehire shall begin the tenure acquisition process anew.

#### **Holiday Provision**

Administrators and Administrative support employees shall be entitled to holidays off, if the holiday is within the contract year and recognized by the Board. To be eligible for holiday pay, the holiday must occur during the work year and the employee must be in pay status the day before and the day after the holiday.

#### Work Day

A workday shall be defined as days of service exclusive of weekends, vacations, holidays or other days when the offices are scheduled to be closed according to the respective adopted annual calendar.

#### Mileage Reimbursement

Mileage reimbursements shall be provided when an Administrator is required to use a personal automobile for assigned duties within the District or out of District. Mileage reimbursements shall be paid at the published IRS rate in effect at the time.

#### **Professional Dues**

The District shall provide financial support for membership in at least one statewide professional organization for both Administrators and Administrative Support employees. Additional requests for memberships are subject to approval by the Superintendent.

All national and regional conferences must be approved in advance by the immediate supervisor.

#### **Contract Year**

The contract year is from July 1 to June 30 unless otherwise stated on the employee's contract. The employee shall be paid in substantially equal installments. The bi-weekly pay shall generally align with work performed.

#### **Administrator Contract Days**

Contract days are the number of days an employee is scheduled to work and is paid during his or her annual contract effective period. Contract days include sick leave days, holidays falling within the effective period, personal days, and accrued vacation days taken. The employee's per diem is calculated based upon the number of contract days.

A full fiscal year (July 1 through June 30) typically includes 262, 261, or 260 possible work days (Monday through Friday each week).

Each employee group has a base number of contract days which is the maximum number of contract (paid) days in a full year Administrator contract. The full-time base number of days for each Administrator group is listed below:

Contract Days	Administrator Group
262,	District Leadership Team
261, or	Superintendent, Assistant Superintendent, Executive
260	Director, Chief Operational Officer, Chief
	Communications, Director, and Assistant Director
	High School Principal
	High School Assistant Principal (4)
	Middle School Principal
	Special Education (Director and Assistant)
	Coordinator - Health Services
240	Elementary/PK-8 School Principal
220	Special Education Alternative Program - Principal
	Alternative Education Principal
200	Elementary/PK-8 Assistant Principal
	Special Education Administrators
	Alt Ed Assistant Principal
195	Dean of Students

Employees who are contracted to work less than the full contract days will have a prorated contract, reflecting an annual salary based on the number of scheduled days.

# **Administrative Support Contract Days**

Contract days are the number of days an employee is scheduled to work and is paid during their annual contract effective period. These include sick leave days taken, holidays falling within their effective period, and accrued vacation days taken. Employee per diem is based upon the number of contract days.

A full fiscal year (July 1 through June 30) includes 262, 261, or 260 work week days (Monday through Friday each week).

Each employee group has a number of contract days which is the maximum number of contract (paid) days in a full year contract. The full-time number of contract days for each Administrative Support group is listed below:

Contract Days	Administrative Support Group
262,	Executive Secretary to Superintendent
261, or	Arts Education Specialist
260	Information Technology Employees

	Student Interventionist
	Truancy Coordinator Drop-Out Prevention Coordinator
220	Instructional Technology Coordinator
	Teaching and Learning Strategist Coordinator Instructional Specialist Coordinator.
240	African American Scholars Program Coordinator
	DPS Extended Day Program Coordinator
	Transition/Family Engagement Supervisor
	Student Support Services Coordinator
	Coordinator – Jerry J. Dawson Civic Leadership Institute
	Innovative Programs Coordinator
	Digital Multimedia and Special Projects Coordinator
	Recruitment and Retention Specialist
	TAMES Coordinator (Special Education)
	Assistive Technologist (Special Education) Family-based Intervention Coordinator
	Electronics Technician
	Custodial Foreman
	Assessment Administrator
	Supervisor of Custodians
	Maintenance Foreman
	Instructional Specialist Coordinator
	Research, Development and Evaluation Senior Analyst
	Analyst
	Facility Project Manager Research Development Evaluation and Assessment
	Coordinator of Information Technology
	Labor Relations Analyst
	Human Resources Analyst
	Coordinator of Human Resources
	Benefits Coordinator
	Secretary to the Director of Business Affairs
	Coordinator of Transportation
	Coordinator of Purchasing
	Coordinator of Payroll
	Coordinator of Budgets/Accounting
	Coordinator
	Macon-Piatt Special Education IT Technician Macon-Piatt Special Education Medicaid/Home Study
	District Instructional Technology Coordinator
	EMS Level 1, 2, and 3
	Technicians
	Network Administrator, Specialist, Analyst &

224	Lead Parent Educator
	Family Support and Transition Coordinator
	Early Childhood Family Services Coordinator
	Family Services Coordinator
190	Audiologist (Special Education)
	Occupational Therapist (Special Education)
	Physical Therapist (Special Education)
	District Truancy Homeless Liaison
176	Occupational Therapy Assistants (Special Education)
	Physical Therapy Assistants (Special Education)

# **Retirement Incentive**

# A. X-Step

The X-step is intended as a payment to the qualified retiring Administrative Support Staff employee for recognition of the many years of faithful and dedicated service given to the District. In order to qualify for the X-step (\$3,000), an Administrative Support Staff employee must have been employed for at least twenty (20) years with the District. The employee must notify the Director of Human Resources in writing, an irrevocable letter of retirement in the year prior to the year retirement benefits begin, no later than sixty (60) days prior to the stated retirement date, of the employee's irrevocable intent to retire from service and collect benefits from IMRF. The bonus shall be paid post retirement and will not be reported to IMRF as creditable earnings.

# **B.** Administrator Retirement Notification

Changes in Illinois Law or the Illinois Administrative Rules that have a negative impact to the District associated with the cost of the benefits described below shall cause the prospective discontinuance of the retirement program for individuals who have not submitted an irrevocable letter of retirement in the year prior to the retirement benefit beginning.

No employee is allowed the retirement benefit unless the employee is eligible to retire with a retirement annuity from TRS. Retirement benefits shall be calculated on base pay. Additional pay for work performed (i.e. summer school) shall not be used in the retirement benefit calculation. The retirement benefit can only be achieved once.

Upon receipt of a letter of retirement that officially notifies the Board of an Administrator's (levels 13-20) irrevocable date of retirement, the Administrator will qualify for the following retirement incentive provided the letter is received in the respective year. If an employee's pay is reduced due to reduction in work year or reclassification, the employee's pay in the work year during which the reclassification becomes effective or in which the work year is reduced, shall reflect a proportional decrease in compensation.

#### No later than:

- 1) May 1, of the year prior to retirement: For the final year of employment, the Administrator's creditable earnings shall be increased by five and three-quarters percent (5.75%) over the employee's creditable earnings for the prior year. In order to be eligible for this retirement incentive, employees must be employed by Decatur Public School District #61 for the twelve consecutive years that precede the retirement date.
- 2) May 1, two (2) years immediately prior to retirement: For the final two (2) years of employment, the Administrator's creditable earnings shall be increased by five and three-quarters percent (5.75%) over the employee's creditable earnings for the prior year. In order to be eligible for this retirement incentive, employees must be employed by Decatur Public School District #61 for the thirteen consecutive years that precede the retirement date.
- 3) May 1, three (3) years immediately prior to retirement: For the final three (3) years of employment, the Administrator's creditable earnings shall be increased by five and three-quarters percent (5.75%) over the employee's creditable earnings for the prior year. In order to be eligible for this retirement incentive, employees must be employed by Decatur Public School District #61 for the fourteen consecutive years that precede the retirement date.
- 4) May 1, four (4) years prior to retirement: For the final four (4) years of employment, the Administrator's creditable earnings shall be increased by five and three-quarters percent (5.75%) over the employee's creditable earnings for the prior year. In addition, if a letter of retirement is received by May 1 immediately prior to the final four years, the Administrator's accumulated sick leave will be doubled, not to exceed 340 days, prior to the beginning of the upcoming school year. In order to be eligible for this retirement incentive, employees must be employed by Decatur Public School District #61 for the fifteen consecutive years that precede the retirement date.

# Salary Compensation

# A. Compensation

Compensation will be in accordance with the schedule or other system as approved by the Board. Administration shall annually recommend increases to the base compensation of the salary schedule and adjustments to the assignment base wages as deemed appropriate.

Levels (6-20) Administrators and Administrative Support Staff employees, who have exceeded years of service beyond the established scale, will receive an increase based upon the Consumer Price Index for All Urban Consumers (CPI-U) set in December of the prior year. The Board may elect not to advance an Administrator or Administrative

Support staff employee on the salary schedule. The Board may elect not to award employees beyond Step 30 an annual average salary adjustment.

Full year Administrators and Administrative Support staff employees will be paid on a twelve (12) month (26 pay) basis. The contractual salary will be divided substantially equally over 26 pay periods. In determining the per diem for the employee, the contractual pay will be divided by the number of work days in the fiscal year (i.e. 262, 261, or 260). An employee must be employed on or before March 1 to be eligible to advance on the salary schedule.

# **B.** Placement on Salary Schedule

# Administrators:

The Administrator will generally be placed on the Administrator Salary Schedule as designated by Administrator Assignment and Salary Range within the following parameters:

An Administrator will be placed on the appropriate salary range of the Administrator Salary Schedule based upon years of educational experience, both teaching and administration. Efforts will be made to place the Administrator on a step that best represents the Administrator's experience. Exceptions to the normal placement on the schedule require approval by a majority vote of the Board of Education.

Placement consideration will generally be at a step which best represents the respective employee's experience with consideration given to previous years of Administrative experience (one step for each year) and Teaching experience (one step for each two years).

# Administrative Support Staff:

Administrative Support employees will generally be placed on the Administrative Support Salary schedule as designated by employee assignment and salary range within the following parameters:

An employee, new to the Administrative Support Group, will be placed on the appropriate salary range of the Administrative Support Salary Schedule. Efforts will be made to place the employee on a step that best represents the employee's experience. Beginning May 13, 2020, two (2) years of related non-district experience will count as one (1) year on the salary schedule. A year of school district experience represents one step on the salary schedule

# **Tuition Reimbursement Program**

Administrators and Administrative Support employees holding a Level 6 or higher will be allowed to earn up to forty (40) semester credit hours – cumulative, provided such study has been approved in advance by the Superintendent or designee and provided that the course(s) is successfully completed with a "B" or better grade. Employees will be allowed

to earn up to twelve (12) semester credit hours per calendar year with the same stipulations for preapproval and successful completion with a grade of "B" or better. For classes that do not provide a letter grade, the employee must successfully pass the class.

Each Administrator and Administrative Support employee must provide written explanation of how the course(s) will improve his or her work performance within the District. Reimbursement for hours that do not comply with the District's Educational Assistant Plan – Tuition Reimbursement Program shall be processed through payroll as earnings and the appropriate taxes withheld. The reimbursement will be based on the actual tuition fee of the college or university attended and shall not exceed \$350 per semester hour. Employees will be responsible for submitting the proper documentation for reimbursement including an official transcript showing successful completion of the course work with associated grade and evidence showing the amount paid by the employee to the institution.

An employee who applies for an approved professional credit refund shall signify intention of remaining as a full-time employee in the Decatur School District for a minimum of one full school year after receiving said refund.

For additional details, see the Educational Assistance Plan – Tuition Reimbursement Program document.

# TRS and IMRF Pickup

# A. TRS Pick-up

Administrators who participate in the Illinois Teachers Retirement System will be granted full board paid TRS, not to exceed the 9.8901% of the Administrator's salary or 9.0% of gross creditable earnings from salary.

# **B. IMRF Pick-up for Administrators**

Administrators who participate in the Illinois Municipal Retirement Fund will be granted an increase in gross earnings, not to exceed the 4.71204% rate of the Administrator's salary or 4.5% of the Administrator's gross creditable earnings from salary.

# C. IMRF Pick-up for Administrative Support Staff

The Administrative Support Staff employee who participates in the Illinois Municipal Retirement Fund will be granted an increase in gross earnings according to the following schedule:

- 1.0% 3 years of District experience
- 1.5% 4 years of District experience
- 2.0% 5 years of District experience
- 2.5% 6 years of District experience
- 3.0% 7 years of District experience

- 3.5% 8 years of District experience
- 4.0% 9 years of District experience
- 4.5% 10 years of District experience

#### Moving Expenses

Any Administrator who holds a position level of 13 or higher may receive moving expenses up to \$8,000 if the employee resides outside of the District and moves into the District within one (1) calendar year. An employee will obtain two (2) written moving proposals by professional movers. Payment will be made directly to the mover. Any portion of the moving expenses paid that does not qualify as a non-taxable benefit shall be processed as reportable wages through payroll and appropriate taxes withheld as soon as feasible.

#### **Cell Phones**

Cell Phones are offered in accordance with the following parameters to individuals who frequently require contact during the school day as well as contact after hours for school related business. There is no requirement for the employee to hold a district cell phone if the employee chooses to carry a personal cell phone.

The District shall offer a cell phone as a non-taxable fringe benefit at the District's cost to individuals in the following groups: Administrators or Administrative Support Staff as approved by the superintendent.

#### Personal Use of a District Vehicle

In order for buildings and grounds administrators and supervisors to provide efficient and expeditious service to buildings, the following employee groups shall be afforded a district vehicle to drive to and from home and the work location. This benefit is only afforded to those employees who reside in the Decatur School District boundaries.

- Buildings and Grounds Leadership (2)
- Maintenance Foreman (2)
- Custodian Foreman (2)
- Electronics Technician (1)

The District shall apply the Internal Revenue Services, Cents-per-Mile Rule to determine the taxable value of this benefit. The value of this benefit will be reported as earnings through the employee's gross wages.

This calculation shall presume one round trip each day from home and one round trip each day for a meal.

- The vehicle will be regularly used for district business throughout the calendar year.
- The vehicle must meet the IRS maximum automobile value. The value of the car, pickup, or van when first made available to the employee for personal use cannot be an amount

greater than the amount determined by the IRS as the maximum automobile value for the year as published in a notice the annual respective annual Internal revenue Bulletin.

- The employee shall annually submit for a Department of Motor Vehicles review.
- Personal use of the vehicle is strictly limited to driving to and from work and for one, daily personal use of the vehicle for a meal.

#### **Recruitment and Retention**

In order to foster the recruitment and retention of administrators, those administrators who live within District boundaries may select the Magnet School they wish their own children to attend as appropriate.

Adopted:	February 1996
Revised:	October 23, 2012
Revised:	May 27, 2014
Revised:	October 14, 2014
Revised:	April 14, 2015
Revised:	June 23, 2015
Revised:	December 13, 2016
Revised:	December 4, 2018
Revised:	May 12, 2020
Revised:	March 23, 2021
Revised:	July 12, 2022
Revised:	June 13, 2023



# Board of Education Decatur Public School District #61

	Subject: 2023-2024 Student Code of Conduct and Parent Handbook
<b>Initiated By:</b> Eldon Conn, Director of Student Services	Attachments: 2023-2024 Student Code of Conduct and Parent Handbook
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

#### **BACKGROUND INFORMATION:**

The Discipline Action Committee meets each month during the school year to discuss topics relative to school discipline. This year we had changes to language along with a restructuring of sections and updating some of the policies. The suggested revisions have not yet been reviewed by the district's legal representative.

#### **CURRENT CONSIDERATIONS:**

All considerations and departments have made necessary changes and legal has reviewed the 23-24 Code of Conduct.

# FINANCIAL CONSIDERATIONS:

None at this time.

#### **STAFF RECOMMENDATION:**

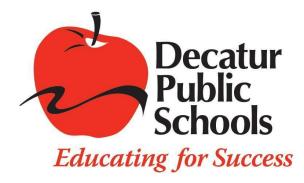
The Administration respectfully requests the Board of Education approve the 2023-2024 Student Code of Conduct and Parent Handbook as presented.

#### **RECOMMENDED ACTION:**

- Approval Information
- Discussion

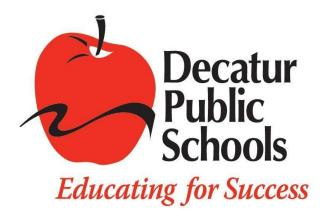
BOARD ACTION: \_\_\_\_\_

Decatur Public School District 61 101 West Cerro Gordo Street Decatur, Illinois 62523



# Student Code of Conduct And Parent Handbook 2023-2024





# Student Code of Conduct and Parent Handbook 2023-2024

Adopted by the Board of Education

July 27, 1999

Revision June 13May 23, 2023

# **Mission Statement**

The Discipline Action Committee of Decatur Public School District #61 is charged with maintaining and updating the language contained within the **Student Code of Conduct and Parent Handbook.** Our goal is to provide parents and students of District #61 with expectations for student conduct and the consequences for failure to adhere to the policies stated within the handbook. The Committee will update the handbook's language as dictated by changes to Federal and State laws and to meet District #61's needs. We will provide our schools with the tools to promote positive, responsible standards of student behavior in order to provide quality educational environments free from disruptions that interfere with the learning process.

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#### SCHOOL ADMISSION PROCEDURE

All students must register for school each year on the dates and at the places designated by the Superintendent.

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age, as well as proof of residence. Refer to *Health Requirements* in this publication for specific medical and dental requirements. Refer any enrollment questions to the school secretary.

#### Age of Entrance

To be eligible for admission into Kindergarten into Kindergarten, a child must be 5 years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school year. Based upon an assessment of the child's readiness to attend Kindergarten school, the District may permit him or her to attend school prior to these dates, if the child is at least 4 years, 6 months by June 1. s if the child is at least 4 years, 6 months by June 1. - A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be six years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, Accelerated Placement Program. Children ages 3 to through 21 years with exceptional needs who qualify for special education are eligible for admission.

Children who are advanced intellectually and socially may be permitted early entrance into kindergarten. Promotion will be based on the criteria listed below. The parents of a child who has attained the age of 4 years, 6 months by June 1 may seek early enrollment in kindergarten by following these procedures:

1. The child must be examined by a state-registered psychologist no more than 2 months before school starts. The expense will be borne by the parents. (Funds will be sought to test students who qualify for free or reduced lunch.) The report will be submitted to the Superintendent no later than two weeks prior to the first day of school. School district psychologists will review the report and make a recommendation to the Superintendent regarding eligibility.

- a. The child must have a score on an individually administered intelligence test that is at least two standard deviations above the mean for a child of his/her age.
- b. Social and emotional maturity, as well as gross and fine motor skills, assessed on a measure of adaptive behavior, must be at least one standard deviation above the mean for a child of his/her age.
- c. Visual-motor integration must be at least one standard deviation above the mean for a child of his/her age.
- d. The child must demonstrate the following types of academic skills: ability to identify basic colors and shapes; recognition of upper and lower case letters; recognition of numerals to 20; alphabet
- recitation; ability to rote count to 30; ability to count objects with one-to-one correspondence to 20; —
- ability to write first name legibly from memory; knowledge of basic concepts (i.e., above, below,
- front, back, etc.); and ability to remember and follow a three-step direction.
- e. The examining psychologist must make a recommendation on the basis of items 1a through 1d, and general clinical impression.
- 2. The child must have all other entrance requirements met for entrance to school.
- 3. The parents must agree to withdraw the child at the end of the first nine weeks if the teacher and principal believe it to be in the best interest of the child not to continue.

#### Athletic Fee

Any Middle or High school student who is participating in an Athletic Activity is required to pay athletic fees as described. Fee maximums apply per FAMILY/per BUILDING.

Elementary and Middle School (grades K – 8): 10 per sport/50 maximum per family/per buildingHigh School (grades 9 – 12) - 20 per sport/100 maximum per family/per building

#### **Instructional Materials Fee**

Each pupil is required to pay an instructional materials fee at the time of registration. Fees for the 2022-2023-2023-2023-2024 school year are:

Early Childhood-Grade 6.....\$80.00 Grades 7-12.....\$100.00

The instructional materials fees are applied toward the purchase of basic and supplemental tests, hardcover, paperback, periodicals, workbooks, and other related materials. Additional replacement costs are charged for materials lost or damaged beyond normal wear.

The District qualifies under the USDA Eligibility Provision (CEP) to provide breakfast and lunch to each child in the District at no charge to the student. The CEP designation does not qualify the child for free textbooks. In order to qualify for free textbooks, the child must be identified by the State as a "Direct Certification" student, or the parent must complete the appropriate application and file the paperwork with Aramark Services for evaluation. We strongly encourage all parents to complete the CEP form as part of the registration process to help offset the Instructional Materials Fees. Students who do not qualify will be notified by Aramark and the full instructional materials fee will apply.

Parents may establish a payment schedule with the school if they are unable to pay the entire fee at registration. Fees must be paid in full by February 1 to avoid credit bureau collection.

Students attending Macon-Piatt Special Education Programs from county school districts should register in their resident (county) school and pay the instructional materials fees required of that district. Decatur Public Schools will seek instructional materials fees from the Macon-Piatt Special Education District, rather than directly from the pupil.

#### **Decatur Public Schools Check Policy**

If your check is returned, you authorize Decatur Public School District 61 and its agents to collect this item electronically through eCashFlow Services. The check writer will be assessed a check collection fee as allowed by law and will be responsible for all other collection costs.

#### **Emergency Phone Contact**

In any school emergency, parents are immediately notified. The State of Illinois requires parents to provide the working telephone numbers of two responsible adults to be contacted when parents are not available. Failure to comply with this requirement may result in the student being denied the privilege of school attendance.

#### **Health Requirements**

Parent(s)/guardian(s) shall present proof of their child's examinations and immunizations as required by the State of Illinois and the District. **Requirements shall be submitted on the first day of school.** All health forms are available at the individual schools and district website.

**Medical** examinations shall be performed by a physician licensed to practice medicine in all of its branches, or an Advanced Practice Nurse, or Physician's Assistant, and recorded on the State of Illinois Certificate of Child Health Examination form. Sports physical forms are not acceptable for this requirement. Examinations shall be conducted within one year prior to the date of first entry into:

- 1. Pre-K;
- 2. Kindergarten;
- 3. Sixth grade;
- 4. Ninth grade; and
- 5. Any grade level when it is the student's first entry into a school in Illinois.

**Dental** examinations shall be performed by a licensed dentist, and recorded on the Proof of School Dental Examination form. Examinations shall be conducted within 18 months prior to May 15 of the year your child enters:

- 1. Kindergarten;
- 2. Second grade;
- 3. Sixth grade; and
- 4. Ninth grade.

Immunizations and screenings against preventable communicable diseases are required per Department of Health rules at the above intervals and/or as specified. <u>All requirements are due by</u> the first day of school. All 6<sup>th</sup> through 11<sup>th</sup> grade students must show evidence of receiving one MCV4 (meningococcal) vaccine and 12<sup>th</sup> grade students must show evidence of receiving two MCV4 (meningococcal) vaccines with the second doses given after their 16<sup>th</sup> birthday.

Detailed information on required vaccines can be found in "School Health Guidelines" and the District website.

**Vision** Examinations shall be performed by an **optometrist or ophthalmologist**, and recorded on the appropriate State of Illinois Proof of Vision Examination Form. Examinations shall be conducted within one year prior to the date of first entry into Kindergarten or first entry into an Illinois school, and submitted to the school on or before the first day of school.

A student may be exempted from this policy's requirements on *religious* grounds if the student's parents/guardians present to the Superintendent or designee a signed Certification of Religious Exemption explaining the objection, and **shall be signed by a health care provider** that they have provided education to the parents or legal guardians about the benefits of immunizations and the health risks of not vaccinating students. A student may be exempted from immunizations on *medical* grounds if a physician provides a written verification on the examination form. All statements of medical exemption must be approved by the Illinois Department of Public Health. Parents/guardians will receive "Student Health Guidelines" which further explain all health requirements and policies required under 77 Illinois Administrative Code 665.280 and 665.520.

#### Magnet and Montessori Schools

The parent/guardian must fill out a magnet application online through Schoolmint and attend a mandatory orientation before the student will be considered as entered into the Magnet lottery. This must be done within the time period of the open lottery. The available seats are limited in these programs, so please take the time to make sure that the program you are applying for is the best program for your specific student's needs. If your child is accepted at one of the Magnet schools, you will <u>also</u> need to fill out the required registration paperwork. Once you have accepted a seat at the school and the school year has started, your child will be <u>required</u> to remain at the location for that current school year. If you wish to remove your child from a Magnet school for the following school year, you must do so in writing before May 1st. If you move out of the DPS boundary or leave the

program, you will need to complete the lottery process again to <u>attempt to</u> re-enter for the following school year. Any families who are awarded a spot in a magnet program will be required to sign a magnet<u>agreement\_compact</u> when registering.

#### Magnet Compact

By signing the Code of Conduct, families are acknowledging that they have read the Magnet Compact and agree to uphold the compact and our Code of Conduct, school. Please refer to board policy 7:30 for more information.

#### **Cafeteria Services**

A complete Type A Breakfast and Type A Lunch is available in every school to every student at no charge to the student. The Type A lunch and breakfast consist of a combination of hot and cold foods prepared to meet a significant portion of the minimum daily nutritional requirements for good health, as established by the U.S. Department of Agriculture under the National School Lunch Act. Students are urged to eat the Type A lunch and breakfast each day, thereby assuring themselves of at least two well-balanced meals daily. Students may bring a lunch from home or participate in the school lunch program.

#### Transportation

For student transportation information, or to make special arrangements or address changes concerning your child's transportation, **please contact the school** that your child attends. DO NOT call the bus company or the Keil building—all changes **MUST** go through your school office.

Changes made during the course of the school year require a minimum of three days to become effective. Parents may be required to provide transportation for the student to and from school during this time.

Parents or legal guardians who provide transportation to and from school, because free transportation was not available for their students, may be eligible to receive money from the State of Illinois to help offset some costs for Decatur Public Transit bus fares or for private automobiles at the current approved rate. Your student must be under 21 on June 5th, be a full-time student, and reside more than one and one-half miles from school to be eligible. If you want to file a claim, you must go to the school your student attends by June 15th and file the claim in person. Funding of this program is determined by the State General Assembly and is not controlled by Decatur Public Schools.

# ISBE (Illinois State Board of Education) Pupil Transportation Frequently Asked Questions

• Is the district required to transport students who live less than one and one-half miles from their assigned attendance center?

No. School Board <u>may</u> provide transportation for pupils living less than one and one-half miles as measured by the customary route of travel from the school attended and may make a charge for such transportation in an amount not to exceed the cost thereof, which shall include a reasonable allowance for depreciation of the vehicles so used. Statutory Citation: 105 ILCS 5/29-2.

#### How does the district determine the distance of one and one-half miles?

Article 29 of the Illinois School Code (105 ILCS 5/29-3), states that the distance shall be measured from the exit of the residence property to the point of where pupils are normally unloaded at the school attended by determining the shortest distance on normally traveled roads or streets. Pupils

can also be required to walk up to one and one-half miles from their residence to a pick-up point regardless of the distance traveled by bus.

#### • Does the district have to provide door-to-door transportation?

No. Door-to-door transportation is provided only for special needs students whose Individualized Education Program (IEP) requires a child to be picked up at the door. Children under the age of five can be considered special needs by age alone; however, parents are expected to get the child to the curb for transportation purposes. All students in grades K through 12 can be expected to walk to a pick-up point up to one and one-half miles from their home, regardless of the distance they travel by the school bus.

#### • Who determines the locations of the bus stops (pickup/drop-off points)?

The school board of the district is required to establish the bus stops (pickup/drop-off points) for eligible students at a point located not more than one and one-half miles from the exit of the property of each pupil assigned to such point. The school district is **not** required to provide door-to-door service. Statutory Citation: 105 ILCS 5/29-3

#### **School Bus Safety Rules**

- a. Be aware of moving traffic and pay attention to your surroundings.
- b. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
- c. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
- d. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
- e. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
- f. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPads, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.
- g. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
- h. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers.
- i. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
- j. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take at least five giant steps (10 feet) away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- k. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic, even after the driver's signal.
- I. Never run back to the bus, even if you dropped or forgot something.

# Audio/Video Rrecording on the Bus

m. Electronic visual and audio recordings may be used to monitor conduct and to promote and maintain a safe environment on the school bus. Students who damage the bus, including tampering with electronic recording devices on the bus, will be responsible for the cost of any necessary repairs or

replacement and may be subject to discipline. Decatur Public School District's bus policy is set forth in Board Policy 7:220.

#### ATTENDANCE & TRUANCY

#### **Definitions**

**Truant** - A "truant" is a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof. Truant also includes students who are absent for one or more class periods within the school day whose absence cannot be accounted for.

**Valid Cause for Absence** - A child may be absent from school because of illness, including the mental or behavioral health of the student, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the student's control as determined by the Board of Education, or such other circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student.

**Chronic Absenteeism:** A student who misses 10 percent of school days within an <u>the most recent</u> academic year with or without a valid excuse. <u>Out-of-school suspensions are included</u>. That's 18 days of an average 180-day school year. Excused absences include illness, suspension, need to care for a family member, etc.

**Chronic or Habitual Truant** - A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5 percent (9 unexcused days) or more of the current 180 of the previous 180 regular attendance days.

**Truant Minor** - A child to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs, and other school and community resources, have been provided and have failed to result in the cessation of chronic truancy, or have been offered and refused.

#### Truancy

The School District will determine if the student is a truant, chronic or habitual truant, or a truant minor. The Superintendent shall direct the appropriate School District staff to develop diagnostic procedures to be used for identifying the cause(s) of unexcused student absenteeism. The diagnostic procedures shall include, but not be limited to, interviews with the student, his or her parent(s)/guardian(s), and any school official(s) or other people who may have information <u>about the reason(s) for the student's attendance problem=.</u>

The following supportive services may be offered to truant or chronically truant students:

- Parent-teacher conferences
- Attendance Intervention Plans
- Student and/or family counseling
- Information about community agency services

If truancy continues after supportive services have been offered, the building principal shall refer the matter to the Department of Student Services to begin the Truancy Review Board Process. The Department of Student Services may call upon the resources of outside agencies, such as the Regional Office of Education Truancy Division or Teen Justice Program. The School Board, Superintendent, School District administrators, and teachers shall assist and furnish such information as they have to aid truant officers. Truancy may result in legal consequences.

The District shall collect and review its chronic absence data in order to determine what resources and support is needed to assist in engaging chronically absent students and their families to encourage daily attendance and promote student success.

#### Absence Notification

A student's parent(s)/guardian(s) must: (1) upon their child's enrollment, provide working telephone numbers to the building principal and update them as necessary, and (2) authorize all absences and notify the school in advance or at the time of the child's absence.

If a student is absent without prior authorization by the parent(s)/guardian(s), the designated school official shall make a reasonable effort to notify the parent(s)/guardian(s) of their child's absence after the first class by telephoning the numbers given.

Students are expected to be present and to participate every day throughout the school year unless there is an appropriate reason for being absent. When a student is absent from class, credit for the course can be affected, as the student loses teacher instruction and class interaction. Students with an absence will be allowed to make up work for equal value upon request of the student or guardian. Request shall be done within 48 hours of the absence. Student will be allowed up to 1 day for every day the student is absent from school.

For anticipated absences, the student is required to bring a note (or phone call) from his or her parent/guardian prior to the absence. To be approved, absences must meet the excused absence criteria. Students returning to school with what they consider to be an approved absence must show proof or the absence will become unexcused. Students are allowed three twelve excused parent notifications **per-quarter year**.

#### **Excused Absence Criteria:**

Student will be allowed makeup privileges based on the Absence Notification information provided above.

- A. Parent/guardian notes describing illness for son/daughter. Parent notes that exceed three twelve notes per quarter year will be considered unexcused unless approved by the building principal.
- B. A verified doctor appointment: the student will be required to secure a written report from the doctor in order to be excused.
- C. Funeral: Funeral that requires traveling and absences more than three days shall be discussed with administration to be excused.
- D. Student illness verified in writing by a doctor or students sent home by school nurse.
- E. One college day for juniors and two college days for seniors with proof of the college attended.
- F. Court appearances.
- G. Absences due to extenuating circumstances shall be discussed and approved by an administrator.
- H. Out-of-school suspensions: Please refer to Section I, Part C, "Suspension Procedures," of the
- Student Code of Conduct and Procedures Handbook under "The Disciplinary Policy."
- I. Religious Observations.

#### **Unexcused Absence Criteria:**

- A. Truancy from school.
- B. Returning to school without a note from parent/guardian or without prior notification (phone call or note) of absence.
- C. Absences explained by a parent/guardian note that exceed three twelve days without a doctor's note or other unexcused absence.
- D. Any other reason not included in excused absences nor approved by an administrator.
- E. Vacations.

# Tardy Policy

The Decatur Public Schools does not penalize students who come late to school occasionally for reasons recognized by the State of Illinois as valid causes for missing school. However, the district and the state consider a student who arrives late without valid cause, unexcused. If the tardiness becomes habitual, building administrators or designee will meet with parents/guardians to determine the cause and then begin interventions to assist the child and/or family. Tardies ultimately equal unexcused absences from school.

#### Tardy Consequences

1. After 5 tardies, students will receive a letter home and assigned detention.

2. After 7 tardies, students will receive a letter home and assigned detention. A meeting and attendance contract will be developed at the building level.

3. After 10 tardies, students will receive a letter home, and 1 day in Care/Transition. An attendance contract will be modified at the building level.

4. After 15 tardies, a parent meeting will be held regarding potential implementation of interventions and consequences of continued tardiness to school. Students will receive a letter home, and 2 days in Care/Transition.

#### **Homebound Instruction**

Home services may be provided to a student if that student has a medical condition and will be out of school for a minimum of 10 days or more, or on an intermittent basis due to a medical condition. For Home Study to take place, a conference to determine eligibility must be held with the appropriate school administrator. If it is determined Home Study is the best option, parents will be given next steps which will include a Medical Certification Form to be completed by the parent and physician overseeing the child's medical needs. *Pregnancy does not automatically qualify for Home Study*. (Students on Home Study are not allowed to take Driver's Education and/or Behind the Wheel.)

#### Visitors to the School

Decatur Public Schools is pleased to announce that we will begin a more formal visitor management process in all of our schools to strengthen the district's program for student and staff safety. The procedure will enable schools to screen all visitors against sexual offender registries in all 50 states and establish a consistent sign-in process across the district.

Please understand that the new process is not intended to discourage parents from visiting their children's schools. We welcome visitors and encourage all parents to be an active part of their children's educational experience. The goal is to enhance the safety and security of both students and staff by prohibiting school access to those who pose a potential threat. Visitors causing a disruption to the educational environment will be removed by building staff and authorities may be notified.

How It Will Work:

- All visitors, including parents, will be asked to report to the main office upon their arrival at the school
- A secretary or other office staff member will request that each visitor provide their driver's license or other state or federally issued photo ID
- The visitor's name, address and photo will be checked for a match to a national sexual offender database
- If no match is found, visitors will be issued a date-specific visitor's badge. These badges must be worn at all times while on the school grounds. Visitors must check in and receive a visitor badge each time they visit
- All visitors will be required to check out at the main office prior to leaving the building. Visitor badges will be collected, and office staff will destroy the badges so they cannot be reused

• Children who do not have a valid ID may be allowed to visit as long as they are accompanied at all times by an adult who has completed the ID process, and has been issued a badge

#### **Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, religious beliefs, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities. Any student may file a discrimination grievance by using the *Uniform Grievance Procedure*.

The Decatur Public Schools will, upon request of an individual, make reasonable accommodations in compliance with the ADA and Section 504 of the Rehabilitation Act. Requests shall be submitted to the Director of Human Resources.

#### **GRADING & PROMOTION**

Decatur Public Schools is committed to the continuous development of students enrolled in the district's schools and to student achievement of the skills for the current grade assignment for promotion to a higher grade. Students will normally progress annually from grade to grade when in the judgment of the professional staff, it is in the best interest of the student involved. Parents/Guardians will receive prior notification and explanation concerning the retention. The final decision to promote or retain a student rests with district administration.

All promotion and retention procedures will align with the established District Problem Solving Team Procedures as well as school board policy 6:280 Grading and Promotion.

#### **Grading and Promotion**

Grading and promotion policy decisions shall be established by the Superintendent or designee. This system of grading and reporting academic achievement to students and parents/guardians will be recognized in all Decatur Public Schools. This policy will also determine when promotion and graduation requirements are met.

The decision to promote students to the next grade level will be dependent upon academic performance in reading and math, attendance, and performance on **District-Wide Assessment** (DWA) as described below. School Administrators shall ensure a personal learning plan is created for all students who are recommended for retention and/ or retained.

All non-traditional promotion (i.e. accelerated placement) and retention decisions for Decatur Public School must be approved by the Assistant Superintendent of Teaching & Learning.

#### **Promotion Criteria**

A student's promotion status is determined by the following measures:

District-Wide Assessment (DWA)

• The **District-Wide Assessment** (DWA): The district-wide assessment will be the Fast Bridge or other norm-referenced assessment administered by the district. Students with no DWA scores in either reading or math achievement will be considered based on classroom academic performance. If a student's DWA results are incomplete or inaccessible through no fault of the student, the Assistant Superintendent of Teaching & Learning shall make a promotion decision.

#### Academic Performance

- Report card grades in reading and math shall reflect a student's unit test scores and completion of homework assignments during the school year. The **final report card grade** in each subject is an average of the grades reported at the end of each of the four reporting periods.
- Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. A reasonable attempt to consult with the teacher must be made and documented by the principal prior to any change of a final grade.
- The home school must notify the parent/ guardian of any student being recommended for retention for the following school year no later than ten (10) school days after the conclusion of the first semester (i.e. 2<sup>nd</sup> quarter of grading). This notification must be documented (i.e. parent/ guardian name, contact number, date and time of contact)
- The home school must notify the Assistant Superintendent of Teaching & Learning no later than ten (10) school days after the conclusion of the first semester (i.e. 2<sup>nd</sup> quarter of grading) of any student the school may recommend for retention for the following school year.

#### Promotion Criteria for Students with Disabilities

Decisions on whether to promote or retain a student with disabilities will be made in accordance with the Individuals with Disabilities Education Act (IDEA) and as required by other applicable law. Promotion and retention of a student having an Individualized Education Program (IEP) or receiving reasonable accommodations pursuant to Section 504 of the Rehabilitation Act shall be determined by the student's educational team.

Every teacher shall maintain an evaluation record for each student in the teacher's classroom.

A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores;
- A technical error in assigning a particular grade or score;
- The teacher agrees to allow the student to do extra work that may impact the grade;
- An inappropriate grading system used to determine the grade; or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

#### **Attendance**

Students should obtain a 95% attendance rate. In **Illinois**, chronic or habitual truant is defined as a child who is absent without valid cause for 5 percent or more of the previous 180 regular attendance days.

#### **Retention**

All retained students will receive a Personal Learning Plan, which is developed by the student's school along with the student's parent/guardian. Grade cycles include grades K-3, grades 4-6, grades 7 and 8. Students Turning 15 on or before September 1<sup>st</sup> (Age Cycle 15): If the student is 15 years old on or before September 1<sup>st</sup> and has not met 8th grade promotion criteria, other attendance placement will be considered.

#### Parent Promotion Appeal

At the conclusion of the summer school period, parents/guardians of retained students will have ten (10) school days after receiving the promotion determination notice from the home school to submit a written request (appeal) for an additional review to the Director of Teaching and Learning and then to the Assistant Superintendent of Teaching & Learning.

#### Final Approval

All non-traditional promotion (i.e. accelerated placement) and retention decisions for Decatur Public School must be approved by the Assistant Superintendent of Teaching & Learning.

#### Homework

Students may have assignments to complete outside of school. Parents shall cooperate with teachers to see that the work is done. Homework assignments may be given at any level from kindergarten through high school for a wide variety of reasons:

- To REINFORCE what was learned in class
- To PRACTICE what was learned in class
- To FINISH what was started in class
- To RESEARCH a topic chosen in class
- To STUDY independently a topic started in class
- To VISIT a library
- To EXPLORE new fields

#### You help your child when you:

- Check each day to see if your child has a homework assignment and if he/she understands how to do it.
- Schedule a specific and uninterrupted time for doing the homework.
- Provide a quiet place for study.
- Let your child do his/her own work.
- Reinforce what was taught at school.
- Check the work to make sure your child understands and completes assignments.
- Ask your child to tell you what he/she has been studying or has learned.
- Check to see that all borrowed school materials are returned promptly and in good condition.
- Check to see that the homework is completed on time and taken to school.

#### You hinder your child when you:

- Do his/her homework for him/her.
- Disagree with or criticize the teacher and school.
- Nag or argue about homework.
- Show little interest.

**Note:** It is the responsibility of the parent to make transportation arrangements when your child stays for after-school help from the teacher.

#### Free and Appropriate Public Education

Decatur Public Schools is a member of the Macon-Piatt Special Education District (MPSED). Decatur provides a free and appropriate public education (FAPE) to every student with a disability. Questions about the Special Education District and the programs provided shall be directed to the Assistant Director of Special Education, <del>335 E. Cerro Gordo,</del> 620 E Garfield Ave. Decatur, IL-62523 62526 or call (217) 362-3055.

#### **GRADUATION INFORMATION**

No student will be allowed to participate in the graduation ceremonies, or be listed in the graduation program unless all requirements for graduation have been completed. Any student who does not complete the requirements, but who completes the course work and provides official transcripts by the last day of summer before the next school year, will be considered a member of the graduating class.

A contract outlining the course to be completed must be filed with a counselor and approved by the administration. No diploma will be issued until all of the requirements are met and the necessary transcripts have been received. If there are unique circumstances involved during the senior year, such as an extended illness, the principal may consider exceptions to this policy.

#### High School Graduation Requirements

A minimum of 22 credit hours is required for graduation from Decatur Public High Schools. Students are required to successfully complete the following to meet minimum requirements for high school graduation:

Credit hours required for graduation, distributed as described below:

#### \*Graduation requirements apply to the graduating class of 2023

English	English I	4 credits
Linghon	English II	
	2 Credits - English elective	
Mathematics	1 credit – Algebra 1	3 credits
Wathematics	1 credit – Geometry	5 creaits
Science	1 credit - Life Science	2 credits
Science	1 credit - Physical Science	2 Creans
Social Studies	1 credit - World History	3 credits
Social Studies	(AP World History satisfies this requirement)	5 CIEUIIS
	1 credit - United States History	
	0.5 credit- Civics (Grades 11 or 12, Illinois and United	
	States Constitution Exams)	
	0.5 credit - Inequality & Change OR African American	
	History	
World Languages,		1 credit
or Art, or Music, or		
Vocational		
Education		
Physical Education	0.5 credit – Health	4 credits
or Waiver		
	Must be enrolled in PE for all four years and Health for one	
	semester, unless a waiver is approved	
Consumer	Depends on the specific course:	0.5 or 1
Education	Economics – 1 semester	credit
	Honors Economics – 1 Semester	
	Consumer Ed – 1 semester	
	Independent Living – 1 semester	
	Introduction to Business – 2- semesters	
	Business, Marketing and Management – 2	
	semesters Vocational Cooperative Education (Levels	
	3 and 4) – 2 semesters	
	Cooperative Work Education – 2 semesters	

Electives Depending on Consumer Education course (as listed above)	5 or 5.5 credits
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#### **Service Learning Requirements**

Students must complete **6 hours of service learning for each year they are a student in Decatur Public Schools**. Students may not receive compensation for service hours. Projects can be academic or community based.

#### **Grade Level Classification**

High School students will be assigned to their cohort when entering high school as a Freshman. They will progress with their assigned cohort throughout high school. A student "on track toward graduation" as a sophomore, junior, or senior will use the following requirements listed below. Students behind in credits will be identified as "deficient credits" while still labeled with their cohort

#### Sophomore Year:

#### 5.0 credits – must include:

- 1.0 credit for English
- 1.0 credit for Math

Junior Year:

#### 11.0 credits – must include:

- 2.0 credits for English
- 2.0 credits for Math (1.0 credit for Algebra X/Y students)
- 1.0 credits for Science
- 1.0 credit for Social Studies

Senior Year:

#### 16.0 credits – must include:

- 3.0 credits for English
- 2.0 credits for Math
- 2.0 credits for Science
- 2.0 credits Social Studies

If a student does not meet all the graduation requirements by the end of their 4th year after entering high school, they will remain a senior until they meet all requirements.

**Please Note**: The classification of students who have participated in home schooling or other alternative placements will be determined by the administration on an individual basis upon entering high school.

#### Alternative Course Credit and Course Substitutions

A student will receive high school credit for successfully completing any course given by an institution accredited by the North Central Association of Colleges and Secondary Schools. High school transfer credits from schools approved by the state and certified by the North Central Association (NCA) or its equivalent will be evaluated by the administration. The conversion formula is typically one-half Carnegie unit of credit equals 1 semester credit hour.

Credit toward graduation requirements may be earned from colleges, and from approved correspondence courses with the prior approval of the counselor and administration.

Credits earned will be counted in the grade point average according to the regular grading scale. Credits earned from schools in foreign countries will be calculated according to the regular grading scale only.

In addition, no student shall receive a certificate of graduation without passing a satisfactory examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.

Students may receive college credit through a variety of credit offerings. A student who successfully completes community college courses may receive high school credit, provided the student is a junior or senior in good academic standing; the course is approved in advance by the student and guidance counselor and the high school administration; the student assumes responsibility for all fees; and the course would be transferable to a four-year college. Three (3) semester hours credit shall be considered the equivalent of one-half (0.5) of credit toward graduation.

# The building principal or designee is responsible for notifying students and their parents/guardians of the District's graduation requirements.

# **Physical Education Requirements**

- A student must pass a semester of physical education for each semester in attendance, up to eight
   (8) semesters, unless the student is excused by a physician or by the school administration, or
   through an IEP. The physical education requirement includes one (1) semester of health education,
   which is offered in the freshman year. Health Education is required even though participation in
   physical education may be excused.
- 2. Physical education is counted in the units of credit required for graduation. One-half (.5) unit of academic credit is granted for health education.
- 3. Administrative reasons for waiver of one (1) or more semesters of physical education are:
  - a. Students enrolled in work-study programs that do not allow time for physical education.
  - b. Participation in an alternative/technical/vocational school program which does not permit the possibility of physical education. Such students are excused only when recommended by the administrator of the program and approved by the Superintendent or designee.
  - c. Summer school courses in physical education may be taken following promotion from the 8<sup>th</sup> grade. Credit for physical education may be earned by completing summer courses, regular courses or a combination thereof.
  - d. Students in grades 11 or 12 may request exemption from physical education for the following reasons:
    - i. The student provides written evidence from an institution of higher education that a specific course not included in existing state or local minimum graduation standards is required for admission. The student may be granted an exemption from physical education if the student cannot work the course into this year's or future schedules and needs to use physical education time to schedule the specific course.
    - ii. The student lacks sufficient course credit or lacks one or more courses required by state statute or local school board policies for graduation. Students who have failed required courses, transferred into the district with deficient credits, or lack credits due to other causes may qualify.
    - iii. The student athlete may take an extra course in place of physical education during the duration of the sports season.
      - a. A student athlete is a student who is currently participating in interscholastic athletics or who, based upon previous experience, is expected to participate during the junior or senior year. Current or past experience shall be certified by the inclusion of the student athlete's name on the season-ending IHSA eligibility certificate.
    - iv. Enrollment in Reserve Officers Training Corps (ROTC) program sponsored by the District
    - v. A student who is enrolled in a program through the Heartland Technical Academy.
    - vi. Students in grades 9, 10, 11, or 12 may request exemption from physical education due to

#### enrollment in marching band (first semester only).

## Early Graduation

Decatur High Schools are designed to be four-year institutions. While the overwhelming majority of students attend high school for the full four years, it is possible to graduate after seven semesters. The school is not responsible to provide courses in a specific sequence to allow a student to graduate early.

Students who intend to graduate early must complete an application with their guidance counselor by December 1<sup>st</sup> of their junior year. Upon the completion of the application, the counselor will submit a request to the principal. In order to graduate early, a student must meet all requirements for graduation by the last day of final exams in December. Seniors intending to graduate early must meet with their counselor to ensure that all requirements are met. The eighth (8<sup>th</sup>) semester of PE will be waived under those circumstances.

Students who graduate early are allowed to participate in all spring senior activities, which include prom and graduation ceremonies as well as any graduation activities. Early graduates will be invited to attend any applicable awards assemblies or honor banquets. Early graduates who qualify are eligible to receive Graduation Honors.

Transfer students must complete one full semester at Decatur High Schools to be eligible for early graduation.

#### Graduation Honor Requirements – (determined after 7 semesters)

Summa Cum Laude (Must meet all of the following criteria)

- At least a 3.85 or above GPA
- Attain an SAT benchmark score of 1410 and above
- Magna Cum Laude (Must meet all of the following criteria)
  - At least a 3.70 3.84 GPA
  - Attain an SAT benchmark score of 1210 1400
- **Cum Laude** (Must meet all of the following criteria)
  - At least a 3.50 3.69 GPA
  - Attain an SAT benchmark score of 1010 1200

#### **Gold Delta**

• Students who have attended a Decatur Public High School for two or more semesters and have a GPA of at least 3.0 will receive the Gold Delta recognition. Early graduates are eligible.

#### Orator

• The Orator must have attended a Decatur Public High School for two or more semesters and have a GPA of at least a 3.0.

#### **Graduation Speakers**

- **Summa Cum Laude** Students who qualify for Summa Cum Laude may apply to speak at graduation. A committee consisting of administrators, counselors, teachers, parents and students will select the speaker from the qualified applicants.
- **Orator** The Orator is the student who has been selected by the senior class to speak during the graduation ceremonies.

#### **Re-Enrollment**

Re-enrollment shall be denied to any individual 19 years of age or older who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. A person denied re-enrollment will be provided recommendations for alternatives,

including adult education programs that lead to graduation or receipt of a GED. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Act or accommodation plans under the Americans with Disabilities Education Act.

#### **Student Identification**

In order to provide a safer school environment, the district has provided student identification (I.D.) cards to students at the middle and high schools. The I.D.'s allow for admittance into the schools, as well as admission at extracurricular activities. It is stressed that the I.D. be in the student's possession at all times. Refer to the school handbook for specific school procedures concerning student identification.

#### **GIFTED EDUCATION**

The gifted identification process has been developed to satisfy Illinois State rules and regulations and meet the particular needs of the District 61 school community.

Gifted identification takes place towards the end of second grade. FastBridge is the Universal Screener assessment used to screen students recommended for additional gifted testing. Students scoring in the 80<sup>th</sup> percentile or above on FastBridge will be considered for additional gifted testing utilizing the CoGAT (Form 8) assessment. The CoGAT assesses verbal skills (language), quantitative (math), and nonverbal skills (spatial reasoning).

Teachers and parents may recommend that students be tested at any time during the year.

#### Subjective Criteria

At the beginning of each school year, district principals and staff are notified of students identified as gifted. Included in this notification is specific data identifying areas where students are gifted.

#### **Nomination/Withdrawal Procedure**

Students who do not meet the objective criteria may be nominated to the gifted list by a core academic educator or parent/guardian. One of the following must be submitted in writing to the Director of Curriculum & Instruction, along with written confirmation by at least one other district academic educator who is familiar with, but not related to, the student:

- A narrative documenting the learning characteristics of the student.
- Completion of Joseph Renzulli's Scale for Rating the Behavioral Characteristics for the student. Nominations will be considered for the current school year up to the end of the first quarter.

As needed, a meeting involving educators and/or parents, Gifted Services staff, and (when age appropriate) the student, may be arranged to discuss the nomination or withdrawal recommendation.

#### **District Identification Schedule**

Gifted Services systematically identifies students with objective measures at the following intervals: Grade 2 – FastBridge

Grade 6- FastBridge recheck

Grade 9 – PSAT

#### Summer School

Summer School may be offered for students from pre-kindergarten through grade twelve. Remedial, developmental, and enrichment programs are designed to meet individual student needs. Dates, times and locations of classes vary. Information regarding summer school is available in each school building in March. All retained students will be considered for summer school placement.

## Parent Participation

Each school in District #61 seeks to involve parents as active partners to assist students to reach their academic goals. The Parent-Teacher Association (PTA) and formal booster clubs welcome parents to be part of their organizations. Volunteers are welcome to assist in the classrooms and with a variety of activities within the schools.

Schools with Title I programs have developed formal **School-Parent Compacts.** The Compact is intended to identify the role that students, parents, teachers, and administrators will provide in order to enhance student achievement.

#### School-Parent Compact

It shall be the goal and purpose of Decatur Public Schools to provide a high-quality curriculum and instruction in a supportive learning environment that enables the children served under Title I to meet the State's student academic achievement standards. Parents can foster this purpose by carefully monitoring attendance, homework, and behavior. Parents shall stress the need to make learning a priority. Parents are encouraged to visit the school and become involved in their children's educational career; and are encouraged to be active in the educational decisions of the child and be supportive of extra-curricular participation by their children.

Students will be given the opportunity to be successful in school and life. They will attend classes taught by highly qualified staff and be given a curriculum which will help them to achieve an education which is second to none in Illinois. They will be assessed based on the Illinois Standards of Learning. Additional assistance will be provided to students who fall behind in educational endeavors. Services include, but are not limited to, tutoring and appropriate referrals to additional programs as indicated.

Each Title I school has developed a **Parent Involvement Policy** which outlines how parents may actively participate in the education of their child(ren). The District's Parent Involvement Policy is outlined in Board Policy 6:170, "Title 1 Programs," with exhibits for both the district level and school levels. This policy and related exhibits may be accessed on the District's website, <u>www.dps61.org</u>, by clicking on the "Our District" tab and the "District Policies" tab.

## The Abused and Neglected Child Reporting Act

Whenever there is reasonable cause to suspect that a child (any person under the age of 18 years) is "abused" or "neglected," the Illinois law requires school personnel to immediately report it to the Department of Children and Family Services (DCFS).

"Abused child" means a child whose parent or immediate family member, or any person responsible for the child's welfare, or any individual residing in the same home as the child, or a paramour of the child's parent: a) inflicts, causes to be inflicted, or allows to be inflicted upon such child physical injury, by other than accidental means, which causes death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function; b) creates a substantial risk of physical injury to such child, by other than accidental means, which would be likely to cause death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function; c) commits or allows to be committed any sex offense against such child, as defined in the Criminal Code of 2012 or in the Wrongs to Children Act, and extending those definitions of sex offenses to include children under 18 years of age; d) commits or allows to be committed an act or acts of torture upon such child; e) inflicts excessive corporal punishment or, in the case of a person working for an agency who is prohibited from using corporal punishment, inflicts corporal punishment upon a child or adult resident with whom the person is working in his or her professional capacity; (f) commits or allows to be committed the offense of female genital mutilation, as defined in Section 12-34 of the Criminal Code of 2012, against the child; (g) causes to be sold, transferred, distributed, or given to such child under 18 years of age, a controlled substance as defined in Section 102 of the Illinois Controlled Substances Act in violation of Article IV of the Illinois Controlled Substances Act or in violation of the Methamphetamine Control and Community Protection Act, except for controlled substances that are

prescribed in accordance with Article III of the Illinois Controlled Substances Act and are dispensed to such child in a manner that substantially complies with the prescription; or (h) commits or allows to be committed the offense of involuntary servitude, involuntary sexual servitude of a minor, or trafficking in persons as defined in Section 10-9 of the Criminal Code of 2012 against the child. A child shall not be considered abused for the sole reason that the child has been relinguished in

accordance with the Abandoned Newborn Infant Protection Act.

"Neglected child" means any child who is not receiving the proper or necessary nourishment or medically indicated treatment including food or care not provided solely on the basis of the present or anticipated mental or physical impairment as determined by a physician acting alone or in consultation with other physicians or otherwise is not receiving the proper or necessary support or medical or other remedial care recognized under State law as necessary for a child's well-being, or other care necessary for his or her well-being, including adequate food, clothing and shelter; or who is subjected to an environment which is injurious insofar as (i) the child's environment creates a likelihood of harm to the child's health, physical well-being, or welfare and (ii) the likely harm to the child is the result of a blatant disregard of parent, caretaker, or agency responsibilities; or who is abandoned by his or her parents or other person responsible for the child's welfare without a proper plan of care; or who has been provided with interim crisis intervention services under Section 3-5 of the Juvenile Court Act of 1987 and whose parent, guardian, or custodian refuses to permit the child to return home and no other living arrangement agreeable to the parent, guardian, or custodian can be made, and the parent, guardian, or custodian has not made any other appropriate living arrangement for the child; or who is a newborn infant whose blood, urine, or meconium contains any amount of a controlled substance as defined in subsection (f) of Section 102 of the Illinois Controlled Substances Act or a metabolite thereof, with the exception of a controlled substance or metabolite thereof whose presence in the newborn infant is the result of medical treatment administered to the mother or the newborn infant. A child shall not be considered neglected for the sole reason that the child's parent or other person responsible for his or her welfare has left the child in the care of an adult relative for any period of time. A child shall not be considered neglected for the sole reason that the child has been relinguished in accordance with the Abandoned Newborn Infant Protection Act. A child shall not be considered neglected or abused for the sole reason that such child's parent or other person responsible for his or her welfare depends upon spiritual means through prayer alone for the treatment or cure of disease or remedial care as provided under Section 4 of this Act. A child shall not be considered neglected or abused solely because the child is not attending school in accordance with the requirements of Article 26 of The School Code, as amended.

In addition to the report to DCFS, District #61 personnel will report all real or suspected abuse to the Juvenile Offices of the Decatur Police Department.

# **Student Transfer from District 61**

Pupils of parents who move from District 61 after the beginning of the current school year may continue to attend school within the District on a tuition-free basis for the remainder of the <u>current</u> school year only. <u>Transportation, regular attendance, and punctuality for pupils who move for any of the exemptions noted are the responsibility of the parents and pupils.</u>

## Student Assignments and Transfers within District 61

The Decatur Public Schools will enroll students who reside with a natural parent or legal guardian within the boundaries of the Decatur Public School District #61. Unless exempted under other provisions of this policy, the student shall attend school in the attendance center in which the parent or guardian resides. **[NOTE: Hereafter, "parent(s)" refers to natural parent(s) or legal guardian(s).]** 

Transfers within the District

- 1. If the parent(s) of a student move(s) to another school boundary after the start of the school year, the student may complete the current school year at the same school. These actions are possible provided the criteria listed below are met:
  - a. Parent(s) provide transportation; and
  - b. Absenteeism and tardiness shall not increase beyond the student's previous record; and
  - c. Behavioral infractions do not increase; and
  - d. The student shall be picked up promptly after school
  - NOTE: This exemption may be revoked if items a, b, c or d are not maintained.
- 2. Students who have attended a given school while enrolled in Decatur Public Schools for their entire high school career and whose parents/legal guardian move from the attendance area traditionally served by that school may petition to remain in that school and retain eligibility regarding residence for the twelfth (12th) grade, provided the student has completed eleventh (11th) grade, earned 16 credits, and meets the criteria listed below:
  - a. Parent(s) provide transportation; and
  - b. Absenteeism and tardiness shall not increase beyond the student's previous record; and
  - c. Behavioral infractions do not increase; and
  - d. The student shall be picked up promptly after school
  - NOTE: This exemption may be revoked if items a, b, c or d are not maintained.
- 3. The parent of any student enrolled may petition Student Services for possible transfer to another school within the district. Requests to transfer from one DPS attendance center school to another DPS school must be completed on the form, "Student Request for School Transfer," and must be approved by the Director of Student Services before the transfer can occur. Transfer Requests into a Magnet school will not be accepted. Student Services will report the decision to the petitioning parents of the student. If the petition has been approved, the student may become a transfer student to the new school for the current school year only, provided the criteria listed below are met:
  - a. Parent(s) provide transportation; and
  - b. Behavioral infractions shall not increase beyond the student's previous record; and
  - c. Absenteeism and tardiness shall not increase beyond the student's previous record; and
  - d. The student shall be picked up promptly after school.

## NOTE: This transfer may be revoked if items a, b, c or d are not maintained.

**SPORTS ELIGIBILITY NOTE**: A student may LOSE EXTRACURRICULAR ELIGIBILITY upon transferring. Please refer to the IHSA/IESA guidelines for further information, which can be found at <u>www.ihsa.org</u> (high school) and <u>www.iesa.org</u> (middle school).

- 5. If a student's attendance center is determined by a health or psychological problem, the student will become eligible for athletics immediately if within the first ten (10) days of a semester, or within one calendar month following the date of a transfer later in the semester.
- 6. A student seeking admission into the Decatur Public Schools must meet all eligibility prerequisites as mandated by State law; and must also present a completed good standing form from the school from which the student is transferring. Students who are not in good standing are covered under Board Policy 7:50, and must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into Decatur Public Schools. Students transferring into Decatur Public Schools not in good standing shall be referred to Student Services.
- 7. A student with a health or psychological problem may attend another school when recommended by a physician and approved by Student Services.
- 8. When a student is placed in a special education program, the Individual Education Plan (IEP) may limit the type of school facility which the student can attend. Normally, the student will attend the section of the appropriate program which is closest to his/her home. Exceptions may be made in unique situations determined by the student's IEP or in cases where there is no space available in the closest section.

## **Homeless Children**

You are considered homeless if you live in a shelter or motel, share housing because you lost your housing for economic reasons, live in a campground, car, old building or other temporary shelter, or you don't have a permanent address.

- You have the right to:
- •Enroll your child in school immediately, even without school or medical records.
- •Get help from the district liaison with immunizations and/or medical records.
- •Choose your child's old school or school closest to where you are living now.
- •Get transportation to and from school for your child under certain circumstances.
- •Dispute enrollment or transportation decisions.
- •Participate in your child's education.

If you need help, please call Student Services at 362-3060.

## **Procedure for School Problems**

Parents and visitors to schools must first report to the school office upon entering the building for any reason. When problems arise that are child- or school-centered, parents shall make every effort to find a solution with the child's teacher. If no satisfactory solution is found, **the channel of appeal is:** 

- 1) Building Administrator;
- 2) Director of Student Services;
- 3) Appropriate Assistant Superintendent;
- 4) Superintendent;
- 5) Board of Education.

Every effort will be made to find fair and equitable solutions to all problems.

## Parents Right to Know Qualifications of Educators Notification Letter

Federal law requires districts to inform parents/guardians that they may request information about the professional qualifications of any teacher who is teaching their child. If you have any questions or need additional information, please feel free to contact Human Resources at 362-3031.

## **Resolution on Racism**

Decatur Public Schools has committed to equity and developed a Resolution on Racism. This resolution to declare racism as a Public Health Crisis as it adversely impacts our students, families, staff, and community at large. All incidents of racism or discrimination shall be reported and investigated appropriately. The "Racial Bias Report Form" can be found on the DPS website.

## **School Student Records**

The principal is the official records custodian of each school. Student records are maintained at the school of last attendance until five (5) years after the student's normal graduation from high school. At that time, temporary records are destroyed and permanent records transferred to the central office for microfilming.

The following information pertains to the rights and obligations of parents, students and the school under the Illinois School Student Records Act (ISSRA) and the rules promulgated by the Illinois State Board of Education.

- The student permanent record consists of basic identifying information, academic transcript, attendance record, accident reports, health record, record of release of permanent record information, scores received on all State assessment tests administered at the high school level (grades 9 through 12), and may also consist of records of awards and participation in schoolsponsored activities. No other information will be placed in the student permanent record. The permanent record will be kept for 60 years after graduation or permanent withdrawal (ISSRA, Section 2(e); Section 4(e)).
- 2. "Student Temporary Record" means all information contained in a school student record but not contained in the student permanent record. Such information may include family background

information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions means: infractions involving drugs, weapons, or bodily harm to another. (ISSRA, Section 4(f).

- 3. Parents/legal guardians have the right to:
  - a. Inspect and copy all permanent and temporary records within a reasonable time and in no case later than ten (10) business days after the date of receipt of such request by the official records custodian. The time for response may be extended by the school district by not more than five (5) business days from the original due date for any of the following reasons: (1) the requested records are stored in whole or in part at other locations than the office having charge of the requested records; (2) the request requires the collection of a substantial number of specified records; (3) the request is couched in categorical terms and requires an extensive search for the records responsive to it; (4) the requested records have not been located in the course of routine search and additional efforts are being made to locate them; (5) the request for records cannot be complied with by the school district within the time limits prescribed by subsection (c) of this Section without unduly burdening or interfering with the operations of the school district; or (6) there is a need for consultation, which shall be conducted with all practicable speed, with another public body or school district or among 2 or more components of a public body or school district having a substantial interest in the determination or in the subject matter of the request. A student shall have the right to inspect and copy his/her school student permanent record. The school charges for copies unless the student is unable to pay. No parent or student shall be denied a copy of school student records due to inability to bear the cost of such copying (ISSRA, Section 5(d)).
  - b. Have present at the option of either the parent or the school, a qualified professional, who may be a psychologist, counselor, or other advisor, and who may be an employee of the school or employed by the parent, to interpret the information contained in the student temporary record.
  - c. Challenge the accuracy, relevance or propriety of any entry in the school student records, exclusive of academic grades and references to expulsions or out-of-school suspensions, by requesting a hearing with the school.
    - (i) The request for a hearing shall be submitted in writing to the school and shall contain notice of the specific entry or entries to be challenged and the basis of the challenge.
    - (ii) An informal conference will be held within fifteen (15) school days of receipt of the request for a hearing.
    - (iii) If the challenge is not resolved by the informal conference, a formal hearing shall be initiated no later than fifteen (15) days after the informal conference, unless an extension of time is agreed upon by the parents and school officials.
  - d. File a complaint with the US Department of Education concerning alleged failure by the District to comply with the requirements of the Family Educational Rights and Privacy Act. The address is Student Privacy Policy Office, USDOE, 400 Maryland Avenue, SW, Washington D.C. 20202-8520.
- 4. No school student records or information contained therein may be released, transferred, disclosed, or otherwise disseminated, except as follows:
  - a. to a parent or student or person specifically designated as a representative by a parent (ISSRA, Section 6(a)(1));
  - b. to an employee or official of the school or school district or the State Board of Education with a current demonstrable educational or administrative interest in the student, in furtherance of such interest (ISSRA, Section 6(a)(2));
  - c. to the official records custodian of another school in which the student has enrolled or intends to enroll, provided that the parent receives prior written notice of the nature and substance of the

information to be transferred and opportunity to inspect, copy, and challenge such information. If the address of the parents is unknown, notice may be served upon the records custodian of the requesting school for transmittal to the parents. Such services shall be deemed conclusive and ten (10) school days after such service, if the parents make no objection, the records may be transferred to the requesting school (ISSRA, Section 6(a)(3); Rules, Section 375.70(a));

- d. to any person for the purpose of research, statistical reporting, or planning, provided that such research, statistical reporting, or planning is permissible under and undertaken in accordance with the federal Family Educational Rights and Privacy Act; <u>and the Illinois School Student</u> <u>Records Act.</u>
- e. pursuant to a court order, provided that the parent shall be given prompt written notice upon receipt of such order of the terms of the order, the nature, and substance of the information proposed to be released in compliance with such order, and an opportunity to inspect, copy, and challenge the contents of the school student records (ISSRA, Section 6(a)(5); Rules, Section 375.70(c)(3));
- f. to any person as specifically required by state or federal law, provided that such person shall provide the school with appropriate identification and a copy of the statute authorizing such access and the parent receives prior written notice of the nature and substance of the information to be released and an opportunity to inspect, copy, and challenge such information. If the release of information relates to more than 25 students, such prior notice may be given in a local newspaper of general circulation or other publication directed generally to parents (ISSRA, Section 6(a)(6); Rules Section 375.70(b));
- g. to juvenile authorities when necessary for the discharge of their official duties who request information prior to adjudication of the student and who certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. For purposes of this Section "juvenile authorities" means: (i) a judge of the circuit court and members of the staff of the court designated by the judge; (ii) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (iii) probation officers and court-appointed advocates for the juvenile authorized by the judge hearing the case; (iv) any individual, public or private agency having custody of the child pursuant to court order; (v) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the limited purpose of determining the appropriateness of the potential placement; (vii) law enforcement officers and prosecutors; (viii) adult and juvenile prisoner review boards; (ix) authorized military personnel; (x) individuals authorized by court. (ISSRA, Section 6.5)
- subject to regulations of the Illinois State Board of Education in connection with an emergency to appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons, provided that the parents are notified no later than the next school day after the date that the information released, the date of release, the person, agency or organization receiving the information, and the purpose of the release (ISSRA, Section 6(a)(7); Rules, Section 375.60);
- i. to any person with the prior specific, dated and written consent of the parent designating the person to whom the records may be released and the designated records or designated portions of the information to be released.
- 5. In accordance with the Family Educational Rights and Privacy Act (FERPA) and ISSRA, directory information may be disclosed without prior notice or consent unless the parent/guardian or eligible student notifies the Records Custodian or other official in writing, before October 1 of the current school year, that he/she does not want any or all of the directory information disclosed. Directory information includes:
  - a. Identifying information: student's name, address, grade level, birth date and place, parents' names, mailing addresses, electronic mail addresses, and telephone numbers;
  - b. Photographs, videos, or digital images used for informational or new-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored

activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs, except that:

- (i) No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion or fundraising without the prior, specific, dated and written consent of the parent or student, as applicable (see 765 ILCS 1075/30); and
- (ii) No image on a school security video recording shall be designated as directory information;
- c. Academic awards, degrees, and honors;
- d. Information in relation to school-sponsored activities, organizations, and athletics;
- e. Major field of study; and
- f. Period of attendance in the school.

Additionally, FERPA requires that parents be notified that the school routinely discloses names, addresses, and telephone numbers to military recruiters upon request, subject to a parent's request not to disclose such information without written consent.

# Sex Equity

No student shall, based on sex, sexual orientation, or gender identity, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Any student may file a sex equity complaint by using the *Uniform Grievance Procedure* provided in Board Policy 2:260. A student may appeal the School Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to <u>105 ILCS 5/3-10</u> of The School Code) and, thereafter, to the State Superintendent of Education (pursuant to <u>105 ILCS 5/2-3.8</u> of the School code). Board Policy 2:260 may be accessed on the District's website, <u>www.dps61.org</u> by clicking on the "Our District" tab and the "District Policies" tab.

# Sexual Harassment Policy

Sexual harassment is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or ore of the following:

- 1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
- 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
- Sexual assault as defined in 20 U.S.C. §1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. §12291(a)(10), domestic violence as defined in 34 U.S.C. §12291(a)(8), or stalking as defined in 34 U.S.C. §12291(a)(30).

Examples of sexual harassment include unwelcome touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities rape, sexual battery, sexual abuse, and sexual coercion.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment may file a complaint with the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, a counselor or any employee with whom the student is comfortable speaking. Students may choose to report to a person of the students' same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints in bad faith or who knowingly submit false information will not may be disciplined under the student Code of Conduct. A determination Respondent is not responsible for Title IX Sexual Harassment, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

Title   Title IX/ Human Resources Director		Title	Title IX/ Human Resources Director	
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Address	101 W. Cerro Gordo, Decatur, IL 62523	
Phone	217-362-3031	
Title	Assistant Superintendent	Assistant Superintendent
Address	101 W. Cerro Gordo, Decatur, IL 62523	101 W. Cerro Gordo, Decatur, IL 62523

The District's grievance process shall, at a minimum:

1. Treat Complainants and Respondents equitably by providing remedies to a Complainant where the Respondent is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a Respondent.

2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a Complainant, Respondent, or witness.

3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process: a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual Complainant or Respondent. b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to\_-conduct\_-an\_-investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.

5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant.

6. Include a presumption that the Respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

7. Include reasonably prompt timeframes for conclusion of the grievance process.

8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.

9. Base all decisions upon the preponderance of evidence standard.

10. Include the procedures and permissible bases for the Complainant and Respondent to appeal.

11. Describe the range of supportive measures available to Complainants and Respondents, <u>A and</u> provide such supportive measures, when requested by either party, regardless of complaint status-

12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party

who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the Board in the context of the relationship of the third party to the District. Any student of the District who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

#### **Care of Students With Diabetes**

The Illinois legislature enacted the *Care of Students with Diabetes Act* ("Act") effective December 1, 2010 (105 ILCS 145/1 et. Seq). The Act <u>requires a parent or guardian</u> to submit a Diabetes Care Plan to the school for any student who seeks assistance with diabetes care in the school setting or who has been managing his or her diabetes care in the school setting.

Under the Act, specific information must be provided in the Diabetes Care Plan such as physician instructions for the student's diabetes management and designation of appropriate school staff who will provide and supervise services for the student. Therefore, parents and guardians are encouraged to collaborate with the student's physician and school personnel in the creation of the plan.

#### The Diabetes Care Plan must be submitted to the school at the beginning of each school year,

upon enrollment, as soon as practical following a student's diagnosis, or when a student's care needs change during the school year. It is the parent or guardian's responsibility to inform the school in a timely manner of any changes to the Diabetes Care Plan recommended by the student's physician.

In addition to the Diabetes Care Plan, <u>parents must also complete forms provided by the school</u> <u>district regarding authorization for the administration of medication</u> and authorization for designated district representatives to communicate directly with the student's physician regarding the necessary management of the student's diabetes. Failure to do so may result in a welfare safety call to the Department of Children and Family Services (DCFS).

To assist the school district in safely transporting the student, the Act also requires that an information sheet be provided to any school employee who transports a student for school-sponsored activities. The information sheet identifies potential emergencies that may occur as a result of the student's diabetes and the appropriate responses to such emergencies. Parents must assist the district in the completion of the transportation information sheet by providing the information and authorizations necessary to complete the form.

To begin the process of completing the Diabetes Care Plan and other required documents, the parent or guardian must contact the student's building principal.

#### Life-Threatening Food Allergy Management Program

The District has implemented a policy for managing students with life-threatening food allergies (Board Policy 7:285). If your student has a life-threatening food allergy, you must inform the building principal and submit the necessary health information and medication authorization forms to the school. A meeting will then be scheduled to review the health information submitted by the student's physician, assess the student's allergy management needs and develop an individual health care plan and emergency action plan for the student. An individual health care plan indicates the steps the school will take to accommodate the individual needs of the student with a life-threatening food allergy in school and at school-related activities. The accommodations provided in an individual health care plan will depend on the age of the student, the allergens involved and the facilities at the school. An emergency action plan indicates the specific treatment steps school personnel will take if a student has a life-threatening allergic reaction while at school or at a school-related activity.

# Asthma

Public Act 099-0843 requires schools to request an Asthma Action Plan (AAP) from parents of students with asthma.

# **Medications at School**

Only in exceptional cases, where failure to take a prescribed medication could jeopardize the student's health and/or education, may medication be taken in school. Taking of medication is limited to students with long-term chronic illness or disability. Antibiotics and over-the-counter drugs (e.g., Tylenol, cough medications, and cough drops) will not be taken at school. Homeopathic products derived from minerals, botanical substances, animal parts, microorganisms, and other sources will not be taken at school. <u>The nurse may decline to administer a medication that does not meet guidelines, that might be given outside of school hours, or that might jeopardize student safety.</u>

Authorization for the administration of both prescription and non-prescription drugs at school shall be provided on Student Health Form 24A (acquired from schools or physicians) and shall consist of written order obtained from the student's licensed prescriber and written request by the parent or guardian that medication be given during school hours. All medication authorizations must be <u>renewed annually</u> by the beginning of each school year.

During enrollment, parents or guardians shall receive "Student Health Guidelines" which further explain all health requirements and policies.

Students shall not allow other students to carry, possess, or use their prescription or non-prescription medication.

## **Protection of Pupil Rights Act**

Parents have the right to inspect all instructional materials, including teacher's manuals, films, tapes, or other supplementary material, which will be used in connection with any survey, analysis, or evaluation of their child (such instructional materials do not include academic tests or assessments).

Parents shall have the right to inspect a survey created by a third party before it is administered and distributed to their student. Said surveys may be obtained by contacting the appropriate school office and/or teacher. Parents shall have the right to be informed of the arrangements made to protect student privacy with regard to surveys requesting particular personal information.

Parents shall have the right to inspect any instructional material used as part of their child's educational curriculum by contacting the appropriate teacher to establish a mutually convenient time for viewing. **Instructional material does not include academic tests or academic assessments.** 

Parents shall have the right to notification of any physical examinations or screenings which the district may administer to the student.

Parents shall have the right to inspect any collection instrument used for the purpose of marketing or selling of personal information. Parents may opt-out of this process by filing with the appropriate school office a non-disclosure request form by September 1<sup>st</sup> of each school year.

Parents shall have the right to refuse consent for their child to submit to and/or to request protections of student privacy for any survey that reveals the following information:

- a. Political affiliations or beliefs of the student or the student's parent;
- b. Mental or psychological problems of the student or the student's family;
- c. Sex behavior or attitudes;
- d. Illegal, anti-social, self-incriminating, or demeaning behavior;
- e. Critical appraisals of other individuals with whom respondents have close family relationships;

- f. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- g. Religious practices, affiliations, or beliefs of the student or the student's parent; or
- h. Income (other than that required by Illinois law to determine eligibility for participation in a program or for receiving financial assistance).

Any parent interested in further information concerning the exercise of these rights shall contact the Superintendent.

#### **Rights Under the School Visitation Rights Act**

Parents of students attending Illinois Schools who work for employers who employ at least 50 or more individuals in Illinois have certain rights under the School Visitation Rights Act (820 ILCS 147/1). Employed parents who have worked for an employer for at least six consecutive months, who work at least half-time, and who are unable to meet with educators because of a work conflict must be given leave of up to 8 hours during the school year to attend school conferences or classroom activities related to the employee's child if the conference or classroom activities cannot be scheduled during non-work hours. However, no more than 4 hours of this time can be taken on any given day and leave under this Act may not be taken unless the employee has exhausted all accrued vacation leave. personal leave, compensatory leave, and any other leave that may be granted to the employee, except sick leave and disability leave. Before arranging attendance at the conference or activity, the employee shall provide the employer with a written request for leave at least 7 days in advance of the time the employee is required to utilize the visitation right. In emergency situations, no more than 24 hours' notice shall be required. The employee must consult with the employer to schedule the leave so as not to disrupt unduly the operations of the employer. The District will provide documentation for parents' use confirming the date and time of each school visitation upon a parent's request for such documentation. For regularly scheduled, non-emergency visitations, the District will make time available for visitation during both regular school hours and evening hours.

#### **Teen Dating Violence Policy**

As required by state law, the Board of Education of Decatur Public Schools has adopted a Board Policy which prohibits teen dating violence; incorporates age-appropriate education about teen dating violence in grades 7 through 12; and establishes procedures for the manner in which school employees are to respond to incidents of teen dating violence that take place at the school, on school grounds, as a school-sponsored activity or in vehicles used for school-provided transportation. Teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship, or threatens to use sexual violence in the dating relationship. A copy of the Board Policy. <u>Policy 7:185</u> can be obtained by contacting the building principal or Superintendent or on the District's website (www.dps61.org).

## Parent Sex Offender and Violent Offender Notification

State law requires the District notify parents/guardians that information about sex offenders and violent offenders against youth is available to the public. The Department of State Police maintains a statewide Sex Offender Database for the purpose of identifying sex offenders. Parents/guardians can access the Statewide Sex Offender database by going to the following website:

<u>https://www.isp.illinois.gov/Sor</u>. There is a users' agreement to accept and this will take you to this website: https://www.isp.illinois.gov/Sor/Disclaimer. Individual names can be searched by county or town. You may find the Illinois Statewide Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at <u>https://www.isp.illinois.gov/MVOAY</u>.

#### Parents Right to Opt-out of Health Education Activities

No pupil shall be required to take part or participate in any class or course in comprehensive personal health and safety and comprehensive sexual health education. A student's parent or guardian may opt the student out of comprehensive personal health and safety and comprehensive sexual health

education by submitting the request in writing. Parents can pick up the Opt-out Form from the school office. The District shall follow all requirements in 105 ILCS 5/27-9.1a regarding comprehensive health education instruction.

# Extracurricular and Co-Curricular Activities

The Superintendent shall approve all District-sponsored extracurricular and co-curricular activities using the following criteria:

- 1. The activity will contribute to the leadership abilities, social well-being, self-realization, good ——citizenship, or general growth of members.
- 2. Membership is limited to students currently enrolled in the District.
- 3. Fees are reasonable and do not exceed the actual cost of operation.
- 4. Student body desires are considered.
- 5. The activity will be supervised by a school-approved sponsor.

Selection of members or participants is at the discretion of the sponsors or coaches, provided that the selection criteria conform to the District's policies. The student must meet the academic criteria set forth in the Board policy 6:190, *Extracurricular and Co-Curricular Activities*. Student and his/her parent(s)/guardian must provide written consent to random drug and alcohol testing as outlined in Board policy 7:300.

Students in grades 9-12 must satisfy the Illinois High School Association Scholastic standing requirements as well as each standard required by the attending Decatur Public Schools high school. Check with your attending high school for weekly passing work requirements. Any student participant failing to meet these academic criteria shall be suspended from the activity until the specified academic criteria are met.



# DISTRICT 61 AND STUDENT CODE OF CONDUCT

In order for District 61 to achieve its goal of educating Decatur's children, the school community has to establish expectations and standards of conduct for its members. All of the community's members play significant roles in the successful operation of our schools. Students, their parents, teachers, and school administrators bear responsibilities and possess rights. The following Rights and Responsibilities suggest everyone's proper role in the process.

# **RIGHTS AND RESPONSIBILITIES**

# **Rights of Students**

- To attend school unless removed from school pursuant to District 61's Student Disciplinary Policy.
- To attend school in a safe and orderly environment.

## **Responsibilities of Students**

 To attend school and classes regularly, on time, and to leave the school campus immediately at the end of the school day unless supervised by school personnel.

- To enjoy the full benefit of their ——educational efforts without disruption from or towards other students.
- To have reasonable access to school personnel.
- To be informed of school rules and ----regulations.
- To be respected and treated courteously by staff members and administration.

- To be prepared for class with the —appropriate materials and work.
- To know and obey school rules and regulations.
- To respect the rights of school personnel, fellow students, and the public in general going to, coming from and during school.
- To achieve to the best of his/her ability.
- To be accountable for all actions.
- To report any knowledge of infractions to the student code of conduct book to the proper authority.
- To follow the dress code outlined in the Student Code of Conduct handbook.

Note: Participation in and/or attendance at activities are a privilege and not a right. It is the student's responsibility to maintain eligibility by maintaining appropriate academic and behavioral standards.

## **Rights of Parents/Guardians**

- To have their children educated in a safe and orderly environment.
- To have school personnel work
   —cooperatively and in a timely fashion with parents.
- To be informed of district policies, —regulations and school rules.
- To review their child's record with —appropriate assistance and supervision from staff.
- To visit school and to participate in —conferences with teachers, counselors or administrators regarding the academic and behavioral status of their children.
- To be respected and treated courteously by staff members and administration.

#### **Responsibilities of Parents/Guardians**

- To set a positive example for their —children by treating staff members with respect.
- To visit school and to participate in —conferences with teachers, counselors or administrators regarding the academic and behavioral status of their children.
- To ensure that their children are fed and clothed to the best of their ability.
- To teach positive behavior to their -----children.
- To take on and accept the primary —responsibility for rearing their children.
- To cooperate with the school in bringing about improvements designed to —enhance the educational climate for all students.
- To provide the school with accurate information regarding the legal residence, guardianship, telephone number, medical data, and other facts which may help the school to ensure the safety and welfare of their children.
- To become familiar with district policies, school rules, and regulations, and to —support reasonable disciplinary measures as applied by school personnel.
- To provide their children with a quiet —study area and encourage their academic endeavors.
- To ensure that their children attend —school on a regular basis and arrive at school on time prepared to work.
- To encourage their child to report known infractions to the student code of conduct book to the proper authority.
- Call and report known school infractions to the student code of conduct book to the proper authority.

#### **Rights of Staff Members**

- To expect and receive the attention, effort, and participation of students.
- To have parental and administrative —support when enforcing rules designed to provide an appropriate learning climate.
- To provide a learning atmosphere where interruptions are held to an absolute —minimum.
- To work in a safe and orderly environment.
- To be respected and treated courteously by parents and students.

#### **Responsibilities of Staff Members**

- To set a positive example for their students by treating parents and students with respect.
- To consider the personal worth of each individual student as a single, unique, important human being.
- To express consistently high expectations —for the achievement and behavior of all students.
- To equip each learner with the knowledge, skills, attitudes, and values required for successful living.
- To hold students accountable for their actions.
- To ensure that all students are treated equitably.
- To recognize different ideas, opinions, and expressions objectively and deal with them in a balanced, unbiased manner.
- To inform parents and students with timely or periodic reports, including all pertinent information related to the student's school experience.
- To continuously review their own performance and strive for professional growth.
- To initiate and enforce individual classroom and school rules consistently.
- Follow proper procedures in terms of infractions and consequences as outlined in the student code of conduct book.

#### **Rights of Administrators**

- To initiate building rules, regulations, and procedures as needed to establish and maintain a safe and orderly environment in which appropriate learning and teaching conditions prevail.

#### **Responsibilities of Administrators**

- To set a positive example for their —students by treating parents and students with respect.
- To provide leadership that will establish, encourage, and promote effective —teaching and optimal learning.
- To establish, publicize, and enforce —school rules that facilitate learning and promote good citizenship attitudes and habits.
- To hold students accountable for their conduct and to take prompt and —appropriate action.
- To request assistance from the faculty, as well as the district's support personnel, community agencies, and resources —when appropriate.
- To be sensitive to the concerns

   expressed by students, staff, parents
   and community.
- To act in the best interests of the ----students, staff and school.
- To establish procedures to address discipline problems.
- To provide in-service to staff in areas of discipline.
- To assist students in meeting the challenge of positive social behavior.
- To enforce the student code of conduct book with fidelity and consistency.

# STANDARDS OF CONDUCT

#### **General Conduct**

It is necessary for any community to establish rules of conduct for its members if it is to achieve its goals. The school community is no exception. The school environment includes not only the school/district grounds, but also includes attendance and participation in all extracurricular activities and other school-related functions scheduled on or off the school campus, or while riding the school bus. Therefore, certain rules of behavior have been established for students. Students have the following responsibilities, and failure to carry out these responsibilities may result in disciplinary action:

- 1. It is the responsibility of each student to conduct himself/herself in the classroom in such a manner that does not interfere with his/her own learning or the learning of others in the class.
- 2. It is the responsibility of each student to attend class on time and to be prepared to participate.
- 3. It is the responsibility of each student to help keep the building clean; not to litter, mark on or deface school property and community areas.
- 4. It is the responsibility of each student to respect all staff and other students, and to be honest, polite and friendly. Directions are to be complied with regardless of whether a student is in the classroom, in the halls, in the cafeteria, at extracurricular activities, or at any other location on the school grounds. The perception that "he/she is not my teacher, so why should I listen to him/her" is to be avoided.
- 5. Students are not permitted to smoke in the building or on the school grounds or at school activities.
- 6. It is the responsibility of each student to keep doorways, hallways, restrooms and stairs clear at all times.
- 7. It is the responsibility of each student to leave the area in the event a disruption involving students occurs. The student's mere presence as an onlooker tends to lend support and encouragement to those students causing the disruption.
- 8. Verbal or physical harassment, bullying, and/or intimidation will not be tolerated while at school. Any student who experiences such a situation shall report the incident to the principal or his/her designee as soon as possible. No student shall try to settle the problem himself/herself by allowing the situation to escalate into a physical confrontation.
- 9. It is the responsibility of each student to assist in promoting a safe and secure environment. This includes reporting anything out of the ordinary or questionable to the nearest staff member and to practice good safety habits such as not propping open doors, not letting in visitors to the school, and letting a staff member know if they are witness to a potential crime, weapon or violation.
- 10. During fire or disaster drills it is the responsibility of each student to move quickly and quietly to the assigned safety areas. Appropriate instructions given by school personnel are to be obeyed. The health and safety of many people depends upon cooperation from students.
- 11. Students are expected to submit authentic work that is not copied from another. Plagiarism is intellectual theft. No student should copy the work of another. Students who plagiarize will receive consequences at the administrator's discretion after an investigation is completed.
- 12. It is the responsibility of students to observe the same appropriate standards of conduct at extracurricular activities (home or away) as they do at school. Violence, disruptive behavior, involvement with drugs or alcohol at extracurricular activities or on fan buses will result in serious disciplinary action. Such action may include suspension and/or expulsion from school, suspension from attendance and/or participation at future extracurricular activities, and/or police action. Parents may be required to pick up their student at an out-of-town function.
- 13. Students shall not engage in Sexual Misconduct which includes, but is not limited to, sexual advances, request for sexual favors, and exhibit sexually motivated physical/verbal conduct or communications of any sexual nature. See Sexual Misconduct on page 54.
- 14. All students are entitled to have the opportunity to obtain maximum benefit from their educational experience. Thus, it is necessary to have rules and regulations that provide an educational climate in which learning can best take place. Students who show disrespect for the rights of others and disregard regulations may be subject to disciplinary action, which could include suspension or

expulsion. In addition, they may be subject to removal from extracurricular activities and/or positions of leadership (i.e., Student Council, officer of Student Council or class).

# **Bus Conduct**

According to School Board Policy, certain misbehavior and misconduct will be grounds for suspension from riding the school buses. It will be the responsibility of the parent/guardian to provide transportation to and from school if this occurs. Behaviors include:

- 1. Prohibited student conduct as defined in the Student Code of Conduct Policy.
- 2. Willful injury or threat of injury to a bus driver or to another rider.
- 3. Willful and/or repeated defacement of the bus.
- 4.\_\_-Repeated use of profanity.
- 5. -Repeated willful disobedience of the bus driver's or other supervisor's directives.

6. <u>6.</u> Such other behavior as the administration deems to threaten the safe operation of the bus and/or

its occupants. (Please see the guidelines provided by the building incorporated in the student bus schedules.)

Video/audio cameras may be used on school buses as necessary in order to monitor conduct and maintain a safe environment for students and employees.

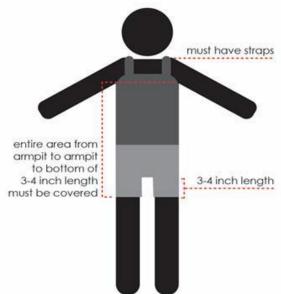
Students suspended from the school bus who do not have alternate transportation to school shall have the opportunity to complete make up work for equivalent academic credit. It is the responsibility of the parent/guardian to notify the school that the student does not have alternate transportation.

# Student Dress Code (K-12<sup>th</sup> Grade)

Decatur Public Schools respects students' rights to express themselves in the way they dress. All students who attend Decatur Public Schools are also expected to respect the school community by dressing appropriately for a K - 12 educational environment. Student attire should facilitate participation in learning as well as the health and safety of students, staff and parents.

## Minimum Requirements:

- Clothing must cover areas from one armpit across to the other armpit, down to approximately 3 to 4 inches in length on the upper thighs (see image). Tops must have shoulder straps. Rips or tears in clothing should be lower than the 3 to 4 inches in length.
- Shoes must be worn at all times and should be safe for the school environment (pajamas, bedroom shoes or slippers shall not be worn, except for school activities approved by the principal).
- 3. See-through or mesh garments must not be worn without appropriate coverage underneath that meet the minimum requirements of the dress code.
- 4. Headgear including hats, hoodies, and caps are not allowed unless permitted for religious, medical, or other reasons by school administration.



5. Specialized courses may require specialized attire, such as sports uniforms or safety gear.

#### Additional Requirements

- 1. Clothing may not depict, imply, advertise, or advocate illegal, violent, or lewd conduct, weapons, or the use of alcohol, tobacco, marijuana or other controlled substances.
- 2. Clothing may not depict or imply pornography, nudity, or sexual acts.
- 3. Clothing may not display or imply vulgar, discriminatory, or obscene language or images.
- 4. Clothing may not state, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.
- 5. Sunglasses may not be worn inside of the building.
- 6. Clothing and accessories that endanger student or staff safety may not be worn.
- 7. Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.

*The administration at each school reserves the right to determine what constitutes appropriate dress.* Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or the student refuses dress-code appropriate clothing.

# **ADMINISTRATIVE PROCEDURES**

## **SECTION I**

## ADMINISTRATIVE PROCEDURES

The Board of Education believes that its primary goal is to prepare students to be productive, contributing members of the society through education. The Board encourages the most effective use of educational strategies and techniques to achieve this goal. It is within this spirit that the <u>Code of</u> <u>Conduct</u> was created to address students' behavior in and around the school as well as during school-related functions. The Code outlines specific behaviors that are both disruptive to the educational process and/or illegal and subject to disciplinary action.

The Board recognizes that conduct is learned, and acceptable conduct, like its academic counterpart, can be taught. While disruptive conduct will not be tolerated, the Board encourages the use of educational interventions to correct the unacceptable behavior. The corrective actions taken will also be guided by preventative and educational objectives. Finally, the Board is committed to creating an environment that is safe for students and staff, and promotes learning.

The Decatur Public School District 61 considers habitual, disruptive behavior unacceptable. In most cases, discipline practices and procedures (violations and consequences) will be followed.

Threats to school safety is defined as acute or pervasive behaviors which provoke fear and intimidation. A threat constitutes any intimidating behavior towards students and/or staff which causes a fear of injury and/or harm. Threats will not be allowed or tolerated. Threatening behaviors will be dealt with immediately and appropriate consequences will be administered.

Should severe or repeated misbehavior occur, the building administrator reserves the right to administer appropriate discipline in alignment with the range of administrative consequences/interventions.

#### Hard & Soft Lockdown

The lockdown of a school is not a form of student discipline. Lockdowns are used when there is danger in or near the school and students and staff need to be protected from danger. A lockdown involves securing doors and windows in an attempt to keep intruders from gaining access to staff and students. In the event of a preventative or SOFT LOCKDOWN, exterior doors are secured and no one is allowed in or out of the building; however, the routine of the school is maintained (or may be restricted) consistent with an external threat (such as a robbery at a nearby facility, suspicious activity in an area, gas leak at a nearby facility, etc). In the event of a full or HARD LOCKDOWN, there is a total cessation of school activity, no teaching, students seek shelter, classrooms are locked or doors closed, silence is maintained in the building, no one is allowed in or out of the building. Hard lockdowns are normally reserved for serious security situations.

#### **Alternative Education**

William Harris Garfield Learning Academy(WHLA) (GLA) is a DPS facility that offers progressive intervention and in assisting students who may require a more structured environment. The Decatur Public School District utilizes GLA\_WHLA for grades K-12, Milligan Academy for grades 6-12, and Futures Unlimited for high school. Students will be eligible for recommendation after the schools have exhausted available and appropriate interventions at the building level. All recommendations are reviewed by the Alternative Education transition committee to determine approval and length of time, as well as assist in establishing interventions upon transition. The mission of these services is to implement quality behavioral and instructional practices in a small class environment. Interventions are geared towards social development so students may achieve academic and behavioral success. Students in these programs will have the opportunity to return to their respective learning environment upon completion of their Plan of Success. Student placement is on an individual basis based on student need and/or BOE placement.

Students eligible for this program whose parent(s)/guardian(s) do not consent to placement in the program are subject to all disciplinary procedures contained in Parts A-D below.

## Part A

## **EXPULSION HEARINGS AND BOARD SUSPENSION REVIEW HEARINGS**

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

- Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student shall be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall include:
  - a) The time, date, and place for the hearing.
  - b) What will happen during the hearing.
  - c) The specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
  - A statement that the School Code allows the School Board to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
- 2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing, the hearing will proceed. It shall be conducted by the School Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence

presented at the hearing and the Board shall take such final action as it finds appropriate. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board.

- 3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide: (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2) evidence of the threat or disruption posed by the student. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student shall not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.
- 4. If the Board acts to expel the student, its written expulsion decision shall:
  - a) Detail the specific reasons why removing the student from his or her learning environment is in the best interest of the school.
  - b) Provide a rationale for the specific duration for the recommended expulsion.
  - c) Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
  - d) Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
- 5. Upon expulsion, the District may refer the student to appropriate and available support services.

# Part B

# DISCIPLINE AND SUSPENSION PROCEDURES AND NOTIFICATION

## Care Room

The Superintendent or designee is authorized to maintain a Care Room. The program shall include, at a minimum, each of the following:

- 1. Before assigning a student to the CARE, students will understand the nature of the interventions being assigned per the infraction presented.
- 2. Students are supervised by licensed school personnel.
- 3. Students are given the opportunity to complete classroom work in the CARE Room for equivalent academic credit.
- 4. Students are not introduced to new assignments while in the CARE Room.

## **Transition Room**

The Superintendent or designee is authorized to maintain a Transition Room. The program shall include, at a minimum, each of the following:

- 1. Before assigning a student to the Transition Room, students will understand the nature of the interventions and consequences being assigned per the infraction presented.
- 2. Students are supervised by licensed school personnel.
- 3. Students are given the opportunity to complete classroom work in the Transition Room for equivalent academic credit.

# 4. Students are assigned for longer term support not to exceed 3 days.

# **Out-of-School Suspension**

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

- 1. A conference during which the -infraction will be explained and the student will be given an opportunity to respond to the infraction before he or she may be suspended.
- 2. A pre-suspension conference is highly recommended, yet the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
- 3. A phone call to the student's parent(s)/guardian(s) must occur.
- 4. Written notice of suspension to the parent(s)/guardian(s) and the student, which shall include:
  - a) Notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
  - b) Information about an opportunity to make up work missed during the suspension for equivalent academic credit;
  - c) Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
  - d) Provide a rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
  - e) Depending upon the length of the out-of-school suspension, include the following applicable information:

i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:

- a) A threat to school safety, or
- b) A disruption to other students' learning opportunities.
- ii. For a suspension of 4 or more school days, an explanation:
  - a) That other appropriate and available behavioral and disciplinary interventions have been exhausted;
  - b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student; and
  - c) That the student's continuing presence in school would either:
    - i) Pose a threat to the safety of other students, staff, or members of the school community, or
    - ii) Substantially disrupt, impede, or interfere with the operation of the school.
- 5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
- 6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for suspension, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (c) and (d) in number 4, above.

# SPECIAL EDUCATION GENERAL PROCEDURES AND DISCIPLINARY ACTIONS

- The District shall comply with the provisions of the Individuals With Disabilities Education Act ——("IDEA") when disciplining students.
- No special education student will be expelled if the student's particular act of gross disobedience/misconduct is a manifestation of his disability. Any special education student whose gross disobedience/misconduct is not a manifestation of his/her disability may be expelled pursuant to Expulsion Procedures, except that such disabled student shall receive educational services as provided in the IDEA.
- A special education student may be suspended for an aggregate of ten (10) days of school per school year, regardless of whether the student's gross disobedience/ misconduct is a manifestation of his/her disabling condition, except that such student shall receive educational services in accordance with the IDEA.
- A special education student who has carried a weapon to school or to a school function; who knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or a school function; or who has inflicted serious bodily injury upon another person while at school or at a school function may be removed from his/her current placement and placed in an appropriate interim alternative educational setting for no more than 45 days in accordance with the IDEA.

# **Special Education Suspension Procedures**

- 1. All suspension notices and suspension review procedures set forth under Suspension Procedures must be followed in suspending a special education student. In addition, a special education student who is suspended from school shall receive educational services in accordance with the IDEA.
- The parents/guardians shall be informed in writing that they may request a case study evaluation or an expedited due process hearing pursuant to the <u>Special Education Rules and Regulations</u> and the procedural safeguards of the IDEA.
- 3. No later than ten (10) school days after the decision to suspend the student for an aggregate of 10 or more days, the District shall convene a meeting to review the relationship between the student's disability and the behavior subject to the disciplinary action, in accordance with the provisions described in Paragraphs 2 4 below. In addition to reviewing whether the conduct is a manifestation of the student's disability, the team shall also review and, if appropriate, modify the student's behavior intervention plan. If there is no behavior intervention plan in place, the District shall conduct a functional behavioral assessment and develop a behavior intervention plan to address the behavior.

# **Special Education Expulsion Procedures**

- 1. Prior to making a recommendation to expel a special education student, the authorized administrator will convene a Manifestation Determination Review (MDR) to determine whether the student's act of gross disobedience/misconduct is a manifestation of his disability.
- 2. At the Manifestation Determination Review, the MDR team shall include the members of the student's IEP team and other qualified personnel, including, but not limited to, the authorized administrator familiar with the act of misconduct.
- 3. In carrying out the Manifestation Determination Review, the team shall consider, in terms of the behavior subject to the disciplinary action, all relevant information, including:
  - (a) Evaluation and diagnostic results, including relevant information supplied by the parents;
  - (b) Observations of the student; and
  - (c) The student's IEP and placement.

- 4. The team shall make the following determinations regarding whether the student's conduct was a manifestation of his/her disability:
  - Was the misconduct caused by, or did it have a direct and substantial relationship to, the student's disability? OR
  - Was the misconduct the direct result of the LEA's failure to implement the IEP?
- 5. If, at the manifestation review conference, it is determined that the behavior of the student was a manifestation of his/her disability, the authorized administrator will not recommend expulsion. The authorized administrator may request an IEP team review of the appropriateness of the educational placement of the student in accordance with the <u>Special Education Rules and Regulations</u>. During the period necessary to propose a new placement, the student will remain in his then-current placement unless:
  - The student has not previously been suspended for a period exceeding ten (10) school days during the same school year, in which case the student may be suspended for a maximum of ten (10) school days less such previous suspension(s);
  - Parents and school district agree on an interim placement via an IEP meeting; or
  - The school district obtains an order from a court of competent jurisdiction or a State of Illinois hearing officer changing the then-current placement or providing for other appropriate relief.
- 6. If, at the manifestation review conference, it is determined that the behavior of the student was not a manifestation of his disability, the authorized administrator may recommend expulsion to the Board. The expulsion notice to the parents/guardians sent pursuant to Expulsion Notification under Expulsion Hearings and Board Suspension Review Hearings, will also include three (3) additional statements that:

(a) The parents are entitled to all rights provided under the IDEA and those set forth in the <u>Special</u> <u>Education Rules and Regulations</u>, as available to the parents from the School District. A copy of parents' rights shall be included with the notice of the expulsion hearing.

- (b) In addition to issues regularly determined at an expulsion hearing, the authorized administrator must present evidence that the manifestation review team met and concluded that the student's misconduct was not a manifestation of his disability, which shall be duly noted by the Board of Education.
- (c) —The administration shall ensure that relevant special education and disciplinary records of the —student are transmitted for consideration by the Board of Education.
- If a special education student is expelled from school in accordance with the procedures set forth —above, the District shall convene an IEP meeting to develop an educational program to deliver —educational services to the student during such period of expulsion.

## **Special Education Disciplinary Actions**

The following caveats apply to the items in the list: (1) Disciplinary actions must have no adverse effect on IEP goals and objectives; and (2) disciplinary actions must not be applied in a discriminatory manner.

Written Reprimand	Permissible.
Written Warning	Permissible.
Study Carrels	Permissible.
Restriction of Privileges(Social Probation)	Permissible.
Detention (lunch, recess, after school)	Permissible.
In-School Suspension	Permissible if supervised by certified special education teacher and/or if student's IEP is carried out.

Aversive Therapy/Devices	PROHIBITED.
Bus Suspension	Permissible. Counts as part of 10-day aggregate days of suspension if the child is unable to attend school because of the bus suspension.
Exclusion from Extracurricular Activities	Permissible as long as participation is not central to achievement of IEP goal.
Emergency Suspensions	Permissible for up to an aggregate of ten (10) consecutive school days if the procedures described in Section E are followed.
Suspension	Permissible for no more than ten aggregate school days per year if the procedures described in Part E are followed.
Alternative School Placement	Permissible as long as change of placement is made through regular IEP process.
Expulsion	Permissible if act of disobedience/misconduct is not a manifestation of the student's disability and if educational services are provided to the student.

#### Part D

## SEARCHES OF STUDENTS AND STUDENT LOCKERS/SEIZURE OF PROPERTY

To maintain order and security in the schools, school authorities are authorized to conduct searches of school property and equipment. School authorities are authorized to conduct searches of students and their personal effects when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. "School Authorities" includes school liaison police officer. See the complete policy in Section II, Part D, of this document.

## Part E

## PROCEDURES FOR HANDLING MISCONDUCT ON BUS

- 1. A bus driver shall work with children to minimize misconduct on the bus.
- 2. If a student misbehaves on a bus, the driver may issue a Bus Misconduct Referral. A copy of the referral shall be given to the student, the school and the bus company. A representative of the bus company must report serious misbehavior to the principal or designee on the same day or in the morning of the next school day. Upon receiving a misconduct referral, the principal or designee shall make the determination of the action to be taken and shall notify the bus company and parents/guardian. (Parents/guardians shall be notified in writing. They shall be expected to sign the letter and return it promptly to the principal or designee.) Conduct resulting in a bus suspension of 1-10 days shall be determined at the discretion of the principal or designee. Conduct resulting in a bus suspension of greater than 10 days shall be determined at the discretion of the discretion of the Board.

- 3. If the student's conduct is severe, the principal or designee may use any of the steps outlined under Section II, Part B, *Range of Administrative Consequences/Interventions*, in disciplining the student. The bus company and parents shall be notified of action taken.
- 4. Special education students who are removed from the bus and do not attend school because of the bus suspension will have these days counted as part of the ten (10) day limit.

The district is not responsible for the conduct of students at the city bus stop. This responsibility lies with the parents.

# SECTION II

# POLICIES AND PROCEDURES

## Part A

# **GENERAL PROCEDURES**

- 1. Students committing acts of gross disobedience/misconduct as defined herein may be disciplined in any manner provided in this policy, including detention, being assigned to intervention support in the CARE/Transition Room, suspension out of school, suspension from the school bus, or expulsion.
  - When a student is suspended from school, it is that student's responsibility to keep up with class assignments. Upon request, teachers will provide and will evaluate make-up work resulting from suspension, although in some cases (science experiments, for instance) alternate assignments may be provided.
  - Students suspended from school will be allowed to make up missed work for full credit. Request for missed work shall be made within 48 hours of a student's return from suspension. Student will be allowed up to 1 day for every day the student is suspended from school.
- 2. Teachers may remove disruptive students from the classroom by sending them to the office. Teachers may also detain students after school when parents are notified. The building administrator will develop a procedure for handling disruptive students when he or she is away from the building. This procedure shall be made known to the staff.
- 3. Before removing any student from the school or the school bus during the school day, the building administrator will make reasonable efforts to notify the parent or guardian. He or she will make reasonable efforts to ensure the safety of the student. The student may be retained until the end of the day unless parents, guardians or emergency contacts can be reached.
- 4. Teachers, other certificated educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.
- 5. If any employee is battered by a student, this process shall be followed:
  - Teacher files a written complaint with administration for a battery within two (2) days of the occurrence.
  - The administrator shall report the complaint to local law enforcement immediately after the occurrence of the attack, and to the Illinois' State Police Illinois Uniform Crime Reporting Program no later than three (3) days after the occurrence of the attack. (pg 35 of DEA contract: Article XII F).
- 6. The employee has the right to use such force as given by statute or court cases decided thereunder to protect himself/herself, another employee or student from physical assault or injury. Employees shall have Board assistance in any assault or battery cases which occur while the employee is performing his/her assigned duties. The Board assistance shall consist of utilization of corrective procedures. Upon written notification, the Superintendent or his/her designee, shall report all

incidents of battery committed against employees to the local law enforcement authorities immediately after the occurrence of the attack. (pg. 36 of DEA contract: Article XII H).

7. Pursuant to an approved classroom/building/team discipline or management plan and the District student discipline policy, an employee may send a student to the building administrative office with the completed formal discipline referral form. An administrator will process all discipline referrals (both major and minor) submitted by the employee (four-part form or an electronic form) within three days. At the elementary level, the student shall not return to class for a minimum of one hour. At the secondary level, for non-tardy disciplinary referrals, the student shall not return to the class for the remainder of the class period. Written notification will be given to the employee prior to readmittance of the student to the class. Students may not return to class without written notification of the administrator's disposition. Every attempt to process the discipline referral will be made prior to sending the student back to the class.\_Guidelines are outlined in the Student Code of Conduct and subsequent actions will be consistent with such policy. (pg. 36 of DEA contract: Article XII L)

# Part B

## **INTERNET and TECHNOLOGY USE POLICY**

## Acceptable Use

The use of DPS 61 technology resources is a privilege and not a right. The privilege of using the technology resources provided by DPS 61 is not transferable or extendable by students to groups outside the district and terminates when a person is no longer a student of DPS 61. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources.

If a person violates any of the User Terms and Conditions named in this policy, privileges may be terminated, access to the School District technology resources may be denied, and the appropriate disciplinary action may be applied per the Student Code of Conduct. Law enforcement agencies may be notified in appropriate cases.

DPS 61 Student Responsibilities:

- Read, understand and follow the DPS 61 Acceptable Use Policy.
- Use devices in a responsible and ethical manner.
- Obey general school rules and district policies concerning behavior.
- Use technology resources in an appropriate manner that does not result in the informational damage of school equipment. This "damage" includes, but is not limited to, the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions caused by the student's own negligence, errors or omissions.
- Use any information obtained via DPS 61's network at your own risk. DPS 61 specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- Report physical damage to devices immediately to the Technology Department.
- Secure devices against theft or loss.
- Help DPS 61 protect devices by contacting the Technology Department about any security problems encountered.
- Monitor all activity on your account(s).
- Turn off and secure devices after you are done working to protect work and information. Securing the devices includes storing device out of sight and in a secure location.
- Respect the rights of copyright owners.

Prohibited Student Activities:

- Illegal installation or transmission of copyrighted materials.
- Any action that violates any existing DPS 61 Board Policy or public law.

- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- Spamming or sending mass or inappropriate emails.
- Gaining access to others' accounts.
- Gaining access to others' files and/or data without permission.
- Use of the school's Internet/email accounts for financial or commercial gain or for any illegal activity.
- Use of anonymous and/or false communications to mislead, harm, bully or harass another person.
- Participation in credit card fraud, electronic forgery or other forms of illegal behavior.
- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment.
- Bypassing the DPS 61 web filter through a web proxy, phone tethering, and any other means, including utilizing a non-district network during the school day.
- Bullying.

## Device Care:

The devices can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excess pressure.

- Do not expose the device to any liquid, including water, drinks, rain, etc.
- Do not lean on the top of the device when it is closed.
- Do not place anything near the device to put pressure on the device.
- Do not place anything in the carrying case that will press against the device.
- Do not "bump" the device against desks, lockers, walls, car doors, floors, etc.
- Never leave any object on the keyboard.
- No labels or stickers may be applied to the computer without prior approval of the Technology Department.
- Students are responsible for maintaining their individual devices and keeping them in good working order.
- Clean the screen with a soft, dry cloth or anti-static cloth or with a screen cleaner designed specifically for LCD-type screens.

Device cases furnished by DPS 61 must be returned with only normal wear and no alterations to avoid paying a case replacement fee.

Devices that malfunction or are damaged must be reported to the DPS 61 Technology Department. The school district will be responsible for repairing devices that malfunction.

Devices that have been damaged from student misuse, neglect or accident will be repaired. If the damages to a device are not covered under the warranty, and/or do not have it covered under their homeowner's insurance, the student's family will be responsible for the total cost of repairs up to the replacement cost of the device. Students may be provided a temporary device while their assigned device is being repaired.

Devices that are stolen must be reported within twenty-four (24) hours to the building administrator, Technology Department, appropriate Police Department, or appropriate County Sheriff's Department. Police reports shall not be filed if the device is misplaced or left unintentionally. Devices that are lost must be reported to DPS 61 Technology Department through an established procedure.

# Legal Propriety:

Students must comply with trademark and copyright laws and all license agreements. If the student is unsure, ask a staff member for guidance.

Use or possession of hacking software is strictly prohibited and violators are subject to discipline. Violation of applicable state or federal law may result in criminal prosecution and/or disciplinary action by the District, including expulsion or police involvement.

The Decatur Public School District owns and operates the equipment and software that compose our network resources. The school is obligated to take steps to insure that all facilities are used legally. Any illegal use of network resources is prohibited. All content created, sent, accessed or downloaded using any part of the District's network resources or district-owned devices is subject to the rules stated in this policy. School administration monitors our network and may find it necessary to investigate electronic incidents even if they happen after hours and outside of school. As the owners of our network resources, including email system, the school administration reserves the right, if needed, and at its discretion, to remotely access, open, examine and/or delete any electronic file.

The District does not have control of the information on the Internet or incoming emails, nor does it provide any technical barriers to account holders accessing the full range of information while not connected to the School District's network. Sites accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of Decatur Public Schools District. While the District's intent is to make Internet access available for educational goals and objectives, account holders may have the ability to access other materials as well. Students shall obey the Acceptable Use Policy when using the Internet on the network and/or the device.

District account holders take full responsibility for their access to the District's network resources and Internet. Specifically, DPS 61 makes no warranties with respect to school network resources nor does it take responsibility for:

- 1. The content of any advice or information received by an account holder;
- 2. The costs, liability or damages incurred as a result of access to school network; or
- 3. Any consequences of service interruptions.

This policy exists along with all other District policies, rules, guidelines and procedures. Specific items not covered here may be addressed by other policies, District rules, guidelines, or procedures at the discretion of the Board of Education or its designee.

## Security:

- 1. Do not leave laptops in unsupervised areas.
- 2. Staff will confiscate unsupervised or abandoned laptops.
- 3. Avoid using the laptop in areas where damage or theft is likely.
- 4. During after-school activities, students are still expected to maintain the security of the laptop. Students participating in sports events shall store laptops and use the same security measures as with their other personal items.
- 5. Each laptop has identifying labels including the serial number that is tied to the student. Students must not modify or destroy these labels.

Parent/Guardian Responsibilities:

- 1. Sign the Student/Parent Computer Agreement.
- 2. In order for students to be allowed to take their computers home, a student and his/her parent/guardian must sign the Student/Parent Computer Loan Agreement.
- 3. Monitor student use.
  - The parent/guardian must agree to monitor student use at home and away from school. The best way to keep students safe and on-task is to have a parent/guardian present and involved. Suggestions include:
    - i. Investigate and apply parental controls available through your Internet service provider and/or your wireless router.
    - Develop a set of rules/expectations for computer use at home. Don't forget rules for social networking, instant messaging, e-mailing, online gaming and using webcams. Some websites provide parent/child agreements for you to sign. The district will not block websites or otherwise limit the use of the device outside of school.
    - iii. Demonstrate a genuine interest in what your students are doing on the computer. Ask questions and request that they show you their work often.
- 2. Continually dialogue with your children about online safety.
  - a. Help your child(ren) understand what information shall be private.
  - b. Explain that children shall post only information that you—and they—are comfortable with others seeing.
  - c. Go where your child goes online or follow your child online.
  - d. Teach your child(ren) to recognize and report:
    - i. Cyberbullying
    - ii. Online predators
    - iii. Exposure to inappropriate materials

# **Student and Parent Agreement**

- 1. Devices and computer bags, when stored in lockers, must be stored so that they will not be damaged by other locker contents.
- 2. Devices must be with the student at all times when transporting and using the device outside of the classroom.
- 3. Students whose parents have signed a Student/Parent Computer Loan Agreement and have been given permission by Decatur Public Schools staff will take devices home.

Do not:

- Allow others (other than a parent or district employee) to use your device.
- Use another student's device.
- Reveal your full name, personal address, phone number, school name or personal identifying characteristics (i.e., hair color, age, etc.) to anyone online.
- Deface your device or computer bag with stickers, markers, or graffiti, or remove any markings or tags placed there by technology staff.

Students are expected to:

• Convey the details about any knowledge of a security problem to their teacher without discussing it with other students.

- Notify a staff member immediately if they come across information, images, or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Notify a teacher or administrator immediately if they accidentally access an inappropriate website.
- All videotaping, pictures, and any audiovisual recording is prohibited unless authorized by a teacher, principal or instructional coach as part of a class project.

The student will return the device to the school:

- At the end of the year and/or when requested by school administration;
- If he/she transfers to another school within Decatur Public Schools; or
- If he/she withdraws from Decatur Public Schools.

If the device is not returned to the school in any of the above scenarios within three (3) days after the initial withdrawal or transfer, it will be reported as stolen and a police report will be submitted to law enforcement. The device contains permanent tracking software so that missing laptops can be located by law enforcement.

Decatur Public Schools assumes no responsibility for any unauthorized charges, including but not limited to, credit card charges, long distance telephone charges, equipment and line costs, or for any illegal or unauthorized use of its computers (such as copyright violations).

Decatur Public Schools may remove a user's access to the network without notice at any time if the user is engaged in any unauthorized activity. Decatur Public Schools reserves the right to confiscate the property at any time.

#### Notification (105 ILCS 75/15)

Decatur Public Schools shall not request or require a student to provide a password or other accountrelated information in order to gain access to an account or social media profile. The District may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported.

## STUDENT ONLINE PERSONAL PROTECTION ACT

#### Educational Technology Vendors Under the Student Online Personal Protection Act

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using

a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- · Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

## Request a Review

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), parents of an enrolled student have the right to inspect and review the student's covered information held by the school, the State Board or an operator. To request this review, parents can email their request to SOPPA@dps61.org or send a written request to the Director of Information Technology.

## Part C

# ATHLETIC CODE

## Extracurricular Athletics

Student participation in School Board-approved extracurricular athletic activities is contingent upon the following:

- 1. The student must attain the academic standards set forth in the Parent-Student Handbook.
- 2. Written permission must be given by the parent(s)/guardian(s) for the student's participation, giving the District full waiver of responsibility of the risks involved.

- 3. The student must present a certificate of physical fitness issued by a licensed physician, and advanced practice nurse, or a physician assistant. The *Pre-Participation Physical Examination Form*, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
- The student must show proof of accident insurance coverage either by a policy purchased through
   <u>t</u>—\_\_\_the District-approved insurance plan or a written statement from the parent(s)/guardian(s) that
   the —student is covered under a family insurance plan.
- 5. The student must agree to follow all conduct rules and the coaches' instructions.
- 7. The student and his or her parent/guardian must: (a) comply with the eligibility rules of, and \_\_\_\_\_\_ complete any forms required by, any sponsoring association (such as, the Illinois Elementary \_\_\_\_\_\_School Association, the Illinois High School Association, or the Southern Illinois Junior High School \_\_\_\_\_\_

Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, \_\_\_\_\_\_\_Student Athlete Concussions and Head Injuries.

The Principal or Athletic Director shall maintain the necessary records to ensure student compliance with this policy.

Adopted: April 8, 1997

## Part D

## POLICY 7:140 SEARCH AND SEIZURE

To maintain order and security in the schools, school authorities are authorized to conduct searches of school property and equipment, as well as of students and their personal effects. "School authorities" include school liaison police officers.

<u>School Property and Equipment as well as Personal Effects Left There by Students</u> School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent or a designee may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### **Students**

School authorities may search a student and/or the student's personal effects in the student's possession (such as purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner which is reasonably related to its objectives and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. When feasible, the search shall be conducted as follows:

Outside the view of others, including students;

- In the presence of a school administrator or adult witness; and
- By a certified employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by a school authority who conducted the search, and given to the Superintendent or designee.

# Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

# Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardian of each of the following in accordance with the Right to Privacy in the School Setting Act, <u>105 ILCS75/:</u>

- 1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
- 2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Adopted:

July 8, 1997

Revised: November 22, 2005, September 11, 2012, January 27, 2015, January 12, 2016, January 26, 2021

# Part E

# POLICY 7:180 PREVENTING BULLYING AND HARASSMENT

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations: 1. During any school sponsored-education program or activity.

2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school-sanctioned events or activities. 3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

4. Through the transmission of information from a computer that is accessed at a non-school related location, activity, function, or program or from the use of technology or an electronic device that is not

owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

<u>Definitions from 105 ILCS 5/27-23.7</u> Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: 1. Placing the student in reasonable fear of harm to the student's person or property. 2. Causing a substantially detrimental effect on the student's physical or mental health. 3. Substantially interfering with the student's or students' academic performance; or 4. Substantially interfering with the students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail. Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an 7:180 7:180 1 of 5 electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. Restorative measures means a continuum of schoolbased alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school. School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

<u>Bullying Prevention and Response Plan</u> The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of bullying as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

Nondiscrimination Coordinator: Director of Human Resources 101 West Cerro Gordo Street

217-362-3030

**Complaint Manager:** Assistant Superintendent 101 West Cerro Gordo Street 217-362-3013

Complaint Manager: Director of Student Services <u>335 East 101 West</u> Cerro Gordo Street 217-362-3061

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things: a. Making all reasonable efforts to complete the investigation within ten (10) school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident. b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process. c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received. d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying. The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and

standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.

11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation: a. The frequency of victimization; b. Student, staff, and family observations of safety at a school; c. Identification of areas of a school where bullying occurs; d. The types of bullying utilized; and e. Bystander intervention or participation. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation to the following: a. 2:260, Uniform Grievance Procedure. A student may use this policy to complain about bullying. b. 2:265, Title IX Sexual Harassment Grievance Procedure. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972, c. 6:60. Curriculum Content. Bullying prevention and character instruction is provided in all grades in accordance with State law. d. 6:65, Student Social and Emotional Development. Student social and emotional development is incorporated into the District's educational program as required by State law. e. 6:235. Access to Electronic Networks. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use. f. 7:20, Harassment of Students Prohibited. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy). g. 7:185, Teen Dating Violence Prohibited. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation. h. 7:190, Student Behavior. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct. i. 7:310, Restrictions on Publications; Elementary Schools, and 7:315, Restrictions on Publications; High Schools. These policies prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, 7:180 7:180 4 of 5 including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.: 405 ILS 49/, Children's Mental Health Act. 105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7. 23 III.Admin.Code §§1.240 and §1.280. CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restriction on Publications; High School)

#### ADOPTED: December 9, 2008

REVISED: February 12, 2013 January 27, 2015 January 9, 2018 April 23, 2019 December 10, 2019 September 22, 2020

# PARENT-TEACHER ADVISORY COMMITTEE

Per Illinois School Code 105 ILCS 5/10-20.14 (from Ch. 122, par. 10-20.14): Sec. 10-20.14. Student discipline policies; parent-teacher advisory committee.

(a) To establish and maintain a parent-teacher advisory committee to develop with the school board or governing body of a charter school policy guidelines on pupil discipline, including school searches and bullying prevention as set forth in Section 27-23.7 of this Code. School authorities shall furnish a copy of the policy to the parents or guardian of each pupil within 15 days after the beginning of the school year, or within 15 days after starting classes for a pupil who transfers into the district during the school year, and the school board or governing body of a charter school shall require that a school inform its pupils of the contents of the policy. School boards and the governing bodies of charter schools, along with the parent-teacher advisory committee, must annually review their pupil discipline policies, the implementation of those policies, and any other factors related to the safety of their schools, pupils, and staff.

(a-5) On or before September 15, 2016, each elementary and secondary school and charter school shall, at a minimum, adopt pupil discipline policies that fulfill the requirements set forth in this Section, subsections (a) and (b) of Section 10-22.6 of this Code, Section 34-19 of this Code if applicable, and federal and State laws that provide special requirements for the discipline of students with disabilities.

(b) The parent-teacher advisory committee in cooperation with local law enforcement agencies shall develop, with the school board, policy guideline procedures to establish and maintain a reciprocal reporting system between the school district and local law enforcement agencies regarding criminal offenses committed by students. School districts are encouraged to create memoranda of understanding with local law enforcement agencies that clearly define law enforcement's role in schools, in accordance with Section 10-22.6 of this Code.

(c) The parent-teacher advisory committee, in cooperation with school bus personnel, shall develop, with the school board, policy guideline procedures to establish and maintain school bus safety procedures. These procedures shall be incorporated into the district's pupil discipline policy.

(d) The school board, in consultation with the parent-teacher advisory committee and other community-based organizations, must include provisions in the student discipline policy to address students who have demonstrated behaviors that put them at risk for aggressive behavior, including without limitation bullying, as defined in the policy. These provisions must include procedures for notifying parents or legal guardians and early intervention procedures based upon available community-based and district resources.

(Source: P.A. 99-456, eff. 9-15-16.)

#### Part G

# FAITH'S LAW

#### **Expectations and Guidelines for Employee-Student Boundaries**

All District employees must maintain professional employee-student boundaries and relationships with students. This includes meeting expectations and following guidelines established by the District for employee-student boundaries. These expectations and guidelines apply to all professional, educational

support, and contracted District employees. If they conflict with an applicable collective bargaining agreement, the provision is severable and the applicable bargaining agreement will control. The District understands that employees may have pre-existing relationships with families of students outside of school. These expectations and guidelines do not apply to employee-student relationships based in pre-existing relationships, including nuclear or extended families. These expectations and guidelines are not intended to prohibit such interactions, provided that an awareness of employee-student boundaries is maintained at all times. This list is not exhaustive, and an employee may be disciplined for boundary violations that are not specifically listed.

# **Employee Professional and Appropriate Conduct**

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the Code of Ethics for Illinois Educators, adopted by the Illinois State Board of Education, is incorporated by reference into this policy. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), engages in grooming as defined in 720 ILCS 5/11-25, engages in grooming behaviors, violates boundaries for appropriate school employee-student conduct, or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

The Superintendent or designee shall identify appropriate employee conduct standards and provide them to all District employees. Standards related to school employee-student conduct shall, at a minimum:

1. Incorporate the prohibitions noted in paragraph 1 of this policy;

2. Define prohibited grooming behaviors to include, at a minimum, sexual misconduct. Sexual misconduct is

- (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity,
- (ii) by an employee with direct contact with a student,
- (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to: a. A sexual or romantic invitation b. Dating, or soliciting a date c. Engaging in sexualized or romantic dialog d. Making sexually suggestive comments that are directed toward or with a student e. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature f. A sexual, indecent, romantic, or erotic contact with the student

3. Identify expectations for employees to maintain professional relationships with students, including expectations for employee-student boundaries based upon students' ages, grade levels, and developmental levels. Such expectations shall establish guidelines for specific areas, including but not limited to: a. Transporting a student b. Taking or possessing a photo or video of a student c. Meeting with a student or contacting a student outside the employee's professional role

4. Reference employee reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), and the Elementary and Secondary Education Act (20 U.S.C. § 7926);

5. Outline how employees can report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, Uniform Grievance Procedure; 2:265, Title IX Sexual Harassment Grievance Procedure; and 5:90, Abused and Neglected Child Reporting; and

6. Reference required employee training related to educator ethics, child abuse, grooming behaviors, and boundary violations as required by law and policies 2:265, Title IX Sexual Harassment Grievance Procedure; 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 5:90, Abused and Neglected Child Reporting; and 5:100, Staff Development Program.

# **Employee-Student Boundaries**

The relationship between students and school employees is an inherently unequal imbalance of power because school employees are in a unique position of trust, care, authority, and influence in relation to students. District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Employee-student boundaries are categorized into four areas that are not mutually exclusive:

- **Emotional Boundaries** both the employee's own emotional state and self-regulation as well as students' emotional states and developmental abilities to self-regulate.
- **Relationship/Power Boundaries** recognizing, as noted above, that the employee-student relationship is unequal and employees must safeguard against misusing positions of power.
- **Communication Boundaries** how and what employees communicate to students, including communication that is verbal, nonverbal, in person, or via electronic means.
- Physical Boundaries physical contact between employees and students.

While some employee-student boundaries are clear and easy to recognize, there are some unclear, gray areas that employees must plan for and respond to with sound judgment. This means recognizing the potential negative consequences for students and/or employees engaging in certain behaviors with students or allowing inappropriate conduct to continue. Employees may use time, place, and circumstances as a guiding principle by asking themselves:

- Is this the appropriate time for my planned action?
- Have I chosen the appropriate place for the planned action?
- Are these appropriate circumstances for me to take my planned action?

To avoid behavior or conduct which may lead to a breach in employee-student boundaries, employees should also recognize their own unique vulnerabilities. Examples of vulnerabilities that employees may experience include, but are not limited to:

- Employees regarding students as peers
- Employees who too closely identify with students and their issues
- Employees experiencing adult relationship issues
- Immature employees, or employees with an under-developed moral compass
- Employees feeling a need for attention
- Employees who abuse alcohol or other substances
- Employees who lack personal crisis management skills

Employees experiencing difficulties in their personal lives may be particularly susceptible to engaging in at-risk behavior or conduct with students. Employees must be alert to such risks and ensure they maintain professional boundaries at all times. The REFLECT ethical decision-making model may help employees evaluate and address conduct that concerns them. See <u>https://legacy.apsc.gov.au/reflect-aps-values-and-code-conduct-decision-making-model</u>.

# **Guidelines for Specific Boundary Areas**

Boundary Area	Inappropriate	Appropriate
Emotional	FAVORING CERTAIN STUDENTS BY INVITING THEM TO YOUR CLASSROOM AT NON-INSTRUCTIONAL TIMES TO "HANG OUT." FAVORING CERTAIN STUDENTS BY GIVING THEM SPECIAL PRIVILEGES. ENGAGING IN PEER-LIKE BEHAVIOR WITH STUDENTS. DISCUSSING PERSONAL ISSUES WITH STUDENTS.	INVITING STUDENTS WHO NEED ADDITIONAL INSTRUCTIONAL SUPPORT TO YOUR CLASSROOM FOR SUCH ADDITIONAL SUPPORT. CONDUCTING ONE-ON-ONE STUDENT CONFERENCES IN A CLASSROOM WITH THE DOOR OPEN.
Relationship/ Power	MEETING WITH A STUDENT OFF-CAMPUS WITHOUT PARENT/GUARDIAN KNOWLEDGE AND/OR PERMISSION. DATING, REQUESTING, OR PARTICIPATING IN A PRIVATE MEETING WITH A STUDENT (IN PERSON OR VIRTUALLY) OUTSIDE YOUR PROFESSIONAL ROLE. TRANSPORTING A STUDENT IN A SCHOOL OR PRIVATE VEHICLE WITHOUT ADMINISTRATIVE AUTHORIZATION. GIVING GIFTS, MONEY, OR TREATS TO INDIVIDUAL STUDENTS. SENDING STUDENTS ON PERSONAL ERRANDS. INTERVENING IN SERIOUS STUDENT PROBLEMS INSTEAD OF REFERRING THE STUDENT TO AN APPROPRIATELY TRAINED PROFESSIONAL. A SEXUAL OR ROMANTIC INVITATION TOWARD OR FROM A STUDENT. TAKING AND USING PHOTOS/VIDEOS OF STUDENTS FOR NON-EDUCATIONAL PURPOSES.	MEETING WITH A STUDENT OFF-CAMPUS WITH PARENT/GUARDIAN KNOWLEDGE AND/OR PERMISSION, E.G., WHEN PROVIDING PRE- ARRANGED TUTORING OR COACHING SERVICES. TRANSPORTING A STUDENT IN A SCHOOL OR PRIVATE VEHICLE WITH ADMINISTRATIVE AUTHORIZATION. TAKING AND USING PHOTOS/VIDEOS OF STUDENTS FOR EDUCATIONAL PURPOSES, WITH STUDENT AND PARENT/GUARDIAN CONSENT, WHILE ABIDING BY STUDENT RECORDS LAWS, POLICIES, AND PROCEDURES.

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COMMUNICATION	INITIATING OR EXTENDING CONTACT WITH A STUDENT BEYOND THE SCHOOL DAY IN A ONE- ON-ONE OR NON-GROUP SETTING. INVITING STUDENTS TO YOUR HOME. ADDING STUDENTS ON PERSONAL SOCIAL NETWORKING SITES AS CONTACTS WHEN UNRELATED TO A LEGITIMATE EDUCATIONAL PURPOSE. PRIVATELY MESSAGING STUDENTS BY ANY MEANS. MAINTAINING INTENSE EYE CONTACT. MAKING COMMENTS ABOUT A STUDENT'S PHYSICAL ATTRIBUTES, INCLUDING EXCESSIVELY	LIMITING COMMUNICATION TO WHAT IS NECESSARY FOR EDUCATIONAL AND/OR EXTRACURRICULAR ACTIVITIES. USING DISTRICT-APPROVED METHODS FOR COMMUNICATING WITH STUDENTS.
	FLATTERING COMMENTS. ENGAGING IN SEXUALIZED OR ROMANTIC DIALOG.	
	MAKING SEXUALLY SUGGESTIVE COMMENTS DIRECTED TOWARD OR WITH A STUDENT.	
	DISCLOSING CONFIDENTIAL INFORMATION.	
	SELF-DISCLOSURE OF A SEXUAL, ROMANTIC, OR EROTIC NATURE.	

FULL FRONTAL HUGS.	OCCASIONALLY PATTING A STUDENT ON THE
	BACK, SHOULDER, OR ARM.
INVADING PERSONAL SPACE.	MOMENTARY PHYSICAL CONTACT WITH LIMITED
MASSAGES, SHOULDER RUBS, NECK RUBS, ETC.	FORCE DESIGNED TO PREVENT A STUDENT
	FROM COMPLETING AN ACT THAT WOULD
LINGERING TOUCHES OR SQUEEZES.	RESULT IN POTENTIAL PHYSICAL HARM TO THE
TICKLING.	STUDENT OR ANOTHER PERSON OR DAMAGE TO PROPERTY; OR TO REMOVE A DISRUPTIVE
	STUDENT WHO IS UNWILLING TO LEAVE THE
HAVING A STUDENT ON YOUR LAP.	AREA VOLUNTARILY.
PHYSICAL EXPOSURE OF A SEXUAL ROMANTIC.	ASSISTING A YOUNG STUDENT OR A STUDENT
OR EROTIC NATURE.	WITH SPECIAL NEEDS WITH A TOILETING ISSUE
	WHEN PARENT/GUARDIAN PERMISSION HAS
	BEEN GRANTED.
CONTACT WITH A STUDENT.	
ASSISTING A YOUNG STUDENT OR A STUDENT	
WITH SPECIAL NEEDS WITH A TOILETING ISSUE	
	INVADING PERSONAL SPACE. MASSAGES, SHOULDER RUBS, NECK RUBS, ETC. LINGERING TOUCHES OR SQUEEZES. TICKLING. HAVING A STUDENT ON YOUR LAP. PHYSICAL EXPOSURE OF A SEXUAL, ROMANTIC, OR EROTIC NATURE. SEXUAL, INDECENT, ROMANTIC, OR EROTIC CONTACT WITH A STUDENT.

Reporting Child Sexual Abuse, Grooming Behaviors, and/or Boundary ViolationsReasonable suspicions of child sexual abuse and grooming behaviors shall be reported to DCFS. Other boundary violations and violations of the code of conduct shall be reported to the building principal.

# **Support Services**

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse, along with District and community-based options for victims of sexual abuse to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

# Part H

# DISTRIBUTION OF POLICY

Copies of the Discipline Policy and Procedures will be furnished to the parents/guardians of each elementary student and to students at the secondary level at the beginning of the school year or within fifteen (15) days after the school year begins, or within fifteen (15) school days after a transfer student begins classes in District 61.

#### **SECTION III**

# GENERAL CONSEQUENCES

# Part A

# EXPECTATIONS

Students representing their school or attending a school-sponsored activity at a location other than their own school shall conform to the same standards of conduct expected in the school. Infractions are subject to the appropriate <u>Range of Administrative Consequences/Interventions (Part B)</u>. Police or juvenile authorities and the Superintendent of Schools shall be notified of illegal infractions.

Teachers at every level must be on the alert for behavioral problems which indicate a need for help. Early detection and consistent work with the student and parents/guardians enhances the probability for successful adjustment. <u>Range of Administrative Consequences/Interventions (Part B)</u> shall be implemented which assist in teaching the acceptable behavior when at all possible.

Any of the procedures described in <u>Range of Administrative Consequences/Interventions (Part B)</u> may be utilized to try to prevent minor problems from becoming major problems (except as limited by the student conduct regulations—see Part B, *Range of Administrative Consequences/Interventions*).

- Each teacher is expected to maintain a classroom climate favorable to learning and to handle most behavioral problems through teacher-student interaction. Teachers are to establish a Classroom Interventions to be approved by the appropriate administrator and implemented prior to making an office referral, unless the behavior is of such serious nature that immediate office referral is warranted.
- If the above procedures are not producing the desired results, the teacher shall confer with the principal, counselor, social worker, dean, or assistant principal. The participants shall implement whatever plans they devise for corrections.
- If deemed advisable, a parent/guardian-teacher-student conference may be held.
- Any modification of the school day must have an agreement from the school principal and parent or guardian before proceeding to the final required step which is final approval from the Assistant Superintendent of Teaching and Learning.

If a student persists in unacceptable behavior, the student shall be sent to the principal or assistant principal at the secondary level and the principal or the acting principal at the elementary level. Administrators may use any of the following appropriate <u>Range of Administrative</u> <u>Consequences/Interventions (Part B)</u> outlined in this code of conduct, depending upon the seriousness of the behavioral problem. See Part C, *Definitions for Consequences*, for distinction.

# Part B

# RANGE OF ADMINISTRATIVE CONSEQUENCES/INTERVENTIONS

The following range of consequences/interventions may be used to address student misbehavior. This list does not display a required sequence of disciplinary actions. These consequences/interventions may be utilized in any order at the discretion of the administrator, except where Board approval is required.

CARE Room	Parent Conference
Transition Room	Referral to an Alternative Education
Detention (before/after school or	Program
lunch)	Restitution
• Expulsion (Board approval required)	<ul> <li>Social Probation</li> </ul>
Out-of-School Suspension	Restorative Circles/Peace Circles
Parent Contact	Warning
	• warning

Parent notification shall occur for all consequences/interventions excluding warnings, CARE and Transition room and lunch detentions and shall be made by: writing, email, text, phone, and/or in person. Support Services may occur at all levels in the *Range of Administrative Consequences/Interventions*.

# DEFINITIONS OF CONSEQUENCES/INTERVENTIONS (placed in alphabetical order)

# CARE Room

CARE Room serves a multifunctional purpose to support the needs of the student. This room will serve as an opportunity for students to self-regulate, participate in behavioral modification strategies, self-reflection, coping skills, and other restorative practices. In addition to support strategies, students will be given the opportunity to complete academic assignments for equivalent credit.

# **Detention**

Time assigned the student by a staff member or administrator to be served outside of the academic portion of the school day.

# **Expulsion**

Board of Education approved exclusion of a student for a period of time greater than ten (10) attendance days but not to exceed two (2) calendar years. Expelled students are not allowed on District #61 property or allowed to attend any activity sanctioned by the Decatur Schools until their term of expulsion has been completed, except for the limited purpose of attending an alternative school on district property.

# Out-of-School Suspension

A temporary exclusion of a student from school (including all activities sanctioned by Decatur Schools), from all school district property, from riding the school bus or from a class or classes for a period of time not to exceed ten (10) attendance days unless approved by the Board of Education. A student may be suspended from riding the school bus in excess of ten (10) attendance days for safety reasons. It is the responsibility of the parent to transport the student to and from school if the student is suspended from the bus. (Refer to Part E, *Special Education Suspension Procedures*, for special education students.) Students who are temporarily suspended have the opportunity to attend the Suspension Room at William Harris Alternative Learning Academy. The Suspension Room is an opportunity to continue to receive and complete work while suspended. The Suspension Room is supervised by a Certified Teacher, and collaboration and communication with the home-school happens to receive assignments for students.

# Parent Contact

Parents/Guardians are notified of the discipline concern by phone, mail, and/or in person.

# Parent Conference

A formal scheduled meeting with parents/guardians to discuss a student's behavior.

# Referral to Milligan Academy

Milligan Academy is an alternative program, managed in partnership with the Regional Office of Education. Students must be in 6<sup>th</sup> through 12<sup>th</sup> grade to be eligible for support. Students can be placed at Milligan for academic or behavioral support services.

# Referral to Garfield Learning Academy

Garfield Learning Academy is part of DPS 61. Students can be placed there for academic recovery or behavioral support. Placement length is based on student's individual needs, and goal reviews are conducted at the completion of each school year.

# **Restitution**

Students may be required to perform simple work consistent with the nature of the offense committed to remedy the damage which they or others have caused to property or grounds—for example: removal of gum from under desks and seats, repair of damaged property, removal of gang identifiers painted on buildings, repair of grounds damaged by vehicles, etc. Restitution can be assessed based on equivalent replacement or compensation for loss, damage, or injury caused.

# Social Probation

Exclusion from participation in and/or attendance at an extracurricular school-sanctioned activity.

#### Transition Room

Transition Room supports the extended needs of students at the Secondary level. This room is used for students needing additional academic or behavioral support, credit recovery, and extended care. This room's purpose is to prevent the lapse of academic progress while providing unique educational opportunities.

# Warning

Students are told that repeated offense(s) will result in more severe disciplinary action.

# Part C

# INTERVENTIONS AND RESOURCES

# **Continuum of Support Services**

Services may be recommended and/or provided to students and/or families by varying levels of district employees, including building level intervention team members and Student Services employees. These services may include, but are not limited to, counseling, monitoring, and follow-ups by district staff. The creation of a positive school culture requires students, families, teachers, and administrators to work together to uphold and respect each other's rights and responsibilities.

#### Mental Health Counselors

Per the Illinois Mental Health and Developmental Disabilities Code (405 ILCS 5/3-550), minors between the ages of 12-17 are allowed to receive up to eight (8) 90-minute sessions of counseling before the worker makes a service decision. Parent/guardian permission is required for more than the eight (8) sessions unless the service provider determines (through consultation with the minor) that attempting to obtain the consent of a parent or guardian would be detrimental to the minor's well-being.

#### Multi-Tiered System of Support

Schools have been working to develop their continuum of available and appropriate support services. These services are accessible to all students, and the frequency (as well as duration) of interventions increase based on the needs of students. A Multi-Tiered System of Support provides three tiers of intervention, and a problem-solving process for students both academically and behaviorally. The tiers provide a layering approach to intervening with additional targeted skill-building for students.

Tier 1- provides intervention and prevention supports for all students.

- Tier 2- provides intervention for students who have received all Tier 1 supports and are identified based on accumulated data points as needing additional support.
- Tier 3- provides intervention for students who have received all Tier 1 and Tier 2 supports and are identified based on accumulated data points as needing more intensive supports.

Within the Multi-Tiered System of Support, schools use evidence-based approaches and practices for students needing additional supports.

Positive Behavior Interventions and Supports (PBIS) is a proactive systems approach that helps schools use effective interventions accurately and successfully.

Restorative Practices is a philosophy that seeks to establish norms of behavior and recognize any and all harm done to relationships and individuals, with the goal of making things right. Restorative Practices' three main goals are Accountability, Community Safety, and Competency Development.

# Part D

# DISCIPLINE VIOLATIONS AND RANGES OF CONSEQUENCES

All parents/guardians and students shall be aware that some of the acts listed below, as well as violations of the Safe School Zone, can also bring criminal prosecution and penalties as well as school disciplinary action, even if methods such as Restorative Practices are used. The school, the police or state's attorney, parents/guardians and/or students can bring legal action. The District will notify the police department of any act involving illegal drugs, weapons, and/or battery of district employees. Violation of the District drug policy occurs when a student or students are involved in using, being under the influence, possessing, distributing, purchasing, or selling illegal drugs or controlled substances on school district property or at any school event or activity. *Infractions are reported electronically (known as referrals) by staff to administration.* The asterisk (\*) indicates violations that may be reported to the police.

# INFRACTIONS FOR LEVEL ONE

#### **Disruptive Behavior/Horseplay**

Disruptive Behavior/Horseplay occurs when a student engages in a brief behavior that disrupts the education of others.

Examples: tapping their pencil on the desk, singing, making jokes.

#### **Dress Code Violation**

Dress Code Violation occurs when a student is determined by a staff member to be out of compliance with the dress code or uniform policy and refuses to become compliant.

Examples:-<u>Visible undergarments</u>Exposed skin, short or skirts too short, sagging pants.

#### **Failure to Follow Directions**

Failure to follow directions occurs when a student or students fail to follow reasonable directions of school personnel.

#### Failure to Serve Detention

Failure to Serve Detention occurs when a student knowingly fails to serve a detention as prescribed by principal or his/her designee.

Examples: intentionally not showing up for detention/skipping detention.

#### Tardy (Repeated Unexcused)

The Decatur Public Schools do not penalize students who come late to school occasionally for reasons recognized by the State of Illinois as valid causes for missing school. Please refer to pages 9-10 regarding the district tardy policy. Students who arrive tardy to class during the school day disrupt the

lesson and hinder learning. Students are considered tardy to class when they arrive to class after the tardy bell (start of class) without a valid pass from the building administrator or designee. If the tardiness becomes habitual, administrators or designee will meet with parents/guardians to determine the cause and develop a plan of assistance. Tardies to class will start over each quarter.

# LEVEL ONE CONSEQUENCES

ELEMENTARY	SECONDARY
First Offense and Subsequent Offenses	First Offense and Subsequent Offenses
Parent/Guardian Contact through 3 days in	<ul> <li>Parent/Guardian Contact through 3</li> </ul>
CARE or Transition Room	days in Transition Room

# **INFRACTIONS FOR LEVEL TWO**

# **Electronic Devices Violation**

Electronic Devices violation occurs when a student makes/receives incoming calls and/or text messaging for personal use during instructional time, or uses an electronic device to take a video of students or staff during the school day or school-sanctioned events without permission. Examples: Unauthorized video recording is taking a video of staff or students during class or recording fights between students; this includes, but is not limited to: electronic signaling devices, cell phones, iPads, pagers, laptops, computers, hand-held devices of any kind, or cellular radio telecommunication.

# **Gross Disruptive Behavior/Horseplay**

Gross Disruptive Behavior/Horseplay occurs when a student or students are involved in rough play or behavior that could cause injury, and/or make statements (hoax) that result in the disruption of class, and continue after a staff member has repeatedly redirected those actions. Examples: running and throwing objects, flipping desk, and wrestling.

# Profanity/Obscenity

Profanity/Obscenity occurs when a student or students use profane and/or obscene language or gestures directly towards other students and/or staff; and/or are in possession of magazines/literature with overt sexual content.

Examples: cursing, inappropriate materials (magazine, website, pictures).

# Skipping

Skipping occurs when a student has been caught not attending a class or does not have a valid excuse or pass for not being in class.

Examples: loitering in the hallway after the bell, hiding in the auditorium, leaving school grounds.

# \*Theft Under \$20

The taking or using of public or private property that does not belong to the perpetrator without permission or authorization is prohibited. Restitution will be a part of the punishment whenever possible. Student(s) involved in theft can be arrested based on the Illinois Criminal Code.

Theft (Minor) occurs when a student is involved with the taking or using of public or private property of nominal value without permission or authorization.

Examples include, but are not limited to: pencils, paper, school supplies, cash not exceeding \$20.00, food or drink items, etc.)

# \*Tobacco/Possession Paraphernalia

Possession of tobacco or tobacco-related products including, but not limited to, cigarette lighter, cigarette paper, electronic cigarettes, and vape pens is prohibited in Decatur Public Schools. The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Police or juvenile authorities may be contacted.

Examples: cigarettes, vape pins, chewing tobacco, tobacco pipe, lighters, accessories.

# LEVEL TWO CONSEQUENCES

ELEMENTARY	SECONDARY
<ul> <li>First and Subsequent Offenses</li> <li>Parent/Guardian Contact through 5 days out of school suspension</li> </ul>	<ul> <li>First and Subsequent Offenses</li> <li>Parent/Guardian Contact through 5 days out of school suspension</li> </ul>

# INFRACTIONS FOR LEVEL THREE

# Gambling

Gambling occurs when a student is on school grounds, at a school function, or on school transportation and engages in an activity where money, cards, dice, or mutual items of interest are being used as a reward.

Examples: shooting craps, sports betting, poker, etc.

#### **Gross Defiance**

Gross Defiance occurs when a student or students persistently refuse to follow staff directions and/or challenge the staff authority and school rules.

Examples: using profanity while non-complying with staff.

#### Harassment/Bullying

Decatur Public Schools will not tolerate harassment, intimidating conduct, bullying, or cyber-bullying that interferes with a student's educational performance, or creates a hostile educational environment. [\*Harassment or bullying based on gender, race, religion or sexual orientation are defined below.] Bullying, intimidation, hazing and harassment are prohibited while in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; or during any school-sponsored education program or activity; or through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment, or through the transmission of information from a computer that is accessed at a non-school-related location, activity, function or program, or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school, if the bullying causes a substantial disruption to the educational or orderly operation of the school.

#### **Definitions of Bullying**

Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student in reasonable fear of harm to the student's person or property.

- 2. Causing a substantially detrimental effect on the student's physical or mental health.
- 3. Substantially interfering with the student's academic performance.
- 4. Substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

# Types of Bullying

There are three types of bullying:

- Verbal bullying is saying or writing mean things. Verbal bullying includes:
  - Teasing
  - Name-calling
  - Inappropriate sexual comments
  - Taunting
  - Threatening to cause harm
- Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:
  - Excluding/leaving out someone on purpose
  - Telling other children not to be friends with someone
  - Spreading rumors about someone
  - Embarrassing someone in public
- Physical bullying involves hurting a person's body or possessions. Physical bullying includes:
  - Hitting/kicking/pinching
  - Spitting
  - Tripping/pushing
  - o Taking or breaking someone's things
  - Making mean or rude hand gestures

# Harassment or Bullying Based on Disability

Harassment based on disability occurs when a student(s) performs unwanted actions against another person or group based on their mental or physical disability, perceived mental or physical disability, or medical condition.

Examples include, but are not limited to, making threats and/or demands, name-calling, cruel comments, taunts, hand or body gestures, written documentation, harassment, intimidation, stalking, physical violence, destruction of property, retaliation for asserting or alleging an act of bullying, or attempting to make someone feel fearful in the educational environment.

# Harassment or Bullying Based on Gender

Harassment or bullying based on gender occurs when a student(s) commits an act of non-sexual intimidation or abusive behavior toward a person or group based on the person's actual or perceived sex, including harassment based on gender identity, gender expression, and non-conformity with gender stereotypes. Examples: making threats and/or sex-based demands, cruel comments, taunts, hand or body gestures, public humiliation, communication, or attempting to make someone feel fearful in the educational environment.

# Harassment or Bullying Based on Race, Color, or National Origin

Harassment based on race, color, or national origin occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their race, color of their skin, facial features, texture of their hair, or national origin.

Examples: making threats and/or demands, racial or ethnic slurs, cruel comments based on race or ethnicity, taunts, hand or body gestures, written comments or communications, or attempting to make someone feel fearful in the educational environment.

# Harassment or Bullying Based on Religion

Harassment based on religion occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their religious beliefs or perceived religious beliefs.

Examples: making threats and/or demands, religious slurs, cruel comments, taunts, hand or body gestures, written communication, or attempting to make someone feel fearful in the educational environment.

# Harassment or Bullying Based on Sexual Orientation

Harassment based on sexual orientation LGBTQIA+ occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their sexual orientation, or perceived gender or sexual orientation, or for failing to conform to stereotypical notions of masculinity or femininity.

Examples: making threats and/or demands; cruel comments such as calling someone "fag," "queer," "homo," or "dyke"; taunts; hand or body gestures; written documentation; or attempting to make someone feel fearful in the educational environment.

There is a form available for parents to fill out if they feel their child is the victim of bullying. This form can be found on the DPS 61 website homepage. Click on Students and Families to find the link and print the form.

# **Technology/Network Violation**

Technology/Network Violation occurs when a student is involved with the district's computer system in a way that is prohibited as described in the Internet and Technology Use Policy.

Examples of this include, but are not limited to: inappropriate videos, all social media platforms (i.e. Facebook, Instagram, Snapchat, Tik Tok, etc.), email, music sites, pictures, smart watches when used inappropriately, etc. as outlined on pages 55-59. Some violations can be considered a major offense and may result in a suspension from school or greater.

# Trespassing/Loitering

Trespassing/Loitering occurs when a student is suspected of being on school property without authorization and refuses to show proper identification or leave when directed to do so by any staff member. Police or juvenile authorities may be contacted.

Examples: refusing to leave school property, refusing to show school or state ID.

# \*Vandalism (Major)

Vandalism occurs when a student is involved with destruction of, or causes damage to, public or private property. Restitution will be part of the discipline. The parents/guardians and students will be billed by the business office for the cost of damages. Students may also be required to perform work to repair damage caused to property or grounds. Police or juvenile authorities may be contacted. Examples: spray painting lockers or graffiti on school property, breaking windows, breaking soap dispensers in the restroom.

# Verbal Confrontation (No Physical Contact)

Verbal Confrontation (No Physical Contact) occurs when a student uses violent or derogatory language towards any student or staff member. When a staff member identifies him/herself and tells the student to stop, the student shall do so immediately.

Examples: cursing out a staff member, making threats to a person without a weapon.

# LEVEL THREE CONSEQUENCES

ELEMENTARY	SECONDARY
<ul> <li>First and Subsequent Offenses</li> <li>Warning through a recommendation for up to 1 calendar year expulsion</li> <li>Restitution (if applicable)</li> </ul>	<ul> <li>First and Subsequent Offenses</li> <li>Warning through a recommendation for up to 1 calendar year expulsion</li> <li>Restitution (if applicable)</li> </ul>

# INFRACTIONS FOR LEVEL FOUR

# Acts Disrupting School

Students participating in an activity or act that results in a major disruption to the school environment or endangers the well-being of all students, staff, or school. Police or juvenile authorities may be contacted.

Example: Picketing, mob action or sit-ins.

# **Alcohol Influence/Possession**

Possession of alcoholic beverages or any substance containing alcohol is prohibited. A student who is on school property or at a school activity and is under the influence of alcohol will be treated as though he has alcohol in his possession. The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions or to be on school property, and will be treated as though they had the prohibited substance, as applicable, in their possession. Police or juvenile authorities may be contacted.

Examples: coming to school intoxicated, bringing alcohol to school, possessing alcohol in your bag, vehicle, locker, under the influence of a stimulant of any kind, etc.

# Arson

Arson occurs when a student participates or is involved in deliberately setting fire to property. Police or juvenile authorities may be contacted.

Examples: lighting a trash can on fire in the restroom, burning items in school.

# **Bomb Threat**

Bomb Threat occurs when a student is involved with making threats to blow up the school, or any portion of the school, or other district property whether it is intentional or a hoax. This may result in criminal penalties for any student who makes a bomb threat involving school or on school grounds. Police or juvenile authorities will be contacted.

Examples: calling in a bomb threat to the school, threatening any school activity (game, musical, etc) with a bomb.

# Extortion

The attempts to obtain the money or the possessions of another person by the use of threats or force. Police or juvenile authorities may be contacted.

Examples: blackmailing a student or staff with pictures or personal information, requesting money or items in exchange for any information.

# False Alarms

False Alarms violation occurs when a student is involved with, but is not limited to, intentionally pulling the fire alarm when there is no fire or threat of a fire, or making calls to 911 or police to report false information (hoax) that results in the disruption of school or school activities. This may result in criminal penalties for any student who makes a threat or false report involving school or on school grounds. Police or juvenile authorities may be contacted.

Examples: false reports of fire, calling 911, pulling a fire alarm, discharging a fire extinguisher.

# Forced Sexual Misconduct (Criminal Sexual Assault)

Forced Sexual Misconduct (Criminal Sexual Assault) includes an act of sexual penetration through the use of force or threat of force, or when the person commits the act knowing that the victim is unable to understand the nature of the act, or is unable to give knowing consent; or the perpetrator is 17 years of age or over and holds a position of trust, authority or supervision in relation to the victim. Police or juvenile authorities will be contacted.

Examples: statutory rape, forced or unwanted sexual acts, non-consensual sexual acts.

# Gang-Like/Mob Activities

Gang-Like Activities occur when any person(s) whose purpose includes the commission of any act that violates any school rule or violates any local, state or federal law, are on school grounds, on a school bus or at any school or school-related activity, and engage in any activity including, but not limited to, the following:

- 1. Wearing, using, possessing, drawing, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, or any other thing(s) that are evidence of membership or affiliation in any gang;
- 2. Committing any act or omission or using any speech, either verbal, non-verbal or symbolic (such as gestures or handshakes) showing membership or affiliation in a gang; and
- 3. Using any speech or committing any act in furtherance of the interests of any gang or gang activity, including but not limited to: (a) inciting violence or acting in a violent manner where students, faculty, staff or others are placed in danger or placed in a position where danger may be anticipated; (b) acting in a manner or causing others to act in a manner where property is or may be damaged or defaced; (c) intimidating a person to perform or omit to perform an act as defined by Section 12-6 of the Illinois Criminal Code; (d) soliciting others for membership in any gang; (e) requesting any person to pay protection money; (f) extorting money, gambling and/or engaging in prostitution; and (g) engaging in an act that violates any school policy or local, state or federal law. Police or juvenile authorities may be contacted.
- 4. Three (3) or more students fighting one or more students while in school or at a school related event.

# Illegal Drugs/Controlled Substances (Under the Influence, Possession, Sale or Distribution)

Illegal Drugs/Controlled Substances occurs when a student or students are involved in using, being under the influence, possessing, distributing, purchasing, or selling the following on school district property or at any school event or activity:

- a. Any illegal drug, controlled substance, or cannabis (including marijuana and hashish).
- b. Any substance that contains chemicals which produce effects similar to illegal substances, including, but not limited to, cathinones/bath salts, and synthetic cannabinoids/Spice and K2.
- c. Any anabolic steroid unless being administered in accordance with a physician's prescription.
- d. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list, unless administered in accordance with a physician's prescription.
- e. Any prescription drug when not prescribed for the student by a licensed physician or when used in a manner inconsistent with the prescription or prescribing physician's instructions. Students who are not authorized to have prescription medications at school under the District's Medication at School guidelines may not be in possession of prescription medication on school property.

- f. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- g. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or drug or controlled substance.
- h. Drug paraphernalia, including all equipment, products and materials of any kind which are intended to be used unlawfully to: (a) ingest, inhale, inject, or otherwise introduce into the human body, cannabis, illegal drugs, controlled substances, synthetic cannabinoids, or look-alikes thereof, into the body; or (b) process, prepare, test, package, store, or conceal cannabis, illegal drugs, controlled substances, synthetic cannabinoids or look-alikes thereof.

The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions or to be on school property, and will be treated as though they had the prohibited substance, as applicable, in their possession. In cases involving marijuana, narcotic drugs or methamphetamines, police will be contacted. Police or juvenile authorities may be contacted.

# Physical Attack/Fight With a Firearm or Explosive Device Against Staff

Physical Attack/Fight With a Firearm or Explosive Device Against Staff occurs when a student *intentionally or unintentionally* causes or attempts to make physical contact with any staff with or while in the possession of any firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. A firearm or explosive device refers to any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

# Physical Attack/Fight With a Firearm or Explosive Device Against a Student

Physical Attack/Fight With a Firearm or Explosive Device Against a Student occurs when a student intentionally causes or attempts to make physical contact with any student with or while in the possession of any firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. A firearm or explosive device refers to any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

# Physical Attack/Fight With a Weapon Against Staff

Physical Attack/Fight With a Weapon Against Staff occurs when a student <u>intentionally or</u> <u>unintentionally</u> makes physical contact with staff with or while in the possession of **any object** that can be used as a weapon, not including a firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. Weapons include but are not limited to: knives, tasers, BB guns, air soft pistols, paintball guns, brass knuckles, billy clubs, or any other object if used or attempted to be used in a menacing manner or to cause bodily harm, including look-alike weapons. Police or juvenile authorities will be contacted.

# Physical Attack/Fight With a Weapon Against Students

Physical Attack/Fight With a Weapon Against Students occurs when a student intentionally makes or attempts to make physical contact with any student with **any object** that can be used as a weapon, not including a firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. Weapons include, but are not limited to: knives, tasers, BB guns, air soft pistols, paintball guns, brass knuckles, billy clubs, or any other object if used or attempted to be used in a menacing manner or to cause bodily harm, including look-alike weapons. Police or juvenile authorities will be contacted. Police or juvenile authorities may be contacted.

# Physical Contact With Staff

Physical Contact With Staff occurs when a student is involved with <u>intentionally or unintentionally</u> causing injury to a staff member. When a staff member identifies himself/herself and directs the student to stop fighting, the student shall do so immediately. Prohibited actions include (but are not limited to) the intentional or unintentional pushing or hitting of staff when staff is attempting to break up a confrontation between students. Police or juvenile authorities may be contacted.

# **Physical Confrontation With Students**

Physical Confrontation With Students occurs when a student intentionally causes or attempts to cause physical injury to any student. Three (3) or more students fighting 1 student is considered Gang-like activities/ Mob Action and will be dealt with accordingly. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Police or juvenile authorities may be contacted.

# Robbery

Robbery occurs when a student or students knowingly take an item or items not belonging to them from a person by the use of physical force or by threatening the imminent use of force. Example: demanding an item with the threat of bodily injury. Police or juvenile authorities will be contacted.

# Robbery With a Firearm

Robbery With a Firearm occurs when a student or students knowingly take an item or items not belonging to them with the use of a firearm. Example: approaching someone with a firearm and demanding items. Police or juvenile authorities will be contacted.

# Robbery With a Weapon

Robbery With a Weapon occurs when a student or students knowingly take an item or items not belonging to them from a person with the use of a weapon. Example: approaching someone with a weapon that can cause injury when used and demanding items from the person. Police or juvenile authorities will be contacted.

# **Sexual Battery**

Sexual Battery is any unwanted contact with an intimate part of a person's body, whether directly or through clothing. Police or juvenile authorities will be contacted.

# **Sexual Misconduct**

Sexual Misconduct includes, but is not limited to, students engaging in sex, providing sexual favors and/or other acts of a sexual or arousing nature, exposing one's body parts, showing or distributing pornography, touching, sexting, and/or use of any social media in this context, and talk of a sexual nature while on any school property (including school bus), school functions, or school-related events. Police or juvenile authorities will be contacted.

# Theft (Over \$20)

The taking or using of public or private property that does not belong to the perpetrator without permission or authorization is prohibited. Restitution will be a part of the punishment whenever possible. Student(s) involved in theft can be arrested based on the Illinois Criminal Code. Theft over \$20 occurs when a student is involved with the taking or using of public or private property of DPS, staff or students more than nominal value without permission or authorization. Police or juvenile authorities may be contacted.

# Threats to Staff With a Firearm

Threats to Staff With a Firearm occurs when a person uses a firearm for the purpose of intimidating or causing the staff member to be in fear of physical injury to their person. Firearm includes any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

# Threats to Students With a Firearm

Threats to Students With a Firearm occurs when a person uses a firearm for the purpose of intimidating or causing the student to be in fear of physical injury to their person. Firearm includes any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

#### Threats to Staff With a Weapon

Threats to Staff With a Weapon occurs when a student uses <u>any</u> item for the purpose of intimidating or causing a staff member to be in fear of physical injury to their person. Weapons include, but are not limited to, knives, baseball bats, medical paraphernalia, pipes, bottles, locks, scissors, pencils and pens (if used or attempted to be used in a menacing manner or to cause bodily harm). Police or juvenile authorities will be contacted.

#### Threats to Students With a Weapon

Threats to Students With a Weapon occurs when a student uses <u>any</u> item for the purpose of intimidating or causing a student to be in fear of physical injury to their person while in a school building, on school grounds, or any school-related activities. Weapons include, but are not limited to, medical paraphernalia, knives, baseball bats, pipes, bottles, locks, sticks, pencils and pens (if used or attempted to be used in a menacing manner or to cause bodily harm). Police or juvenile authorities may be contacted.

#### Threats to Staff Without a Weapon

Threats to Staff Without a Weapon occur when a student is involved with actions or conduct that causes or attempts to cause a staff member to be in fear of physical injury to their person or damage to their personal property. Police or juvenile authorities may be contacted.

#### Threats to Students Without a Weapon

Threats to Students Without a Weapon occur when a student is involved with actions or conduct that causes or attempts to cause any student to be in fear of physical injury to their person or damage to their personal property. Police or juvenile authorities may be contacted.

# Weapon-Related

#### I. Weapon-Related: Possession (a)

Possession, use, control or transfer of guns, firearms, rifles, shotguns, knives (not including a knife that is prohibited by law), box cutters, or tasers or look-alikes is prohibited in school buildings, on campus (school grounds) or at a school activity. Look-alikes include, but are not limited to, BB guns, air-soft pistols, paintball guns, cigarette lighters and laser pointers shaped like a gun. Police or juvenile authorities may be contacted.

#### II. Weapon-Related: Possession (b)

Possession of explosives and all other weapons, including (but not limited to) weapons as defined by Section 24-1 of the Criminal Code (720 ILCS 5/24-1), including knives that are prohibited by law, brass knuckles, billy clubs, or look-alikes thereof, is prohibited in school buildings, on campus (school grounds) or at a school activity. Police or juvenile authorities may be contacted.

# LEVEL FOUR CONSEQUENCES

ELEMENTARY	SECONDARY
First and Subsequent Offenses	First and Subsequent Offenses
<ul> <li>Parent/Guardian Contact through recommendation for up to 2 calendar years of expulsion</li> </ul>	<ul> <li>Parent/Guardian Contact through recommendation for up to 2 calendar years expulsion</li> </ul>

# DECATUR PUBLIC SCHOOLS ADDRESSES AND TELEPHONE NUMBERS

Superintendent Decatur Public Schools 101 W. Cerro Gordo Decatur, IL 62523 217-362-3012

Assistant Superintendent of Support Services Technology, & Data Research Decatur Public Schools 101 W. Cerro Gordo Decatur, IL 62523 217-362-3016

Director of Student Services Decatur Public Schools 335 E. Cerro Gordo St. Decatur, IL 62523 217-362-3060

Director of Human Resources Decatur Public Schools 101 W. Cerro Gordo St. Decatur, IL 62523 217-362-3030 Assistant Superintendent, Diversity, Equity, and Inclusion 101 W. Cerro Gordo Decatur, IL 62523 217-362-3014

Assistant Superintendent of Teaching and Learning Decatur Public Schools 101 W. Cerro Gordo Decatur, IL 62523 217-362-3041

Macon-Piatt Special Education Director Decatur Public Schools 620 E. Garfield Ave Decatur, IL 62526 217-362-3055

Chief Communications Officer Decatur Public Schools 101 W. Cerro Gordo St. Decatur, IL 62523 217-362-3018 Access District 61 information any time, day or night, by logging on to <u>www.dps61.org</u>, or by tuning in to cable Channel 22.

# DECATUR PUBLIC SCHOOLS DISTRICT 61 Community Resource Guide

Note: This community resource handbook is not meant to be an inclusive listing of all of the possible services for the topic areas listed. Rather, it is hoped that the staff, parents and students of the district can use this handbook as a starting point in their search for community-based services. Names, addresses and phone numbers may change without notice; but it is our intent to provide you with the most updated information.

# AREA POLICE AND FIRE DEPARTMENT NUMBERS

EMERGENCY

City

911

NON EMERGENCY

Police(217Fire(217IL State Police(217

(217) 424-2711 (217) 429-5201 (217) 265-0050

# STATE OF ILLINOIS TOLL-FREE NUMBERS

Adoption Information	http://state.il.us/dcfs/adoption/index.shtml	800-572-2390
AIDS Hotline	http://hab.hrsa.gov/gethelp/statehotlines.html	800-243-2437
Aging, Senior Assistance	Http://www.illinois.gov/aging/Resources/Pages/helplin	800-252-8966
and Elder Abuse Hotline	e-main.aspx	
Advocacy Office for	http://www.state.il.us/dcfs/docs/AdvocBro.pdf	800-232-3798
Children and Families		
Amtrak	http://www.amtrak.com/contact-us	800-872-7245
Arson Hotline	http://www.sfm.illinois.gov/fireservice/arsonhotline.asp	800-252-2947
	X	
Arts Council, Illinois	http://www.arts.illinois.gov/contact-us	800-237-6994
Attorney General's Office/	http://www.illinoisattorneygeneral.gov/consumers/	800-386-5438
<b>Consumer Protection</b>		

Cancer Information	http://www.cancer.gov/global/contact	800-422-6237
Service	mip.//www.cancer.gov/giobal/contact	000-422-0237
Child Abuse Hotline	http://www2.illinois.gov/dcfs/safekids/reporting/Pages/i	800-252-2873
(Report Suspected	ndex.aspx	000-202-2010
Abuse)		
Parents Anonymous	https://www.childwelfare.gov	800-394-3366
(Child	mps.//www.childweirare.gov	000-394-3300
Abuse)/Administration for		
Children and Families		
Circuit Breaker	www.state.il.us/aging	800-252-8866
Assistance	www.state.ii.us/aging	000 202 0000
Citizens Utility Board	https://www.citizensutilityboard.org/	800-669-5556
(CUB)	<u></u>	
Client Assistance	http://www.dhs.state.il.us/page.aspx?item=29978	800-641-3929
Program (Disability		
Rights)		
Crime Victim	http://www.illinoisattorneygeneral.gov/victims/	800-228-3368
Clearinghouse, Attorney		
General		
Dental Referral Services	http://www.isds.org/	800-252-2930
Disability Determination	http://www.dhs.state.il.us/page.aspx?item=29979	800-637-8856
Services		
Disabled Individual	http://www.dhs.state.il.us/page.aspx?	800-275-3677
Assistance Program and		
Unemployment		
Drug and Alcohol Abuse	http://www.samhsa.gov/treatment/	800-662-4357
Energy Assistance and	https://www2.illinois.gov/dceo/assistanceforindividuals/	800-252-8643
Weatherization	Pages/EnergyAssistance.aspx	
Emergency Services &	https://www2.illinois.gov/epa/topics/emergency-	800-782-7860
Disaster Agency	response/Pages/default.aspx	000 004 5407
Foster Parenting Hotline	http://www.state.il.us/dcfs/fosterindex.shtml	800-624-5437
Hearing Impaired Phone	http://www.illinoisrelay711.com/content.htm	TTY users 800- 526-0844
Access		526-0844 Voice users 800-
		526-0857
		TTY distributor
		800-833-0048
		VCO 877-826-
		1130
Illinois Housing	https://www.ihda.org/	800-942-8439
Development Authority	<u></u>	
Illinois Dept. of Human	http://www.dhs.state.il.us/page.aspx?item=29722	800-843-6154
Services (Medical		
Assistance, Mental		
Health, WIC)		
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Illinois State Board of	http://www.isbe.net/	800-845-8749
Education		
HIV & STD Hotline	http://hab.hrsa.gov/gethelp/statehotlines.html	800-243-2437
Literacy Hotline	https://alrc.thecenterweb.org/other/illinois-adult-	800-321-9511
<u>,</u>	learning-hotline/	
Medicare &	http://www.cms.gov/Medicare-Medicaid-Coordination/	800-447-8477
Medicaid/Fraud or Abuse	Fraud-Prevention/FraudAbuseforConsumers/Reports_	
	Fraud_and_Suspected_Fraud.html	
Missing Children – "I-	http://www.isp.state.il.us/	800-843-5763
Search" (Illinois)		
Nursing Home	http://www.illinois.gov/aging/ProtectionAdvocacy/LTC	800-252-8966
Information and Abuse	Ombuds-men/Pages/ombuds-reporting.aspx	
Organ/Tissue Donor	https://apps.ilsos.gov/organdonorregister/	800-210-2106
Information		
Poison Control	http://illinoispoisoncenter.org/	800-942-5969
(Statewide)		800-222-1222
Public Aid/Medicaid Food	http://www.dhs.state.il.us/page.aspx?item=33698	800-252-8635
Stamps & Other		
Information		
Medicare & Medicaid, to		800-447-8477
Report Fraud or Abuse		
Public Health Family	http://www.dhs.state.il.us/page.aspx?item=30513	800-545-2200
Hotline (Parents Too		
Soon, Prenatal and		
Newborn Care, and		
Supplemental Food/WIC)		
School Violence Tip Line	http://illinoisattorneygeneral.gov/children/schoolviolenc	800-477-0024
	<u>e.html</u>	
Secretary of State's Office	https://www.ilsos.gov/	800-252-8980
Seniors and Persons with	http://www.illinois.gov/aging/Pages/default.aspx	800-252-2904
Disabilities Hotline		
Veterans Affairs	https://www.va.gov/	800-698-2411

A list of local agencies for Decatur, IL is listed on the following pages. If you have an emergency and need immediate assistance with things such as housing or other agencies, please call **211**.

# **Suicide Prevention**

The District believes in educating and supporting the whole child. The District encourages parents who are concerned about their children to access the following resources for support. School social workers are also available if you believe your child may need additional help.

# DHS SASS

SASS provides intensive mental health services for youth experiencing a mental health crisis. SASS services are available by calling the Crisis and Referral Entry Services (CARES) line. (800) 345-9049 (773) 523-4504 (TTY)

# National Suicide Prevention Lifeline- https://suicidepreventionlifeline.org/

The National Suicide Prevention Lifeline provides 24/7, free and confidential support for people in distress, and prevention and crisis resources.

Chat counselors are also available 24/7 via the Lifeline Chat program on the Lifeline's website. Three Digit Dialing Code: 988 (800) 273-8255 (888) 628-9454 (Spanish) (800) 273-8255 (TTY)

# The Crisis Text Line- crisistextline.org

Text HOME to 741741 to reach a volunteer Crisis Counselor any time. A live, trained Crisis Counselor receives the text and responds from a secure online platform.

Volunteer Crisis Counselors are available to message on WhatsApp (Crisis Text Line)

#### Safe2Help Illinois helpline-https://www.safe2helpil.com

Safe2Help Illinois offers students a safe, confidential way in which to share information that might help prevent suicides, bullying, school violence, or other threats to school safety. Call 800-273-8255- available 24/7 Text SAFE2 to 72332 to reach a trained staff member Email: HELP@Safe2HelpIL.com

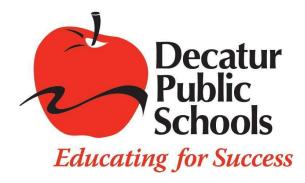
#### The Trevor Project-https://www.thetrevorproject.org

A support site for Lesbian, Gay, Bisexual, Transgender, or Queer youth who are experiencing depression or suicidal thoughts.

Connect to a crisis counselor 24/7, 365 days a year by:

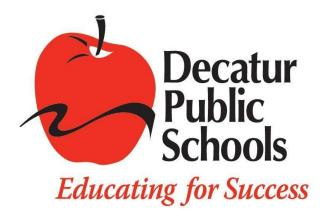
- Texting START to 678-678
- · Calling 1-866-488-7386
- Starting a Chat on the Trevor Project website (thetrevorproject.org/get-help/).

Decatur Public School District 61 101 West Cerro Gordo Street Decatur, Illinois 62523



# Student Code of Conduct And Parent Handbook 2023-2024





# Student Code of Conduct and Parent Handbook 2023-2024

Adopted by the Board of Education

July 27, 1999

Revision June 13, 2023

# **Mission Statement**

The Discipline Action Committee of Decatur Public School District #61 is charged with maintaining and updating the language contained within the **Student Code of Conduct and Parent Handbook.** Our goal is to provide parents and students of District #61 with expectations for student conduct and the consequences for failure to adhere to the policies stated within the handbook. The Committee will update the handbook's language as dictated by changes to Federal and State laws and to meet District #61's needs. We will provide our schools with the tools to promote positive, responsible standards of student behavior in order to provide quality educational environments free from disruptions that interfere with the learning process.

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# SCHOOL ADMISSION PROCEDURE

All students must register for school each year on the dates and at the places designated by the Superintendent.

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age, as well as proof of residence. Refer to *Health Requirements* in this publication for specific medical and dental requirements. Refer any enrollment questions to the school secretary.

# Age of Entrance

To be eligible for admission into Kindergarten a child must be 5 years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school year. Based upon an assessment of the child's readiness to attend Kindergarten the District may permit him or her to attend school prior to these dates, if the child is at least 4 years, 6 months by June 1. A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately licensed teacher, and will be six years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6:135, *Accelerated Placement Program*.

# **Athletic Fee**

Any Middle or High school student who is participating in an Athletic Activity is required to pay athletic fees as described. Fee maximums apply per FAMILY/per BUILDING.

Elementary and Middle School (grades K - 8): \$10 per sport/ \$50 maximum per family/per building High School (grades 9 - 12) - \$20 per sport/ \$100 maximum per family/per building

#### **Instructional Materials Fee**

Each pupil is required to pay an instructional materials fee at the time of registration. Fees for the 2023-2024 school year are:

Early Childhood-Grade 6.....\$80.00

Grades 7-12.....\$100.00

The instructional materials fees are applied toward the purchase of basic and supplemental tests, hardcover, paperback, periodicals, workbooks, and other related materials. Additional replacement costs are charged for materials lost or damaged beyond normal wear.

The District qualifies under the USDA Eligibility Provision (CEP) to provide breakfast and lunch to each child in the District at no charge to the student. The CEP designation does not qualify the child for free textbooks. In order to qualify for free textbooks, the child must be identified by the State as a "Direct Certification" student, or the parent must complete the appropriate application and file the paperwork with Aramark Services for evaluation. We strongly encourage all parents to complete the CEP form as part of the registration process to help offset the Instructional Materials Fees. Students who do not qualify will be notified by Aramark and the full instructional materials fee will apply.

Parents may establish a payment schedule with the school if they are unable to pay the entire fee at registration. Fees must be paid in full by February 1 to avoid credit bureau collection.

Students attending Macon-Piatt Special Education Programs from county school districts should register in their resident (county) school and pay the instructional materials fees required of that district. Decatur Public Schools will seek instructional materials fees from the Macon-Piatt Special Education District, rather than directly from the pupil.

# **Decatur Public Schools Check Policy**

If your check is returned, you authorize Decatur Public School District 61 and its agents to collect this item electronically through eCashFlow Services. The check writer will be assessed a check collection fee as allowed by law and will be responsible for all other collection costs.

#### **Emergency Phone Contact**

In any school emergency, parents are immediately notified. The State of Illinois requires parents to provide the working telephone numbers of two responsible adults to be contacted when parents are not available. Failure to comply with this requirement may result in the student being denied the privilege of school attendance.

#### **Health Requirements**

Parent(s)/guardian(s) shall present proof of their child's examinations and immunizations as required by the State of Illinois and the District. **Requirements shall be submitted on the first day of school.** All health forms are available at the individual schools and district website.

**Medical** examinations shall be performed by a physician licensed to practice medicine in all of its branches, or an Advanced Practice Nurse, or Physician's Assistant, and recorded on the State of Illinois Certificate of Child Health Examination form. Sports physical forms are not acceptable for this requirement. Examinations shall be conducted within one year prior to the date of first entry into:

- 1. Pre-K;
- 2. Kindergarten;
- 3. Sixth grade;
- 4. Ninth grade; and
- 5. Any grade level when it is the student's first entry into a school in Illinois.

**Dental** examinations shall be performed by a licensed dentist, and recorded on the Proof of School Dental Examination form. Examinations shall be conducted within 18 months prior to May 15 of the year your child enters:

- 1. Kindergarten;
- 2. Second grade;
- 3. Sixth grade; and
- 4. Ninth grade.

Immunizations and screenings against preventable communicable diseases are required per Department of Health rules at the above intervals and/or as specified. <u>All requirements are due by</u> the first day of school. All 6<sup>th</sup> through 11<sup>th</sup> grade students must show evidence of receiving one MCV4 (meningococcal) vaccine and 12<sup>th</sup> grade students must show evidence of receiving two MCV4 (meningococcal) vaccines with the second doses given after their 16<sup>th</sup> birthday.

Detailed information on required vaccines can be found in "School Health Guidelines" and the District website.

**Vision** Examinations shall be performed by an **optometrist or ophthalmologist**, and recorded on the appropriate State of Illinois Proof of Vision Examination Form. Examinations shall be conducted within one year prior to the date of first entry into Kindergarten or first entry into an Illinois school, and submitted to the school on or before the first day of school.

A student may be exempted from this policy's requirements on <u>religious</u> grounds if the student's parents/guardians present to the Superintendent or designee a signed Certification of Religious Exemption explaining the objection, and **shall be signed by a health care provider** that they have provided education to the parents or legal guardians about the benefits of immunizations and the health

risks of not vaccinating students. A student may be exempted from immunizations on <u>medical</u> grounds if a physician provides a written verification on the examination form. All statements of medical exemption must be approved by the Illinois Department of Public Health. Parents/guardians will receive "Student Health Guidelines" which further explain all health requirements and policies required under 77 Illinois Administrative Code 665.280 and 665.520.

#### **Magnet and Montessori Schools**

The parent/guardian must fill out a magnet application online through Schoolmint and attend a mandatory orientation before the student will be considered as entered into the Magnet lottery. This must be done within the time period of the open lottery. The available seats are limited in these programs, so please take the time to make sure that the program you are applying for is the best program for your specific student's needs. If your child is accepted at one of the Magnet schools, you will also need to fill out the required registration paperwork. Once you have accepted a seat at the school and the school year has started, your child will be <u>required</u> to remain at the location for that current school year. If you wish to remove your child from a Magnet school for the following school year, you must do so in writing before May 1st. If you move out of the DPS boundary or leave the program, you will need to complete the lottery process again to attempt to re-enter for the following school year. Any families who are awarded a spot in a magnet program will be required to sign a magnet compact when registering.

# **Magnet Compact**

By signing the Code of Conduct, families are acknowledging that they have read the Magnet Compact and agree to uphold the compact and our Code of Conduct. Please refer to board policy 7:30 for more information.

# **Cafeteria Services**

A complete Type A Breakfast and Type A Lunch is available in every school to every student at no charge to the student. The Type A lunch and breakfast consist of a combination of hot and cold foods prepared to meet a significant portion of the minimum daily nutritional requirements for good health, as established by the U.S. Department of Agriculture under the National School Lunch Act. Students are urged to eat the Type A lunch and breakfast each day, thereby assuring themselves of at least two well-balanced meals daily. Students may bring a lunch from home or participate in the school lunch program.

# Transportation

For student transportation information, or to make special arrangements or address changes concerning your child's transportation, **please contact the school** that your child attends. DO NOT call the bus company or the Keil building—all changes **MUST** go through your school office.

Changes made during the course of the school year require a minimum of three days to become effective. Parents may be required to provide transportation for the student to and from school during this time.

Parents or legal guardians who provide transportation to and from school, because free transportation was not available for their students, may be eligible to receive money from the State of Illinois to help offset some costs for Decatur Public Transit bus fares or for private automobiles at the current approved rate. Your student must be under 21 on June 5th, be a full-time student, and reside more than one and one-half miles from school to be eligible. If you want to file a claim, you must go to the school your student attends by June 15th and file the claim in person. Funding of this program is determined by the State General Assembly and is not controlled by Decatur Public Schools.

# ISBE (Illinois State Board of Education) Pupil Transportation Frequently Asked Questions

• Is the district required to transport students who live less than one and one-half miles from their assigned attendance center?

No. School Board <u>may</u> provide transportation for pupils living less than one and one-half miles as measured by the customary route of travel from the school attended and may make a charge for such transportation in an amount not to exceed the cost thereof, which shall include a reasonable allowance for depreciation of the vehicles so used. Statutory Citation: 105 ILCS 5/29-2.

• How does the district determine the distance of one and one-half miles?

Article 29 of the Illinois School Code (105 ILCS 5/29-3), states that the distance shall be measured from the exit of the residence property to the point of where pupils are normally unloaded at the school attended by determining the shortest distance on normally traveled roads or streets. Pupils can also be required to walk up to one and one-half miles from their residence to a pick-up point regardless of the distance traveled by bus.

# • Does the district have to provide door-to-door transportation?

No. Door-to-door transportation is provided only for special needs students whose Individualized Education Program (IEP) requires a child to be picked up at the door. Children under the age of five can be considered special needs by age alone; however, parents are expected to get the child to the curb for transportation purposes. All students in grades K through 12 can be expected to walk to a pick-up point up to one and one-half miles from their home, regardless of the distance they travel by the school bus.

# • Who determines the locations of the bus stops (pickup/drop-off points)?

The school board of the district is required to establish the bus stops (pickup/drop-off points) for eligible students at a point located not more than one and one-half miles from the exit of the property of each pupil assigned to such point. The school district is **not** required to provide door-to-door service. Statutory Citation: 105 ILCS 5/29-3

# **School Bus Safety Rules**

- a. Be aware of moving traffic and pay attention to your surroundings.
- b. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
- c. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
- d. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
- e. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
- f. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPads, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.
- g. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
- h. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers.
- i. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.

- j. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take at least five giant steps (10 feet) away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
- k. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic, even after the driver's signal.
- I. Never run back to the bus, even if you dropped or forgot something.

#### Audio/Video Recording on the Bus

Electronic visual and audio recordings may be used to monitor conduct and to promote and maintain a safe environment on the school bus. Students who damage the bus, including tampering with electronic recording devices on the bus, will be responsible for the cost of any necessary repairs or replacement and may be subject to discipline. Decatur Public School District's bus policy is set forth in Board Policy 7:220.

#### ATTENDANCE & TRUANCY

#### **Definitions**

**Truant** - A "truant" is a child subject to compulsory school attendance and who is absent without valid cause from such attendance for a school day or portion thereof. Truant also includes students who are absent for one or more class periods within the school day whose absence cannot be accounted for.

**Valid Cause for Absence** - A child may be absent from school because of illness, including the mental or behavioral health of the student, observance of a religious holiday, death in the immediate family, family emergency, situations beyond the student's control as determined by the Board of Education, or such other circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student.

**Chronic Absenteeism:** A student who misses 10 percent of school days within the most recent academic year with or without a valid excuse. Out-of-school suspensions are included.

**Chronic or Habitual Truant** - A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without valid cause from such attendance for 5 percent of the previous 180 regular attendance days.

**Truant Minor** - A child to whom supportive services, including prevention, diagnostic, intervention and remedial services, alternative programs, and other school and community resources, have been provided and have failed to result in the cessation of chronic truancy, or have been offered and refused.

#### Truancy

The School District will determine if the student is a truant, chronic or habitual truant, or a truant minor. The Superintendent shall direct the appropriate School District staff to develop diagnostic procedures to be used for identifying the cause(s) of unexcused student absenteeism. The diagnostic procedures shall include, but not be limited to, interviews with the student, his or her parent(s)/guardian(s), and any school official(s) or other people who may have information about the reason(s) for the student's attendance problem.

The following supportive services may be offered to truant or chronically truant students:

- Parent-teacher conferences
- Attendance Intervention Plans
- Student and/or family counseling
- Information about community agency services

If truancy continues after supportive services have been offered, the building principal shall refer the matter to the Department of Student Services to begin the Truancy Review Board Process. The Department of Student Services may call upon the resources of outside agencies, such as the Regional Office of Education Truancy Division or Teen Justice Program. The School Board, Superintendent, School District administrators, and teachers shall assist and furnish such information as they have to aid truant officers. Truancy may result in legal consequences.

The District shall collect and review its chronic absence data in order to determine what resources and support is needed to assist in engaging chronically absent students and their families to encourage daily attendance and promote student success.

## **Absence Notification**

A student's parent(s)/guardian(s) must: (1) upon their child's enrollment, provide working telephone numbers to the building principal and update them as necessary, and (2) authorize all absences and notify the school in advance or at the time of the child's absence.

If a student is absent without prior authorization by the parent(s)/guardian(s), the designated school official shall make a reasonable effort to notify the parent(s)/guardian(s) of their child's absence after the first class by telephoning the numbers given.

Students are expected to be present and to participate every day throughout the school year unless there is an appropriate reason for being absent. When a student is absent from class, credit for the course can be affected, as the student loses teacher instruction and class interaction. Students with an absence will be allowed to make up work for equal value upon request of the student or guardian. Request shall be done within 48 hours of the absence. Student will be allowed up to 1 day for every day the student is absent from school.

For anticipated absences, the student is required to bring a note (or phone call) from his or her parent/guardian prior to the absence. To be approved, absences must meet the excused absence criteria. Students returning to school with what they consider to be an approved absence must show proof or the absence will become unexcused. Students are allowed twelve excused parent notifications **per year.** 

## **Excused Absence Criteria:**

Student will be allowed makeup privileges based on the Absence Notification information provided above.

- A. Parent/guardian notes describing illness for son/daughter. Parent notes that exceed twelve notes per year will be considered unexcused unless approved by the building principal.
- B. A verified doctor appointment: the student will be required to secure a written report from the doctor in order to be excused.
- C. Funeral: Funeral that requires traveling and absences more than three days shall be discussed with administration to be excused.
- D. Student illness verified in writing by a doctor or students sent home by school nurse.
- E. One college day for juniors and two college days for seniors with proof of the college attended.
- F. Court appearances.
- G. Absences due to extenuating circumstances shall be discussed and approved by an administrator.
- H. Out-of-school suspensions: Please refer to Section I, Part C, "Suspension Procedures," of the Student Code of Conduct and Procedures Handbook under "The Disciplinary Policy."
- I. Religious Observations.

# **Unexcused Absence Criteria:**

- A. Truancy from school.
- B. Returning to school without a note from parent/guardian or without prior notification (phone call or note) of absence.
- C. Absences explained by a parent/guardian note that exceed twelve days without a doctor's note or other unexcused absence.
- D. Any other reason not included in excused absences nor approved by an administrator.
- E. Vacations.

## Tardy Policy

The Decatur Public Schools does not penalize students who come late to school occasionally for reasons recognized by the State of Illinois as valid causes for missing school. However, the district and the state consider a student who arrives late without valid cause, unexcused. If the tardiness becomes habitual, building administrators or designee will meet with parents/guardians to determine the cause and then begin interventions to assist the child and/or family. Tardies ultimately equal unexcused absences from school.

## Tardy Consequences

1. After 5 tardies, students will receive a letter home and assigned detention.

2. After 7 tardies, students will receive a letter home and assigned detention. A meeting and attendance contract will be developed at the building level.

3. After 10 tardies, students will receive a letter home, and 1 day in Care/Transition. An attendance contract will be modified at the building level.

4. After 15 tardies, a parent meeting will be held regarding potential implementation of interventions and consequences of continued tardiness to school. Students will receive a letter home, and 2 days in Care/Transition.

## Homebound Instruction

Home services may be provided to a student if that student has a medical condition and will be out of school for a minimum of 10 days or more, or on an intermittent basis due to a medical condition. For Home Study to take place, a conference to determine eligibility must be held with the appropriate school administrator. If it is determined Home Study is the best option, parents will be given next steps which will include a Medical Certification Form to be completed by the parent and physician overseeing the child's medical needs. *Pregnancy does not automatically qualify for Home Study*. (Students on Home Study are not allowed to take Driver's Education and/or Behind the Wheel.)

## **Visitors to the School**

Decatur Public Schools is pleased to announce that we will begin a more formal visitor management process in all of our schools to strengthen the district's program for student and staff safety. The procedure will enable schools to screen all visitors against sexual offender registries in all 50 states and establish a consistent sign-in process across the district.

Please understand that the new process is not intended to discourage parents from visiting their children's schools. We welcome visitors and encourage all parents to be an active part of their children's educational experience. The goal is to enhance the safety and security of both students and staff by prohibiting school access to those who pose a potential threat. Visitors causing a disruption to the educational environment will be removed by building staff and authorities may be notified.

How It Will Work:

• All visitors, including parents, will be asked to report to the main office upon their arrival at the school

- A secretary or other office staff member will request that each visitor provide their driver's license or other state or federally issued photo ID
- The visitor's name, address and photo will be checked for a match to a national sexual offender database
- If no match is found, visitors will be issued a date-specific visitor's badge. These badges must be worn at all times while on the school grounds. Visitors must check in and receive a visitor badge each time they visit
- All visitors will be required to check out at the main office prior to leaving the building. Visitor badges will be collected, and office staff will destroy the badges so they cannot be reused
- Children who do not have a valid ID may be allowed to visit as long as they are accompanied at all times by an adult who has completed the ID process, and has been issued a badge

## **Equal Educational Opportunities**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, religious beliefs, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities. Any student may file a discrimination grievance by using the *Uniform Grievance Procedure*.

The Decatur Public Schools will, upon request of an individual, make reasonable accommodations in compliance with the ADA and Section 504 of the Rehabilitation Act. Requests shall be submitted to the Director of Human Resources.

#### **GRADING & PROMOTION**

Decatur Public Schools is committed to the continuous development of students enrolled in the district's schools and to student achievement of the skills for the current grade assignment for promotion to a higher grade. Students will normally progress annually from grade to grade when in the judgment of the professional staff, it is in the best interest of the student involved. Parents/Guardians will receive prior notification and explanation concerning the retention. The final decision to promote or retain a student rests with district administration.

All promotion and retention procedures will align with the established District Problem Solving Team Procedures as well as school board policy 6:280 Grading and Promotion.

#### **Grading and Promotion**

Grading and promotion policy decisions shall be established by the Superintendent or designee. This system of grading and reporting academic achievement to students and parents/guardians will be recognized in all Decatur Public Schools. This policy will also determine when promotion and graduation requirements are met.

The decision to promote students to the next grade level will be dependent upon academic performance in reading and math, attendance, and performance on **District-Wide Assessment** (DWA) as described below. School Administrators shall ensure a personal learning plan is created for all students who are recommended for retention and/ or retained.

All non-traditional promotion (i.e. accelerated placement) and retention decisions for Decatur Public School must be approved by the Assistant Superintendent of Teaching & Learning.

# Promotion Criteria

A student's promotion status is determined by the following measures:

## District-Wide Assessment (DWA)

• The **District-Wide Assessment** (DWA): The district-wide assessment will be the Fast Bridge or other norm-referenced assessment administered by the district. Students with no DWA scores in either reading or math achievement will be considered based on classroom academic performance. If a student's DWA results are incomplete or inaccessible through no fault of the student, the Assistant Superintendent of Teaching & Learning shall make a promotion decision.

## Academic Performance

- Report card grades in reading and math shall reflect a student's unit test scores and completion of homework assignments during the school year. The **final report card grade** in each subject is an average of the grades reported at the end of each of the four reporting periods.
- Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. A reasonable attempt to consult with the teacher must be made and documented by the principal prior to any change of a final grade.
- The home school must notify the parent/ guardian of any student being recommended for retention for the following school year no later than ten (10) school days after the conclusion of the first semester (i.e. 2<sup>nd</sup> quarter of grading). This notification must be documented (i.e. parent/ guardian name, contact number, date and time of contact)
- The home school must notify the Assistant Superintendent of Teaching & Learning no later than ten (10) school days after the conclusion of the first semester (i.e. 2<sup>nd</sup> quarter of grading) of any student the school may recommend for retention for the following school year.

# Promotion Criteria for Students with Disabilities

Decisions on whether to promote or retain a student with disabilities will be made in accordance with the Individuals with Disabilities Education Act (IDEA) and as required by other applicable law. Promotion and retention of a student having an Individualized Education Program (IEP) or receiving reasonable accommodations pursuant to Section 504 of the Rehabilitation Act shall be determined by the student's educational team.

Every teacher shall maintain an evaluation record for each student in the teacher's classroom.

A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores;
- A technical error in assigning a particular grade or score;
- The teacher agrees to allow the student to do extra work that may impact the grade;
- An inappropriate grading system used to determine the grade; or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

# Attendance

Students should obtain a 95% attendance rate. In **Illinois**, chronic or habitual truant is defined as a child who is absent without valid cause for 5 percent or more of the previous 180 regular attendance days.

# **Retention**

All retained students will receive a Personal Learning Plan, which is developed by the student's school along with the student's parent/guardian. Grade cycles include grades K-3, grades 4-6, grades 7 and 8.

Students Turning 15 on or before September 1<sup>st</sup> (Age Cycle 15): If the student is 15 years old on or before September 1<sup>st</sup> and has not met 8th grade promotion criteria, other attendance placement will be considered.

## Parent Promotion Appeal

At the conclusion of the summer school period, parents/guardians of retained students will have ten (10) school days after receiving the promotion determination notice from the home school to submit a written request (appeal) for an additional review to the Director of Teaching and Learning and then to the Assistant Superintendent of Teaching & Learning.

## Final Approval

All non-traditional promotion (i.e. accelerated placement) and retention decisions for Decatur Public School must be approved by the Assistant Superintendent of Teaching & Learning.

## Homework

Students may have assignments to complete outside of school. Parents shall cooperate with teachers to see that the work is done. Homework assignments may be given at any level from kindergarten through high school for a wide variety of reasons:

- To REINFORCE what was learned in class
- To PRACTICE what was learned in class
- To FINISH what was started in class
- To RESEARCH a topic chosen in class
- To STUDY independently a topic started in class
- To VISIT a library
- To EXPLORE new fields

## You help your child when you:

- Check each day to see if your child has a homework assignment and if he/she understands how to do it.
- Schedule a specific and uninterrupted time for doing the homework.
- Provide a quiet place for study.
- Let your child do his/her own work.
- Reinforce what was taught at school.
- Check the work to make sure your child understands and completes assignments.
- Ask your child to tell you what he/she has been studying or has learned.
- Check to see that all borrowed school materials are returned promptly and in good condition.
- Check to see that the homework is completed on time and taken to school.

#### You hinder your child when you:

- Do his/her homework for him/her.
- Disagree with or criticize the teacher and school.
- Nag or argue about homework.
- Show little interest.

**Note:** It is the responsibility of the parent to make transportation arrangements when your child stays for after-school help from the teacher.

#### Free and Appropriate Public Education

Decatur Public Schools is a member of the Macon-Piatt Special Education District (MPSED). Decatur provides a free and appropriate public education (FAPE) to every student with a disability. Questions

about the Special Education District and the programs provided shall be directed to the Assistant Director of Special Education, 620 E Garfield Ave. Decatur, IL 62526 or call (217) 362-3055.

## **GRADUATION INFORMATION**

No student will be allowed to participate in the graduation ceremonies, or be listed in the graduation program unless all requirements for graduation have been completed. Any student who does not complete the requirements, but who completes the course work and provides official transcripts by the last day of summer before the next school year, will be considered a member of the graduating class. A contract outlining the course to be completed must be filed with a counselor and approved by the administration. No diploma will be issued until all of the requirements are met and the necessary transcripts have been received. If there are unique circumstances involved during the senior year, such as an extended illness, the principal may consider exceptions to this policy.

## **High School Graduation Requirements**

A minimum of 22 credit hours is required for graduation from Decatur Public High Schools. Students are required to successfully complete the following to meet minimum requirements for high school graduation:

English	English I English II	4 credits
	2 Credits - English elective	
Mathematics	1 credit – Algebra 1 1 credit – Geometry	3 credits
Science	1 credit - Life Science 1 credit - Physical Science	2 credits
Social Studies	<ol> <li>credit - World History (AP World History satisfies this requirement)</li> <li>credit - United States History</li> <li>credit- Civics (Grades 11 or 12, Illinois and United States Constitution Exams)</li> <li>credit - Inequality &amp; Change OR African American History</li> </ol>	3 credits
World Languages, or Art, or Music, or Vocational Education		1 credit
Physical Education or Waiver	0.5 credit – Health	4 credits
	Must be enrolled in PE for all four years and Health for one semester, unless a waiver is approved	

Credit hours required for graduation, distributed as described below:

Consumer Education	Depends on the specific course: Economics – 1 semester Honors Economics – 1 Semester Consumer Ed – 1 semester Independent Living – 1 semester Introduction to Business – 2 semesters Business, Marketing and Management – 2 semesters Vocational Cooperative Education <i>(Levels 3 and 4)</i> – 2 semesters Cooperative Work Education – 2 semesters	0.5 or 1 credit
Electives	Depending on Consumer Education course (as listed above)	5 or 5.5 credits

## Service Learning Requirements

Students must complete 6 hours of service learning for each year they are a student in Decatur **Public Schools**. Students may not receive compensation for service hours. Projects can be academic or community based.

#### **Grade Level Classification**

High School students will be assigned to their cohort when entering high school as a Freshman. They will progress with their assigned cohort throughout high school. A student "on track toward graduation" as a sophomore, junior, or senior will use the following requirements listed below. Students behind in credits will be identified as "deficient credits" while still labeled with their cohort

Sophomore Year:	<ul> <li>5.0 credits – must include:</li> <li>1.0 credit for English</li> <li>1.0 credit for Math</li> </ul>
Junior Year:	<ul> <li>11.0 credits – must include:</li> <li>2.0 credits for English</li> <li>2.0 credits for Math (1.0 credit for Algebra X/Y students)</li> <li>1.0 credits for Science</li> <li>1.0 credit for Social Studies</li> </ul>
Senior Year:	<ul> <li>16.0 credits – must include:</li> <li>3.0 credits for English</li> <li>2.0 credits for Math</li> <li>2.0 credits for Science</li> <li>2.0 credits Social Studies</li> </ul>

If a student does not meet all the graduation requirements by the end of their 4th year after entering high school, they will remain a senior until they meet all requirements.

**Please Note**: The classification of students who have participated in home schooling or other alternative placements will be determined by the administration on an individual basis upon entering high school.

## Alternative Course Credit and Course Substitutions

A student will receive high school credit for successfully completing any course given by an institution accredited by the North Central Association of Colleges and Secondary Schools. High school transfer credits from schools approved by the state and certified by the North Central Association (NCA) or its equivalent will be evaluated by the administration. The conversion formula is typically one-half Carnegie unit of credit equals 1 semester credit hour.

Credit toward graduation requirements may be earned from colleges, and from approved correspondence courses with the prior approval of the counselor and administration.

Credits earned will be counted in the grade point average according to the regular grading scale. Credits earned from schools in foreign countries will be calculated according to the regular grading scale only.

In addition, no student shall receive a certificate of graduation without passing a satisfactory examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.

Students may receive college credit through a variety of credit offerings. A student who successfully completes community college courses may receive high school credit, provided the student is a junior or senior in good academic standing; the course is approved in advance by the student and guidance counselor and the high school administration; the student assumes responsibility for all fees; and the course would be transferable to a four-year college. Three (3) semester hours credit shall be considered the equivalent of one-half (0.5) of credit toward graduation.

# The building principal or designee is responsible for notifying students and their parents/guardians of the District's graduation requirements.

## **Physical Education Requirements**

- A student must pass a semester of physical education for each semester in attendance, up to eight
   (8) semesters, unless the student is excused by a physician or by the school administration, or
   through an IEP. The physical education requirement includes one (1) semester of health education,
   which is offered in the freshman year. Health Education is required even though participation in
   physical education may be excused.
- 2. Physical education is counted in the units of credit required for graduation. One-half (.5) unit of academic credit is granted for health education.
- 3. Administrative reasons for waiver of one (1) or more semesters of physical education are:
  - a. Students enrolled in work-study programs that do not allow time for physical education.
  - b. Participation in an alternative/technical/vocational school program which does not permit the possibility of physical education. Such students are excused only when recommended by the administrator of the program and approved by the Superintendent or designee.
  - c. Summer school courses in physical education may be taken following promotion from the 8<sup>th</sup> grade. Credit for physical education may be earned by completing summer courses, regular courses or a combination thereof.
  - d. Students in grades 11 or 12 may request exemption from physical education for the following reasons:
    - i. The student provides written evidence from an institution of higher education that a specific course not included in existing state or local minimum graduation standards is required for admission. The student may be granted an exemption from physical education if the student cannot work the course into this year's or future schedules and needs to use physical education time to schedule the specific course.
    - ii. The student lacks sufficient course credit or lacks one or more courses required by state statute or local school board policies for graduation. Students who have failed required

courses, transferred into the district with deficient credits, or lack credits due to other causes may qualify.

- iii. The student athlete may take an extra course in place of physical education during the duration of the sports season.
  - a. A student athlete is a student who is currently participating in interscholastic athletics or who, based upon previous experience, is expected to participate during the junior or senior year. Current or past experience shall be certified by the inclusion of the student athlete's name on the season-ending IHSA eligibility certificate.
- iv. Enrollment in Reserve Officers Training Corps (ROTC) program sponsored by the District
- v. A student who is enrolled in a program through the Heartland Technical Academy.
- vi. Students in grades 9, 10, 11, or 12 may request exemption from physical education due to enrollment in marching band (*first semester only*).

#### **Early Graduation**

Decatur High Schools are designed to be four-year institutions. While the overwhelming majority of students attend high school for the full four years, it is possible to graduate after seven semesters. The school is not responsible to provide courses in a specific sequence to allow a student to graduate early.

Students who intend to graduate early must complete an application with their guidance counselor by December 1<sup>st</sup> of their junior year. Upon the completion of the application, the counselor will submit a request to the principal. In order to graduate early, a student must meet all requirements for graduation by the last day of final exams in December. Seniors intending to graduate early must meet with their counselor to ensure that all requirements are met. The eighth (8<sup>th</sup>) semester of PE will be waived under those circumstances.

Students who graduate early are allowed to participate in all spring senior activities, which include prom and graduation ceremonies as well as any graduation activities. Early graduates will be invited to attend any applicable awards assemblies or honor banquets. Early graduates who qualify are eligible to receive Graduation Honors.

Transfer students must complete one full semester at Decatur High Schools to be eligible for early graduation.

## Graduation Honor Requirements – (determined after 7 semesters)

Summa Cum Laude (Must meet all of the following criteria)

- At least a 3.85 or above GPA
- Attain an SAT benchmark score of 1410 and above
- Magna Cum Laude (Must meet all of the following criteria)
  - At least a 3.70 3.84 GPA
  - Attain an SAT benchmark score of 1210 1400
- **Cum Laude** (Must meet all of the following criteria)
  - At least a 3.50 3.69 GPA
  - Attain an SAT benchmark score of 1010 1200

#### Gold Delta

• Students who have attended a Decatur Public High School for two or more semesters and have a GPA of at least 3.0 will receive the Gold Delta recognition. Early graduates are eligible.

#### Orator

• The Orator must have attended a Decatur Public High School for two or more semesters and have a GPA of at least a 3.0.

## **Graduation Speakers**

- **Summa Cum Laude** Students who qualify for Summa Cum Laude may apply to speak at graduation. A committee consisting of administrators, counselors, teachers, parents and students will select the speaker from the qualified applicants.
- **Orator** The Orator is the student who has been selected by the senior class to speak during the graduation ceremonies.

#### **Re-Enrollment**

Re-enrollment shall be denied to any individual 19 years of age or older who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. A person denied re-enrollment will be provided recommendations for alternatives, including adult education programs that lead to graduation or receipt of a GED. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Act or accommodation plans under the Americans with Disabilities Act.

#### **Student Identification**

In order to provide a safer school environment, the district has provided student identification (I.D.) cards to students at the middle and high schools. The I.D.s allow for admittance into the schools, as well as admission at extracurricular activities. It is stressed that the I.D. be in the student's possession at all times. Refer to the school handbook for specific school procedures concerning student identification.

#### **GIFTED EDUCATION**

The gifted identification process has been developed to satisfy Illinois State rules and regulations and meet the particular needs of the District 61 school community.

Gifted identification takes place towards the end of second grade. FastBridge is the Universal Screener assessment used to screen students recommended for additional gifted testing. Students scoring in the 80<sup>th</sup> percentile or above on FastBridge will be considered for additional gifted testing utilizing the CoGAT (Form 8) assessment. The CoGAT assesses verbal skills (language), quantitative (math), and nonverbal skills (spatial reasoning).

Teachers and parents may recommend that students be tested at any time during the year.

#### Subjective Criteria

At the beginning of each school year, district principals and staff are notified of students identified as gifted. Included in this notification is specific data identifying areas where students are gifted.

#### **Nomination/Withdrawal Procedure**

Students who do not meet the objective criteria may be nominated to the gifted list by a core academic educator or parent/guardian. One of the following must be submitted in writing to the Director of Curriculum & Instruction, along with written confirmation by at least one other district academic educator who is familiar with, but not related to, the student:

- A narrative documenting the learning characteristics of the student.
- Completion of Joseph Renzulli's Scale for Rating the Behavioral Characteristics for the student. Nominations will be considered for the current school year up to the end of the first quarter. As needed, a meeting involving educators and/or parents, Gifted Services staff, and (when age

appropriate) the student, may be arranged to discuss the nomination or withdrawal recommendation.

#### **District Identification Schedule**

Gifted Services systematically identifies students with objective measures at the following intervals:

Grade 2 – FastBridge Grade 6- FastBridge recheck Grade 9 – PSAT

#### Summer School

Summer School may be offered for students from pre-kindergarten through grade twelve. Remedial, developmental, and enrichment programs are designed to meet individual student needs. Dates, times and locations of classes vary. Information regarding summer school is available in each school building in March. All retained students will be considered for summer school placement.

#### **Parent Participation**

Each school in District #61 seeks to involve parents as active partners to assist students to reach their academic goals. The Parent-Teacher Association (PTA) and formal booster clubs welcome parents to be part of their organizations. Volunteers are welcome to assist in the classrooms and with a variety of activities within the schools.

Schools with Title I programs have developed formal **School-Parent Compacts.** The Compact is intended to identify the role that students, parents, teachers, and administrators will provide in order to enhance student achievement.

#### School-Parent Compact

It shall be the goal and purpose of Decatur Public Schools to provide a high-quality curriculum and instruction in a supportive learning environment that enables the children served under Title I to meet the State's student academic achievement standards. Parents can foster this purpose by carefully monitoring attendance, homework, and behavior. Parents shall stress the need to make learning a priority. Parents are encouraged to visit the school and become involved in their children's educational career; and are encouraged to be active in the educational decisions of the child and be supportive of extra-curricular participation by their children.

Students will be given the opportunity to be successful in school and life. They will attend classes taught by highly qualified staff and be given a curriculum which will help them to achieve an education which is second to none in Illinois. They will be assessed based on the Illinois Standards of Learning. Additional assistance will be provided to students who fall behind in educational endeavors. Services include, but are not limited to, tutoring and appropriate referrals to additional programs as indicated.

Each Title I school has developed a **Parent Involvement Policy** which outlines how parents may actively participate in the education of their child(ren). The District's Parent Involvement Policy is outlined in Board Policy 6:170, "Title 1 Programs," with exhibits for both the district level and school levels. This policy and related exhibits may be accessed on the District's website, <u>www.dps61.org</u>, by clicking on the "Our District" tab and the "District Policies" tab.

## The Abused and Neglected Child Reporting Act

Whenever there is reasonable cause to suspect that a child (any person under the age of 18 years) is "abused" or "neglected," the Illinois law requires school personnel to immediately report it to the Department of Children and Family Services (DCFS).

"Abused child" means a child whose parent or immediate family member, or any person responsible for the child's welfare, or any individual residing in the same home as the child, or a paramour of the child's parent: a) inflicts, causes to be inflicted, or allows to be inflicted upon such child physical injury, by other than accidental means, which causes death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function; b) creates a substantial risk of physical injury to such child, by other than accidental means, which would be likely to cause death, disfigurement, impairment of physical or emotional health, or loss or impairment of any bodily function; c) commits or allows to be committed any sex offense against such child, as defined in the Criminal Code of 2012 or in the Wrongs to Children Act, and extending those definitions of sex offenses to include children under 18 years of age; d) commits or allows to be committed an act or acts of torture upon such child; e) inflicts excessive corporal punishment or, in the case of a person working for an agency who is prohibited from using corporal punishment, inflicts corporal punishment upon a child or adult resident with whom the person is working in his or her professional capacity; (f) commits or allows to be committed the offense of female genital mutilation, as defined in Section 12-34 of the Criminal Code of 2012, against the child; (g) causes to be sold, transferred, distributed, or given to such child under 18 years of age, a controlled substance as defined in Section 102 of the Illinois Controlled Substances Act in violation of Article IV of the Illinois Controlled Substances Act or in violation of the Methamphetamine Control and Community Protection Act, except for controlled substances that are prescribed in accordance with Article III of the Illinois Controlled Substances Act and are dispensed to such child in a manner that substantially complies with the prescription; or (h) commits or allows to be committed the offense of involuntary servitude, involuntary sexual servitude of a minor, or trafficking in persons as defined in Section 10-9 of the Criminal Code of 2012 against the child. A child shall not be considered abused for the sole reason that the child has been relinquished in accordance with the Abandoned Newborn Infant Protection Act.

"Neglected child" means any child who is not receiving the proper or necessary nourishment or medically indicated treatment including food or care not provided solely on the basis of the present or anticipated mental or physical impairment as determined by a physician acting alone or in consultation with other physicians or otherwise is not receiving the proper or necessary support or medical or other remedial care recognized under State law as necessary for a child's well-being, or other care necessary for his or her well-being, including adequate food, clothing and shelter; or who is subjected to an environment which is injurious insofar as (i) the child's environment creates a likelihood of harm to the child's health, physical well-being, or welfare and (ii) the likely harm to the child is the result of a blatant disregard of parent, caretaker, or agency responsibilities; or who is abandoned by his or her parents or other person responsible for the child's welfare without a proper plan of care; or who has been provided with interim crisis intervention services under Section 3-5 of the Juvenile Court Act of 1987 and whose parent, guardian, or custodian refuses to permit the child to return home and no other living arrangement agreeable to the parent, guardian, or custodian can be made, and the parent, guardian, or custodian has not made any other appropriate living arrangement for the child; or who is a newborn infant whose blood, urine, or meconium contains any amount of a controlled substance as defined in subsection (f) of Section 102 of the Illinois Controlled Substances Act or a metabolite thereof, with the exception of a controlled substance or metabolite thereof whose presence in the newborn infant is the result of medical treatment administered to the mother or the newborn infant. A child shall not be considered neglected for the sole reason that the child's parent or other person responsible for his or her welfare has left the child in the care of an adult relative for any period of time. A child shall not be considered neglected for the sole reason that the child has been relinguished in accordance with the Abandoned Newborn Infant Protection Act. A child shall not be considered neglected or abused for the sole reason that such child's parent or other person responsible for his or her welfare depends upon spiritual means through prayer alone for the treatment or cure of disease or remedial care as provided under Section 4 of this Act. A child shall not be considered neglected or abused solely because the child is not attending school in accordance with the requirements of Article 26 of The School Code, as amended.

In addition to the report to DCFS, District #61 personnel will report all real or suspected abuse to the Juvenile Offices of the Decatur Police Department.

## Student Transfer from District 61

Pupils of parents who move from District 61 after the beginning of the current school year may continue to attend school within the District on a tuition-free basis for the remainder of the current school year

only. <u>Transportation</u>, regular attendance, and punctuality for pupils who move for any of the exemptions noted are the responsibility of the parents and pupils.

## Student Assignments and Transfers within District 61

The Decatur Public Schools will enroll students who reside with a natural parent or legal guardian within the boundaries of the Decatur Public School District #61. Unless exempted under other provisions of this policy, the student shall attend school in the attendance center in which the parent or guardian resides. **[NOTE: Hereafter, "parent(s)" refers to natural parent(s) or legal guardian(s).]** 

## Transfers within the District

- If the parent(s) of a student move(s) to another school boundary after the start of the school year, the student may complete the current school year at the same school. These actions are possible provided the criteria listed below are met:
  - a. Parent(s) provide transportation; and
  - b. Absenteeism and tardiness shall not increase beyond the student's previous record; and
  - c. Behavioral infractions do not increase; and
  - d. The student shall be picked up promptly after school
  - NOTE: This exemption may be revoked if items a, b, c or d are not maintained.
- 2. Students who have attended a given school while enrolled in Decatur Public Schools for their entire high school career and whose parents/legal guardian move from the attendance area traditionally served by that school may petition to remain in that school and retain eligibility regarding residence for the twelfth (12th) grade, provided the student has completed eleventh (11th) grade, earned 16 credits, and meets the criteria listed below:
  - a. Parent(s) provide transportation; and
  - b. Absenteeism and tardiness shall not increase beyond the student's previous record; and
  - c. Behavioral infractions do not increase; and
  - d. The student shall be picked up promptly after school
  - NOTE: This exemption may be revoked if items a, b, c or d are not maintained.
- 3. The parent of any student enrolled may petition Student Services for possible transfer to another school within the district. Requests to transfer from one DPS attendance center school to another DPS school must be completed on the form, "Student Request for School Transfer," and must be approved by the Director of Student Services before the transfer can occur. Transfer Requests into a Magnet school will not be accepted. Student Services will report the decision to the petitioning parents of the student. If the petition has been approved, the student may become a transfer student to the new school for the current school year only, provided the criteria listed below are met:
  - a. Parent(s) provide transportation; and
  - b. Behavioral infractions shall not increase beyond the student's previous record; and
  - c. Absenteeism and tardiness shall not increase beyond the student's previous record; and
  - d. The student shall be picked up promptly after school.

NOTE: <u>This transfer may be revoked if items a, b, c or d are not maintained.</u> **SPORTS ELIGIBILITY NOTE**: A student may LOSE EXTRACURRICULAR ELIGIBILITY upon transferring. Please refer to the IHSA/IESA guidelines for further information, which can be found at <u>www.ihsa.org</u> (high school) and <u>www.iesa.org</u> (middle school).

- 5. If a student's attendance center is determined by a health or psychological problem, the student will become eligible for athletics immediately if within the first ten (10) days of a semester, or within one calendar month following the date of a transfer later in the semester.
- 6. A student seeking admission into the Decatur Public Schools must meet all eligibility prerequisites as mandated by State law; and must also present a completed good standing form from the school from which the student is transferring. Students who are not in good standing are covered under Board Policy 7:50, and must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state,

before being admitted into Decatur Public Schools. Students transferring into Decatur Public Schools not in good standing shall be referred to Student Services.

- 7. A student with a health or psychological problem may attend another school when recommended by a physician and approved by Student Services.
- 8. When a student is placed in a special education program, the Individual Education Plan (IEP) may limit the type of school facility which the student can attend. Normally, the student will attend the section of the appropriate program which is closest to his/her home. Exceptions may be made in unique situations determined by the student's IEP or in cases where there is no space available in the closest section.

#### **Homeless Children**

You are considered homeless if you live in a shelter or motel, share housing because you lost your housing for economic reasons, live in a campground, car, old building or other temporary shelter, or you don't have a permanent address.

You have the right to:

- •Enroll your child in school immediately, even without school or medical records.
- •Get help from the district liaison with immunizations and/or medical records.
- •Choose your child's old school or school closest to where you are living now.
- •Get transportation to and from school for your child under certain circumstances.
- •Dispute enrollment or transportation decisions.
- •Participate in your child's education.

If you need help, please call Student Services at 362-3060.

#### **Procedure for School Problems**

Parents and visitors to schools must first report to the school office upon entering the building for any reason. When problems arise that are child- or school-centered, parents shall make every effort to find a solution with the child's teacher. If no satisfactory solution is found, **the channel of appeal is:** 

- 1) Building Administrator;
- 2) Director of Student Services;
- 3) Appropriate Assistant Superintendent;
- 4) Superintendent;
- 5) Board of Education.

Every effort will be made to find fair and equitable solutions to all problems.

#### Parents Right to Know Qualifications of Educators Notification Letter

Federal law requires districts to inform parents/guardians that they may request information about the professional qualifications of any teacher who is teaching their child. If you have any questions or need additional information, please feel free to contact Human Resources at 362-3031.

#### **Resolution on Racism**

Decatur Public Schools has committed to equity and developed a Resolution on Racism. This resolution to declare racism as a Public Health Crisis as it adversely impacts our students, families, staff, and community at large. All incidents of racism or discrimination shall be reported and investigated appropriately. The "Racial Bias Report Form" can be found on the DPS website.

## **School Student Records**

The principal is the official records custodian of each school. Student records are maintained at the school of last attendance until five (5) years after the student's normal graduation from high school. At that time, temporary records are destroyed and permanent records transferred to the central office for microfilming.

The following information pertains to the rights and obligations of parents, students and the school under the Illinois School Student Records Act (ISSRA) and the rules promulgated by the Illinois State Board of Education.

- The student permanent record consists of basic identifying information, academic transcript, attendance record, accident reports, health record, record of release of permanent record information, scores received on all State assessment tests administered at the high school level (grades 9 through 12), and may also consist of records of awards and participation in schoolsponsored activities. No other information will be placed in the student permanent record. The permanent record will be kept for 60 years after graduation or permanent withdrawal (ISSRA, Section 2(e); Section 4(e)).
- 2. "Student Temporary Record" means all information contained in a school student record but not contained in the student permanent record. Such information may include family background information, intelligence test scores, aptitude test scores, psychological and personality test results, teacher evaluations, and other information of clear relevance to the education of the student, all subject to regulations of the State Board. The information shall include information provided under Section 8.6 of the Abused and Neglected Child Reporting Act. In addition, the student temporary record shall include information regarding serious disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, serious disciplinary infractions means: infractions involving drugs, weapons, or bodily harm to another. (ISSRA, Section 4(f).
- 3. Parents/legal guardians have the right to:
  - a. Inspect and copy all permanent and temporary records within a reasonable time and in no case later than ten (10) business days after the date of receipt of such request by the official records custodian. The time for response may be extended by the school district by not more than five (5) business days from the original due date for any of the following reasons: (1) the requested records are stored in whole or in part at other locations than the office having charge of the requested records; (2) the request requires the collection of a substantial number of specified records; (3) the request is couched in categorical terms and requires an extensive search for the records responsive to it; (4) the requested records have not been located in the course of routine search and additional efforts are being made to locate them; (5) the request for records cannot be complied with by the school district within the time limits prescribed by subsection (c) of this Section without unduly burdening or interfering with the operations of the school district: or (6) there is a need for consultation, which shall be conducted with all practicable speed, with another public body or school district or among 2 or more components of a public body or school district having a substantial interest in the determination or in the subject matter of the request. A student shall have the right to inspect and copy his/her school student permanent record. The school charges for copies unless the student is unable to pay. No parent or student shall be denied a copy of school student records due to inability to bear the cost of such copying (ISSRA, Section 5(d)).
  - b. Have present at the option of either the parent or the school, a qualified professional, who may be a psychologist, counselor, or other advisor, and who may be an employee of the school or employed by the parent, to interpret the information contained in the student temporary record.
  - c. Challenge the accuracy, relevance or propriety of any entry in the school student records, exclusive of academic grades and references to expulsions or out-of-school suspensions, by requesting a hearing with the school.
    - (i) The request for a hearing shall be submitted in writing to the school and shall contain notice of the specific entry or entries to be challenged and the basis of the challenge.
    - (ii) An informal conference will be held within fifteen (15) school days of receipt of the request for a hearing.
    - (iii) If the challenge is not resolved by the informal conference, a formal hearing shall be initiated no later than fifteen (15) days after the informal conference, unless an extension of time is agreed upon by the parents and school officials.

- d. File a complaint with the US Department of Education concerning alleged failure by the District to comply with the requirements of the Family Educational Rights and Privacy Act. The address is Student Privacy Policy Office, USDOE, 400 Maryland Avenue, SW, Washington D.C. 20202-8520.
- 4. No school student records or information contained therein may be released, transferred, disclosed, or otherwise disseminated, except as follows:
  - a. to a parent or student or person specifically designated as a representative by a parent (ISSRA, Section 6(a)(1));
  - b. to an employee or official of the school or school district or the State Board of Education with a current demonstrable educational or administrative interest in the student, in furtherance of such interest (ISSRA, Section 6(a)(2));
  - c. to the official records custodian of another school in which the student has enrolled or intends to enroll, provided that the parent receives prior written notice of the nature and substance of the information to be transferred and opportunity to inspect, copy, and challenge such information. If the address of the parents is unknown, notice may be served upon the records custodian of the requesting school for transmittal to the parents. Such services shall be deemed conclusive and ten (10) school days after such service, if the parents make no objection, the records may be transferred to the requesting school (ISSRA, Section 6(a)(3); Rules, Section 375.70(a));
  - d. to any person for the purpose of research, statistical reporting, or planning, provided that such research, statistical reporting, or planning is permissible under and undertaken in accordance with the federal Family Educational Rights and Privacy Act and the Illinois School Student Records Act.
  - e. pursuant to a court order, provided that the parent shall be given prompt written notice upon receipt of such order of the terms of the order, the nature, and substance of the information proposed to be released in compliance with such order, and an opportunity to inspect, copy, and challenge the contents of the school student records (ISSRA, Section 6(a)(5); Rules, Section 375.70(c)(3));
  - f. to any person as specifically required by state or federal law, provided that such person shall provide the school with appropriate identification and a copy of the statute authorizing such access and the parent receives prior written notice of the nature and substance of the information to be released and an opportunity to inspect, copy, and challenge such information. If the release of information relates to more than 25 students, such prior notice may be given in a local newspaper of general circulation or other publication directed generally to parents (ISSRA, Section 6(a)(6); Rules Section 375.70(b));
  - g. to juvenile authorities when necessary for the discharge of their official duties who request information prior to adjudication of the student and who certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. For purposes of this Section "juvenile authorities" means: (i) a judge of the circuit court and members of the staff of the court designated by the judge; (ii) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (iii) probation officers and court-appointed advocates for the juvenile authorized by the judge hearing the case; (iv) any individual, public or private agency having custody of the child pursuant to court order; (v) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the limited purpose of determining the appropriateness of the potential placement; (vii) law enforcement officers and prosecutors; (viii) adult and juvenile prisoner review boards; (ix) authorized military personnel; (x) individuals authorized by court. (ISSRA, Section 6.5)
  - h. subject to regulations of the Illinois State Board of Education in connection with an emergency to appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons, provided that the parents are notified no later than the next school day after the date that the information released, the

date of release, the person, agency or organization receiving the information, and the purpose of the release (ISSRA, Section 6(a)(7); Rules, Section 375.60);

- i. to any person with the prior specific, dated and written consent of the parent designating the person to whom the records may be released and the designated records or designated portions of the information to be released.
- 5. In accordance with the Family Educational Rights and Privacy Act (FERPA) and ISSRA, directory information may be disclosed without prior notice or consent unless the parent/guardian or eligible student notifies the Records Custodian or other official in writing, before October 1 of the current school year, that he/she does not want any or all of the directory information disclosed. Directory information includes:
  - a. Identifying information: student's name, address, grade level, birth date and place, parents' names, mailing addresses, electronic mail addresses, and telephone numbers;
  - b. Photographs, videos, or digital images used for informational or new-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs, except that:
    - No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion or fundraising without the prior, specific, dated and written consent of the parent or student, as applicable (see 765 ILCS 1075/30); and
  - (ii) No image on a school security video recording shall be designated as directory information;
  - c. Academic awards, degrees, and honors;
  - d. Information in relation to school-sponsored activities, organizations, and athletics;
  - e. Major field of study; and
  - f. Period of attendance in the school.

Additionally, FERPA requires that parents be notified that the school routinely discloses names, addresses, and telephone numbers to military recruiters upon request, subject to a parent's request not to disclose such information without written consent.

# Sex Equity

No student shall, based on sex, sexual orientation, or gender identity, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Any student may file a sex equity complaint by using the *Uniform Grievance Procedure* provided in Board Policy 2:260. A student may appeal the School Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to <u>105 ILCS 5/3-10</u> of The School Code) and, thereafter, to the State Superintendent of Education (pursuant to <u>105 ILCS 5/2-3.8</u> of the School code). Board Policy 2:260 may be accessed on the District's website, <u>www.dps61.org</u> by clicking on the "Our District" tab and the "District Policies" tab.

## Sexual Harassment Policy

Sexual harassment is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or ore of the following:

- 1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
- 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
- Sexual assault as defined in 20 U.S.C. §1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. §12291(a)(10), domestic violence as defined in 34 U.S.C. §12291(a)(8), or stalking as defined in 34 U.S.C. §12291(a)(30).

Examples of sexual harassment include unwelcome touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities rape, sexual battery, sexual abuse, and sexual coercion.

Students who believe they are victims of sexual harassment or have witnessed sexual harassment may file a complaint with the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, a counselor or any employee with whom the student is comfortable speaking. Students may choose to report to a person of the students' same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make complaints in bad faith or who knowingly submit false information may be disciplined under the student Code of Conduct. A determination Respondent is not responsible for Title IX Sexual Harassment, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

Title	Title IX/ Human Resources Director	
Address	101 W. Cerro Gordo, Decatur, IL 62523	
Phone	217-362-3031	
Title	Assistant Superintendent	Assistant Superintendent
Address	101 W. Cerro Gordo, Decatur, IL 62523	101 W. Cerro Gordo, Decatur, IL 62523
Phone	217-362-3013	217-362-3019

The District's grievance process shall, at a minimum:

1. Treat Complainants and Respondents equitably by providing remedies to a Complainant where the Respondent is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a Respondent.

2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a Complainant, Respondent, or witness.

3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process: a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual Complainant or Respondent. b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.

5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant.

6. Include a presumption that the Respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

7. Include reasonably prompt timeframes for conclusion of the grievance process.

8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.

9. Base all decisions upon the preponderance of evidence standard.

10. Include the procedures and permissible bases for the Complainant and Respondent to appeal.

11. Describe the range of supportive measures available to Complainants and Respondents, and provide such supportive measures, when requested by either party, regardless of complaint status

12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the Board in the context of the relationship of the third party to the District. Any student of the District who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

#### **Care of Students With Diabetes**

The Illinois legislature enacted the *Care of Students with Diabetes Act* ("Act") effective December 1, 2010 (105 ILCS 145/1 et. Seq). The Act <u>requires a parent or guardian</u> to submit a Diabetes Care Plan to the school for any student who seeks assistance with diabetes care in the school setting or who has been managing his or her diabetes care in the school setting.

Under the Act, specific information must be provided in the Diabetes Care Plan such as physician instructions for the student's diabetes management and designation of appropriate school staff who will provide and supervise services for the student. Therefore, parents and guardians are encouraged to collaborate with the student's physician and school personnel in the creation of the plan.

The Diabetes Care Plan must be submitted to the school at the beginning of each school year, upon enrollment, as soon as practical following a student's diagnosis, or when a student's care needs change during the school year. It is the parent or guardian's responsibility to inform the school in a timely manner of any changes to the Diabetes Care Plan recommended by the student's physician.

In addition to the Diabetes Care Plan, <u>parents must also complete forms provided by the school</u> <u>district regarding authorization for the administration of medication</u> and authorization for designated district representatives to communicate directly with the student's physician regarding the necessary management of the student's diabetes. Failure to do so may result in a welfare safety call to the Department of Children and Family Services (DCFS).

To assist the school district in safely transporting the student, the Act also requires that an information sheet be provided to any school employee who transports a student for school-sponsored activities. The information sheet identifies potential emergencies that may occur as a result of the student's diabetes and the appropriate responses to such emergencies. Parents must assist the district in the completion of the transportation information sheet by providing the information and authorizations necessary to complete the form.

To begin the process of completing the Diabetes Care Plan and other required documents, the parent or guardian must contact the student's building principal.

# Life-Threatening Food Allergy Management Program

The District has implemented a policy for managing students with life-threatening food allergies (Board Policy 7:285). If your student has a life-threatening food allergy, you must inform the building principal and submit the necessary health information and medication authorization forms to the school. A meeting will then be scheduled to review the health information submitted by the student's physician, assess the student's allergy management needs and develop an individual health care plan and emergency action plan for the student. An individual health care plan indicates the steps the school will take to accommodate the individual needs of the student with a life-threatening food allergy in school and at school-related activities. The accommodations provided in an individual health care plan will depend on the age of the student, the allergens involved and the facilities at the school. An emergency action plan indicates the specific treatment steps school personnel will take if a student has a life-threatening allergic reaction while at school or at a school-related activity.

## Asthma

Public Act 099-0843 requires schools to request an Asthma Action Plan (AAP) from parents of students with asthma.

## **Medications at School**

Only in exceptional cases, where failure to take a prescribed medication could jeopardize the student's health and/or education, may medication be taken in school. Taking of medication is limited to students with long-term chronic illness or disability. Antibiotics and over-the-counter drugs (e.g., Tylenol, cough medications, and cough drops) will not be taken at school. Homeopathic products derived from minerals, botanical substances, animal parts, microorganisms, and other sources will not be taken at school. <u>The nurse may decline to administer a medication that does not meet guidelines, that might be given outside of school hours, or that might jeopardize student safety.</u>

Authorization for the administration of both prescription and non-prescription drugs at school shall be provided on Student Health Form 24A (acquired from schools or physicians) and shall consist of written order obtained from the student's licensed prescriber and written request by the parent or guardian that medication be given during school hours. All medication authorizations must be <u>renewed annually</u> by the beginning of each school year.

During enrollment, parents or guardians shall receive "Student Health Guidelines" which further explain all health requirements and policies.

Students shall not allow other students to carry, possess, or use their prescription or non-prescription medication.

## **Protection of Pupil Rights Act**

Parents have the right to inspect all instructional materials, including teacher's manuals, films, tapes, or other supplementary material, which will be used in connection with any survey, analysis, or evaluation of their child (such instructional materials do not include academic tests or assessments).

Parents shall have the right to inspect a survey created by a third party before it is administered and distributed to their student. Said surveys may be obtained by contacting the appropriate school office and/or teacher. Parents shall have the right to be informed of the arrangements made to protect student privacy with regard to surveys requesting particular personal information.

Parents shall have the right to inspect any instructional material used as part of their child's educational curriculum by contacting the appropriate teacher to establish a mutually convenient time for viewing. **Instructional material does not include academic tests or academic assessments.** 

Parents shall have the right to notification of any physical examinations or screenings which the district may administer to the student.

Parents shall have the right to inspect any collection instrument used for the purpose of marketing or selling of personal information. Parents may opt-out of this process by filing with the appropriate school office a non-disclosure request form by September 1<sup>st</sup> of each school year.

Parents shall have the right to refuse consent for their child to submit to and/or to request protections of student privacy for any survey that reveals the following information:

- a. Political affiliations or beliefs of the student or the student's parent;
- b. Mental or psychological problems of the student or the student's family;
- c. Sex behavior or attitudes;
- d. Illegal, anti-social, self-incriminating, or demeaning behavior;
- e. Critical appraisals of other individuals with whom respondents have close family relationships;
- f. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- g. Religious practices, affiliations, or beliefs of the student or the student's parent; or
- h. Income (other than that required by Illinois law to determine eligibility for participation in a program or for receiving financial assistance).

Any parent interested in further information concerning the exercise of these rights shall contact the Superintendent.

#### **Rights Under the School Visitation Rights Act**

Parents of students attending Illinois Schools who work for employers who employ at least 50 or more individuals in Illinois have certain rights under the School Visitation Rights Act (820 ILCS 147/1). Employed parents who have worked for an employer for at least six consecutive months, who work at least half-time, and who are unable to meet with educators because of a work conflict must be given leave of up to 8 hours during the school year to attend school conferences or classroom activities related to the employee's child if the conference or classroom activities cannot be scheduled during non-work hours. However, no more than 4 hours of this time can be taken on any given day and leave under this Act may not be taken unless the employee has exhausted all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the employee, except sick leave and disability leave. Before arranging attendance at the conference or activity, the employee shall provide the employer with a written request for leave at least 7 days in advance of the time the employee is required to utilize the visitation right. In emergency situations, no more than 24 hours' notice shall be required. The employee must consult with the employer to schedule the leave so as not to disrupt unduly the operations of the employer. The District will provide documentation for parents' use confirming the date and time of each school visitation upon a parent's request for such documentation. For regularly scheduled, non-emergency visitations, the District will make time available for visitation during both regular school hours and evening hours.

## Teen Dating Violence Policy

As required by state law, the Board of Education of Decatur Public Schools has adopted a Board Policy which prohibits teen dating violence; incorporates age-appropriate education about teen dating violence in grades 7 through 12; and establishes procedures for the manner in which school employees are to respond to incidents of teen dating violence that take place at the school, on school grounds, as a school-sponsored activity or in vehicles used for school-provided transportation. Teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship, or threatens to use sexual violence in

the dating relationship. A copy of the Board Policy. Policy 7:185 can be obtained by contacting the building principal or Superintendent or on the District's website (<u>www.dps61.org</u>).

## Parent Sex Offender and Violent Offender Notification

State law requires the District notify parents/guardians that information about sex offenders and violent offenders against youth is available to the public. The Department of State Police maintains a statewide Sex Offender Database for the purpose of identifying sex offenders. Parents/guardians can access the Statewide Sex Offender database by going to the following website:

<u>https://www.isp.illinois.gov/Sor</u>. There is a users' agreement to accept and this will take you to this website: https://www.isp.illinois.gov/Sor/Disclaimer. Individual names can be searched by county or town. You may find the Illinois Statewide Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website at <u>https://www.isp.illinois.gov/MVOAY</u>.

## Parents Right to Opt-out of Health Education Activities

No pupil shall be required to take part or participate in any class or course in comprehensive personal health and safety and comprehensive sexual health education. A student's parent or guardian may opt the student out of comprehensive personal health and safety and comprehensive sexual health education by submitting the request in writing. Parents can pick up the Opt-out Form from the school office. The District shall follow all requirements in 105 ILCS 5/27-9.1a regarding comprehensive health education instruction.

## **Extracurricular and Co-Curricular Activities**

The Superintendent shall approve all District-sponsored extracurricular and co-curricular activities using the following criteria:

- 1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of members.
- 2. Membership is limited to students currently enrolled in the District.
- 3. Fees are reasonable and do not exceed the actual cost of operation.
- 4. Student body desires are considered.
- 5. The activity will be supervised by a school-approved sponsor.

Selection of members or participants is at the discretion of the sponsors or coaches, provided that the selection criteria conform to the District's policies. The student must meet the academic criteria set forth in the Board policy 6:190, *Extracurricular and Co-Curricular Activities*. Student and his/her parent(s)/guardian must provide written consent to random drug and alcohol testing as outlined in Board policy 7:300.

Students in grades 9-12 must satisfy the Illinois High School Association Scholastic standing requirements as well as each standard required by the attending Decatur Public Schools high school. Check with your attending high school for weekly passing work requirements. Any student participant failing to meet these academic criteria shall be suspended from the activity until the specified academic criteria are met.



# DISTRICT 61 AND STUDENT CODE OF CONDUCT

In order for District 61 to achieve its goal of educating Decatur's children, the school community has to establish expectations and standards of conduct for its members. All of the community's members play significant roles in the successful operation of our schools. Students, their parents, teachers, and school administrators bear responsibilities and possess rights. The following Rights and Responsibilities suggest everyone's proper role in the process.

# **RIGHTS AND RESPONSIBILITIES**

## **Rights of Students**

- To attend school unless removed from school pursuant to District 61's Student Disciplinary Policy.
- To attend school in a safe and orderly environment.
- To enjoy the full benefit of their educational efforts without disruption from or towards other students.
- To have reasonable access to school personnel.
- To be informed of school rules and regulations.
- To be respected and treated courteously by staff members and administration.

## **Responsibilities of Students**

- To attend school and classes regularly, on time, and to leave the school campus immediately at the end of the school day unless supervised by school personnel.
- To be prepared for class with the appropriate materials and work.
- To know and obey school rules and regulations.
- To respect the rights of school personnel, fellow students, and the public in general going to, coming from and during school.
- To achieve to the best of his/her ability.
- To be accountable for all actions.
- To report any knowledge of infractions to the student code of conduct book to the proper authority.
- To follow the dress code outlined in the Student Code of Conduct handbook.

Note: Participation in and/or attendance at activities are a privilege and not a right. It is the student's responsibility to maintain eligibility by maintaining appropriate academic and behavioral standards.

#### **Rights of Parents/Guardians**

- To have their children educated in a safe and orderly environment.
- To have school personnel work cooperatively and in a timely fashion with parents.
- To be informed of district policies, regulations and school rules.
- To review their child's record with appropriate assistance and supervision from staff.
- To visit school and to participate in conferences with teachers, counselors or administrators regarding the academic and behavioral status of their children.
- To be respected and treated courteously by staff members and administration.

#### **Responsibilities of Parents/Guardians**

- To set a positive example for their children by treating staff members with respect.
- To visit school and to participate in conferences with teachers, counselors or administrators regarding the academic and behavioral status of their children.
- To ensure that their children are fed and clothed to the best of their ability.
- To teach positive behavior to their children.
- To take on and accept the primary responsibility for rearing their children.
- To cooperate with the school in bringing about improvements designed to enhance the educational climate for all students.
- To provide the school with accurate information regarding the legal residence, guardianship, telephone number, medical data, and other facts which may help the school to ensure the safety and welfare of their children.
- To become familiar with district policies, school rules, and regulations, and to support reasonable disciplinary measures as applied by school personnel.
- To provide their children with a quiet study area and encourage their academic endeavors.
- To ensure that their children attend school on a regular basis and arrive at school on time prepared to work.
- To encourage their child to report known infractions to the student code of conduct book to the proper authority.
- Call and report known school infractions to the student code of conduct book to the proper authority.

#### **Rights of Staff Members**

- To expect and receive the attention, effort, and participation of students.
- To have parental and administrative support when enforcing rules designed to provide an appropriate learning climate.
- To provide a learning atmosphere where interruptions are held to an absolute minimum.
- To work in a safe and orderly environment.
- To be respected and treated courteously by parents and students.

#### **Responsibilities of Staff Members**

- To set a positive example for their students by treating parents and students with respect.
- To consider the personal worth of each individual student as a single, unique, important human being.
- To express consistently high expectations for the achievement and behavior of all students.
- To equip each learner with the knowledge, skills, attitudes, and values required for successful living.
- To hold students accountable for their actions.
- To ensure that all students are treated equitably.
- To recognize different ideas, opinions, and expressions objectively and deal with them in a balanced, unbiased manner.
- To inform parents and students with timely or periodic reports, including all pertinent information related to the student's school experience.
- To continuously review their own performance and strive for professional growth.
- To initiate and enforce individual classroom and school rules consistently.
- Follow proper procedures in terms of infractions and consequences as outlined in the student code of conduct book.

#### **Rights of Administrators**

- To initiate building rules, regulations, and procedures as needed to establish and maintain a safe and orderly environment in which appropriate learning and teaching conditions prevail.
- To expect that all school employees recognize and fulfill their role to provide and ensure an appropriate learning environment.

#### **Responsibilities of Administrators**

- To set a positive example for their students by treating parents and students with respect.
- To provide leadership that will establish, encourage, and promote effective teaching and optimal learning.
- To establish, publicize, and enforce school rules that facilitate learning and promote good citizenship attitudes and habits.
- To hold students accountable for their conduct and to take prompt and appropriate action.
- To request assistance from the faculty, as well as the district's support personnel, community agencies, and resources when appropriate.
- To be sensitive to the concerns expressed by students, staff, parents and community.
- To act in the best interests of the students, staff and school.
- To establish procedures to address discipline problems.
- To provide in-service to staff in areas of discipline.
- To assist students in meeting the challenge of positive social behavior.
- To enforce the student code of conduct book with fidelity and consistency.

## STANDARDS OF CONDUCT

#### **General Conduct**

It is necessary for any community to establish rules of conduct for its members if it is to achieve its goals. The school community is no exception. The school environment includes not only the school/district grounds, but also includes attendance and participation in all extracurricular activities and other school-related functions scheduled on or off the school campus, or while riding the school bus. Therefore, certain rules of behavior have been established for students. Students have the following responsibilities, and failure to carry out these responsibilities may result in disciplinary action:

- 1. It is the responsibility of each student to conduct himself/herself in the classroom in such a manner that does not interfere with his/her own learning or the learning of others in the class.
- 2. It is the responsibility of each student to attend class on time and to be prepared to participate.
- 3. It is the responsibility of each student to help keep the building clean; not to litter, mark on or deface school property and community areas.
- 4. It is the responsibility of each student to respect all staff and other students, and to be honest, polite and friendly. Directions are to be complied with regardless of whether a student is in the classroom, in the halls, in the cafeteria, at extracurricular activities, or at any other location on the school grounds. The perception that "he/she is not my teacher, so why should I listen to him/her" is to be avoided.
- 5. Students are not permitted to smoke in the building or on the school grounds or at school activities.
- 6. It is the responsibility of each student to keep doorways, hallways, restrooms and stairs clear at all times.
- 7. It is the responsibility of each student to leave the area in the event a disruption involving students occurs. The student's mere presence as an onlooker tends to lend support and encouragement to those students causing the disruption.
- 8. Verbal or physical harassment, bullying, and/or intimidation will not be tolerated while at school. Any student who experiences such a situation shall report the incident to the principal or his/her designee as soon as possible. No student shall try to settle the problem himself/herself by allowing the situation to escalate into a physical confrontation.
- 9. It is the responsibility of each student to assist in promoting a safe and secure environment. This includes reporting anything out of the ordinary or questionable to the nearest staff member and to practice good safety habits such as not propping open doors, not letting in visitors to the school, and letting a staff member know if they are witness to a potential crime, weapon or violation.
- 10. During fire or disaster drills it is the responsibility of each student to move quickly and quietly to the assigned safety areas. Appropriate instructions given by school personnel are to be obeyed. The health and safety of many people depends upon cooperation from students.
- 11. Students are expected to submit authentic work that is not copied from another. Plagiarism is intellectual theft. No student should copy the work of another. Students who plagiarize will receive consequences at the administrator's discretion after an investigation is completed.
- 12. It is the responsibility of students to observe the same appropriate standards of conduct at extracurricular activities (home or away) as they do at school. Violence, disruptive behavior, involvement with drugs or alcohol at extracurricular activities or on fan buses will result in serious disciplinary action. Such action may include suspension and/or expulsion from school, suspension from attendance and/or participation at future extracurricular activities, and/or police action. Parents may be required to pick up their student at an out-of-town function.
- 13. Students shall not engage in Sexual Misconduct which includes, but is not limited to, sexual advances, request for sexual favors, and exhibit sexually motivated physical/verbal conduct or communications of any sexual nature. See Sexual Misconduct on page 54.
- 14. All students are entitled to have the opportunity to obtain maximum benefit from their educational experience. Thus, it is necessary to have rules and regulations that provide an educational climate in which learning can best take place. Students who show disrespect for the rights of others and disregard regulations may be subject to disciplinary action, which could include suspension or

expulsion. In addition, they may be subject to removal from extracurricular activities and/or positions of leadership (i.e., Student Council, officer of Student Council or class).

## **Bus Conduct**

According to School Board Policy, certain misbehavior and misconduct will be grounds for suspension from riding the school buses. It will be the responsibility of the parent/guardian to provide transportation to and from school if this occurs. Behaviors include:

- 1. Prohibited student conduct as defined in the Student Code of Conduct Policy.
- 2. Willful injury or threat of injury to a bus driver or to another rider.
- 3. Willful and/or repeated defacement of the bus.
- 4. Repeated use of profanity.
- 5. Repeated willful disobedience of the bus driver's or other supervisor's directives.
- 6. Such other behavior as the administration deems to threaten the safe operation of the bus and/or its occupants. (*Please see the guidelines provided by the building incorporated in the student bus schedules.*)

Video/audio cameras may be used on school buses as necessary in order to monitor conduct and maintain a safe environment for students and employees.

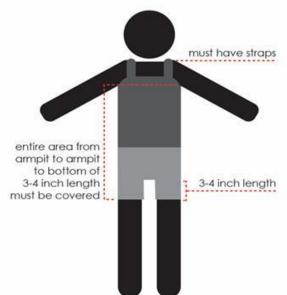
Students suspended from the school bus who do not have alternate transportation to school shall have the opportunity to complete make up work for equivalent academic credit. It is the responsibility of the parent/guardian to notify the school that the student does not have alternate transportation.

## Student Dress Code (K-12<sup>th</sup> Grade)

Decatur Public Schools respects students' rights to express themselves in the way they dress. All students who attend Decatur Public Schools are also expected to respect the school community by dressing appropriately for a K - 12 educational environment. Student attire should facilitate participation in learning as well as the health and safety of students, staff and parents.

## Minimum Requirements:

- Clothing must cover areas from one armpit across to the other armpit, down to approximately 3 to 4 inches in length on the upper thighs (see image). Tops must have shoulder straps. Rips or tears in clothing should be lower than the 3 to 4 inches in length.
- 2. Shoes must be worn at all times and should be safe for the school environment (pajamas, bedroom shoes or slippers shall not be worn, except for school activities approved by the principal).
- 3. See-through or mesh garments must not be worn without appropriate coverage underneath that meet the minimum requirements of the dress code.
- 4. Headgear including hats, hoodies, and caps are not allowed unless permitted for religious, medical, or other reasons by school administration.



5. Specialized courses may require specialized attire, such as sports uniforms or safety gear.

#### **Additional Requirements**

- 1. Clothing may not depict, imply, advertise, or advocate illegal, violent, or lewd conduct, weapons, or the use of alcohol, tobacco, marijuana or other controlled substances.
- 2. Clothing may not depict or imply pornography, nudity, or sexual acts.
- 3. Clothing may not display or imply vulgar, discriminatory, or obscene language or images.
- 4. Clothing may not state, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or any other protected classification.
- 5. Sunglasses may not be worn inside of the building.
- 6. Clothing and accessories that endanger student or staff safety may not be worn.
- 7. Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.

*The administration at each school reserves the right to determine what constitutes appropriate dress.* Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is not available or the student refuses dress-code appropriate clothing.

# ADMINISTRATIVE PROCEDURES

## **SECTION I**

#### **ADMINISTRATIVE PROCEDURES**

The Board of Education believes that its primary goal is to prepare students to be productive, contributing members of the society through education. The Board encourages the most effective use of educational strategies and techniques to achieve this goal. It is within this spirit that the <u>Code of</u> <u>Conduct</u> was created to address students' behavior in and around the school as well as during school-related functions. The Code outlines specific behaviors that are both disruptive to the educational process and/or illegal and subject to disciplinary action.

The Board recognizes that conduct is learned, and acceptable conduct, like its academic counterpart, can be taught. While disruptive conduct will not be tolerated, the Board encourages the use of educational interventions to correct the unacceptable behavior. The corrective actions taken will also be guided by preventative and educational objectives. Finally, the Board is committed to creating an environment that is safe for students and staff, and promotes learning.

The Decatur Public School District 61 considers habitual, disruptive behavior unacceptable. In most cases, discipline practices and procedures (violations and consequences) will be followed.

Threats to school safety is defined as acute or pervasive behaviors which provoke fear and intimidation. A threat constitutes any intimidating behavior towards students and/or staff which causes a fear of injury and/or harm. Threats will not be allowed or tolerated. Threatening behaviors will be dealt with immediately and appropriate consequences will be administered.

Should severe or repeated misbehavior occur, the building administrator reserves the right to administer appropriate discipline in alignment with the range of administrative consequences/interventions.

## Hard & Soft Lockdown

The lockdown of a school is not a form of student discipline. Lockdowns are used when there is danger in or near the school and students and staff need to be protected from danger. A lockdown involves securing doors and windows in an attempt to keep intruders from gaining access to staff and students. In the event of a preventative or SOFT LOCKDOWN, exterior doors are secured and no one is allowed in or out of the building; however, the routine of the school is maintained (or may be restricted) consistent with an external threat (such as a robbery at a nearby facility, suspicious activity in an area, gas leak at a nearby facility, etc). In the event of a full or HARD LOCKDOWN, there is a total cessation of school activity, no teaching, students seek shelter, classrooms are locked or doors closed, silence is maintained in the building, no one is allowed in or out of the building. Hard lockdowns are normally reserved for serious security situations.

## **Alternative Education**

Garfield Learning Academy (GLA) is a DPS facility that offers progressive intervention in assisting students who may require a more structured environment. The Decatur Public School District utilizes GLA for grades K-12, Milligan Academy for grades 6-12, and Futures Unlimited for high school. Students will be eligible for recommendation after the schools have exhausted available and appropriate interventions at the building level. All recommendations are reviewed by the Alternative Education transition committee to determine approval and length of time, as well as assist in establishing interventions upon transition. The mission of these services is to implement quality behavioral and instructional practices in a small class environment. Interventions are geared towards social development so students may achieve academic and behavioral success. Students in these programs will have the opportunity to return to their respective learning environment upon completion of their Plan of Success. Student placement is on an individual basis based on student need and/or BOE placement.

Students eligible for this program whose parent(s)/guardian(s) do not consent to placement in the program are subject to all disciplinary procedures contained in Parts A-D below.

# Part A

# **EXPULSION HEARINGS AND BOARD SUSPENSION REVIEW HEARINGS**

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

- Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student shall be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall include:
  - a) The time, date, and place for the hearing.
  - b) What will happen during the hearing.
  - c) The specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
  - A statement that the School Code allows the School Board to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
- 2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing, the hearing will proceed. It shall be conducted by the School Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate.

Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board.

- 3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide: (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2) evidence of the threat or disruption posed by the student. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student shall not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.
- 4. If the Board acts to expel the student, its written expulsion decision shall:
  - a) Detail the specific reasons why removing the student from his or her learning environment is in the best interest of the school.
  - b) Provide a rationale for the specific duration for the recommended expulsion.
  - c) Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
  - d) Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
- 5. Upon expulsion, the District may refer the student to appropriate and available support services.

## Part B

## DISCIPLINE AND SUSPENSION PROCEDURES AND NOTIFICATION

#### Care Room

The Superintendent or designee is authorized to maintain a Care Room. The program shall include, at a minimum, each of the following:

- 1. Before assigning a student to the CARE, students will understand the nature of the interventions being assigned per the infraction presented.
- 2. Students are supervised by licensed school personnel.
- 3. Students are given the opportunity to complete classroom work in the CARE Room for equivalent academic credit.
- 4. Students are not introduced to new assignments while in the CARE Room.

## **Transition Room**

The Superintendent or designee is authorized to maintain a Transition Room. The program shall include, at a minimum, each of the following:

- 1. Before assigning a student to the Transition Room, students will understand the nature of the interventions and consequences being assigned per the infraction presented.
- 2. Students are supervised by licensed school personnel.
- 3. Students are given the opportunity to complete classroom work in the Transition Room for equivalent academic credit.
- 4. Students are assigned for longer term support not to exceed 3 days.

# **Out-of-School Suspension**

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

- 1. A conference during which the infraction will be explained and the student will be given an opportunity to respond to the infraction before he or she may be suspended.
- 2. A pre-suspension conference is highly recommended, yet the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
- 3. A phone call to the student's parent(s)/guardian(s) must occur.
- 4. Written notice of suspension to the parent(s)/guardian(s) and the student, which shall include:
  - a) Notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
    b) Information about an opportunity to make up work missed during the suspension for equivalent academic credit;
  - c) Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend:
  - Provide a rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
  - e) Depending upon the length of the out-of-school suspension, include the following applicable information:

i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:

- a) A threat to school safety, or
- b) A disruption to other students' learning opportunities.
- ii. For a suspension of 4 or more school days, an explanation:
  - a) That other appropriate and available behavioral and disciplinary interventions have been exhausted;
  - b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student; and
  - c) That the student's continuing presence in school would either:
    - i) Pose a threat to the safety of other students, staff, or members of the school community, or
    - ii) Substantially disrupt, impede, or interfere with the operation of the school.
- 5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
- 6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for suspension, the Superintendent or designee shall invite a representative from the Department of Human Services to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (c) and (d) in number 4, above.

# SPECIAL EDUCATION GENERAL PROCEDURES AND DISCIPLINARY ACTIONS

- The District shall comply with the provisions of the Individuals With Disabilities Education Act (IDEA) when disciplining students.
- No special education student will be expelled if the student's particular act of gross disobedience/misconduct is a manifestation of his disability. Any special education student whose gross disobedience/misconduct is not a manifestation of his/her disability may be expelled pursuant to Expulsion Procedures, except that such disabled student shall receive educational services as provided in the IDEA.
- A special education student may be suspended for an aggregate of ten (10) days of school per school year, regardless of whether the student's gross disobedience/ misconduct is a manifestation of his/her disabling condition, except that such student shall receive educational services in accordance with the IDEA.
- A special education student who has carried a weapon to school or to a school function; who knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or a school function; or who has inflicted serious bodily injury upon another person while at school or at a school function may be removed from his/her current placement and placed in an appropriate interim alternative educational setting for no more than 45 days in accordance with the IDEA.

## **Special Education Suspension Procedures**

- 1. All suspension notices and suspension review procedures set forth under Suspension Procedures must be followed in suspending a special education student. In addition, a special education student who is suspended from school shall receive educational services in accordance with the IDEA.
- The parents/guardians shall be informed in writing that they may request a case study evaluation or an expedited due process hearing pursuant to the <u>Special Education Rules and Regulations</u> and the procedural safeguards of the IDEA.
- 3. No later than ten (10) school days after the decision to suspend the student for an aggregate of 10 or more days, the District shall convene a meeting to review the relationship between the student's disability and the behavior subject to the disciplinary action, in accordance with the provisions described in Paragraphs 2 4 below. In addition to reviewing whether the conduct is a manifestation of the student's disability, the team shall also review and, if appropriate, modify the student's behavior intervention plan. If there is no behavior intervention plan in place, the District shall conduct a functional behavioral assessment and develop a behavior intervention plan to address the behavior.

## **Special Education Expulsion Procedures**

- 1. Prior to making a recommendation to expel a special education student, the authorized administrator will convene a Manifestation Determination Review (MDR) to determine whether the student's act of gross disobedience/misconduct is a manifestation of his disability.
- 2. At the Manifestation Determination Review, the MDR team shall include the members of the student's IEP team and other qualified personnel, including, but not limited to, the authorized administrator familiar with the act of misconduct.
- 3. In carrying out the Manifestation Determination Review, the team shall consider, in terms of the behavior subject to the disciplinary action, all relevant information, including:
  - (a) Evaluation and diagnostic results, including relevant information supplied by the parents;
  - (b) Observations of the student; and
  - (c) The student's IEP and placement.
- 4. The team shall make the following determinations regarding whether the student's conduct was a manifestation of his/her disability:

- Was the misconduct caused by, or did it have a direct and substantial relationship to, the student's disability? OR
- Was the misconduct the direct result of the LEA's failure to implement the IEP?
- 5. If, at the manifestation review conference, it is determined that the behavior of the student was a manifestation of his/her disability, the authorized administrator will not recommend expulsion. The authorized administrator may request an IEP team review of the appropriateness of the educational placement of the student in accordance with the <u>Special Education Rules and Regulations</u>. During the period necessary to propose a new placement, the student will remain in his then-current placement unless:
  - The student has not previously been suspended for a period exceeding ten (10) school days during the same school year, in which case the student may be suspended for a maximum of ten (10) school days less such previous suspension(s);
  - Parents and school district agree on an interim placement via an IEP meeting; or
  - The school district obtains an order from a court of competent jurisdiction or a State of Illinois hearing officer changing the then-current placement or providing for other appropriate relief.
- 6. If, at the manifestation review conference, it is determined that the behavior of the student was not a manifestation of his disability, the authorized administrator may recommend expulsion to the Board. The expulsion notice to the parents/guardians sent pursuant to Expulsion Notification under Expulsion Hearings and Board Suspension Review Hearings, will also include three (3) additional statements that:

(a) The parents are entitled to all rights provided under the IDEA and those set forth in the <u>Special</u> <u>Education Rules and Regulations</u>, as available to the parents from the School District. A copy of parents' rights shall be included with the notice of the expulsion hearing.

(b) In addition to issues regularly determined at an expulsion hearing, the authorized administrator must present evidence that the manifestation review team met and concluded that the student's misconduct was not a manifestation of his disability, which shall be duly noted by the Board of Education.

(c) The administration shall ensure that relevant special education and disciplinary records of the student are transmitted for consideration by the Board of Education.

7. If a special education student is expelled from school in accordance with the procedures set forth above, the District shall convene an IEP meeting to develop an educational program to deliver educational services to the student during such period of expulsion.

# **Special Education Disciplinary Actions**

The following caveats apply to the items in the list: (1) Disciplinary actions must have no adverse effect on IEP goals and objectives; and (2) disciplinary actions must not be applied in a discriminatory manner.

Written Reprimand	Permissible.
Written Warning	Permissible.
Study Carrels	Permissible.
Restriction of Privileges(Social Probation)	Permissible.
Detention (lunch, recess, after school)	Permissible.
In-School Suspension	Permissible if supervised by certified special education teacher and/or if student's IEP is carried out.
Aversive Therapy/Devices	PROHIBITED.

Bus Suspension	Permissible. Counts as part of 10-day aggregate days of suspension if the child is unable to attend school because of the bus suspension.
Exclusion from Extracurricular Activities	Permissible as long as participation is not central to achievement of IEP goal.
Emergency Suspensions	Permissible for up to an aggregate of ten (10) consecutive school days if the procedures described in Section E are followed.
Suspension	Permissible for no more than ten aggregate school days per year if the procedures described in Part E are followed.
Alternative School Placement	Permissible as long as change of placement is made through regular IEP process.
Expulsion	Permissible if act of disobedience/misconduct is not a manifestation of the student's disability and if educational services are provided to the student.

#### Part D

#### SEARCHES OF STUDENTS AND STUDENT LOCKERS/SEIZURE OF PROPERTY

To maintain order and security in the schools, school authorities are authorized to conduct searches of school property and equipment. School authorities are authorized to conduct searches of students and their personal effects when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. "School Authorities" includes school liaison police officer. See the complete policy in Section II, Part D, of this document.

## Part E

#### PROCEDURES FOR HANDLING MISCONDUCT ON BUS

- 1. A bus driver shall work with children to minimize misconduct on the bus.
- 2. If a student misbehaves on a bus, the driver may issue a Bus Misconduct Referral. A copy of the referral shall be given to the student, the school and the bus company. A representative of the bus company must report serious misbehavior to the principal or designee on the same day or in the morning of the next school day. Upon receiving a misconduct referral, the principal or designee shall make the determination of the action to be taken and shall notify the bus company and parents/guardian. (Parents/guardians shall be notified in writing. They shall be expected to sign the letter and return it promptly to the principal or designee.) Conduct resulting in a bus suspension of 1-10 days shall be determined at the discretion of the principal or designee. Conduct resulting in a bus suspension of greater than 10 days shall be determined at the discretion of the discretion of the Board.

- 3. If the student's conduct is severe, the principal or designee may use any of the steps outlined under Section II, Part B, *Range of Administrative Consequences/Interventions*, in disciplining the student. The bus company and parents shall be notified of action taken.
- 4. Special education students who are removed from the bus and do not attend school because of the bus suspension will have these days counted as part of the ten (10) day limit.

The district is not responsible for the conduct of students at the city bus stop. This responsibility lies with the parents.

## SECTION II

# POLICIES AND PROCEDURES

## Part A

# **GENERAL PROCEDURES**

- 1. Students committing acts of gross disobedience/misconduct as defined herein may be disciplined in any manner provided in this policy, including detention, being assigned to intervention support in the CARE/Transition Room, suspension out of school, suspension from the school bus, or expulsion.
  - When a student is suspended from school, it is that student's responsibility to keep up with class assignments. Upon request, teachers will provide and will evaluate make-up work resulting from suspension, although in some cases (science experiments, for instance) alternate assignments may be provided.
  - Students suspended from school will be allowed to make up missed work for full credit. Request for missed work shall be made within 48 hours of a student's return from suspension. Student will be allowed up to 1 day for every day the student is suspended from school.
- 2. Teachers may remove disruptive students from the classroom by sending them to the office. Teachers may also detain students after school when parents are notified. The building administrator will develop a procedure for handling disruptive students when he or she is away from the building. This procedure shall be made known to the staff.
- 3. Before removing any student from the school or the school bus during the school day, the building administrator will make reasonable efforts to notify the parent or guardian. He or she will make reasonable efforts to ensure the safety of the student. The student may be retained until the end of the day unless parents, guardians or emergency contacts can be reached.
- 4. Teachers, other certificated educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.
- 5. If any employee is battered by a student, this process shall be followed:
  - Teacher files a written complaint with administration for a battery within two (2) days of the occurrence.
  - The administrator shall report the complaint to local law enforcement immediately after the occurrence of the attack, and to the Illinois' State Police Illinois Uniform Crime Reporting Program no later than three (3) days after the occurrence of the attack. (pg 35 of DEA contract: Article XII F).
- 6. The employee has the right to use such force as given by statute or court cases decided thereunder to protect himself/herself, another employee or student from physical assault or injury. Employees shall have Board assistance in any assault or battery cases which occur while the employee is performing his/her assigned duties. The Board assistance shall consist of utilization of corrective procedures. Upon written notification, the Superintendent or his/her designee, shall report all

incidents of battery committed against employees to the local law enforcement authorities immediately after the occurrence of the attack. (pg. 36 of DEA contract: Article XII H).

7. Pursuant to an approved classroom/building/team discipline or management plan and the District student discipline policy, an employee may send a student to the building administrative office with the completed formal discipline referral form. An administrator will process all discipline referrals (both major and minor) submitted by the employee (four-part form or an electronic form) within three days. At the elementary level, the student shall not return to class for a minimum of one hour. At the secondary level, for non-tardy disciplinary referrals, the student shall not return to the class for the remainder of the class period. Written notification will be given to the employee prior to readmittance of the student to the class. Students may not return to class without written notification of the administrator's disposition. Every attempt to process the discipline referral will be made prior to sending the student back to the class.\_Guidelines are outlined in the Student Code of Conduct and subsequent actions will be consistent with such policy. (pg. 36 of DEA contract: Article XII L)

# Part B

## **INTERNET and TECHNOLOGY USE POLICY**

## Acceptable Use

The use of DPS 61 technology resources is a privilege and not a right. The privilege of using the technology resources provided by DPS 61 is not transferable or extendable by students to groups outside the district and terminates when a person is no longer a student of DPS 61. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources.

If a person violates any of the User Terms and Conditions named in this policy, privileges may be terminated, access to the School District technology resources may be denied, and the appropriate disciplinary action may be applied per the Student Code of Conduct. Law enforcement agencies may be notified in appropriate cases.

DPS 61 Student Responsibilities:

- Read, understand and follow the DPS 61 Acceptable Use Policy.
- Use devices in a responsible and ethical manner.
- Obey general school rules and district policies concerning behavior.
- Use technology resources in an appropriate manner that does not result in the informational damage of school equipment. This "damage" includes, but is not limited to, the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions caused by the student's own negligence, errors or omissions.
- Use any information obtained via DPS 61's network at your own risk. DPS 61 specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- Report physical damage to devices immediately to the Technology Department.
- Secure devices against theft or loss.
- Help DPS 61 protect devices by contacting the Technology Department about any security problems encountered.
- Monitor all activity on your account(s).
- Turn off and secure devices after you are done working to protect work and information. Securing the devices includes storing device out of sight and in a secure location.
- Respect the rights of copyright owners.

Prohibited Student Activities:

- Illegal installation or transmission of copyrighted materials.
- Any action that violates any existing DPS 61 Board Policy or public law.

- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- Spamming or sending mass or inappropriate emails.
- Gaining access to others' accounts.
- Gaining access to others' files and/or data without permission.
- Use of the school's Internet/email accounts for financial or commercial gain or for any illegal activity.
- Use of anonymous and/or false communications to mislead, harm, bully or harass another person.
- Participation in credit card fraud, electronic forgery or other forms of illegal behavior.
- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment.
- Bypassing the DPS 61 web filter through a web proxy, phone tethering, and any other means, including utilizing a non-district network during the school day.
- Bullying.

## Device Care:

The devices can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excess pressure.

- Do not expose the device to any liquid, including water, drinks, rain, etc.
- Do not lean on the top of the device when it is closed.
- Do not place anything near the device to put pressure on the device.
- Do not place anything in the carrying case that will press against the device.
- Do not "bump" the device against desks, lockers, walls, car doors, floors, etc.
- Never leave any object on the keyboard.
- No labels or stickers may be applied to the computer without prior approval of the Technology Department.
- Students are responsible for maintaining their individual devices and keeping them in good working order.
- Clean the screen with a soft, dry cloth or anti-static cloth or with a screen cleaner designed specifically for LCD-type screens.

Device cases furnished by DPS 61 must be returned with only normal wear and no alterations to avoid paying a case replacement fee.

Devices that malfunction or are damaged must be reported to the DPS 61 Technology Department. The school district will be responsible for repairing devices that malfunction.

Devices that have been damaged from student misuse, neglect or accident will be repaired. If the damages to a device are not covered under the warranty, and/or do not have it covered under their homeowner's insurance, the student's family will be responsible for the total cost of repairs up to the replacement cost of the device. Students may be provided a temporary device while their assigned device is being repaired.

Devices that are stolen must be reported within twenty-four (24) hours to the building administrator, Technology Department, appropriate Police Department, or appropriate County Sheriff's Department. Police reports shall not be filed if the device is misplaced or left unintentionally. Devices that are lost must be reported to DPS 61 Technology Department through an established procedure.

# Legal Propriety:

Students must comply with trademark and copyright laws and all license agreements. If the student is unsure, ask a staff member for guidance.

Use or possession of hacking software is strictly prohibited and violators are subject to discipline. Violation of applicable state or federal law may result in criminal prosecution and/or disciplinary action by the District, including expulsion or police involvement.

The Decatur Public School District owns and operates the equipment and software that compose our network resources. The school is obligated to take steps to insure that all facilities are used legally. Any illegal use of network resources is prohibited. All content created, sent, accessed or downloaded using any part of the District's network resources or district-owned devices is subject to the rules stated in this policy. School administration monitors our network and may find it necessary to investigate electronic incidents even if they happen after hours and outside of school. As the owners of our network resources, including email system, the school administration reserves the right, if needed, and at its discretion, to remotely access, open, examine and/or delete any electronic file.

The District does not have control of the information on the Internet or incoming emails, nor does it provide any technical barriers to account holders accessing the full range of information while not connected to the School District's network. Sites accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of Decatur Public Schools District. While the District's intent is to make Internet access available for educational goals and objectives, account holders may have the ability to access other materials as well. Students shall obey the Acceptable Use Policy when using the Internet on the network and/or the device.

District account holders take full responsibility for their access to the District's network resources and Internet. Specifically, DPS 61 makes no warranties with respect to school network resources nor does it take responsibility for:

- 1. The content of any advice or information received by an account holder;
- 2. The costs, liability or damages incurred as a result of access to school network; or
- 3. Any consequences of service interruptions.

This policy exists along with all other District policies, rules, guidelines and procedures. Specific items not covered here may be addressed by other policies, District rules, guidelines, or procedures at the discretion of the Board of Education or its designee.

## Security:

- 1. Do not leave laptops in unsupervised areas.
- 2. Staff will confiscate unsupervised or abandoned laptops.
- 3. Avoid using the laptop in areas where damage or theft is likely.
- 4. During after-school activities, students are still expected to maintain the security of the laptop. Students participating in sports events shall store laptops and use the same security measures as with their other personal items.
- 5. Each laptop has identifying labels including the serial number that is tied to the student. Students must not modify or destroy these labels.

Parent/Guardian Responsibilities:

- 1. Sign the Student/Parent Computer Agreement.
- 2. In order for students to be allowed to take their computers home, a student and his/her parent/guardian must sign the Student/Parent Computer Loan Agreement.
- 3. Monitor student use.
  - The parent/guardian must agree to monitor student use at home and away from school. The best way to keep students safe and on-task is to have a parent/guardian present and involved. Suggestions include:
    - i. Investigate and apply parental controls available through your Internet service provider and/or your wireless router.
    - Develop a set of rules/expectations for computer use at home. Don't forget rules for social networking, instant messaging, e-mailing, online gaming and using webcams. Some websites provide parent/child agreements for you to sign. The district will not block websites or otherwise limit the use of the device outside of school.
    - iii. Demonstrate a genuine interest in what your students are doing on the computer. Ask questions and request that they show you their work often.
- 2. Continually dialogue with your children about online safety.
  - a. Help your child(ren) understand what information shall be private.
  - b. Explain that children shall post only information that you—and they—are comfortable with others seeing.
  - c. Go where your child goes online or follow your child online.
  - d. Teach your child(ren) to recognize and report:
    - i. Cyberbullying
    - ii. Online predators
    - iii. Exposure to inappropriate materials

# **Student and Parent Agreement**

- 1. Devices and computer bags, when stored in lockers, must be stored so that they will not be damaged by other locker contents.
- 2. Devices must be with the student at all times when transporting and using the device outside of the classroom.
- 3. Students whose parents have signed a Student/Parent Computer Loan Agreement and have been given permission by Decatur Public Schools staff will take devices home.

Do not:

- Allow others (other than a parent or district employee) to use your device.
- Use another student's device.
- Reveal your full name, personal address, phone number, school name or personal identifying characteristics (i.e., hair color, age, etc.) to anyone online.
- Deface your device or computer bag with stickers, markers, or graffiti, or remove any markings or tags placed there by technology staff.

Students are expected to:

• Convey the details about any knowledge of a security problem to their teacher without discussing it with other students.

- Notify a staff member immediately if they come across information, images, or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Notify a teacher or administrator immediately if they accidentally access an inappropriate website.
- All videotaping, pictures, and any audiovisual recording is prohibited unless authorized by a teacher, principal or instructional coach as part of a class project.

The student will return the device to the school:

- At the end of the year and/or when requested by school administration;
- If he/she transfers to another school within Decatur Public Schools; or
- If he/she withdraws from Decatur Public Schools.

If the device is not returned to the school in any of the above scenarios within three (3) days after the initial withdrawal or transfer, it will be reported as stolen and a police report will be submitted to law enforcement. The device contains permanent tracking software so that missing laptops can be located by law enforcement.

Decatur Public Schools assumes no responsibility for any unauthorized charges, including but not limited to, credit card charges, long distance telephone charges, equipment and line costs, or for any illegal or unauthorized use of its computers (such as copyright violations).

Decatur Public Schools may remove a user's access to the network without notice at any time if the user is engaged in any unauthorized activity. Decatur Public Schools reserves the right to confiscate the property at any time.

#### Notification (105 ILCS 75/15)

Decatur Public Schools shall not request or require a student to provide a password or other accountrelated information in order to gain access to an account or social media profile. The District may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported.

## STUDENT ONLINE PERSONAL PROTECTION ACT

#### Educational Technology Vendors Under the Student Online Personal Protection Act

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using

a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- · Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

## Request a Review

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), parents of an enrolled student have the right to inspect and review the student's covered information held by the school, the State Board or an operator. To request this review, parents can email their request to SOPPA@dps61.org or send a written request to the Director of Information Technology.

## Part C

# ATHLETIC CODE

## **Extracurricular Athletics**

Student participation in School Board-approved extracurricular athletic activities is contingent upon the following:

- 1. The student must attain the academic standards set forth in the Parent-Student Handbook.
- 2. Written permission must be given by the parent(s)/guardian(s) for the student's participation, giving the District full waiver of responsibility of the risks involved.

- 3. The student must present a certificate of physical fitness issued by a licensed physician, and advanced practice nurse, or a physician assistant. The *Pre-Participation Physical Examination Form*, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
- 4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a written statement from the parent(s)/guardian(s) that the student is covered under a family insurance plan.
- 5. The student must agree to follow all conduct rules and the coaches' instructions.
- 6. The student and his or her parent/guardian must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.
- 7. The student and his or her parent/guardian must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Principal or Athletic Director shall maintain the necessary records to ensure student compliance with this policy.

Adopted: April 8, 1997

#### Part D

#### POLICY 7:140 SEARCH AND SEIZURE

To maintain order and security in the schools, school authorities are authorized to conduct searches of school property and equipment, as well as of students and their personal effects. "School authorities" include school liaison police officers.

#### <u>School Property and Equipment as well as Personal Effects Left There by Students</u> School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent or a designee may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner which is reasonably related to its objectives and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

- When feasible, the search shall be conducted as follows:
  - Outside the view of others, including students;
  - In the presence of a school administrator or adult witness; and

• By a certified employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by a school authority who conducted the search, and given to the Superintendent or designee.

#### Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

#### Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardian of each of the following in accordance with the Right to Privacy in the School Setting Act, <u>105 ILCS75/:</u>

- 1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
- 2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Adopted:

July 8, 1997

Revised: November 22, 2005, September 11, 2012, January 27, 2015, January 12, 2016, January 26, 2021

## Part E

## POLICY 7:180 PREVENTING BULLYING AND HARASSMENT

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations: 1. During any school sponsored-education program or activity.

2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school-sanctioned events or activities. 3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

4. Through the transmission of information from a computer that is accessed at a non-school related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to

the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

<u>Definitions from 105 ILCS 5/27-23.7</u> Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: 1. Placing the student in reasonable fear of harm to the student's person or property. 2. Causing a substantially detrimental effect on the student's physical or mental health. 3. Substantially interfering with the student's or students' academic performance; or 4. Substantially interfering with the student's or students' academic performance; or 5. Substantially interfering with the student's or students' academic performance; or 5. Substantially interfering with the student's or students' academic performance; or 4. Substantially interfering with the student's or students' academic performance; or 4. Substantially interfering with the student's or students' academic performance; or 5. Substantially interfering with the student's or students' academic performance; or 5. Substantially interfering with the student's or students' academic performance; or 4. Substantially interfering with the student's or students' academic performance; or 5. Substantially interfering with the student's or students' academic performance; or 5. Substantially interfering with the student's or students' academic performance; or 6. Substantially interfering with the student's or students' academic performance; or 6. Substantially interfering with the student's or students' academic performance; or 6. Substantially interfering with the student's or students' academic performance; or 7. Substantially interfering with the student's or students' academic performance; or 7. Substantially interfering with the student's performance; or 7. Substantially interfering with the student's performance; or 7. Substantially interfering with the student's performance; or 7. Substantially performance; or 7. Substantially performa

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an 7:180 7:180 1 of 5 electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. Restorative measures means a continuum of schoolbased alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school. School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

<u>Bullying Prevention and Response Plan</u> The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12.

1. The District uses the definition of bullying as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted.

Nondiscrimination Coordinator: Director of Human Resources 101 West Cerro Gordo Street 217-362-3030 **Complaint Manager:** Assistant Superintendent 101 West Cerro Gordo Street 217-362-3013

#### **Complaint Manager:**

Director of Student Services 335 East Cerro Gordo Street 217-362-3061

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things: a. Making all reasonable efforts to complete the investigation within ten (10) school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident. b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process. c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received. d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying. The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

7. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to

parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.

11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation: a. The frequency of victimization; b. Student, staff, and family observations of safety at a school; c. Identification of areas of a school where bullying occurs; d. The types of bullying utilized; and e. Bystander intervention or participation. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation to the following: a. 2:260, Uniform Grievance Procedure. A student may use this policy to complain about bullying. b. 2:265, Title IX Sexual Harassment Grievance Procedure. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972. c. 6:60, Curriculum Content, Bullying prevention and character instruction is provided in all grades in accordance with State law. d. 6:65, Student Social and Emotional Development. Student social and emotional development is incorporated into the District's educational program as required by State law. e. 6:235, Access to Electronic Networks. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use. f. 7:20, Harassment of Students Prohibited. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy). g. 7:185, Teen Dating Violence Prohibited. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation. h. 7:190, Student Behavior. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct. i. 7:310, Restrictions on Publications; Elementary Schools, and 7:315, Restrictions on Publications; High Schools. These policies prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, 7:180 7:180 4 of 5 including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.: 405 ILS 49/, Children's Mental Health Act. 105 ILCS 5/10-20.14, 5/24-24, and 5/27-23.7. 23 Ill.Admin.Code §§1.240 and §1.280. CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Food Allergy Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restriction on Publications; High School)

ADOPTED: December 9, 2008

REVISED: February 12, 2013 January 27, 2015 January 9, 2018 April 23, 2019 December 10, 2019 September 22, 2020

# PARENT-TEACHER ADVISORY COMMITTEE

Per Illinois School Code 105 ILCS 5/10-20.14 (from Ch. 122, par. 10-20.14): Sec. 10-20.14. Student discipline policies; parent-teacher advisory committee.

(a) To establish and maintain a parent-teacher advisory committee to develop with the school board or governing body of a charter school policy guidelines on pupil discipline, including school searches and bullying prevention as set forth in Section 27-23.7 of this Code. School authorities shall furnish a copy of the policy to the parents or guardian of each pupil within 15 days after the beginning of the school year, or within 15 days after starting classes for a pupil who transfers into the district during the school year, and the school board or governing body of a charter school shall require that a school inform its pupils of the contents of the policy. School boards and the governing bodies of charter schools, along with the parent-teacher advisory committee, must annually review their pupil discipline policies, the implementation of those policies, and any other factors related to the safety of their schools, pupils, and staff.

(a-5) On or before September 15, 2016, each elementary and secondary school and charter school shall, at a minimum, adopt pupil discipline policies that fulfill the requirements set forth in this Section, subsections (a) and (b) of Section 10-22.6 of this Code, Section 34-19 of this Code if applicable, and federal and State laws that provide special requirements for the discipline of students with disabilities.

(b) The parent-teacher advisory committee in cooperation with local law enforcement agencies shall develop, with the school board, policy guideline procedures to establish and maintain a reciprocal reporting system between the school district and local law enforcement agencies regarding criminal offenses committed by students. School districts are encouraged to create memoranda of understanding with local law enforcement agencies that clearly define law enforcement's role in schools, in accordance with Section 10-22.6 of this Code.

(c) The parent-teacher advisory committee, in cooperation with school bus personnel, shall develop, with the school board, policy guideline procedures to establish and maintain school bus safety procedures. These procedures shall be incorporated into the district's pupil discipline policy.

(d) The school board, in consultation with the parent-teacher advisory committee and other community-based organizations, must include provisions in the student discipline policy to address students who have demonstrated behaviors that put them at risk for aggressive behavior, including without limitation bullying, as defined in the policy. These provisions must include procedures for notifying parents or legal guardians and early intervention procedures based upon available community-based and district resources.

(Source: P.A. 99-456, eff. 9-15-16.)

#### Part G

## FAITH'S LAW

#### **Expectations and Guidelines for Employee-Student Boundaries**

All District employees must maintain professional employee-student boundaries and relationships with students. This includes meeting expectations and following guidelines established by the District for employee-student boundaries. These expectations and guidelines apply to all professional, educational

support, and contracted District employees. If they conflict with an applicable collective bargaining agreement, the provision is severable and the applicable bargaining agreement will control. The District understands that employees may have pre-existing relationships with families of students outside of school. These expectations and guidelines do not apply to employee-student relationships based in pre-existing relationships, including nuclear or extended families. These expectations and guidelines are not intended to prohibit such interactions, provided that an awareness of employee-student boundaries is maintained at all times. This list is not exhaustive, and an employee may be disciplined for boundary violations that are not specifically listed.

## **Employee Professional and Appropriate Conduct**

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the Code of Ethics for Illinois Educators, adopted by the Illinois State Board of Education, is incorporated by reference into this policy. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), engages in grooming as defined in 720 ILCS 5/11-25, engages in grooming behaviors, violates boundaries for appropriate school employee-student conduct, or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

The Superintendent or designee shall identify appropriate employee conduct standards and provide them to all District employees. Standards related to school employee-student conduct shall, at a minimum:

1. Incorporate the prohibitions noted in paragraph 1 of this policy;

2. Define prohibited grooming behaviors to include, at a minimum, sexual misconduct. Sexual misconduct is

- (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity,
- (ii) by an employee with direct contact with a student,
- (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to: a. A sexual or romantic invitation b. Dating, or soliciting a date c. Engaging in sexualized or romantic dialog d. Making sexually suggestive comments that are directed toward or with a student e. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature f. A sexual, indecent, romantic, or erotic contact with the student

3. Identify expectations for employees to maintain professional relationships with students, including expectations for employee-student boundaries based upon students' ages, grade levels, and developmental levels. Such expectations shall establish guidelines for specific areas, including but not limited to: a. Transporting a student b. Taking or possessing a photo or video of a student c. Meeting with a student or contacting a student outside the employee's professional role

4. Reference employee reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), and the Elementary and Secondary Education Act (20 U.S.C. § 7926);

5. Outline how employees can report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, Uniform Grievance Procedure; 2:265, Title IX Sexual Harassment Grievance Procedure; and 5:90, Abused and Neglected Child Reporting; and

6. Reference required employee training related to educator ethics, child abuse, grooming behaviors, and boundary violations as required by law and policies 2:265, Title IX Sexual Harassment Grievance Procedure; 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 5:90, Abused and Neglected Child Reporting; and 5:100, Staff Development Program.

# **Employee-Student Boundaries**

The relationship between students and school employees is an inherently unequal imbalance of power because school employees are in a unique position of trust, care, authority, and influence in relation to students. District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Employee-student boundaries are categorized into four areas that are not mutually exclusive:

- **Emotional Boundaries** both the employee's own emotional state and self-regulation as well as students' emotional states and developmental abilities to self-regulate.
- **Relationship/Power Boundaries** recognizing, as noted above, that the employee-student relationship is unequal and employees must safeguard against misusing positions of power.
- **Communication Boundaries** how and what employees communicate to students, including communication that is verbal, nonverbal, in person, or via electronic means.
- Physical Boundaries physical contact between employees and students.

While some employee-student boundaries are clear and easy to recognize, there are some unclear, gray areas that employees must plan for and respond to with sound judgment. This means recognizing the potential negative consequences for students and/or employees engaging in certain behaviors with students or allowing inappropriate conduct to continue. Employees may use time, place, and circumstances as a guiding principle by asking themselves:

- Is this the appropriate time for my planned action?
- Have I chosen the appropriate place for the planned action?
- Are these appropriate circumstances for me to take my planned action?

To avoid behavior or conduct which may lead to a breach in employee-student boundaries, employees should also recognize their own unique vulnerabilities. Examples of vulnerabilities that employees may experience include, but are not limited to:

- Employees regarding students as peers
- Employees who too closely identify with students and their issues
- Employees experiencing adult relationship issues
- Immature employees, or employees with an under-developed moral compass
- Employees feeling a need for attention
- Employees who abuse alcohol or other substances
- Employees who lack personal crisis management skills

Employees experiencing difficulties in their personal lives may be particularly susceptible to engaging in at-risk behavior or conduct with students. Employees must be alert to such risks and ensure they maintain professional boundaries at all times. The REFLECT ethical decision-making model may help employees evaluate and address conduct that concerns them. See <u>https://legacy.apsc.gov.au/reflect-aps-values-and-code-conduct-decision-making-model</u>.

# **Guidelines for Specific Boundary Areas**

Boundary Area	Inappropriate	Appropriate
Emotional	Favoring certain students by inviting them to your classroom at non-instructional times to "hang out." Favoring certain students by giving them special privileges. Engaging in peer-like behavior with students. Discussing personal issues with students.	INVITING STUDENTS WHO NEED ADDITIONAL INSTRUCTIONAL SUPPORT TO YOUR CLASSROOM FOR SUCH ADDITIONAL SUPPORT. CONDUCTING ONE-ON-ONE STUDENT CONFERENCES IN A CLASSROOM WITH THE DOOR OPEN.
Relationship/ Power	MEETING WITH A STUDENT OFF-CAMPUS WITHOUT PARENT/GUARDIAN KNOWLEDGE AND/OR PERMISSION. DATING, REQUESTING, OR PARTICIPATING IN A PRIVATE MEETING WITH A STUDENT (IN PERSON OR VIRTUALLY) OUTSIDE YOUR PROFESSIONAL ROLE. TRANSPORTING A STUDENT IN A SCHOOL OR PRIVATE VEHICLE WITHOUT ADMINISTRATIVE AUTHORIZATION. GIVING GIFTS, MONEY, OR TREATS TO INDIVIDUAL STUDENTS. SENDING STUDENTS ON PERSONAL ERRANDS. INTERVENING IN SERIOUS STUDENT PROBLEMS INSTEAD OF REFERRING THE STUDENT TO AN APPROPRIATELY TRAINED PROFESSIONAL. A SEXUAL OR ROMANTIC INVITATION TOWARD OR FROM A STUDENT. TAKING AND USING PHOTOS/VIDEOS OF STUDENTS FOR NON-EDUCATIONAL PURPOSES.	MEETING WITH A STUDENT OFF-CAMPUS WITH PARENT/GUARDIAN KNOWLEDGE AND/OR PERMISSION, E.G., WHEN PROVIDING PRE- ARRANGED TUTORING OR COACHING SERVICES. TRANSPORTING A STUDENT IN A SCHOOL OR PRIVATE VEHICLE WITH ADMINISTRATIVE AUTHORIZATION. TAKING AND USING PHOTOS/VIDEOS OF STUDENTS FOR EDUCATIONAL PURPOSES, WITH STUDENT AND PARENT/GUARDIAN CONSENT, WHILE ABIDING BY STUDENT RECORDS LAWS, POLICIES, AND PROCEDURES.

	l	l
COMMUNICATION	INITIATING OR EXTENDING CONTACT WITH A STUDENT BEYOND THE SCHOOL DAY IN A ONE- ON-ONE OR NON-GROUP SETTING. INVITING STUDENTS TO YOUR HOME.	LIMITING COMMUNICATION TO WHAT IS NECESSARY FOR EDUCATIONAL AND/OR EXTRACURRICULAR ACTIVITIES. USING DISTRICT-APPROVED METHODS FOR
	ADDING STUDENTS ON PERSONAL SOCIAL NETWORKING SITES AS CONTACTS WHEN UNRELATED TO A LEGITIMATE EDUCATIONAL PURPOSE.	COMMUNICATING WITH STUDENTS.
	PRIVATELY MESSAGING STUDENTS BY ANY MEANS.	
	MAINTAINING INTENSE EYE CONTACT.	
	MAKING COMMENTS ABOUT A STUDENT'S PHYSICAL ATTRIBUTES, INCLUDING EXCESSIVELY FLATTERING COMMENTS.	
	ENGAGING IN SEXUALIZED OR ROMANTIC DIALOG.	
	MAKING SEXUALLY SUGGESTIVE COMMENTS DIRECTED TOWARD OR WITH A STUDENT.	
	DISCLOSING CONFIDENTIAL INFORMATION.	
	SELF-DISCLOSURE OF A SEXUAL, ROMANTIC, OR EROTIC NATURE.	

FULL FRONTAL HUGS.	OCCASIONALLY PATTING A STUDENT ON THE
	BACK, SHOULDER, OR ARM.
INVADING PERSONAL SPACE.	MOMENTARY PHYSICAL CONTACT WITH LIMITED
MASSAGES, SHOULDER RUBS, NECK RUBS, ETC.	FORCE DESIGNED TO PREVENT A STUDENT
	FROM COMPLETING AN ACT THAT WOULD
LINGERING TOUCHES OR SQUEEZES.	RESULT IN POTENTIAL PHYSICAL HARM TO THE
TICKLING.	STUDENT OR ANOTHER PERSON OR DAMAGE TO PROPERTY; OR TO REMOVE A DISRUPTIVE
	STUDENT WHO IS UNWILLING TO LEAVE THE
HAVING A STUDENT ON YOUR LAP.	AREA VOLUNTARILY.
PHYSICAL EXPOSURE OF A SEXUAL ROMANTIC.	ASSISTING A YOUNG STUDENT OR A STUDENT
OR EROTIC NATURE.	WITH SPECIAL NEEDS WITH A TOILETING ISSUE
	WHEN PARENT/GUARDIAN PERMISSION HAS
	BEEN GRANTED.
CONTACT WITH A STUDENT.	
ASSISTING A YOUNG STUDENT OR A STUDENT	
WITH SPECIAL NEEDS WITH A TOILETING ISSUE	
	INVADING PERSONAL SPACE. MASSAGES, SHOULDER RUBS, NECK RUBS, ETC. LINGERING TOUCHES OR SQUEEZES. TICKLING. HAVING A STUDENT ON YOUR LAP. PHYSICAL EXPOSURE OF A SEXUAL, ROMANTIC, OR EROTIC NATURE. SEXUAL, INDECENT, ROMANTIC, OR EROTIC CONTACT WITH A STUDENT.

Reporting Child Sexual Abuse, Grooming Behaviors, and/or Boundary Violations Reasonable suspicions of child sexual abuse and grooming behaviors shall be reported to DCFS. Other boundary violations and violations of the code of conduct shall be reported to the building principal.

## **Support Services**

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse, along with District and community-based options for victims of sexual abuse to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

## Part H

## DISTRIBUTION OF POLICY

Copies of the Discipline Policy and Procedures will be furnished to the parents/guardians of each elementary student and to students at the secondary level at the beginning of the school year or within fifteen (15) days after the school year begins, or within fifteen (15) school days after a transfer student begins classes in District 61.

#### **SECTION III**

## GENERAL CONSEQUENCES

# Part A

# EXPECTATIONS

Students representing their school or attending a school-sponsored activity at a location other than their own school shall conform to the same standards of conduct expected in the school. Infractions are subject to the appropriate <u>Range of Administrative Consequences/Interventions (Part B)</u>. Police or juvenile authorities and the Superintendent of Schools shall be notified of illegal infractions.

Teachers at every level must be on the alert for behavioral problems which indicate a need for help. Early detection and consistent work with the student and parents/guardians enhances the probability for successful adjustment. <u>Range of Administrative Consequences/Interventions (Part B)</u> shall be implemented which assist in teaching the acceptable behavior when at all possible.

Any of the procedures described in <u>Range of Administrative Consequences/Interventions (Part B)</u> may be utilized to try to prevent minor problems from becoming major problems (except as limited by the student conduct regulations—see Part B, *Range of Administrative Consequences/Interventions*).

- Each teacher is expected to maintain a classroom climate favorable to learning and to handle most behavioral problems through teacher-student interaction. Teachers are to establish a Classroom Interventions to be approved by the appropriate administrator and implemented prior to making an office referral, unless the behavior is of such serious nature that immediate office referral is warranted.
- If the above procedures are not producing the desired results, the teacher shall confer with the principal, counselor, social worker, dean, or assistant principal. The participants shall implement whatever plans they devise for corrections.
- If deemed advisable, a parent/guardian-teacher-student conference may be held.
- Any modification of the school day must have an agreement from the school principal and parent or guardian before proceeding to the final required step which is final approval from the Assistant Superintendent of Teaching and Learning.

If a student persists in unacceptable behavior, the student shall be sent to the principal or assistant principal at the secondary level and the principal or the acting principal at the elementary level. Administrators may use any of the following appropriate <u>Range of Administrative</u> <u>Consequences/Interventions (Part B)</u> outlined in this code of conduct, depending upon the seriousness of the behavioral problem. See Part C, *Definitions for Consequences*, for distinction.

# Part B

# RANGE OF ADMINISTRATIVE CONSEQUENCES/INTERVENTIONS

The following range of consequences/interventions may be used to address student misbehavior. This list does not display a required sequence of disciplinary actions. These consequences/interventions may be utilized in any order at the discretion of the administrator, except where Board approval is required.

<ul> <li>Out-of-School Suspension</li> <li>Parent Contact</li> <li>Restorative Circles/Peace Circles</li> <li>Warning</li> </ul>	<ul> <li>CARE Room</li> <li>Transition Room</li> <li>Detention (before/after school or lunch)</li> <li>Expulsion (Board approval required)</li> <li>Out-of-School Suspension</li> <li>Parent Contact</li> </ul>	<ul> <li>Parent Conference</li> <li>Referral to an Alternative Education Program</li> <li>Restitution</li> <li>Social Probation</li> <li>Restorative Circles/Peace Circles</li> <li>Warning</li> </ul>
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Parent notification shall occur for all consequences/interventions excluding warnings, CARE and Transition room and lunch detentions and shall be made by: writing, email, text, phone, and/or in person. Support Services may occur at all levels in the *Range of Administrative Consequences/Interventions*.

# DEFINITIONS OF CONSEQUENCES/INTERVENTIONS (placed in alphabetical order)

# CARE Room

CARE Room serves a multifunctional purpose to support the needs of the student. This room will serve as an opportunity for students to self-regulate, participate in behavioral modification strategies, self-reflection, coping skills, and other restorative practices. In addition to support strategies, students will be given the opportunity to complete academic assignments for equivalent credit.

## **Detention**

Time assigned the student by a staff member or administrator to be served outside of the academic portion of the school day.

## **Expulsion**

Board of Education approved exclusion of a student for a period of time greater than ten (10) attendance days but not to exceed two (2) calendar years. Expelled students are not allowed on District #61 property or allowed to attend any activity sanctioned by the Decatur Schools until their term of expulsion has been completed, except for the limited purpose of attending an alternative school on district property.

# Out-of-School Suspension

A temporary exclusion of a student from school (including all activities sanctioned by Decatur Schools), from all school district property, from riding the school bus or from a class or classes for a period of time not to exceed ten (10) attendance days unless approved by the Board of Education. A student may be suspended from riding the school bus in excess of ten (10) attendance days for safety reasons. It is the responsibility of the parent to transport the student to and from school if the student is suspended from the bus. (Refer to Part E, *Special Education Suspension Procedures*, for special education students.) Students who are temporarily suspended have the opportunity to attend the Suspension Room at William Harris Alternative Learning Academy. The Suspension Room is an opportunity to continue to receive and complete work while suspended. The Suspension Room is supervised by a Certified Teacher, and collaboration and communication with the home-school happens to receive assignments for students.

## Parent Contact

Parents/Guardians are notified of the discipline concern by phone, mail, and/or in person.

## Parent Conference

A formal scheduled meeting with parents/guardians to discuss a student's behavior.

## Referral to Milligan Academy

Milligan Academy is an alternative program, managed in partnership with the Regional Office of Education. Students must be in 6<sup>th</sup> through 12<sup>th</sup> grade to be eligible for support. Students can be placed at Milligan for academic or behavioral support services.

## Referral to Garfield Learning Academy

Garfield Learning Academy is part of DPS 61. Students can be placed there for academic recovery or behavioral support. Placement length is based on student's individual needs, and goal reviews are conducted at the completion of each school year.

# **Restitution**

Students may be required to perform simple work consistent with the nature of the offense committed to remedy the damage which they or others have caused to property or grounds—for example: removal of gum from under desks and seats, repair of damaged property, removal of gang identifiers painted on buildings, repair of grounds damaged by vehicles, etc. Restitution can be assessed based on equivalent replacement or compensation for loss, damage, or injury caused.

#### Social Probation

Exclusion from participation in and/or attendance at an extracurricular school-sanctioned activity.

#### Transition Room

Transition Room supports the extended needs of students at the Secondary level. This room is used for students needing additional academic or behavioral support, credit recovery, and extended care. This room's purpose is to prevent the lapse of academic progress while providing unique educational opportunities.

#### Warning

Students are told that repeated offense(s) will result in more severe disciplinary action.

## Part C

## INTERVENTIONS AND RESOURCES

#### **Continuum of Support Services**

Services may be recommended and/or provided to students and/or families by varying levels of district employees, including building level intervention team members and Student Services employees. These services may include, but are not limited to, counseling, monitoring, and follow-ups by district staff. The creation of a positive school culture requires students, families, teachers, and administrators to work together to uphold and respect each other's rights and responsibilities.

#### Mental Health Counselors

Per the Illinois Mental Health and Developmental Disabilities Code (405 ILCS 5/3-550), minors between the ages of 12-17 are allowed to receive up to eight (8) 90-minute sessions of counseling before the worker makes a service decision. Parent/guardian permission is required for more than the eight (8) sessions unless the service provider determines (through consultation with the minor) that attempting to obtain the consent of a parent or guardian would be detrimental to the minor's well-being.

#### Multi-Tiered System of Support

Schools have been working to develop their continuum of available and appropriate support services. These services are accessible to all students, and the frequency (as well as duration) of interventions increase based on the needs of students. A Multi-Tiered System of Support provides three tiers of intervention, and a problem-solving process for students both academically and behaviorally. The tiers provide a layering approach to intervening with additional targeted skill-building for students.

Tier 1- provides intervention and prevention supports for all students.

- Tier 2- provides intervention for students who have received all Tier 1 supports and are identified based on accumulated data points as needing additional support.
- Tier 3- provides intervention for students who have received all Tier 1 and Tier 2 supports and are identified based on accumulated data points as needing more intensive supports.

Within the Multi-Tiered System of Support, schools use evidence-based approaches and practices for students needing additional supports.

Positive Behavior Interventions and Supports (PBIS) is a proactive systems approach that helps schools use effective interventions accurately and successfully.

Restorative Practices is a philosophy that seeks to establish norms of behavior and recognize any and all harm done to relationships and individuals, with the goal of making things right. Restorative Practices' three main goals are Accountability, Community Safety, and Competency Development.

## Part D

## DISCIPLINE VIOLATIONS AND RANGES OF CONSEQUENCES

All parents/guardians and students shall be aware that some of the acts listed below, as well as violations of the Safe School Zone, can also bring criminal prosecution and penalties as well as school disciplinary action, even if methods such as Restorative Practices are used. The school, the police or state's attorney, parents/guardians and/or students can bring legal action. The District will notify the police department of any act involving illegal drugs, weapons, and/or battery of district employees. Violation of the District drug policy occurs when a student or students are involved in using, being under the influence, possessing, distributing, purchasing, or selling illegal drugs or controlled substances on school district property or at any school event or activity. *Infractions are reported electronically (known as referrals) by staff to administration.* The asterisk (\*) indicates violations that may be reported to the police.

# INFRACTIONS FOR LEVEL ONE

## **Disruptive Behavior/Horseplay**

Disruptive Behavior/Horseplay occurs when a student engages in a brief behavior that disrupts the education of others.

Examples: tapping their pencil on the desk, singing, making jokes.

#### **Dress Code Violation**

Dress Code Violation occurs when a student is determined by a staff member to be out of compliance with the dress code or uniform policy and refuses to become compliant. Examples: Visible undergarments, short or skirts too short, sagging pants.

#### Failure to Follow Directions

Failure to follow directions occurs when a student or students fail to follow reasonable directions of school personnel.

## Failure to Serve Detention

Failure to Serve Detention occurs when a student knowingly fails to serve a detention as prescribed by principal or his/her designee.

Examples: intentionally not showing up for detention/skipping detention.

## Tardy (Repeated Unexcused)

The Decatur Public Schools do not penalize students who come late to school occasionally for reasons recognized by the State of Illinois as valid causes for missing school. Please refer to pages 9-10 regarding the district tardy policy. Students who arrive tardy to class during the school day disrupt the

lesson and hinder learning. Students are considered tardy to class when they arrive to class after the tardy bell (start of class) without a valid pass from the building administrator or designee. If the tardiness becomes habitual, administrators or designee will meet with parents/guardians to determine the cause and develop a plan of assistance. Tardies to class will start over each quarter.

# LEVEL ONE CONSEQUENCES

ELEMENTARY	SECONDARY
First Offense and Subsequent Offenses	First Offense and Subsequent Offenses
Parent/Guardian Contact through 3 days in	<ul> <li>Parent/Guardian Contact through 3</li> </ul>
CARE or Transition Room	days in Transition Room

# **INFRACTIONS FOR LEVEL TWO**

# **Electronic Devices Violation**

Electronic Devices violation occurs when a student makes/receives incoming calls and/or text messaging for personal use during instructional time, or uses an electronic device to take a video of students or staff during the school day or school-sanctioned events without permission. Examples: Unauthorized video recording is taking a video of staff or students during class or recording fights between students; this includes, but is not limited to: electronic signaling devices, cell phones, iPads, pagers, laptops, computers, hand-held devices of any kind, or cellular radio telecommunication.

# **Gross Disruptive Behavior/Horseplay**

Gross Disruptive Behavior/Horseplay occurs when a student or students are involved in rough play or behavior that could cause injury, and/or make statements (hoax) that result in the disruption of class, and continue after a staff member has repeatedly redirected those actions. Examples: running and throwing objects, flipping desk, and wrestling.

## Profanity/Obscenity

Profanity/Obscenity occurs when a student or students use profane and/or obscene language or gestures directly towards other students and/or staff; and/or are in possession of magazines/literature with overt sexual content.

Examples: cursing, inappropriate materials (magazine, website, pictures).

## Skipping

Skipping occurs when a student has been caught not attending a class or does not have a valid excuse or pass for not being in class.

Examples: loitering in the hallway after the bell, hiding in the auditorium, leaving school grounds.

## \*Theft Under \$20

The taking or using of public or private property that does not belong to the perpetrator without permission or authorization is prohibited. Restitution will be a part of the punishment whenever possible. Student(s) involved in theft can be arrested based on the Illinois Criminal Code.

Theft (Minor) occurs when a student is involved with the taking or using of public or private property of nominal value without permission or authorization.

Examples include, but are not limited to: pencils, paper, school supplies, cash not exceeding \$20.00, food or drink items, etc.)

## \*Tobacco/Possession Paraphernalia

Possession of tobacco or tobacco-related products including, but not limited to, cigarette lighter, cigarette paper, electronic cigarettes, and vape pens is prohibited in Decatur Public Schools. The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Police or juvenile authorities may be contacted.

Examples: cigarettes, vape pins, chewing tobacco, tobacco pipe, lighters, accessories.

# LEVEL TWO CONSEQUENCES

ELEMENTARY	SECONDARY
<ul> <li>First and Subsequent Offenses</li> <li>Parent/Guardian Contact through 5 days out of school suspension</li> </ul>	<ul> <li>First and Subsequent Offenses</li> <li>Parent/Guardian Contact through 5 days out of school suspension</li> </ul>

# INFRACTIONS FOR LEVEL THREE

#### Gambling

Gambling occurs when a student is on school grounds, at a school function, or on school transportation and engages in an activity where money, cards, dice, or mutual items of interest are being used as a reward.

Examples: shooting craps, sports betting, poker, etc.

#### **Gross Defiance**

Gross Defiance occurs when a student or students persistently refuse to follow staff directions and/or challenge the staff authority and school rules.

Examples: using profanity while non-complying with staff.

#### Harassment/Bullying

Decatur Public Schools will not tolerate harassment, intimidating conduct, bullying, or cyber-bullying that interferes with a student's educational performance, or creates a hostile educational environment. [\*Harassment or bullying based on gender, race, religion or sexual orientation are defined below.] Bullying, intimidation, hazing and harassment are prohibited while in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; or during any school-sponsored education program or activity; or through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment, or through the transmission of information from a computer that is accessed at a non-school-related location, activity, function or program, or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school, if the bullying causes a substantial disruption to the educational or orderly operation of the school.

#### **Definitions of Bullying**

Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student in reasonable fear of harm to the student's person or property.

- 2. Causing a substantially detrimental effect on the student's physical or mental health.
- 3. Substantially interfering with the student's academic performance.
- 4. Substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

## Types of Bullying

There are three types of bullying:

- Verbal bullying is saying or writing mean things. Verbal bullying includes:
  - Teasing
  - Name-calling
  - Inappropriate sexual comments
  - Taunting
  - Threatening to cause harm
- Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:
  - Excluding/leaving out someone on purpose
  - Telling other children not to be friends with someone
  - Spreading rumors about someone
  - Embarrassing someone in public
- Physical bullying involves hurting a person's body or possessions. Physical bullying includes:
  - Hitting/kicking/pinching
  - o Spitting
  - Tripping/pushing
  - o Taking or breaking someone's things
  - Making mean or rude hand gestures

## Harassment or Bullying Based on Disability

Harassment based on disability occurs when a student(s) performs unwanted actions against another person or group based on their mental or physical disability, perceived mental or physical disability, or medical condition.

Examples include, but are not limited to, making threats and/or demands, name-calling, cruel comments, taunts, hand or body gestures, written documentation, harassment, intimidation, stalking, physical violence, destruction of property, retaliation for asserting or alleging an act of bullying, or attempting to make someone feel fearful in the educational environment.

## Harassment or Bullying Based on Gender

Harassment or bullying based on gender occurs when a student(s) commits an act of non-sexual intimidation or abusive behavior toward a person or group based on the person's actual or perceived sex, including harassment based on gender identity, gender expression, and non-conformity with gender stereotypes. Examples: making threats and/or sex-based demands, cruel comments, taunts, hand or body gestures, public humiliation, communication, or attempting to make someone feel fearful in the educational environment.

## Harassment or Bullying Based on Race, Color, or National Origin

Harassment based on race, color, or national origin occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their race, color of their skin, facial features, texture of their hair, or national origin.

Examples: making threats and/or demands, racial or ethnic slurs, cruel comments based on race or ethnicity, taunts, hand or body gestures, written comments or communications, or attempting to make someone feel fearful in the educational environment.

# Harassment or Bullying Based on Religion

Harassment based on religion occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their religious beliefs or perceived religious beliefs.

Examples: making threats and/or demands, religious slurs, cruel comments, taunts, hand or body gestures, written communication, or attempting to make someone feel fearful in the educational environment.

## Harassment or Bullying Based on Sexual Orientation

Harassment based on sexual orientation LGBTQIA+ occurs when a student(s) performs an act of bullying or harassment (as defined above) against another person or group based on their sexual orientation, or perceived gender or sexual orientation, or for failing to conform to stereotypical notions of masculinity or femininity.

Examples: making threats and/or demands; cruel comments such as calling someone "fag," "queer," "homo," or "dyke"; taunts; hand or body gestures; written documentation; or attempting to make someone feel fearful in the educational environment.

There is a form available for parents to fill out if they feel their child is the victim of bullying. This form can be found on the DPS 61 website homepage. Click on Students and Families to find the link and print the form.

## **Technology/Network Violation**

Technology/Network Violation occurs when a student is involved with the district's computer system in a way that is prohibited as described in the Internet and Technology Use Policy.

Examples of this include, but are not limited to: inappropriate videos, all social media platforms (i.e. Facebook, Instagram, Snapchat, Tik Tok, etc.), email, music sites, pictures, smart watches when used inappropriately, etc. as outlined on pages 55-59. Some violations can be considered a major offense and may result in a suspension from school or greater.

## Trespassing/Loitering

Trespassing/Loitering occurs when a student is suspected of being on school property without authorization and refuses to show proper identification or leave when directed to do so by any staff member. Police or juvenile authorities may be contacted.

Examples: refusing to leave school property, refusing to show school or state ID.

## \*Vandalism (Major)

Vandalism occurs when a student is involved with destruction of, or causes damage to, public or private property. Restitution will be part of the discipline. The parents/guardians and students will be billed by the business office for the cost of damages. Students may also be required to perform work to repair damage caused to property or grounds. Police or juvenile authorities may be contacted. Examples: spray painting lockers or graffiti on school property, breaking windows, breaking soap dispensers in the restroom.

## Verbal Confrontation (No Physical Contact)

Verbal Confrontation (No Physical Contact) occurs when a student uses violent or derogatory language towards any student or staff member. When a staff member identifies him/herself and tells the student to stop, the student shall do so immediately.

Examples: cursing out a staff member, making threats to a person without a weapon.

# LEVEL THREE CONSEQUENCES

ELEMENTARY	SECONDARY
<ul> <li>First and Subsequent Offenses</li> <li>Warning through a recommendation for up to 1 calendar year expulsion</li> <li>Restitution (if applicable)</li> </ul>	<ul> <li>First and Subsequent Offenses</li> <li>Warning through a recommendation for up to 1 calendar year expulsion</li> <li>Restitution (if applicable)</li> </ul>

# INFRACTIONS FOR LEVEL FOUR

# Acts Disrupting School

Students participating in an activity or act that results in a major disruption to the school environment or endangers the well-being of all students, staff, or school. Police or juvenile authorities may be contacted.

Example: Picketing, mob action or sit-ins.

# **Alcohol Influence/Possession**

Possession of alcoholic beverages or any substance containing alcohol is prohibited. A student who is on school property or at a school activity and is under the influence of alcohol will be treated as though he has alcohol in his possession. The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions or to be on school property, and will be treated as though they had the prohibited substance, as applicable, in their possession. Police or juvenile authorities may be contacted.

Examples: coming to school intoxicated, bringing alcohol to school, possessing alcohol in your bag, vehicle, locker, under the influence of a stimulant of any kind, etc.

## Arson

Arson occurs when a student participates or is involved in deliberately setting fire to property. Police or juvenile authorities may be contacted.

Examples: lighting a trash can on fire in the restroom, burning items in school.

## **Bomb Threat**

Bomb Threat occurs when a student is involved with making threats to blow up the school, or any portion of the school, or other district property whether it is intentional or a hoax. This may result in criminal penalties for any student who makes a bomb threat involving school or on school grounds. Police or juvenile authorities will be contacted.

Examples: calling in a bomb threat to the school, threatening any school activity (game, musical, etc) with a bomb.

## Extortion

The attempts to obtain the money or the possessions of another person by the use of threats or force. Police or juvenile authorities may be contacted.

Examples: blackmailing a student or staff with pictures or personal information, requesting money or items in exchange for any information.

# False Alarms

False Alarms violation occurs when a student is involved with, but is not limited to, intentionally pulling the fire alarm when there is no fire or threat of a fire, or making calls to 911 or police to report false information (hoax) that results in the disruption of school or school activities. This may result in criminal penalties for any student who makes a threat or false report involving school or on school grounds. Police or juvenile authorities may be contacted.

Examples: false reports of fire, calling 911, pulling a fire alarm, discharging a fire extinguisher.

# Forced Sexual Misconduct (Criminal Sexual Assault)

Forced Sexual Misconduct (Criminal Sexual Assault) includes an act of sexual penetration through the use of force or threat of force, or when the person commits the act knowing that the victim is unable to understand the nature of the act, or is unable to give knowing consent; or the perpetrator is 17 years of age or over and holds a position of trust, authority or supervision in relation to the victim. Police or juvenile authorities will be contacted.

Examples: statutory rape, forced or unwanted sexual acts, non-consensual sexual acts.

# Gang-Like/Mob Activities

Gang-Like Activities occur when any person(s) whose purpose includes the commission of any act that violates any school rule or violates any local, state or federal law, are on school grounds, on a school bus or at any school or school-related activity, and engage in any activity including, but not limited to, the following:

- 1. Wearing, using, possessing, drawing, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, or any other thing(s) that are evidence of membership or affiliation in any gang;
- 2. Committing any act or omission or using any speech, either verbal, non-verbal or symbolic (such as gestures or handshakes) showing membership or affiliation in a gang; and
- 3. Using any speech or committing any act in furtherance of the interests of any gang or gang activity, including but not limited to: (a) inciting violence or acting in a violent manner where students, faculty, staff or others are placed in danger or placed in a position where danger may be anticipated; (b) acting in a manner or causing others to act in a manner where property is or may be damaged or defaced; (c) intimidating a person to perform or omit to perform an act as defined by Section 12-6 of the Illinois Criminal Code; (d) soliciting others for membership in any gang; (e) requesting any person to pay protection money; (f) extorting money, gambling and/or engaging in prostitution; and (g) engaging in an act that violates any school policy or local, state or federal law. Police or juvenile authorities may be contacted.
- 4. Three (3) or more students fighting one or more students while in school or at a school related event.

# Illegal Drugs/Controlled Substances (Under the Influence, Possession, Sale or Distribution)

Illegal Drugs/Controlled Substances occurs when a student or students are involved in using, being under the influence, possessing, distributing, purchasing, or selling the following on school district property or at any school event or activity:

- a. Any illegal drug, controlled substance, or cannabis (including marijuana and hashish).
- b. Any substance that contains chemicals which produce effects similar to illegal substances, including, but not limited to, cathinones/bath salts, and synthetic cannabinoids/Spice and K2.
- c. Any anabolic steroid unless being administered in accordance with a physician's prescription.
- d. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list, unless administered in accordance with a physician's prescription.
- e. Any prescription drug when not prescribed for the student by a licensed physician or when used in a manner inconsistent with the prescription or prescribing physician's instructions. Students who are not authorized to have prescription medications at school under the District's Medication at School guidelines may not be in possession of prescription medication on school property.

- f. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- g. "Look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or drug or controlled substance.
- h. Drug paraphernalia, including all equipment, products and materials of any kind which are intended to be used unlawfully to: (a) ingest, inhale, inject, or otherwise introduce into the human body, cannabis, illegal drugs, controlled substances, synthetic cannabinoids, or look-alikes thereof, into the body; or (b) process, prepare, test, package, store, or conceal cannabis, illegal drugs, controlled substances, synthetic cannabinoids or look-alikes thereof.

The term "possession" includes having control, custody, or care of an object or substance, regardless of whether or not the item is on the student's person, or contained in another item belonging to, or under the control of, the student, such as in the student's backpack, automobile, locker, desk, or other property. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions or to be on school property, and will be treated as though they had the prohibited substance, as applicable, in their possession. In cases involving marijuana, narcotic drugs or methamphetamines, police will be contacted. Police or juvenile authorities may be contacted.

## Physical Attack/Fight With a Firearm or Explosive Device Against Staff

Physical Attack/Fight With a Firearm or Explosive Device Against Staff occurs when a student *intentionally or unintentionally* causes or attempts to make physical contact with any staff with or while in the possession of any firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. A firearm or explosive device refers to any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

## Physical Attack/Fight With a Firearm or Explosive Device Against a Student

Physical Attack/Fight With a Firearm or Explosive Device Against a Student occurs when a student intentionally causes or attempts to make physical contact with any student with or while in the possession of any firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. A firearm or explosive device refers to any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

## Physical Attack/Fight With a Weapon Against Staff

Physical Attack/Fight With a Weapon Against Staff occurs when a student <u>intentionally or</u> <u>unintentionally</u> makes physical contact with staff with or while in the possession of **any object** that can be used as a weapon, not including a firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. Weapons include but are not limited to: knives, tasers, BB guns, air soft pistols, paintball guns, brass knuckles, billy clubs, or any other object if used or attempted to be used in a menacing manner or to cause bodily harm, including look-alike weapons. Police or juvenile authorities will be contacted.

## Physical Attack/Fight With a Weapon Against Students

Physical Attack/Fight With a Weapon Against Students occurs when a student intentionally makes or attempts to make physical contact with any student with **any object** that can be used as a weapon, not including a firearm or explosive device. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Students who instigate, record, or take pictures, will receive discipline not to exceed 3 days out-of-school suspension for disruptive behavior. Weapons include, but are not limited to: knives, tasers, BB guns, air soft pistols, paintball guns, brass knuckles, billy clubs, or any other object if used or attempted to be used in a menacing manner or to cause bodily harm, including look-alike weapons. Police or juvenile authorities will be contacted. Police or juvenile authorities may be contacted.

# **Physical Contact With Staff**

Physical Contact With Staff occurs when a student is involved with <u>intentionally or unintentionally</u> causing injury to a staff member. When a staff member identifies himself/herself and directs the student to stop fighting, the student shall do so immediately. Prohibited actions include (but are not limited to) the intentional or unintentional pushing or hitting of staff when staff is attempting to break up a confrontation between students. Police or juvenile authorities may be contacted.

## **Physical Confrontation With Students**

Physical Confrontation With Students occurs when a student intentionally causes or attempts to cause physical injury to any student. Three (3) or more students fighting 1 student is considered Gang-like activities/ Mob Action and will be dealt with accordingly. When a staff member identifies himself/herself and directs the student to stop, the student shall do so immediately. Police or juvenile authorities may be contacted.

## Robbery

Robbery occurs when a student or students knowingly take an item or items not belonging to them from a person by the use of physical force or by threatening the imminent use of force. Example: demanding an item with the threat of bodily injury. Police or juvenile authorities will be contacted.

## Robbery With a Firearm

Robbery With a Firearm occurs when a student or students knowingly take an item or items not belonging to them with the use of a firearm. Example: approaching someone with a firearm and demanding items. Police or juvenile authorities will be contacted.

## Robbery With a Weapon

Robbery With a Weapon occurs when a student or students knowingly take an item or items not belonging to them from a person with the use of a weapon. Example: approaching someone with a weapon that can cause injury when used and demanding items from the person. Police or juvenile authorities will be contacted.

## **Sexual Battery**

Sexual Battery is any unwanted contact with an intimate part of a person's body, whether directly or through clothing. Police or juvenile authorities will be contacted.

#### **Sexual Misconduct**

Sexual Misconduct includes, but is not limited to, students engaging in sex, providing sexual favors and/or other acts of a sexual or arousing nature, exposing one's body parts, showing or distributing pornography, touching, sexting, and/or use of any social media in this context, and talk of a sexual nature while on any school property (including school bus), school functions, or school-related events. Police or juvenile authorities will be contacted.

## Theft (Over \$20)

The taking or using of public or private property that does not belong to the perpetrator without permission or authorization is prohibited. Restitution will be a part of the punishment whenever possible. Student(s) involved in theft can be arrested based on the Illinois Criminal Code. Theft over \$20 occurs when a student is involved with the taking or using of public or private property of DPS, staff or students more than nominal value without permission or authorization. Police or juvenile authorities may be contacted.

## Threats to Staff With a Firearm

Threats to Staff With a Firearm occurs when a person uses a firearm for the purpose of intimidating or causing the staff member to be in fear of physical injury to their person. Firearm includes any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

#### Threats to Students With a Firearm

Threats to Students With a Firearm occurs when a person uses a firearm for the purpose of intimidating or causing the student to be in fear of physical injury to their person. Firearm includes any weapon that is designed to expel a projectile by the action of an explosive. This includes guns, bombs, grenades, rockets, pipe bombs or similar devices designed to explode and capable of causing bodily harm or property damage. Police or juvenile authorities will be contacted.

#### Threats to Staff With a Weapon

Threats to Staff With a Weapon occurs when a student uses <u>any</u> item for the purpose of intimidating or causing a staff member to be in fear of physical injury to their person. Weapons include, but are not limited to, knives, baseball bats, medical paraphernalia, pipes, bottles, locks, scissors, pencils and pens (if used or attempted to be used in a menacing manner or to cause bodily harm). Police or juvenile authorities will be contacted.

#### Threats to Students With a Weapon

Threats to Students With a Weapon occurs when a student uses <u>any</u> item for the purpose of intimidating or causing a student to be in fear of physical injury to their person while in a school building, on school grounds, or any school-related activities. Weapons include, but are not limited to, medical paraphernalia, knives, baseball bats, pipes, bottles, locks, sticks, pencils and pens (if used or attempted to be used in a menacing manner or to cause bodily harm). Police or juvenile authorities may be contacted.

#### Threats to Staff Without a Weapon

Threats to Staff Without a Weapon occur when a student is involved with actions or conduct that causes or attempts to cause a staff member to be in fear of physical injury to their person or damage to their personal property. Police or juvenile authorities may be contacted.

#### Threats to Students Without a Weapon

Threats to Students Without a Weapon occur when a student is involved with actions or conduct that causes or attempts to cause any student to be in fear of physical injury to their person or damage to their personal property. Police or juvenile authorities may be contacted.

#### Weapon-Related

#### I. Weapon-Related: Possession (a)

Possession, use, control or transfer of guns, firearms, rifles, shotguns, knives (not including a knife that is prohibited by law), box cutters, or tasers or look-alikes is prohibited in school buildings, on campus (school grounds) or at a school activity. Look-alikes include, but are not limited to, BB guns, air-soft pistols, paintball guns, cigarette lighters and laser pointers shaped like a gun. Police or juvenile authorities may be contacted.

#### II. Weapon-Related: Possession (b)

Possession of explosives and all other weapons, including (but not limited to) weapons as defined by Section 24-1 of the Criminal Code (720 ILCS 5/24-1), including knives that are prohibited by law, brass knuckles, billy clubs, or look-alikes thereof, is prohibited in school buildings, on campus (school grounds) or at a school activity. Police or juvenile authorities may be contacted.

# LEVEL FOUR CONSEQUENCES

ELEMENTARY	SECONDARY
First and Subsequent Offenses	First and Subsequent Offenses
<ul> <li>Parent/Guardian Contact through recommendation for up to 2 calendar years of expulsion</li> </ul>	<ul> <li>Parent/Guardian Contact through recommendation for up to 2 calendar years expulsion</li> </ul>

#### DECATUR PUBLIC SCHOOLS ADDRESSES AND TELEPHONE NUMBERS

Superintendent Decatur Public Schools 101 W. Cerro Gordo Decatur, IL 62523 217-362-3012

Assistant Superintendent of Support Services Technology, & Data Research Decatur Public Schools 101 W. Cerro Gordo Decatur, IL 62523 217-362-3016

Director of Student Services Decatur Public Schools 335 E. Cerro Gordo St. Decatur, IL 62523 217-362-3060

Director of Human Resources Decatur Public Schools 101 W. Cerro Gordo St. Decatur, IL 62523 217-362-3030 Assistant Superintendent, Diversity, Equity, and Inclusion 101 W. Cerro Gordo Decatur, IL 62523 217-362-3014

Assistant Superintendent of Teaching and Learning Decatur Public Schools 101 W. Cerro Gordo Decatur, IL 62523 217-362-3041

Macon-Piatt Special Education Director Decatur Public Schools 620 E. Garfield Ave Decatur, IL 62526 217-362-3055

Chief Communications Officer Decatur Public Schools 101 W. Cerro Gordo St. Decatur, IL 62523 217-362-3018 Access District 61 information any time, day or night, by logging on to <u>www.dps61.org</u>, or by tuning in to cable Channel 22.

# DECATUR PUBLIC SCHOOLS DISTRICT 61 Community Resource Guide

Note: This community resource handbook is not meant to be an inclusive listing of all of the possible services for the topic areas listed. Rather, it is hoped that the staff, parents and students of the district can use this handbook as a starting point in their search for community-based services. Names, addresses and phone numbers may change without notice; but it is our intent to provide you with the most updated information.

# AREA POLICE AND FIRE DEPARTMENT NUMBERS

EMERGENCY

City

911

NON EMERGENCY

Police(217Fire(217IL State Police(217

(217) 424-2711 (217) 429-5201 (217) 265-0050

# STATE OF ILLINOIS TOLL-FREE NUMBERS

Adoption Information	http://state.il.us/dcfs/adoption/index.shtml	800-572-2390
AIDS Hotline	http://hab.hrsa.gov/gethelp/statehotlines.html	800-243-2437
Aging, Senior Assistance	Http://www.illinois.gov/aging/Resources/Pages/helplin	800-252-8966
and Elder Abuse Hotline	e-main.aspx	
Advocacy Office for	http://www.state.il.us/dcfs/docs/AdvocBro.pdf	800-232-3798
Children and Families		
Amtrak	http://www.amtrak.com/contact-us	800-872-7245
Arson Hotline	http://www.sfm.illinois.gov/fireservice/arsonhotline.asp	800-252-2947
	X	
Arts Council, Illinois	http://www.arts.illinois.gov/contact-us	800-237-6994
Attorney General's Office/	http://www.illinoisattorneygeneral.gov/consumers/	800-386-5438
<b>Consumer Protection</b>		

Cancer Information	http://www.cancer.gov/global/contact	800-422-6237
Service	mip.//www.cancer.gov/giobal/contact	000-422-0237
Child Abuse Hotline	http://www2.illinois.gov/dcfs/safekids/reporting/Pages/i	800-252-2873
(Report Suspected	ndex.aspx	000-202-2010
Abuse)		
Parents Anonymous	https://www.childwelfare.gov	800-394-3366
(Child	<u>intps://www.cinidweirare.gov</u>	000-394-3300
Abuse)/Administration for		
Children and Families		
Circuit Breaker	www.state.il.us/aging	800-252-8866
Assistance	www.state.ii.us/aging	000 202 0000
Citizens Utility Board	https://www.citizensutilityboard.org/	800-669-5556
(CUB)		
Client Assistance	http://www.dhs.state.il.us/page.aspx?item=29978	800-641-3929
Program (Disability		
Rights)		
Crime Victim	http://www.illinoisattorneygeneral.gov/victims/	800-228-3368
Clearinghouse, Attorney		
General		
Dental Referral Services	http://www.isds.org/	800-252-2930
Disability Determination	http://www.dhs.state.il.us/page.aspx?item=29979	800-637-8856
Services		
Disabled Individual	http://www.dhs.state.il.us/page.aspx?	800-275-3677
Assistance Program and		
Unemployment		
Drug and Alcohol Abuse	http://www.samhsa.gov/treatment/	800-662-4357
Energy Assistance and	https://www2.illinois.gov/dceo/assistanceforindividuals/	800-252-8643
Weatherization	Pages/EnergyAssistance.aspx	
Emergency Services &	https://www2.illinois.gov/epa/topics/emergency-	800-782-7860
Disaster Agency	response/Pages/default.aspx	000 004 5407
Foster Parenting Hotline	http://www.state.il.us/dcfs/fosterindex.shtml	800-624-5437
Hearing Impaired Phone	http://www.illinoisrelay711.com/content.htm	TTY users 800- 526-0844
Access		526-0844 Voice users 800-
		526-0857
		TTY distributor
		800-833-0048
		VCO 877-826-
		1130
Illinois Housing	https://www.ihda.org/	800-942-8439
Development Authority	<u></u>	
Illinois Dept. of Human	http://www.dhs.state.il.us/page.aspx?item=29722	800-843-6154
Services (Medical		
Assistance, Mental		
Health, WIC)		
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Illinois State Board of	http://www.isbe.net/	800-845-8749
Education		
HIV & STD Hotline	http://hab.hrsa.gov/gethelp/statehotlines.html	800-243-2437
Literacy Hotline	https://alrc.thecenterweb.org/other/illinois-adult-	800-321-9511
<u>,</u>	learning-hotline/	
Medicare &	http://www.cms.gov/Medicare-Medicaid-Coordination/	800-447-8477
Medicaid/Fraud or Abuse	Fraud-Prevention/FraudAbuseforConsumers/Reports_	
	Fraud_and_Suspected_Fraud.html	
Missing Children – "I-	http://www.isp.state.il.us/	800-843-5763
Search" (Illinois)		
Nursing Home	http://www.illinois.gov/aging/ProtectionAdvocacy/LTC	800-252-8966
Information and Abuse	Ombuds-men/Pages/ombuds-reporting.aspx	
Organ/Tissue Donor	https://apps.ilsos.gov/organdonorregister/	800-210-2106
Information		
Poison Control	http://illinoispoisoncenter.org/	800-942-5969
(Statewide)		800-222-1222
Public Aid/Medicaid Food	http://www.dhs.state.il.us/page.aspx?item=33698	800-252-8635
Stamps & Other		
Information		
Medicare & Medicaid, to		800-447-8477
Report Fraud or Abuse		
Public Health Family	http://www.dhs.state.il.us/page.aspx?item=30513	800-545-2200
Hotline (Parents Too		
Soon, Prenatal and		
Newborn Care, and		
Supplemental Food/WIC)		
School Violence Tip Line	http://illinoisattorneygeneral.gov/children/schoolviolenc	800-477-0024
	<u>e.html</u>	
Secretary of State's Office	https://www.ilsos.gov/	800-252-8980
Seniors and Persons with	http://www.illinois.gov/aging/Pages/default.aspx	800-252-2904
Disabilities Hotline		
Veterans Affairs	https://www.va.gov/	800-698-2411

A list of local agencies for Decatur, IL is listed on the following pages. If you have an emergency and need immediate assistance with things such as housing or other agencies, please call **211**.

# **Suicide Prevention**

The District believes in educating and supporting the whole child. The District encourages parents who are concerned about their children to access the following resources for support. School social workers are also available if you believe your child may need additional help.

# DHS SASS

SASS provides intensive mental health services for youth experiencing a mental health crisis. SASS services are available by calling the Crisis and Referral Entry Services (CARES) line. (800) 345-9049 (773) 523-4504 (TTY)

## National Suicide Prevention Lifeline- https://suicidepreventionlifeline.org/

The National Suicide Prevention Lifeline provides 24/7, free and confidential support for people in distress, and prevention and crisis resources.

Chat counselors are also available 24/7 via the Lifeline Chat program on the Lifeline's website. Three Digit Dialing Code: 988 (800) 273-8255 (888) 628-9454 (Spanish) (800) 273-8255 (TTY)

#### The Crisis Text Line- crisistextline.org

Text HOME to 741741 to reach a volunteer Crisis Counselor any time. A live, trained Crisis Counselor receives the text and responds from a secure online platform.

Volunteer Crisis Counselors are available to message on WhatsApp (Crisis Text Line)

#### Safe2Help Illinois helpline-https://www.safe2helpil.com

Safe2Help Illinois offers students a safe, confidential way in which to share information that might help prevent suicides, bullying, school violence, or other threats to school safety. Call 800-273-8255- available 24/7 Text SAFE2 to 72332 to reach a trained staff member Email: HELP@Safe2HelpIL.com

#### The Trevor Project-https://www.thetrevorproject.org

A support site for Lesbian, Gay, Bisexual, Transgender, or Queer youth who are experiencing depression or suicidal thoughts.

Connect to a crisis counselor 24/7, 365 days a year by:

- Texting START to 678-678
- · Calling 1-866-488-7386
- Starting a Chat on the Trevor Project website (thetrevorproject.org/get-help/).



# Board of Education Decatur Public School District #61

<b>Date</b> : June 13, 2023	Subject: IT Managed Services Contract
<b>Initiated By:</b> Maurice Payne, Director of Information Technology	Attachments: Managed Services Master Contract Presidio Managed Services Statement of Work
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

## **BACKGROUND INFORMATION:**

The Information Technology document has partnered with Presidio for many significant upgrade projects and for network support. With managed services, DPS will enter an agreement to provide support for critical network services and incident management. These servers include Internet Service Providers (ISP), Active Directory servers, VoIP/Phone communication servers, and other critical network services & servers. Presidio will provide additional support by monitoring the DPS network to provide critical services availability and troubleshoot incidents such as servers not responding, high utilization of resources, servers not reachable, and services down.

For district network servers to be fully supported under the managed services agreement, many of the servers need to be upgraded to 2019 or 2022 as the current server operating systems are reaching or at end of life. A project is currently in progress to upgrade DPS servers to either Microsoft Server 2019 or 2022.

## **CURRENT CONSIDERATIONS:**

DPS would enter a 3-year IT Manages Services contract with Presidio. The contract includes flexibility to adjust the quantity of covered equipment managed by Presidio. As IT continues improve the virtual server environment, decommissioned servers would be removed from the IT Managed Services contract.

### FINANCIAL CONSIDERATIONS:

There is an initial onboarding cost of \$23,280.00 The annual cost of the base IT Managed Services contract is \$106,296.00. The total cost of the 3-year contract is \$342,168.00 and would be funded by the FY24 Information Technology budget.

### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the IT Managed Services Contract in the amount of \$342,168.00 as presented.

## **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- Discussion

BOARD ACTION:\_\_\_\_\_

# MASTER MANAGED SERVICES AGREEMENT

This Master Managed Services Agreement ("Agreement") dated September 27, 2022 applies to only Managed Services and is wholly unrelated to and independent of any Master Product and/or Professional Services Agreement. This Agreement is effective as of the date last signed below, and is made by and between Presidio Networked Solutions LLC, with principal offices at One Penn Plaza, Suite 2832, New York, NY 10119 ("Presidio") and the client named below, on behalf of client and its affiliates ("Client"). In consideration of the mutual covenants and conditions herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties agree as follows:

#### 1. Client Information

Client Company:	Decatur Public School District 61	POC:	Maurice Payne
Billing Address:	101 W Cerro Gordo St.	POC Phone #:	217-362-3070
	Decatur, IL 62523	POC E-mail:	mpayne@dps61.org

#### 2. Scope; Coverage Period and Fees

Presidio shall provide the services ("Services") as defined in each attached Statement of Work (each, an "SOW") and the associated Service Appendix, with respect to the software ("Software") and/or related hardware ("Hardware") (collectively, the "Equipment") referenced in the Covered Equipment List ("CEL"), and subject to Presidio's acceptance of such Equipment as eligible for Services coverage pursuant to Section 5 below. The Equipment covered by this Agreement includes only the items on the CEL. The Start of Service ("SOS") date will be specified in the SOW, provided that for service management offerings, including Presidio Support Services ("PSS") for Cisco and other vendors, the SOS begins on the date that Presidio submits a purchase order to its vendor for the underlying support contract. A PSS agreement is independent from other Presidio Managed Services, and does not necessarily co-terminate with other managed services agreements.

#### 3. Billing

Immediately upon (or prior to) execution of each SOW, Client shall issue a purchase order to Presidio for the Services requested therein. Presidio will have the right to withhold performance of the Services until such time as a purchase order, issued in conformance with this Agreement, is provided by Client. Presidio will reference the purchase order number on all invoices submitted to Client. Any preprinted terms and conditions on Client's purchase order (or other forms) which are in addition to or in conflict with this Agreement shall be null and void, even if purportedly acknowledged in writing by Presidio. Presidio will bill Client as specified in each SOW. Unless otherwise specified in an SOW, recurring Services will begin billing on the earlier of: (a) forty-five (45) business days from full execution of the SOW, or (b) the SOS, as determined by Presidio and communicated to Client. Service transition management fees, as specified in the SOW, shall be billed upon full execution of this Agreement and the applicable SOW. Client shall be invoiced thirty (30) days in advance of the current Service period. Cisco Partner Shared Support(PSS) offerings will be billed in advance for the duration of that agreement, for all years of the agreement. All invoices issued under this Agreement are due thirty (30) days from the date received by Client. All past due amounts shall bear interest at the rate of one percent (1.0%) per month or, if less, the maximum permissible rate under applicable law. In addition to the charges due for the Services or otherwise hereunder, Client shall pay or reimburse Presidio for any taxes, duties, fees and/or charges resulting from Presidio's performance of this Agreement which are levied by any taxing or other governing authority, except for taxes based upon Presidio's net income. Quotes provided by Presidio are valid for 30 days from the date issued.

#### 4. Additional Services and Fees

The parties recognize that from time to time, Client may request maintenance and support or other Presidio services that fall outside the scope of this Agreement. The parties will discuss any requested out-of-scope services and negotiate the terms therefor in good faith. Services specifically considered outside the scope of this Agreement include, without limitation, the following: (a) correction of errors not attributable to Presidio or the manufacturer; (b) electrical work external to the Equipment; (c) installation, de-installation, reinstallation, or relocation; (d) supplies, accessories, or attachments; (e) "no fault found" (problem with equipment not provided by Presidio and/or not covered under this Agreement): and (f) MACD volumes or other managed services in excess of the terms per the Statement of Work and associated appendices. Additionally, material services requiring more than 2 hours will be treated as billable engagements. The threshold for services considered to be "material" is based on the time required for resolution. Client will be notified before billable work is performed, and such work will not begin until authorized by Client.

#### 5. Equipment Configuration

Prior to the SOS, the Equipment configuration will be verified by Presidio. If the configuration cannot be verified via remote access, an on-site audit may be performed at Presidio's discretion and as agreed by Client. Client shall bear

the reasonable expenses of the on-site audit, which shall be billable at Presidio's standard rates. Should this verification process indicate a change from the original configuration identified by Client, the Services Fees will be modified accordingly. Thereafter the Equipment will be reviewed ninety (90) days prior to the start of each coverage year to verify its configuration. Should the review indicate a change from the original Agreement configuration, the Services Fees will modified accordingly. Presidio will advise Client of any condition which would render the Equipment ineligible for the Services hereunder. Client shall be responsible for correcting, at its expense, any such condition prior to or during the termof Presidio Services being provided.

#### 6. Master Managed Services Agreement Term

The initial term of this **Master Managed Services Agreement** ("Term") shall be three (3) years from the effective date. The Term of this Master Managed Services Agreement will automatically renew for additional one (1) year periods unless Client terminates the Agreement by giving prior written notice to Presidio (as specified in Section 8, below) at least sixty (60) days before the then-current Term expiration date. Notwithstanding anything to the contrary, any such notice of non-renewal shall not take effect, and this Agreement shall remain in force, until the end of the term of any and all outstanding SOWs. The term of Services under each SOW shall be as specified therein.

#### 7. Client Responsibilities

Subject to reasonable confidentiality/security obligations as accepted by Presidio in writing, Client shall grant Presidio full and free remote and/or physical access to the Equipment at all times during the Term of each SOW, including all required access credentials (e.g. IP addresses, SNMP community strings, passwords, etc.). For monitoring tiers of service, Client shall provide Presidio with at least one publicly-routable IP address for monitoring VPN connectivity and one IP address for the Presidio monitoring collection station. Client will provide all pertinent network diagrams and documentation. Client shall provide and maintain an up-to-date list of authorized contacts and escalation information, including third-party vendor contact information, letters of authority, maintenance schedules and device configurations. Client shall ensure that the Equipment meets, at all times, the manufacturer-approved configuration specifications and is covered by a then-current vendor maintenance and support program. **Client acknowledges and agrees that the foregoing factors are critical for Presidio to perform the Services, and Presidio's performance hereunder or under any SOW may be delayed or suspended if Client does not comply with its obligations in this Section.** 

#### 8. Notices

Day-to-day notices, authorizations and other official communications under this Agreement shall be transmitted in writing by email to Presidio's assigned Account Manager or Service Delivery Manager and to the Client at the POC address specified above, or as otherwise specified in a SOW. Legal and termination notices shall be sent by nationally-recognized overnight courier (signature required), to Presidio Networked Solutions LLC, Attn: General Counsel, One Penn Plaza, Suite 2832, New York, NY 10119, and to Client at the address and POC set forth in Section 1 above. Email notices are effective upon actual receipt; overnight courier notices are deemed given upon delivery as determined by signature, or refusal to accept delivery.

#### 9. Assignment

Neither party may assign or transfer this Agreement or any rights or obligations hereunder without the written consent of the other party. Any required consent shall not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, Presidio may assign this Agreement without Client's consent in connection with a merger or other sale of Presidio's business as a going concern.

#### 10. Warranties, Remedies and Limitations

Presidio warrants that the Services will be performed in a good and workmanlike manner, in accordance with all applicable laws and regulations. In the event this warranty is breached, Presidio shall promptly render/re-perform conforming Services. THE FOREGOING WARRANTY IS MADE IN LIEU OF ALL OTHER WARRANTIES, GUARANTEES OR CONDITIONS PERTAINING TO THE SERVICES, WHETHER WRITTEN OR ORAL, STATUTORY, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY WARRANTY AS TO MERCHANTABILITY, NONINFRINGEMENT OR FITNESS FOR ANY PARTICULAR PURPOSE. ALL SUCH OTHER WARRANTIES ARE HEREBY EXPRESSLY DISCLAIMED. PRESIDIO IS NOT RESPONSIBLE FOR ANY WARRANTY OFFERED TO CLIENT BY ANY OTHER PARTY. THE FOREGOING WARRANTY AND REMEDY SHALL CONSTITUTE PRESIDIO'S SOLE AND EXCLUSIVE OBLIGATION, AND CLIENT'S SOLE AND EXCLUSIVE REMEDY FOR BREACH OF WARRANTY HEREUNDER, NOTWITHSTANDING ANY FAILURE OF THE FOREGOING REMEDY TO FULFILL ITS ESSENTIAL PURPOSE.

#### 11. Non-Solicitation

During the term of this Agreement and for a period of twelve (12) months thereafter, Client will not, without the prior written consent of Presidio, solicit for employment any Presidio employee who was directly involved in the performance of this Agreement or any SOW. Notwithstanding the foregoing, Client shall not be restricted from engaging in normal

recruiting and hiring practices, including the placement of ads directed toward the general public and/or the use of recruiters, so long as such recruiting efforts are not specifically targeted at Presidio employees with whom Client became acquainted through this Agreement.

#### 12. Confidentiality

Both parties recognize that during the course of this Agreement, one party ("Receiving Party") may acquire knowledge, confidential or proprietary business information or trade secrets from the other party ("Disclosing Party") which: (a) has been marked as confidential, (b) whose confidential nature has been made known to the Receiving Party, or (c) that due to the nature of the information, should be reasonably understood to be confidential (collectively, "Confidential Information"). Confidential Information, whether marked or not, shall specifically include, but not be limited to: (1) technical information such as methods, processes, formulae, compositions, systems, techniques, inventions, machines, computer programs and research projects; (2) business information such as client lists, pricing data, supply sources, financial and marketing data, production, or merchandising systems or plans, business policies or practices, and (3) any non-public personal information, including but not limited to personally identifiable financial, credit card or medical information. The Receiving Party agrees to keep all Confidential Information in a secure place and further agrees not to publish, communicate, divulge, use, or disclose, directly or indirectly, for his, her or its own benefit or for the benefit of another, any Confidential Information except as specifically required in accordance with performing its duties under this Agreement and as allowed by applicable law. The obligations of confidentiality contained herein shall apply during the Term of this Agreement and for a period of three (3) years thereafter. As applicable, upon termination or expiration of this Agreement, the Receiving Party shall deliver all confidential records, data, information, and other computer media or documents produced or acquired during the performance of this Agreement and all copies thereof to the Disclosing Party, provided that either party may, subject to the confidentiality provisions hereof, keep such copies as may be required of it by applicable law. Confidential Information shall remain the property of its owner/original discloser and nothing herein should be construed as granting a license, title, or any other rights to that information. This obligation of confidentiality shall not apply with respect to information that 1) was in the public domain prior to disclosure, 2) is available to the Receiving Party from third parties having the legal right to disclose the same on an unrestricted basis. 3) is disclosed by Disclosing Party to others on an unrestricted basis, or 4) is developed by Receiving Party independently without reference to any Confidential Information of the Disclosing Party. Either party may disclose Confidential Information to a court or government body having competent jurisdiction pursuant to an order therefrom, provided that the Receiving Party provides any legally permissible prior written notice of disclosure to the Disclosing Party and takes reasonable actions to avoid and/or minimize the extent of such disclosure.

#### 13. Limitation of Damages

TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW: (A) EACH PARTY'S ENTIRE LIABILITY UNDER THIS AGREEMENT AND ALL SOWS, WHETHER ARISING OUT OF THE SERVICES OR FROM SUCH PARTY'S NEGLIGENT OR OTHER ACTS OR OMISSIONS, SHALL BE LIMITED TO THE CHARGES AND FEES ACTUALLY PAID FOR THE SERVICES GIVING RISE TO THE CLAIM, AND (B) REGARDLESS OF THE LEGAL OR EQUITABLE BASIS OF ANY CLAIM OR OF ACTUAL NOTICE, NEITHER PARTY SHALL BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, EXEMPLARY, PUNITIVE OR CONSEQUENTIAL LOSSES OR DAMAGES, INCLUDING, WITHOUT LIMITATION, DATA LOSS, EVEN IF THE PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

#### 14. Default

Except as otherwise provided herein, in the event of any material breach of this Agreement by either party which continues for more than thirty (30) days after receipt of reasonable written notice of the breach, the aggrieved party may at its option: (a) if Client, suspend payments for so long as the breach continues uncorrected; and/or (b) if Presidio, suspend performance hereunder for so long as the breach continues uncorrected; and/or (c) to avail itself of any and all remedies available to it at law or equity, whether or not it elects to suspend its performance as permitted hereby.

#### 15. Subcontracting:

Presidio reserves the right to subcontract such portions of the Services to subcontractors of Presidio's choosing as it deems appropriate, provided that no such subcontract shall relieve Presidio of primary responsibility for performance of such Services.

#### 16. Indemnification

Each party shall indemnify the other with respect to any third-party claim alleging: (a) bodily injury (including death) or damage to tangible property, to the extent such injury or damage is caused by the negligence or willful misconduct of the indemnifying party, (b) breach of any representations, warranties or obligations under this Agreement; or (c) violation of any applicable law or regulation. Each party will promptly advise the indemnifying party of the claim and turn over its defense. The party being indemnified must cooperate in the defense or settlement of the claim, but if properly and timely tendered to the indemnifying party, then the indemnifying party must pay all litigation costs,

reasonable attorney's fees, settlement payments and any damages awarded; provided, however, the indemnifying party shall not be required to reimburse attorney's fees or related costs that the indemnified party incurs either to fulfill its obligation to cooperate, or to monitor litigation being defended by the indemnifying party.

#### 17. Publicity

Unless required by law, neither party shall disclose the existence of, or any term or condition of, this Agreement to any third party (other than its parent or an affiliate) without the prior written consent of the other party. Neither party shall publish any advertising, sales promotion, press releases or publicity matters relating to this Agreement without the prior written approval of the other party.

#### 18. Miscellaneous

The failure by either party to enforce any provision of this Agreement will not constitute a present or future waiver of such provision, nor limit such party's right to enforce such provision later. All waivers by a party must be made in a written notice signed by the waiving party. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, the remaining provisions shall continue in full force and effect and the parties shall substitute for the invalid provision a valid provision which most closely approximates the economic effect and intent of the invalid provision. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Execution of this Agreement at different times and places by the parties hereto shall not affect the validity hereof. This Agreement constitutes the entire Agreement between Presidio and Client with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications and understandings of any nature whatsoever and in any manner whatsoever relating thereto. No agent, employee or representative of Presidio has any authority to bind Presidio to any affirmation, representation or warranty unless specifically included within this Agreement. Nothing in this Agreement shall be interpreted or construed so as to create any relationship between the parties other than that of independent contracting entities. Neither party shall be authorized to obligate, bind or act in the name of the other party, except to the extent Presidio is expressly authorized to do so by this Agreement. Neither party shall be responsible for delays or failures in performance (other than an obligation to pay money) resulting from fires, government requirements, acts of God or other causes beyond the reasonable control of the party whose performance is affected, and upon giving prompt notice to the other party such affected party's performance shall be suspended during the continuance of any such cause. The rights and obligations of the parties hereunder, and all interpretations and performance of this Agreement shall be governed in all respects by the laws of the State of New York, except for its rules with respect to the conflict of laws. Venue for any action hereunder shall be exclusively in the state or federal courts having competent jurisdiction and located in New York, New York. Each party hereby irrevocably waives its right to trial by jury.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

#### DECATUR PUBLIC SCHOOL DISTRICT 61

#### PRESIDIO NETWORKED SOLUTIONS LLC

BY:	 BY:	
NAME:	 NAME:	
TITLE:	 TITLE:	
DATE:	 DATE:	

# **PRESIDIO**<sup>®</sup> Future. Built.

MANAGED SERVICES CONTRACT SERVER OS MANAGEMENT DECATUR PUBLIC SCHOOL DISTRICT 61 November 7, 2022

# **REVISION HISTORY**

Revision	Revision Date	Name	Notes
1.0	September 23, 2022	Dom Chavez	Initial Proposal for Server Management Services
2.0	September 27, 2022	Meredith Kirkwood	Updated Proposal for Delivery
3.0	October 31, 2022	Meredith Kirkwood	Reduced to Tier 2, Removed Patching
4.0	November 7, 2022	Meredith Kirkwood	Updated for Delivery

# MK (Nov 7, 2022 15:12 EST)

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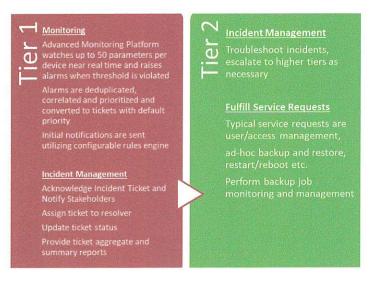
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# **1. SERVICE SUMMARY AND REQUIREMENTS**

This Managed Service Contract is designed to provide Decatur Schools ("Client") with a thorough understanding of Managed Services activities and deliverables associated with the enclosed remote server management solution, delivered in partnership with Allied Digital.

Services are provided at the Tier 2 level, as detailed below. Note: Tier 2 services excludes Patching:



Services by device type are provided as follows:

#### Windows & OS Management Service Parameters

#### Monitoring

- Critical Services Availability
- Event Logs for Critical Event ID's
- Disk queue length
- File System Capacity
- CPU and Memory Utilization
- Number of Users, Processes, Threads
- System Context Switches
- File I/O Operations
- Network Interface

#### Incident Management

- Acknowledge Incident Ticket and Notify Stakeholders
- Assign ticket to resolver
- Update ticket status
- Provide ticket aggregate and summary reports
- Troubleshoot incidents such as server not responding, high utilization of resources, server not reachable, WMI/SNMP not responding, services down etc.

#### Fulfill Service Requests

- Typical Service Requests are User/Access Management, ad-hoc backup and restore, restart/reboot
- Perform backup job monitoring and management
- Anti-virus Management

### Port Requirements:

#### **Inbound Ports**

Machine	Inbound Port	Explanation		
Agentless System	TCP 135	WMI Scanning – Only needed if using Asset Scanning		
Agentless System	TCP 137-139 or TCP 445	(Windows file sharing/directory services) required for agentless scan and Deployment to work		
Agentless System	TCP 5120	Allows Scheduler to receive commands from console machine		
Agentless System	UDP 9	Only used if using Wake on Lan		
Agentless System	TCP 5985	Allows you to use IT Scripts feature		
Agent System	TCP 4155	Allows Agent to allow commands from console		
Protect Console	TCP 3121	Required for Deployment Tracker status updates for patch deployment and agent communication back to console (Note: Patching is out of scope)		
Distribution Server:	TOD 00	Needed for Distribution Servers to Sync patches with Console		
HTTP configuration	TCP 80	only if using HTTP (Note: Patching is out of scope)		
Distribution Server:		Needed for Distribution Servers to Sync patches with Console		
HTTPS configuration	TCP 443	only if using HTTPS (Note: Patching is out of scope)		
Distribution Server:	TCP 137-139 or TCP	(Windows file sharing/directory services) Needed for Distribution Servers to Sync patches with Console only if using UNC (Note:		
UNC configuration	445	Patching is out of scope)		

#### **Outbound Ports**

Machine	Outbound Port	Explanation		
	TCP 80	(Only for Distribution Servers that utilize HTTP) Allows agent and console communion with Distribution Server using HTTP		
Agent System	TCP 443	Only used for cloud agents		
	TCP 3121	Agent communication back to console		
	TCP 137-139 or TCP 445	Needed if deployments are configured to pull patches from a UNC based Distribution Server. (Note: Patching is out of scope)		
Agentless System	TCP 3121	Required for Deployment Tracker status updates back to console		

# PRESIDIO

	TCP 135	WMI Scanning – Only needed if using Asset Scanning
	TCP 80	Patch and Data downloads (Note: Patching out of scope)
	TCP 137-139 or TCP 445	(Windows file sharing directory services)
Protect Console	TCP 443	Only used for cloud sync for agents
	TCP 5120	(From console to agentless target) Allows console to send commands to target machine Scheduler
	UDP 9	Only used if using Wake on Lan and Error Reporting

# 2. SERVICE LEVEL AGREEMENTS AND SECURITY

During the on-boarding process, a detailed operational SLA will be developed to appropriately fit the Customer infrastructure and corresponding business goals. Initially, Allied Digital offers the following service level objectives:

Service Level Agreement	P1	P2	P3	P4
Acknowledgement Response Time* The amount of elapsed time between Client initiation of an issue, or the time Presidio Managed Services (MS) detects a fault, and the time Presidio MS creates an incident report and notifies Client via e-mail that an incident has been created.	15 minutes >95%	30 minutes >90%	4 hours >80%	8 hours NA
<b>First Access Response Time</b> The amount of elapsed time between Client initiation of an issue, or the time Presidio MS detects a fault, and the time an assigned Presidio MS technician connects to the system, or otherwise contacts Client, and begins remote diagnosis and troubleshooting.	30 minutes >95%	1 hour >90%	8 hours >80%	3 days NA
<b>Resolution Time</b> The amount of elapsed time between Client initiation of an issue, or the time Presidio Managed Services detects a fault, and the time Presidio Managed Services resolves the incident or provides a workaround. The SLA timer pauses if it is dependent on third party intervention or if input or an approval is required from the client.	4 hours >95%	24 hours >90%	3 days >80%	14 days NA
MACD Request Completion Time The amount of elapsed time between Client request of a User Change and the completion of the change measured in US business hours.	8 business hours			

SLA Target attainment levels:

Target attainment level for all P1 incidents is 95%, which means we will meet the SLAs 19 times out of 20. Target attainment for all other incident levels is as stated.

#### **Escalation Matrix**

During the execution of this engagement, the following escalation process will be followed:

Level	Escalated to	Response Time/Duration
Level 1	Presidio Technician	Within 15 minutes, 24x7x365
Level 2	Presidio Shift Manager	Within 2 hours
Level 3	Presidio Practice Manager, Client, Primary Contact	Within 1 hour (phone) or 8 hours (email)
Level 4	VP of Managed Services	Within 2 hours (phone) or 24 hours (email)

#### SECURITY

All customer access credentials are stored on the Remote Probe, in a password vault "KeePass".

#### The KeePass Password Vault

KeePass is a reputable password manager, which stores passwords in encrypted form in the customer's infrastructure. The passwords are stored in an encrypted database, which is locked with one master key. KeePass is tied to the probe via the Win22 CryptoAPI. Access is required via Web Connect MFA, Operators use two-channel auto-type obfuscation for KeePass logins and do not see the passwords as they are being invoked from KeePass. Operators use their named credentials where appropriate if Client has approved and implemented such.

- The complete database is encrypted, not only the password fields. Usernames, notes, and more are encrypted, too.
- SHA-256 is used to has the master key components. SHA-256 is a 256-bit cryptographically secure one-way hash function. No attacks are known yet against SHA-256. The output is transformed by using a key derivation function.
- Protection against dictionary and guessing attacks by transforming the master key component hash using a key derivation function (AED-KDF, Argon2, etc.) dictionary and guessing attacks can be made harder.
- Process memory protection: Passwords are encrypted with KeePass is running, so even when the operating system dumps the KeePass process to disk, passwords are not revealed.
- [2.x] Protected in-memory streams: When loading the inner XML format, passwords are encrypted using a session key.
- Security-enhanced password edit controls: KeePass is the first password manager that features security-enhanced password edit controls. None of the available password edit control spies work against these controls. The passwords entered in those controls aren't visible in the process memory of KeePass.
- The master key dialog can be shown on a secure desktop, on which almost no key logger words. Auto-type can be protected against key loggers as well.

#### KeePass Setup Process

There are two setup options. Client, rather than sending credentials via encrypted or nonencrypted email, can provide to the RIMM team as follows:

 Verbally on a conference call while the RIMM team enters them directly into the KeePass Vault - Provide as an encrypted file on Client's file share location; RIMM team can delete the file after completing KeePass data entry.

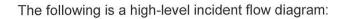
#### **Benefits**

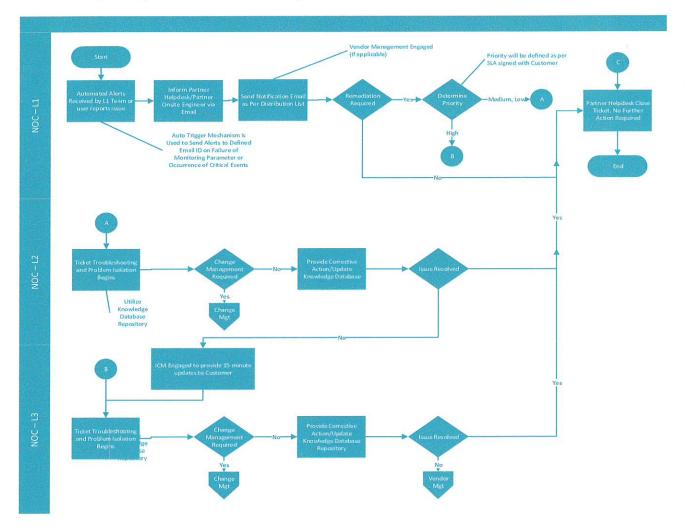
- Client passwords do not enter and are not stored on the providers infrastructure such as Exchange Server, File Shares, or individual end-user devices
- Client passwords are not transmitted across network
- Due to obfuscation, Client passwords are not displayed to operations in clear text
- Password database cannot be easily cracked even if copied by hackers

KeePass fulfills recommended best password protection practices such as:

- Do not store or transmit in clear text; do not write on physical media
- Do not enable over-the-shoulder visibility
- Do not store on provider servers (Exchange, File Shares, local PCs, etc.)
- Avoid copying/recording

# 3. NOC PROCESSES





1. Ticket Creation:

Proactive monitoring results in alerts that auto generate "incident" tickets in AdiTaaS. Customers can also call into the NOC or send email to report incidents or create Service Request; NOC L1 will create tickets for each incident and service request. To avoid duplicate tickets, a parent-child ticket structure in AdiTaaS allows linking related tickets to a single parent ticket. The ticket creation time is termed as T-zero.

### 2. Ticket Analysis:

NOC L1 performs initial assessment of a ticket within 5 minutes (at T-zero plus 5 minutes) of its creation and closes "false alarm" tickets or assigns the ticket to the correct resolver NOC L2 or NOC L3.

For Service Requests, NOC will perform initial analysis report within T-zero plus 48 hours. The initial analysis will include information on whether the request is within SOW scope and impact analysis on dependent systems.

#### 3. Acknowledgement Response:

AdiTaaS system sends the ticket number and ticket information to predetermined addresses or systems through email or direct interface. This acknowledgement is sent out before T-zero plus 10 minutes.

The customer, upon receiving notification, can upgrade or downgrade ticket priority by calling NOC.

#### 4. Resolver Engagement:

For P1 tickets, NOC-L3 resource and Incident Communication Manager (ICM) are engaged within T-zero plus 15 minutes ("response time"). For other ticket priorities, NOC-L2 engineer is initially engaged and ICM is optionally engaged. The response times followed are as per the SOW SLAs.

#### 5. Resolution Method:

For P1 incident, a teleconference bridge and web collaboration is setup by ICM to facilitate real-time collaboration between multiple resolvers and stakeholders and to disseminate status update information. The resolvers may be third parties such as other service providers and product OEMs. The ICM ensures that an update is provided on the bridge every 30 minutes.

If ticket is not resolved within T-zero plus 60 minutes, ICM engages NOC-L4/Hypercare resource.

For P2-P5 tickets, troubleshooting begins with NOC L2 level. ICM is not involved. Ticket is escalated by NOC-L2 to NOC-L3/L4 if ticket cannot be resolved with T-zero plus 2 hours.

Communication to customer is based on Standard Operating Procedure and Escalation Matrix. These documents are created during the on-boarding and characterization phases of engagement and reviewed every quarter.

#### 6. Ticket Closure:

Upon resolution of ticket, for P1 tickets a customer confirmation is obtained before closing the ticket. For all other ticket priorities, ticket is closed by the resolver.

#### 7. Root Cause Analysis (RCA):

For all P1 tickets, RCA is performed within T-zero plus 24 hours. A recommendation, if relevant, accompanies the RCA report. For other ticket priorities, RCA is performed upon request from customer and completed within T-zero plus 72 hours.

#### 8. Problem Management

A daily ticket analysis is performed by NOC Account Manager and Service Delivery Manager. Related incidents are identified and are associated with the root cause "Problem" in AdiTaaS. Problems are assigned to NOC resolver team for assessment and recommendations. A monthly KFR (key findings and recommendations) report is submitted to the customer. In some cases where a problem cannot be left unresolved for long time, an ad-hoc KFR is sent to the customer as soon as the analysis is complete.

#### 9. Change Management

Change Management is initiated when a significant change that impacts any of all of the following – IT end-users, IT processes, related devices and systems, infrastructure size and budget.

Change Management can be a result of approved KFR by the customer or driven by business change and may or may not have a Financial Change Order associated with it (see SOW Scope Section). Allied Digital will follow the customers CAB process, but at a very minimum, will obtain and document customer's approval, which is usually an email. The approval is saved in AdiTaaS for future reference.

#### 10. Change Management

#### **Trend Analysis Analytics and Capacity Planning**

Every month, tickets are analyzed to create at KPI reporting. These trends can also guide planning for the future growth.

# 4. CLIENT PORTAL

Presidio Managed Services includes a Web-based Management Portal. The Client Portal is remotely accessible by Client and provides access to key information and services with respect to their managed services. Capability includes:

- Facilitating communication with the Presidio Service Desk, including request management.
- Viewing progress of service activities and the level of service being delivered.
- Viewing, creating, and updating incident tickets and change requests.
- Viewing status of managed and monitored-only CIs under contract.
- Generating reports for managed and monitored-only CIs under contract.

Instructions to access and navigate the portal are provided in the remote training session during Service Transition.

# 5. SERVICE TRANSITION MANAGEMENT

The Program Management Office (PMO) follows a standardized onboarding process to ensure efficient service transition.

REMOTE SERV	ER PATCH MANAG	EMENT ONBOARD	ING PROCESS
Solution Development	Onboarding	Characterization	Steady State
Sales + Practice + SMEs	• PMO + Delivery Team	• PMO + Delivery Team	Delivery Team
Sales Due Diligence Business Requirement Co-create Solution Finalize SOW Exit Criteria – Executed SOW	EKO/Project Kickoff Resource: Allocation Jump-low setup Remote Access Setup ISC Server Setup Preferred Servers Setup Preferred Servers Setup Project Pan Meeting Cadence Agent Configuration Escalation Matrix Portal Setup Characterization Readiness Exit Criteria – Device Frodiment, SOPS, Escalation Matrix Signoff	(Support Started but SLAs Excused) Analyze SLA adherence and adjust resources Update SOPS Update Scalation Matrix Perform 1 Patch Cycle Analyze and Fine Tune reports Exit Criteria – Transition Completion Signoff	SLA's Active Run the business Governance Continuous Improvement
	8 calendar weaks	3 calendar weeks	

**On-Boarding Phase** begins with a Project Kickoff meeting following signed SOW. During this phase, Allied Digital will install a "monitoring probe" device at the client location and establish connectivity from the NOC. We validate the device list in the SOW against the actual inventory and populate AdiTaaS CMDB. Initial thresholds and monitoring tests set up follows this. We catalog existing documentation, validate, and update it and create new documentation where necessary. Some examples of documentation include device list, dependency map, SOPs, Escalation Matrix, Letter of Authorizations and Runbook etc. This phase completes in approximately 60 days.

**Characterization Phase** (also referred to as "SLA observation period") begins with monitoring the on-boarded devices. This phase involves data collection, analysis and fine-tuning the tools and processes. For example, threshold adjustments to suppress false alarms and addition of new monitoring tests. The RIMM team will perform troubleshooting of incidents during this SLA observation period, <u>but SLAs are not active</u>. This phase completes in approximately 60 days.

**Steady State Operations** begin at the end of the Characterization (total elapsed time is approximately 120 days from the Project Kickoff). During this phase, SLAs are active. Monthly and Quarterly Performance Reviews are established, and SLAs are measured and reported. Continuous improvement cycles are operational along with governance and service delivery processes.

# 6. CLIENT RESPONSIBILITIES

The following responsibilities apply to this Statement of Work:

	On-Boarding / Implementation Processes	Presidio	Client
1	Identify / Provide a primary Point of Contact (SPOC) to work as a lead decision-maker for all onboarding tasks	~	~
2	Provide procedures and access information for customer-initiated service requests to Allied Digital NOC Staff	~	
3	Develop detailed project plan for all onboarding tasks	1	
4	Develop resolution and escalation procedures for all problem types	✓	
5	Review / Accept resolution and escalation procedures for all problem types		~
6	Create and manage escalation procedures and ensures service level agreements are maintained.	~	~
7	Advise Customer when infrastructure related documentation and procedures that pertain to Allied Digital services are inaccurate, out of date and/or not available to the appropriate Customer personnel	~	
8	Provide training and documentation or advise Allied Digital where information can be obtained on all non-standard products or configurations to be supported by Allied Digital		~
9	Respond to requests for additional information / documentation in a timely manner	~	~
10	Approve all documented procedures ensuring they are accurate and correct		~
11	Identify / Develop Quality Assurance procedures and expectations	~	$\checkmark$
12	Provide Change Management procedures and workflow for service changes related to this engagement	~	
	Change Management	Presidio	Client
1	Provide documentation detailing Customer's change management policies and procedures.		~
2	Establish functional guidelines for integrating Allied Digital services with Customer's change management policies and procedures.	~	$\checkmark$
	Implementation, Management Services	Presidio	Client
1	Develop procedures manual (electronic form in knowledgebase) which contains all Standard Operating Procedures for common incident types	~	
2	<ul> <li>Provide system documentation on all supported systems, including:</li> <li>Device information, detail, and Roles / Purpose</li> <li>Installation profiles</li> <li>Device access credentials (administrator-equivalent)</li> <li>Device Service History</li> <li>Known Dependency Information</li> </ul>		4

# 7. PRICING AND COVERED EQUIPMENT LIST

A pricing summary for this contract is provided below. Pricing is valid 30 days from receipt. Monthly recurring charges will invoice upon Start of Service through the full contract length unless modified by a mutually executed addendum. Note: If quantities stated below vary with actuals upon Start of Service, invoicing will be modified through an addendum to ensure accurate pricing reflective of the true environment. A change in the Covered Equipment List that results in an increase or decrease of 30% of monthly invoiced amount may be subject to adjusted unit pricing.

#### PRICING SUMMARY

Coverage Period								
Term	3 Years	Estimated Coverage Period	Start: TBD	End: TBD				
		y Amo	ount (\$) per Period					
		Monthl	y	\$8,858.00				
	Base Managed Services	5	Base Ar	nual Service Fees				
Data Cen	ter Services			\$106,296.00				
		1	\$106,296.00					
		Non-recurring Fees						
Service T	ransition Management (invo	iced upon execution of agreement)		\$23,280.00				
		Subtota	1	\$23,280.00				
	Total Fees							
		Year 1		\$129,576.00				
		Year 1 Year 2		\$129,576.00 \$106,296.00				

### COVERED EQUIPMENT LIST

Device	Quantity	Unit Price	Extended
Tier 2 CentOS 4/5 or later	6	\$111.00	\$666.00
Tier 2 CentOS 7	3	\$111.00	\$333.00
Tier 2 Debian Linux 5	1	\$111.00	\$111.00
Tier 2 Windows Server 2016	28	\$88.00	\$2,464.00
Tier 2 Windows Server 2016 R2	1	\$88.00	\$88.00
Tier 2 SUSE Linux	2	\$111.00	\$222.00
Tier 2 SUSE Linux Enterprise 11	1	\$111.00	\$111.00
Tier 2 Vmware Photon OS	1	\$111.00	\$111.00
Tier 2 Windows 10	1	\$88.00	\$88.00
Tier 2 Windows (TBD)	2	\$88.00	\$176.00
Tier 2 Windows Server 2008 R2 (Phase 1 Upgrade)	8	\$88.00	\$704.00
Tier 2 Windows Server 2012 (Phase 2 Upgrade)	5	\$88.00	\$440.00
Tier 2 Windows Server 2012 R2 (Phase 2 Upgrade)	38	\$88.00	\$3,344.00
Total Monthly Recurring Charge	s		\$8,858.00

The following devices are covered under the scope of this agreement:

All end-of-life/end-of-support systems will be handled on a best effort basis.

#### Out of Scope:

- End User Help Desk is not included; it is assumed end-user requests will be handled by the customer's Help Desk and our NOC will be a resolver group to the Help Desk for problem escalation.
- Any services provided outside the scope of the contract will be billed monthly on a Time & Materials Basis unless otherwise stated. All T&M Services will be approved in writing (via e-mail) or by completing the Change Request Form by the customer prior to Presidio commencing the work. (Change Request Form provided in Appendix A.)

# 8. STATEMENT OF WORK ASSUMPTIONS

Presidio made the following assumptions in the preparation of the pricing, schedule, and resource estimates contained in this SOW:

- This service is IT-to-IT support and does not include end user help desk support.
- Customer devices and systems that are at or past end of life or end of service will be handled on a "best effort" basis because vendor/OEM support for such devices is generally not available. SLAs will not apply for coverage of these systems.
- Client will provide Backup Tools for backup management. Similarly, customer will also provide access to the administration consoles of common OEM tools such as vCenter.
- Rights and use privileges to hardware/software tools provided by Presidio for monitoring or managing the Client infrastructure will revert by Presidio at the end of the contract period.
- Failures due to environmental or power non-availability or other factors not within direct control of Presidio will not be included in downtime calculations
- Client will provide change management procedures and resolution agencies and processes.
- Change in Usage Client will submit change request for adding or deleting devices to this SOW. If the device count reduces by more than 20%, Presidio reserves the right to revise the pricing.
- Indemnification Client shall indemnify and hold harmless Presidio from and against any and all actions, claims, damages, expenses, including reasonable attorneys' fees to the extent arising from any material breach of any vendor's End-User License Agreement (EULA) by Client, its employees, subcontractors, and/or authorized agents which EULA is attached hereto and to which Client also required to "click" accept prior to installation and/or use of the Software.
- Out of Scope Services Billing Any services provided outside the scope of this SOW will be billed monthly on a Time & Materials Basis. All T&M Services will be approved by an authorized Customer Representative by an email or physically signed document prior to Presidio starting the work.
- Use of Sub-Contractors Presidio may utilize sub-contractors in performance of its obligations under this SOW. Client may request names of Subcontractors
- Service Maintenance Window(s) From time-to-time, Presidio may require maintenance windows for monitoring and management services or facilities. When maintenance windows occur, monitoring, management may not be performed, and certain services describe in this SOW may be suspended. Presidio will provide adequate prior notice when maintenance windows are necessary.
- Network devices will allow UDP traffic to pass.

# STATEMENT OF WORK TERMS AND CONDITIONS

This Statement of Work is governed by the Master Managed Services Agreement ("Agreement") dated October 31, 2022 by and between Presidio Networked Solutions LLC, with principal offices at One Penn Plaza, Suite 2832, New York, NY 10119 ("Presidio") and Decatur Public School District 61, with principal offices at 101 W Cerro Gordo St., Decatur, IL 62523, on behalf of client and its affiliates ("Client").

IN WITNESS WHEREOF, the parties hereto have caused this Statement of Work to be executed by their duly authorized representatives.

DECATUR PUBLIC SCHOOL DISTRICT 61	PRESIDIO NETWORKED SOLUTIONS LLC
BY:	BY:
NAME:	NAME:
TITLE:	TITLE:
DATE:	DATE:

# **GENERAL DEFINITIONS**

Advanced Logic Profile: Set of patented elements performing processing on millions of simultaneous, complex systems and network management flows to determine the precise root cause of an incident.

**Auto-Generated Incident:** Ticket opened in the Incident Management System as a result of the monitoring tools. It differs from manual cases, which are manually opened by a system user through the Client Portal, email or via phone.

**Business Hours**: Normal business hours for a company operating in the United States based upon local office time; i.e., traditionally 8 a.m. to 5 p.m. Monday through Friday.

**Business Reviews:** Regularly scheduled meeting led by the Service Delivery Manager to provide metrics on Client performance during the previous period. The data presented is also used to obtain the Clients' insight into areas of Service Delivery improvements. Depending on contact specifics, this is typically a Quarterly Business Review (QBR).

**Capture Template:** Document completed by the Client during the Service Transition Management phase. Document contains information about the managed equipment covered in this agreement and includes but is not limited to make, model, serial number, access credentials and IP addresses.

Carrier: Provider of voice and data transport services.

**Change Advisory Board (CAB):** Group or committee of stakeholders responsible to analyze and review submitted change requests and take action to accept or reject the change.

**Change Management:** Presidio process to receive, authorize, execute, and communicate changes to managed components.

Change Request: Client request for service, as related to Agreement, made by electronic format.

Client Notification: Communication to inform the Client that an Incident has been recorded.

**Client Portal:** Online Web user interface supplied for Client to receive and submit information to and from the Presidio Service Desk.

Client Premise(s): Physical Client location(s) where the DCA resides.

Configuration Item (CI): Component that needs to be managed to deliver an IT service.

Contract: Statement of Work (SOW).

**DCA:** Monitoring and management solution used in the delivery of Managed Services. It consists of one or more appliances containing system and application software.

**Elements:** Basic network service when unbundled and an enhanced service when bundled into a service tier.

**Incident:** Event not part of the standard operation of a service and causes or may cause an interruption to, or reduction in, the quality of that service.

**Incident Management:** Process to detect an incident, notify the Client about the incident, and resolve the incident.

Incident Resolution: Process to restore services on managed components.

Known Error: Incident with a defined root cause and resolution.

**Letter of Agency (LOA):** Formal document that authorizes Presidio to act as the Client's agent for purposes of facilitating, tracking and/or providing services with carriers, maintenance contract providers, and other general-service providers.

**Management Hub:** Core of the Monitoring Framework system; provides an aggregation point for data compiled from multiple probes and integrates with tools data base and Client Portal.

**Management Services:** Service that provides Monitoring, Incident Resolution, Reactive Problem Management, Service Level management and Standard Changes to resolve all Incidents.

Manual Cases: Cases that a system user manually opens on the Client Portal or via phone.

**Manufacturer Field Notice:** Electronic notification from the manufacturer about product-related issues.

**Manufacturer Maintenance and Support Contract:** Contractual agreement between Client and Managed Components manufacturer that grants access to manufacturer-provided services, such as Managed Element hardware replacement, and technical support, necessary to maintain good working order.

Message Bus: Connects data collected from Probes with the Management Hub.

Monitoring: Detecting events on Managed CIs or Monitored-Only CIs.

**Monitoring Framework:** Presidio's integrated technology and tools required for delivering monitoring and managed services.

**Monitored-Only CI:** CI monitored by Monitoring Framework but not fully managed by Presidio Managed Services.

Patch: Small fix to a problem using a piece of software code.

Problem: Underlying cause of one or more Incidents.

Problem Analysis: Investigating problems to determine root cause.

**Problem Management:** Process to find and resolve the root cause of a Problem and prevention of Incidents.

Service Addendum: Bilaterally agreed to document modifying scope of agreement.

**Service Delivery Center Supervisor:** Role within the Presidio Service Desk with management responsibilities for Client issues, escalations and staff.

**Service Delivery:** Phase after Transition Management when Presidio begins to deliver Managed Services.

**Service Delivery Center (SDC):** Network Operations Center (NOC) is the primary facilities where Presidio technicians and engineers remotely support Clients.

SLO: Service Level Objective.

Service Management System: Presidio Incident Management Platform where Client Cl information and Incident Management information is maintained.



# Board of Education Decatur Public School District #61

<b>Date:</b> June 13, 2023	<b>Subject:</b> iPad Insurance Case Purchase & White Glove Processing
<b>Initiated By:</b> Maurice Payne, Director of Information Technology	Attachments: iPad Insurance Cases & White Glove Processing – AGi Quote
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### **BACKGROUND INFORMATION:**

During the 2018 IT Audit, it was recommended that DPS develop a refresh plan for our 1:1 program. The first refresh cycle started in 2019 and was completed in 2022. All students were issued a new iPad and all teachers were upgraded to an iPad Pro.

#### **CURRENT CONSIDERATIONS:**

DPS would start a second refresh cycle that will last 4 years starting with the 2023-2024 school year. IT would purchase 2,000 student iPads.

To protect the iPads, IT would purchase cases with an insurance protection plan included from AGi. The protection plan will cover iPad repairs for three years. During the fourth and final year of use, the iPads would be used to stock the loaner iPad pool. Insurance coverage is not needed during this time as the iPads will be sold in bulk to an iPad buyback vendor after the fourth year.

After completing the purchase of 2,000 iPads, Apple would ship the iPads directly to AGi. AGi White Glove Processing includes unboxing the iPads, applying the districts bar code label, and installing the insurance case. AGi will ship the iPads to DPS and they will be ready to setup for students.

### FINANCIAL CONSIDERATIONS:

The price for the iPad case and insurance coverage is \$59.00 per iPad. The cost of AGi White Glove Processing is \$10.50 per iPad. The total cost of the insurance case and White Glove Processing is \$139,000.00.

This iPad insurance cases would be paid from FY24 title funds. The AGI White Glove Processing would be paid from the FY24 Information Technology budget.

#### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the iPad Insurance Cases & White Glove Processing in the amount of \$139,000, as presented.

#### **RECOMMENDED ACTION:**

- X Approval
- □ Information
- Discussion

**BOARD ACTION:**\_



AGiRepair, Inc. 220 Huff Avenue, Suite 500 Greensburg, PA 15601 (724) 838-1170 (724) 838-1179 Fax

Quote			Sold To		Ship To	Ship To			
				DECATUR PUBL			DECATUR PUBLIC SCHOOLS 61		
Custome	ər	DECATUR	R PUBLIC SCHOOI	300 E ELDORAD		300 E ELI	DORADO ST		
Custome	er ID	DECATUR	RPS61	DECATUR, IL 62	2523	DECATU	R, IL 62523		
Quotatio	n Date	01/05/23							
Referenc	e Numbe	r				(217) 362	-3070 Ext:		
Quote Expiration 2/5/2023									
Purchase	e Order	Reference	Ordered By	Terms	Sales Rep	Shipping Method	Sched	uled Ship	
TBD				Net 45 Days	AB1	FedEx Ground	01/05/2	3	
Line	QTY	Item Number		Description	I		Unit Price	Line Total	
1	2,000	AGIPROTECT-	3YR-IPAD10-EDGE-36	0 AGiProtect 3	Year Plan for iPa	d 10 with Edge 360 Case	\$ 59.00	\$118,000.00	
2	2,000	SERVICE-IPAD	10-WGS	White Glove	\$21,000.00				
3	1	SHIPPING		AG iRepair S	hipping	\$ 0.00	\$0.00		
4	-1	SHIPPING-FRE	E	AG iRepair F	ree Shipping		\$ 0.00	\$0.00	

Subtotal	\$139,000.00
Тах	\$0.00
Payments Received	\$0.00
Balance	\$139,000.00

Please note: This is not an invoice. A final invoice will be generated and sent to you separately. Order may be subject to sales tax.



# Board of Education Decatur Public School District #61

<b>Date:</b> June 13, 2023	Subject: iPad Refresh for FY24
<b>Initiated By:</b> Maurice Payne, Director of Information Technology	Attachments: iPad Refresh for FY24 Apple Quote
Reviewed By: Dr. Rochelle Clark, Superintendent	

### **BACKGROUND INFORMATION:**

During the 2018 IT Audit, it was recommended that DPS develop a refresh plan for our 1:1 program. The first refresh cycle was 2019-2022. All students were issued a new iPad and all teachers were upgraded to an iPad Pro.

### **CURRENT CONSIDERATIONS:**

DPS would start a second refresh cycle that will last 4 years starting with the 2023-2024 school year. IT would purchase 2,000 student iPads.

### FINANCIAL CONSIDERATIONS:

The total cost of the iPad refresh is \$828,000 and would be funded by FY24 title funds.

### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the iPad Refresh for FY24 in the amount of \$828,000.00 as presented.

### **RECOMMENDED ACTION:**

- X Approval
- □ Information
- □ Discussion

BOARD ACTION:\_\_\_\_\_

# Apple Inc. Education Price Quote

Customer:	Maurice Payne DECATUR PUBLIC SCHOOL DISTRICT 61 email: MPayne@dps61.org	Apple Inc:	Karen Dunlap 6900 W. Parmer Lane Austin, TX 78729 email: kdunlap@apple.com
Apple Quote:	2211845681		
Quote Date:	Thursday, May 25, 2023		
Quote Valid Until:	Friday, June 23, 2023		

#### **Quote Comments:**

Please reference Apple Quote number on your Purchase Order.

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	<b>10.9-inch iPad Wi-Fi 64GB -</b> <b>Silver (Packaged in a 10-pack)</b> Part Number MPQT3LL/A	2,000	\$414.00	\$0.00	\$414.00	\$828,000.00
		Extended E	DU List Price T	otal		\$828,000.00
		Total Disco	ount			\$0.00
		Extended D	Discounted Price	e Subtotal		\$828,000.00
		– Additiona	l Tax			\$0.00
		– Estimated	Tax			\$0.00
		Extended D	Discounted Tota	l Price*		\$828,000.00
		Sales Tax *If applicab		scounted Total pr cling Fees are incl	ice does not includ uded. Standard	e

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2211845681. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <a href="https://ecommerce.apple.com">https://ecommerce.apple.com</a>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
  - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to <u>institutionorders@apple.com.</u> Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.
  - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
  - APPLE INC. AS THE VENDOR
  - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
  - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
  - PURCHASE ORDER NUMBER
  - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
  - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
  - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
  - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Friday, June 23, 2023 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
  - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 2272127 Opportunity ID: 18000008496731 <u>https://ecommerce.apple.com</u> Fax:

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Document rev 10.6.1

Date of last revision - June 20th, 2016



# Board of Education Decatur Public School District #61

<b>Date:</b> June 13, 2023	Subject: Microsoft Licensing Renewal
<b>Initiated By:</b> Maurice Payne, Director of Information Technology	Attachments: Microsoft Licensing Renewal Quote
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### **BACKGROUND INFORMATION:**

The Microsoft 365 agreements covers our districts .ORG email service, Active Directory integration, Windows operating system, and other services. Our district was granted a one-time extension last year. The new licensing model is based on the number of qualified education users with an Office 365 account.

### **CURRENT CONSIDERATIONS:**

The current agreement expires on 6/30/2023. Renewing this agreement is required for the district to continue using the .ORG email service.

## FINANCIAL CONSIDERATIONS:

The cost of the Microsoft Licensing Renewal would come from the FY24 Information Technology budget.

### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Microsoft Licensing Renewal in the amount of \$72,871.57 as presented.

### **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- **D**iscussion

BOARD ACTION:\_\_\_\_\_



DECATUR PUBLIC SCHOOL DISTRICT 61 300 E. ELDORADO DECATUR, IL 62523

Date
Customer No.
Your Reference
Account Manager
Your Contact Person
E-Mail
Our Tax ID

06/01/2023 US-SCU-133338 Microsoft Campus Extension 90248537 Katrina Strong GSDC-SS-Education education.us@softwareone.com 39-1501504

#### Quote US-QUO-1105844

#### Invoice Address

DECATUR PUBLIC SCHOOL DISTRICT 61 300 E. ELDORADO DECATUR, IL 62523 Shipping Address

DECATUR PUBLIC SCHOOL DISTRICT 61 300 E. ELDORADO DECATUR, IL 62523 License Address

DECATUR PUBLIC SCHOOL DISTRICT 61 300 E. ELDORADO DECATUR, IL 62523

					Start Date	Version				
		Description			End Date	OS				Amount
Pos.	No.	Manufacturer	Disc-Lev.	Format	Lic. Model	Lic. Metrics	Qty.	Unit Price Sa	es Tax	(USD)
10	AAA-73004	Microsoft 365 EDU A3 ShrdSv	r per User (O	riginal)		NON-SPEC/AL				
		Academic Faculty Monthly Sub	oscription			Non-Specific				
		Microsoft	LEVEL A	SUB	CAMPUS		1,000	60.51	0.00	60,510.00
20	9GA-00006	Core Infrastructure Server Suit	e Standard C	ore 2 Lic Cre Lic		NON-SPEC/AL				
20	304-0000	Academic License and 1 Year				Non-Specific				
		Microsoft	NON-SPEC		CAMPUS	Non-opecine	91	15.06	0.00	1,370.46
		MICIOSOIL	NUN-SPEC		CAWPUS		51	15.00	0.00	1,370.40
30	7NQ-00302	SQL Server Standard Core 2 L	.ic			NON-SPEC/AL				
		Academic License and 1 Year	SA Add Prod			Non-Specific				
		Microsoft	NON-SPEC	LIC&MNT	CAMPUS		31	339.31	0.00	10,518.61
40	6VC-01251	Windows Remote Desktop Ser	wices Device	CAL only		NON-SPEC/AL				
40	000-01251	Academic License and 1 Year		20120-0002		Windows				
					04110110	windows		0.45	0.00	170 50
		Microsoft	NON-SPEC	LICAMNI	CAMPUS		50	9.45	0.00	472.50
						Total US	SD excl. Tax			72,871.57
						Tax				0.00
						Total US	SD incl. Tax			72,871.57

Thank you for your request for quote.

This offer is non-binding. Prices are subject to change if supplier prices or currency values fluctuate.

#### SoftwareOne, Inc.

 320 E Buffalo St, Suite 200
 Phone:
 +800 444 9890

 Milwaukee, WI 53202
 Fax:
 +262 317 5554

 USA
 Email:
 info.us@softwareone.com

 Web:
 Web:
 wwww.softwareone.com



# Board of Education Decatur Public School District #61

	Subject: FY24 Renewal of Property Casualty Insurance	
<b>Initiated By:</b> Dr. Mike Curry, Chief Operational Officer	Attachments: PSI FY24 Renewal Document	
Reviewed By: Dr. Rochelle Clark, Superintendent		

### **BACKGROUND INFORMATION:**

The District joined the Prairie State Insurance Cooperative (PSIC) July 01, 2012 for Property Casualty Insurance.

### **CURRENT CONSIDERATIONS:**

The renewal cost for FY24 property casualty insurance increased by 13%. In FY23 the rate increased by 12%.

# FINANCIAL CONSIDERATIONS:

N/A

## **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approves the FY24 renewal for the District's Property Casualty Insurance package as presented.

### **RECOMMENDED ACTION:**

- **X** Approval
- □ Information
- □ Discussion

BOARD ACTION: \_\_\_\_\_



# Prairie State Insurance Cooperative (PSIC) Decatur Public Schools #61

Member Cost Comparison

Coverage Description	Additional Description	2022-2023	2023-2024	% Change
Variable Cost (PC/WC Combined)				
		То	tal Variable Costs %	29%
Variable Cost % above is your districts contribution into the programs Loss in future years.	Fund. Depending on program performance, thos	e contributions can be retur	ned in the form of Member E	quity or Surplus

Total PSIC Program Costs (*)			
Property/Casualty Costs	\$676,414.88	\$761,726.47	13%
Worker's Compensation Costs	N/A	N/A	N/A
Total PSIC Cost 2023-2024	\$676,414.88	\$761,726.47	13%

(\*) Subject to individual district property exposure, student exposure, auto exposure and payrolls, if applicable

#### Member Equity Summary

Total PSIC Net Position for Property Casualty is:

\$6,430,150

The net position is also known as the 'member equity' or 'surplus' of the program.

Total PSIC Net Position for Workers Compensation is:

\$9,555,483

The net position is also known as the 'member equity' or 'surplus' of the program.

In July of 2023, the PSIC Workers Compensation program will return \$1,000,000 to the participating members, in the form of a loyalty return, from the 2011/2012, 2014/2015, 2015/2016, 2016/2017 & 2017/2018 policy years.

The net positions displayed above for both PSIC programs show potential future equity that your district may be entitled to receive in the form of a loyalty return.



# Board of Education Decatur Public School District #61

Date: June 13, 2023	Subject: 2023-2024 Agreement – Aramark Meal Rate
<b>Initiated By:</b> Dr. Mike Curry, Chief Operational Officer	<ul> <li>Attachments:</li> <li>Food Service Contract for School Year 2023-2024</li> <li>Meal Rates for 2023-2024</li> </ul>
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### **BACKGROUND INFORMATION:**

Aramark has been a long-term partner with Decatur Public Schools.

### **CURRENT CONSIDERATIONS:**

Aramark will be focusing on higher quality food products and higher wages for their employees. In discussion with the Finance Committee, the Business Office, and Aramark, all parties understand that now is the time to improve the quality of food offerings and become more competitive in the job market.

### FINANCIAL CONSIDERATIONS:

The meal rate adjustment will not financially impact individual students. The increase rate for School Year 2023-2024 will only impact the amount of reimbursement the district receives.

### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Aramark Meal Rates for School Year 2023-2024 as presented.

### **RECOMMENDED ACTION:**

- X Approval
- \_\_\_\_ Information
- \_\_\_\_ Discussion

BOARD ACTION: \_\_\_\_\_

#### SY23-24 Contract Cost Analysis

School Food Authority:
Agreement Number:
Contractor:
Date:
CPI-U %:
Recommended CPI %:

Decatur SD #61 400253700 Aramark Educational Services, LLC.

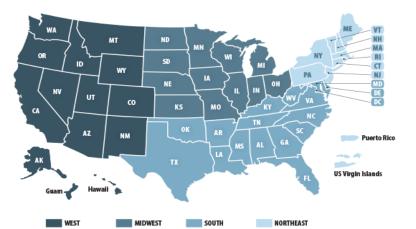
5/7/2023 11.4%

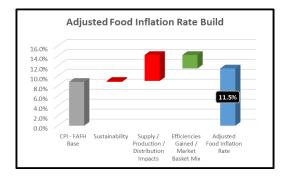
13.9% Y

			SY22-23	-	Y23-24					Base roposed				r	Final SY23-24 Meal Rate Inc
			Renewal Meal Rate		se Meal Rate	CPI-U % Increase	Wa		-	3-24 Meal Rate		Requested Rate Increase	Requested SY23- 24 Meal Rate		Wage Adjustment
1.	Reimbursable Breakfasts		\$ 2.1099	\$	2.3504	11.4%		-	\$	2.3504		13.9%	\$ 2.4031	\$	2.4031
2.	Reimbursable Lunches		\$ 3.3414	\$	3.7223	11.4%	\$	0.2731	\$	3.9954		13.9%	\$ 3.8058	\$	4.0789
3.	Management Fee per Meal (Brea	akfast & Lunches)		\$	-	0.0%	\$	-	\$	-		13.9%	\$-	\$	-
4.	A la Carte Equivalents Fee*		\$ 3.3414	\$	3.7223	11.4%	\$	0.2731	\$	3.9954		13.9%	\$ 3.8058	\$	4.0789
5.	A la Carte Management Fee			\$	-	0.0%	\$	-	\$	-		13.9%	\$-	\$	-
6.	Reimbursable After-School Snacl	k	\$ 1.0869	\$	1.2108	11.4%	\$	-	\$	1.2108		13.9%	\$ 1.2379	\$	1.2379
7.	Special Milk			\$	-	0.0%	\$	-	\$	-		13.9%	\$-	\$	-
8.	Reimbursable After-School Supp	er	\$ 3.5166	\$	3.9174	11.4%	\$	-	\$	3.9174		13.9%	\$ 4.0054	\$	4.0054
9.	Reimbursable Summer Breakfast	t		\$	-	0.0%			\$	-		13.9%	\$-	\$	-
10.	Reimbursable Summer Lunch			\$	-	0.0%			\$	-		13.9%	\$-	\$	-
			CPI - U T	rend	ls (Natior	nal & Midw	est)	- U.S. Bure	au o	of Labor Sta	atistics				

National											
Index	2021 2022 2023					2023	23				
macx	Dec**	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
CPI-All	7.0%	8.5%	8.3%	8.2%	7.7%	7.1%	6.5%				
CPI-Food	6.3%	10.9%	11.4%	11.2%	10.9%	10.6%	10.4%				
CPI-Food Away from Home	6.0%	7.6%	8.0%	8.5%	8.5%	8.5%	8.3%				
					545	duuqat					

	Midwest												
Index	2021			20	22					2023			
index	Dec**	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr		
CPI-All	7.5%	8.6%	8.1%	8.1%	7.4%	6.8%	6.0%						
CPI-Food	7.5%	12.4%	12.9%	12.0%	12.1%	11.7%	11.4%						
CPI-Food Away from Home	7.7%	8.3%	9.3%	9.8%	10.0%	9.1%	8.8%						





### Noncompetitive Procurement Contract for School Year 2023-2024 Food Service Management Copy Service Nonprofit Food Service Program

This document contains the fixed price per meal rates and fees for the requested Noncompetitive Procurement Contract of food service management company services for nonprofit food service programs for the period beginning July 1, 2023 and shall not exceed June 30, 2024. Upon acceptance, this document shall constitute as a Noncompetitive Procurement Contract between the Food Service Management Company (FSMC) and the School Food Authority (SFA).

The FSMC shall not plead misunderstanding or deception because of the character, location, or other conditions pertaining to the contract.

SFA to insert applicable annual units below and the FSMC shall insert 2023-2024 rate accompanied by a required detailed financial/cost analysis to support how the rate was determined.

### PER MEAL PRICES MUST BE A FIXED PRICE PER MEAL RATE AND CALCULATED AS IF NO USDA COMMODITIES WILL BE RECEIVED

	Projected Annual Units	2023-2024 Rate
School Nutrition Programs (SNP)		
1. Reimbursable Breakfasts with Milk	1. <u>628,000</u>	1. <u>\$ 2.4031</u>
2. Reimbursable Breakfasts without Milk	2	2
3. Reimbursable Lunches <sup>(1)</sup> with Milk	3. <u>750,000</u>	3. <u>\$ 4.0789</u>
4. Reimbursable Lunches <sup>(1)</sup> without Milk	4	4
5. Management Fee per School Meal	5	5
(Breakfasts and Lunches)		
6. A la Carte Equivalents Fee <sup>(1)</sup>	6. <u>9,600</u>	6. <u>\$ 4.0789</u>
7. Reimbursable After-School Snack	7	7
Child and Adult Food Care Programs (CACEP)		
Child and Adult Food Care Programs (CACFP) 8. Reimbursable Supper with Milk	8 104 000	9 ¢ 4 0054
9. Reimbursable Supper without Milk	8. <u>104,000</u> 9.	8. <u>\$ 4.0054</u> 9.
10. Reimbursable AM/PM Snack	9 10. 65,000	9 10. \$ 1.2379
	10 <u>. 03,000</u>	10. <u>φ 1.23/3</u>
Summer Food Service Program (SFSP)		
11. Reimbursable Breakfasts with Milk	11	11
12. Reimbursable Breakfasts without Milk	12.	12
13. Reimbursable Lunches <sup>(1)</sup> with Milk	13	13
14. Reimbursable Lunches <sup>(1)</sup> without Milk	14	14

<sup>(1)</sup> Reimbursable Lunch and A la Carte Equivalents Fee Rates must be the same. (A la carte equivalency factor for this contract term is 4.88 and applies to all a la carte sales in the CNP)

Aramark Educational Services, LLC Food Service Management Company (FSMC)		
2400 Market St.	Philadelphia, PA	19103
Street Address	City/State	ZIP Code

By submission of this proposed Noncompetitive Procurement Contract, the FSMC certifies that they shall operate in accordance with all applicable Child Nutrition Program rules and regulations outlined in, but not limited to, 2 CFR 200, 7 CFR 210, 7 CFR 225, 7 CFR 226, and 7 CFR 250.

Authorized Signature of FSMC	Title	Date

Decatur Public School District 61	39055061025				
School Food Authority (SFA)	Agreement Number (RCDT Code)				
SFA Authorized Representative Signature	Title	Date			

\* The Authorized Representative is the individual who is the highest-ranking official that is legally and financially responsible for all areas of the school district or organization. For public schools this would be the District Superintendent.

### **Contract Provisions for Sponsor Contracts under CNP Awards**

- 1. <u>Nutritional Guidelines</u>: The SFA will participate in the School Nutrition Programs and the meal pattern in Attachment 1 must be followed in accordance with USDA regulations.
- <u>Standards and Policies</u>: Mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163, 89 Stat. 871).
  - All applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857[h]), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, Environmental Protection Agency (EPA) regulations (40 CFR 15)
  - b) Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (the "Act"), 40 U.S.C. § 327-330, as supplemented by Department of Labor regulations, 29 CFR 5.
  - c) Davis Bacon Act (all prime construction contracts in excess of \$2,000)
  - d) Rights to Inventions Made Under a Contract or Agreement
  - e) Equal Employment Opportunity. all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246
  - f) Procurement of recovered materials 2 CFR 200.322; Appendix II (J)
  - g) The following civil rights laws, as amended:
    - i) Title VI of the Education Amendments of 1972;
    - ii) Section 504 of the Rehabilitation Act of 1973;
    - iii) the Age Discrimination Act of 1975;
    - iv) Title 7 CFR Parts 15, 15a, and 15b; the Americans with Disabilities Act; and
    - v) FNS Instruction 113-1, Civil Rights Compliance and Enforcement Nutrition Programs and Activities.
  - h) The Buy American provision for contracts that involve the purchase of food, as required by the Buy American provision, all products must be of domestic origin as required by 7 CFR Part 210.21(d).
    - i) The Sponsor participates in the NSLP and SBP and is required to use the nonprofit food service funds, to the maximum extent practical, to buy domestic commodities or products for Program meals. A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR Part 210.21(d).
    - ii) Exceptions to the Buy American provision should be used as a last resort; however, an alternative or exception may be approved upon request. To be considered for the alternative or exception, the request must be submitted in writing to Sponsor and approved and will be retained with purchase records. The request must include the:
      - (1) Alternative substitute (s) that are domestic and meet the required specifications:
        - (a) Price of the domestic food alternative substitute (s); and
        - (b) Availability of the domestic alternative substitute (s) in relation to the quantity ordered.
      - (2) Reason for exception: limited/lack of availability or price (include price):
        - (a) Price of the domestic food product; and
        - (b) Price of the non-domestic product that meets the required specification of the domestic product.
- 3. <u>USDA Foods</u>: Any USDA Foods and/or Department of Defense ("DOD") received for use by the SFA and made available to the FSMC shall be utilized within the specified Term of the Contract in the SFA's food service operation for the preparation and service of meals and for other allowable uses in accordance with the Code of Federal Regulations, 7 C.F.R. Part 250.
  - a) The SFA must retain title to all USDA Foods and ensure that all USDA Foods received by the SFA are made available to the contractor, including processed USDA Foods and that the value of the USDA Foods in processed end products accrue only to the benefit of the SFA's nonprofit school food service and are fully utilized therein. This provision also applies to any refunds, rebates, discounts, and credits received from processors.
  - b) The FSMC shall be responsible for ordering USDA Foods.
  - c) The FSMC must credit the SFA for all USDA Foods received for use in the SFA's food service each Contract Term whether the USDA Foods have been used or not. Such credit shall be issued in full prior to the expiration of each Contract Term. Credit issued by the FSMC to the SFA for USDA Foods received during this Contract Term and used in the SFA's food service shall be recorded on the monthly bill/invoice as a separate line-item entry and shall be clearly identified and labeled. Attached to the invoice shall be a detailed list identifying each received USDA Foods item used in the SFA's food service and each USDA Foods item credit issued for unused USDA Foods, along with the current market value as issued by the Illinois State Board of Education.

- d) The FSMC shall accept and use USDA Foods in as large a quantity as may be efficiently utilized in the National School Breakfast and Lunch Programs subject to approval of the SFA. The SFA and FSMC must order USDA Foods within the appropriate designated ISBE Food Distribution Systems in quantities sufficient to receive and credit the SFA for USDA Foods maximizing the SFA's annual USDA Foods entitlement amount.
- e) The FSMC shall be responsible for all delivery and freight/handling costs associated with USDA Foods. Estimated annual delivery, freight/handling costs will be \$5.90 per case ordered for 2023-2024.
- f) The FSMC shall be responsible for all storage and warehousing costs associated with USDA Foods.
- g) The FSMC must return all unused USDA ground beef products, ground pork products, and processed end products to the SFA upon termination, expiration, or non-renewal of the Contract.
- h) At the discretion of the SFA, the FSMC may be required to return other unused USDA Foods to the SFA upon termination, expiration, or non-renewal of the Contract.
- 4. Termination: This agreement shall be effective as of July 1, 2023. It may be terminated by notice in writing given by either party, at least 90 days prior to the date of termination.
- 5. The Illinois State Board of Education and the United States Department of Agriculture are not parties to this Contract and are not obligated, liable, or responsible for any action or inaction by the SFA or the FSMC. The SFA has full responsibility for ensuring the terms of the Contract are fulfilled.
- 6. <u>SFA responsibilities:</u> For School Food Authorities (SFA) that contract with a Food Service Management Company (FSMC), Vendor, another SFA and/or any other type of contractor, the SFA <u>must</u> maintain responsibility for the overall operation of the Programs. The SFA <u>cannot</u> relinquish their control or responsibility for the administration of the meal programs to a contractor. It is important that the SFA understand that the agreement with the State Agency to administer the Child Nutrition Programs (CNP), is between the State Agency and the SFA, not the contractor. The contractor may work as an agent or perform certain portions of an SFAs tasks but there are some limitations and the SFA is ultimately responsible for adhering to all applicable federal and state rules and regulations
  - a) SFAs must be the responsible party in resolving findings resulting from program reviews and audits. The SFA must be involved in the review process and are responsible for the submission of any required corrective actions. The SFA is held responsible for any areas of noncompliance and subsequent fiscal action found during an Administrative Review (AR). However, since State Agencies agreement is with the SFA, the SFA may recoup funds from the contractor for related program violations.
  - b) The SFA must retain control of the quality, extent, and general nature of the food service and the prices to be charged to the children for meals. This includes retaining control of the nonprofit school food service account and overall financial responsibility for the Programs operated; establishing all prices for all meals served under the nonprofit school food service account (e.g., pricing for reimbursable meals and non-program foods and meals, i.e., a la carte food services, adult meals, and other food service Programs operated, as applicable); developing the 21-day cycle menu in accordance with the meal pattern requirements for all Programs operated; conveying menu adjustment requirements to the FSMC; and monitoring implementation of those adjustments. Additionally, any refunds, rebates, discounts, and credits received from processors must be paid to the SFA for return to the nonprofit food service account.
  - c) The SFA must retain signature authority on the agreement between the SFA and the State agency to participate in the Programs operated, including the SFA's free and reduced-price policy statement and the Claim for Reimbursement.
  - d) The SFA must have a SFA appointed Food Service Director, even if they contract their food service and/or operations, the SFA must have a staff member employed directly by the SFA that is deemed the SFA Food Service Director. This SFA Food Service Director must complete the USDA annual training requirements for a Director and must ensure that training requirements are completed and tracked for all other food service staff, including contracted staff.
  - e) The SFA must maintain responsibility for the implementation of free and reduced-price policy in accordance with 7 CFR 245. Such responsibilities include conducting hearings related to such determinations and verification of applications for free and reduced-price meals.
  - f) The SFA must ensure the contractor maintains applicable health certification(s) and assures that all State and local regulations are being met by a contractor in preparing or serving meals at an SFA facility.
  - g) The SFA must establish and maintain an advisory board composed of parents, teachers, and students to assist in menu planning.
  - h) When the SFA contracts with a Food Service Management Company (FSMC), the SFA must conduct performance management of the FSMC contract through periodic on-site monitoring of the contracted requirements, as per 7 CFR 210.8(a)(1), 7 CFR 210.16(a)(3), and 7 CFR 250.54(c).
  - i) The SFA shall receive all revenue from the food service.

j) The food service revenue shall be used only for the SFA's nonprofit food service.

### 7. FSMC responsibilities:

- a) The FSMC shall always provide its services (including but not limited to ordering and delivery of all groceries, produce, bread, milk, paper supplies, etc., to all SA sites) hereunder in accordance with generally accepted standards of care and best practices in the industry.
- b) The FSMC shall serve free, reduced-price, and paid meals and/or free milk to those children designated by the SFA.
- c) The FSMC shall adhere to a cycle menu(s) and portion sizes specified by the SFA with any changes in the menu(s) may be made with prior approval of the SFA who shall ensure all foods and beverages are of equivalent or better quality and variety as the foods and beverages required. The meals must meet the USDA Meal Pattern and meals must adhere to all calorie ranges and meet the nutrition standards for the Child Nutrition Programs for the age/grade groups of school children in attachment 1.
- d) The FSMC shall be responsible for providing meals and menus appropriate for the age of the students served and acceptable to students evidenced by a minimum of plate waste and participation levels in the Child Nutrition Programs, as applicable.
- e) The FSMC shall participate in the parent, teacher, and student advisory board.
- f) The FSMC is required to make modifications or substitutions to food components of the meal pattern for students with disabilities in accordance with 7 C.F.R. § 15b when the disability restricts their diet and is permitted to make substitutions for students without disabilities when they are unable to eat regular meals because of cultural, religious, or ethical preferences.
- g) The FSMC shall administer training, conduct new hire orientation, manage compliance and sanitation licensure processes, promote continuous learning environment and ensure delivery of professional development for food service staff. Training shall include, but not limited to, Civil Rights, professional standards regulations, POS system, how to operate kitchen equipment, food safety and sanitation.
- h) The FSMC will be responsible for providing daily on-site hourly and/or supervisory staffing.
- i) The FSMC shall comply with all wage and hours of employment regulations of federal, state and local law.
- j) The SFA shall submit to the FSMC a current schedule of employees, positions, assigned locations, hours of work, wages and benefits (as applicable) in Attachment 3 which must be used for meal rate calculation purposes at a minimum Contract Term cost to the FSMC of \$ 1,465,332.52
- k) The FSMC shall ensure, at its own expense, required fingerprint-based criminal history records checks are conducted on all FSMC employees assigned to the SFA and results are provided to the SFA per *The School Code of Illinois*, 105 ILCS 5/10-21.9. Furthermore, the FSMC is not permitted to employ on the premises of the SFA any employee who has been convicted of an offense as described in 105 ILCS 5/21–23a.
- I) For each FSMC employee, the FSMC shall perform periodic checks of the Statewide Sex Offender Database, as authorized by the Sex Offender Community Notification Law (730 ILCS § 152/101 *et seq.*), and the Statewide Child Murderer and Violent Offender Against Youth Database, as authorized by the Child Murderer and Violent Offender Against Youth Database, as 154/75–105). All results must be provided to the SFA.
- m) The FSMC shall obtain and maintain all applicable licenses, permits, and health certifications required by federal, state, and local law.
- n) The FSMC shall maintain such records as the SFA will need to meet monthly reporting responsibilities and will report claim information, including daily meal counts, to the SFA promptly at the end of each month.

### Noncompetitive Procurement Contract for School Year 2023-2024 Food Service Management Copy Service Nonprofit Food Service Program

The Noncompetitive Procurement Contract Certification Statement for School Year 2023-2024 must be completed and signed by the School Food Authority's (SFA's) authorized representative.

#### School Food Authority Information

Agreement Number (RCDT Code	) <u>39055061025</u>
School Food Authority Name	Decatur Public School District 61

### **Certification Statement**

Under the provisions of the U.S. Department of Agriculture, Food and Nutrition Service, I certify as a Sponsor in the Child Nutrition Programs all information contained in the executed **Noncompetitive Procurement Contract Form for School Year 2023–2024** is true and accurate.

I certify as a Sponsor in the Child Nutrition Programs it is necessary to enter into a Noncompetitive Procurement Contract for School Year 2023–2024 using the noncompetitive method outlined in 2 CFR 200.320(c) and per 2 CFR 200.320(c)(4) have received authorization from ISBE as a response to a written request asking to utilize a noncompetitive procurement.

I understand that in utilizing **a** Noncompetitive Procurement Contract for School Year 2023–2024 using the noncompetitive method in 2 CFR 200.320(c), the SFA cannot renew this Noncompetitive Procurement Contract for the following school year.

I understand that once the market has stabilized, and if future FSMC services are needed, the SFA will need to follow normal procurement guidelines for those services.

I understand the nonprofit school food service program account cannot be used to pay for unallowable contract costs. As the authorized representative for the school food authority noted above, I will ensure operation of the nonprofit school food service program, including use of nonprofit school food service program account funds, is in compliance with the rules and regulations of the Illinois State Board of Education and the U.S. Department of Agriculture regarding Child Nutrition Programs.

I understand that contract modifications, including this Noncompetitive Procurement Contract, require a cost or price analysis in connection with every procurement action as found in 2 CFR 200.323(a). As the authorized representative for the school food authority noted above, I will ensure that a cost or price analysis will be conducted, is in compliance with the rules and regulations of the Illinois State Board of Education and the U.S. Department of Agriculture regarding Child Nutrition Programs and maintained on file and available upon request.

I understand revisions cannot be made to the executed Noncompetitive Procurement Contract *without* first submitting proposed revisions to the Illinois State Board of Education Nutrition Department for review and receiving written notification the proposed revisions are allowable within the regulatory guidelines. Furthermore, I understand additional documents and/or agreements, including those developed by the contractor, cannot become part of the executed contract.

I understand all contract information provided to the Illinois State Board of Education Nutrition Department is being given in connection with the receipt of federal funds and deliberate misrepresentation may subject me to prosecution under applicable state and federal criminal statutes. Further, I understand such misrepresentation could result in the loss of federal and state funding received by the school food authority for School-Based Child Nutrition Programs.

SFA Authorized Representative Signature

E-mail

Please submit signed copies of the following documents via email. All original documents should be retained in the SFA's files.

- Noncompetitive Procurement Contract
- Noncompetitive Procurement Contract Certification Statement
- Attachment 1- USDA Nutrition Standards
- Attachment 2- Site Data
- Attachment 3- Staffing Pattern (if applicable)

Email to: nutritionprocurement@isbe.net

	Breakfast M	eal Pattern		Lunch Mea	Pattern			
	Grades K-5	Grades 6-8	Grades 9-12	Grades K-5	Grades 6-8	Grades 9-12		
Meal Pattern	Amount of Foo	od <sup>a</sup> Per Week (N	/linimum Per Da	V)				
Fruits (cups) <sup>b,c</sup>	5 (1) <sup>d</sup>	5 (1) <sup>d</sup>	5 (1) <sup>d</sup>	21/2 (1/2)	2½ (½)	5 (1)		
Vegetables (cups) <sup>b,c</sup>	0	0	0	3¾ (¾)	3¾ (¾)	5 (1)		
Dark green <sup>e</sup>	0	0	0	1/2	1/2	1/2		
Red/Orange <sup>e</sup>	0	0	0	3⁄4	3⁄4	1¼		
Beans/Peas								
(Legumes) <sup>e</sup>	0	0	0	1/2	1/2	1/2		
Starchy <sup>e</sup>	0	0	0	1/2	1/2	1/2		
Other e,f	0	0	0	1/2	1/2	3⁄4		
Additional Veg to								
Reach Total <sup>g</sup>	0	0	0	1	1	1½		
Grains (oz eq) <sup>h</sup>	7 (1)	8 (1)	9 (1)	8 (1)	8 (1)	10 (2)		
Meats/Meat	i	i	i					
Alternates (oz eq)	0	0	0	8 (1)	9 (1)	10 (2)		
Fluid milk (cups) m	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)	5 (1)		
Other Spe	ecifications: D	aily Amoun	t Based on th	e Average fo	or a 5-Day W	/eek		
Min-max calories								
(kcal) I,j,k	350-500	400-550	450-600	550-650	600-700	750-850		
Saturated fat								
(% of total calories) <sup>1</sup>	< 10	< 10	< 10	< 10	< 10	< 10		
Sodium (mg)	<u>&lt;</u> 540 <sup>n</sup>	<u>&lt;</u> 600 <sup>n</sup>	<u>&lt;</u> 640 <sup>n</sup>	<u>&lt;</u> 1,230°	<u>&lt;</u> 1,360 ∘	<u>&lt;</u> 1,420 °		
<u>Trans</u> fat <sup>1</sup>	Nutrition labe serving.	l or manufact	urer specificatio	ons must indica	ite zero gram	s of <u>trans</u> fat p		

### Nutrition Standards in the National School Lunch and School Breakfast Programs School Year 2022-23

- a. Food items included in each food group and subgroup and amount equivalents. Minimum creditable serving of fruit and vegetables is <sup>1</sup>/<sub>8</sub> cup. Minimum creditable serving of grain and meat/meat alternate is .25 ounce.
- b. One-quarter cup of dried fruit counts as ½ cup of fruit; 1 cup of leafy greens counts as ½ cup of vegetables. No more than half of the fruit or vegetable offerings may be in the form of juice. All juice must be 100% full-strength.
- c. For breakfast, vegetables or 100% vegetable juice may be substituted for fruits and/or fruit juice.
- d. The fruit quantity requirement for the SBP (5 cups/week and a minimum of 1 cup/day) is effective July 1, 2014. e. Larger amounts of these vegetables may be served.
- f. This category consists of "Other vegetables" as defined in §210.10(c)(2)(iii)(E). For the purposes of the NSLP, "Other vegetables" requirement may be met with any additional amounts from the dark green, red/orange, and beans/peas (legumes) vegetable subgroups as defined in §210.10(c)(2)(iii).
- g. Any vegetable subgroup may be offered to meet the total weekly vegetable requirement.

- h. At a minimum, 80% of grains offered weekly must be whole grain-rich in the NSLP and SBP effective July 1, 2022 under the *Transitional Standards for Milk, Whole Grains, and Sodium.*
- i. There is no separate meat/meat alternate component in the SBP. Beginning July 1, 2013, schools may substitute 1 oz. eq. of meat/meat alternate for 1 oz. eq. of grains after the minimum daily grains' requirement is met.
- j. The average daily amount of calories for a 5-day school week must be within the range (at least the minimum and no more than the maximum values).
- k. Discretionary sources of calories (solid fats and added sugars) may be added to the meal pattern if within the specifications for calories, saturated fat, <u>trans</u> fat, and sodium. Foods of minimal nutritional value and fluid milk with fat content greater than 1 percent milk fat are not allowed.
- 1. In the SBP, calories and <u>trans</u>-fat specifications take effect beginning July 1, 2013.
- m. Fat-free and low-fat (1%), unflavored and flavored milk may be offered. At least two varieties of milk must be offered during the meal service, and one must be unflavored.
- n. Under the *Transitional Standards for Milk, Whole Grains, and Sodium*, sodium Target 1 is effective July 1, 2022 through School Year 2023-24 for the SBP.
- o. Under the *Transitional Standards for Milk, Whole Grains and Sodium*, sodium Target 1 is effective July 1, 2022 for the NSLP. Interim Target 1A becomes effective July 1, 2023.

Food and Nutrition Service, United States Department of Agriculture

Clas Name Address		Ground	BREA	KFAST	LUNCH		
Site Name, Address, and Phone Number	Contact Person	Current Enrollment	Annual Number Serving Days	Average Daily Participation	Annual Number Serving Days	Average Daily Participation	
American Dreamer Stem Academy		369	176	197	168	253	
Baum Elementary		299	176	200	168	213	
Dennis Kaleidoscope		556	176	329	168	331	
Dennis Mosaic		Combined W/ Dennis K					
Franklin Grove Elementary		436	176	247	168	276	
Garfield		60	176	24	168	39	
Harris (SELA)		64	176	17	168	28	
Hope Academy		544	176	357	168	426	
Johns Hill Magnet School		642	176	299	168	441	
Montessori Academy of Peace		684	176	352	168	480	
Muffley Elementary		365	176	208	168	293	

Cite Nome Address		Current	BREA	KFAST	LUNCH			
Site Name, Address, and Phone Number	Contact Person	Enrollment	Annual Number Serving Days	Average Daily Participation	Annual Number Serving Days	Average Daily Participation		
Parsons Elementary		435	176	250	168	308		
South Shores Elementary		313	176	185	168	216		
Stephen Decatur Middle School		469	176	226	168	274		
Eisenhower High School		784	176	241	168	323		
MacArthur High School		957	176	337	168	419		
Pershing Early Learning Center		50	176	29	168	28		
Pershing Early Learning Center Snack Only		380	176		168			
Totals		7027		3498		4348		

## ATTACHEMENT 3: Staffing Pattern

SFA to complete and insert staffing pattern excel workbook

### **STAFFING PATTERN**

30 hours:

As the current employer of all employees listed, the undersigned does hereby certify that all information provided in this exhibit is accurate.

Current Employer: Aramark Education Services, LLC.

Signature of current employer authorized representative:

30 hours or more:

Benefits offered to Full-Time Employees Benefits offered to Part-Time Employees less than (list all benefits, insurance, etc. offered) (list all benefits, insurance, etc. offered) Date:

6/6/2023

\*Type of Health Insurance: E=Employee; E+1; E+2; etc.; F=Family; D=Dental; V=Vision; N=None

		Daily		Annual	Annual	Annual	Annual	Annual	Type of	Employer-	
		Hours	Hourly	Work	Open/Close	Paid Sick	Paid	Paid	Health	Paid %	Salary
School Name	Position	Worked	Wages	Days	Days	Days	Vacation	Holidays	Insurance*	Benefit Match	Total
Salary Admin	Food Service Director										To be determined
Salary Admin	Chef Manager										To be determined
Salary Admin	Production Manager										To be determined
Eisenhower High School	Production Assistant	8	\$ 17.00	176	2			6			\$25,02 <sup>4</sup>
Eisenhower High School	Food Service Worker	7.5	\$ 15.19	176	2			6			\$20,96
Eisenhower High School	Food Service Worker	7.5	-	176	2			6			\$20,96
Eisenhower High School	Food Service Worker	7.5	\$ 15.19	176	2			6			\$20,96
Eisenhower High School	Food Service Worker	7.5	\$ 15.12	176	2			6			\$20,86
Eisenhower High School	Food Service Worker	6.66	\$ 15.18	176	2			6			\$18,60
Eisenhower High School	Food Service Worker	6.2	\$ 15.18	176	2			6			\$17,31
Eisenhower High School	Food Service Worker	5.66	\$ 15.00	176	2			6			\$15,62
Eisenhower High School	Food Service Worker	7	\$ 16.47	176	2			6			\$21,21
Eisenhower High School	Food Service Worker	4.5	\$ 15.00	176	2			6			\$12,42
Eisenhower High School	Food Service Worker	4.5	\$ 15.12	176	2			6			\$12,51
Eisenhower High School	Food Service Worker	3.5	\$ 15.00	176	2			6			\$9,66
Eisenhower High School	Driver	8	\$ 18.25	176	2			6			\$26,86
Eisenhower High School	Driver	8	\$ 18.25	176	2			6			\$26,86
Stephen Decatur Middle School	Production Manager	8	\$ 21.19	176	2			6			\$31,19
Stephen Decatur Middle School	Food Service Worker	8	\$ 17.50	176	2			6			\$25,76
Stephen Decatur Middle School	Food Service Worker	7.5	\$ 15.00	176	2			6			\$20,70
Stephen Decatur Middle School	Food Service Worker	7.5	\$ 15.19	176	2			6			\$20,96
Stephen Decatur Middle School	Food Service Worker	7.5	\$ 15.00	176	2			6			\$20,70
Stephen Decatur Middle School	Food Service Worker	5.66	\$ 15.00	176	2			6			\$15,62
Stephen Decatur Middle School	Food Service Worker	6	\$ 15.00	176	2			6			\$16,56
Stephen Decatur Middle School	Food Service Worker	5.25	\$ 15.00	176	2			6			\$14,49
Stephen Decatur Middle School	Food Service Worker	4	\$ 15.00	176	2			6			\$11,04
Stephen Decatur Middle School	Food Service Worker	4	\$ 15.00	176	2			6			\$11,04
Stephen Decatur Middle School	Food Service Worker	4.5	\$ 15.12	176	2			6			\$12,51
Stephen Decatur Middle School	Driver	8	\$ 21.10	176	2			6			\$31,05
Stephen Decatur Middle School	Driver	8	\$ 17.75	176	2			6			\$26,12
Stephen Decatur Middle School	Driver	8	\$ 17.00	176	2			6			\$25,02
MacArthur High School	Food Service Lead	7.5	\$ 17.22	176	2			6			\$23,76
MacArthur High School	Food Service Worker	7.5	\$ 15.19	176	2			6			\$20,96
MacArthur High School	Food Service Worker	7.5	\$ 15.19	176	2			6			\$20,96
MacArthur High School	Food Service Worker	7	\$ 15.19	176	2			6			\$19,56
MacArthur High School	Food Service Worker	7	\$ 15.89	176	2			6			\$20,46
MacArthur High School	Food Service Worker	4.5	\$ 15.00	176	2			6			\$12,42
MacArthur High School	Food Service Worker	5	\$ 15.00	176	2			6			\$13,80
MacArthur High School	Food Service Worker	6.5	\$ 15.12	176	2			6			\$18,08

## **STAFFING PATTERN**

MacArthur High School	Food Service Worker	4.5	\$ 15.00	176	2		<u>т г</u>	6	T	<u>г</u>	\$12,420.00
· · · · · · · · · · · · · · · · · · ·	Food Service Worker	3.5	\$ 15.12	176	2			6	╂─────		\$12,420.00
MacArthur High School	Food Service Worker	3.0	\$ 15.00	176	2			6	<b> </b>		\$9,737.28
MacArthur High School	Food Service Worker	3.16	\$ 15.00	176	2			6	╂─────		\$8,721.60
MacArthur High School		5.10	\$ 15.00 \$ 16.00	176				-	<u> </u>		\$8,721.60
Baum Elementary	Food Service Lead	•			2			6			. ,
Baum Elementary	Food Service Worker	4.5		176	2			6	┣────		\$12,519.36
Baum Elementary	Food Service Worker	2.16 5.75	\$ 15.12	176	2			6	<u> </u>		\$6,009.29
Dennis Mosaic	Food Service Lead		\$ 16.00	176	2			6	<b></b>		\$16,928.00
Dennis Mosaic	Food Service Worker	5.75	\$ 15.00	176	2			6	───		\$15,870.00
Dennis Kaleidoscope	Food Service Lead	4.75	\$ 16.25	176	2			6	<b></b>		\$14,202.50
Dennis Kaleidoscope	Food Service Worker	4	\$ 15.12	176	2			6	Ļ		\$11,128.32
Franklin Grove Elementary	Food Service Lead	6	\$ 16.50	176	2			6	L		\$18,216.00
Franklin Grove Elementary	Food Service Worker	6	\$ 15.12	176	2			6			\$16,692.48
Franklin Grove Elementary	Food Service Worker	2.75	\$ 15.12	176	2			6	L		\$7,650.72
American Dreamer Stem Academy	Food Service Lead	6.5	\$ 16.00	176	2			6			\$19,136.00
American Dreamer Stem Academy	Food Service Worker	3	\$ 15.12	176	2			6			\$8,346.24
American Dreamer Stem Academy	Food Service Worker	6	\$ 15.12	176	2			6			\$16,692.48
HARRIS Food Service Lead	Food Service Lead	5	\$ 16.00	176	2			6			\$14,720.00
PERSHING Food Service Lead	Food Service Lead	5	\$ 16.75	176	2			6			\$15,410.00
Hope Academy	Food Service Lead	7	\$ 16.50	176	2			6			\$21,252.00
Hope Academy	Food Service Worker	5.25	\$ 15.12	176	2			6			\$14,605.92
Hope Academy	Food Service Worker	5.25	\$ 15.12	176	2			6			\$14,605.92
Hope Academy	Food Service Worker	3	\$ 15.00	176	2			6			\$8,280.00
Hope Academy	Food Service Worker	2.25	\$ 15.12	176	2			6			\$6,259.68
Hope Academy	Food Service Worker	4.5	\$ 15.00	176	2			6			\$12,420.00
Johns Hill Magnet	Food Service Lead	7.5	\$ 17.50	176	2			6			\$24,150.00
Johns Hill Magnet	Food Service Worker	6.25	\$ 15.12	176	2			6			\$17,388.00
Johns Hill Magnet	Food Service Worker	6.25	\$ 15.12	176	2			6			\$17,388.00
Johns Hill Magnet	Food Service Worker	5.5	\$ 15.12	176	2			6	1		\$15,301.44
Johns Hill Magnet	Food Service Worker	3.5	\$ 15.00	176	2			6			\$9,660.00
Johns Hill Magnet	Food Service Worker	3.5	\$ 15.00	176	2			6			\$9,660.00
Montessori Academy of Peace	Food Service Lead	7.5	\$ 16.31	176	2			6			\$22,507.80
Montessori Academy of Peace	Food Service Worker	7.5	\$ 15.12	176	2			6			\$20,865.60
Montessori Academy of Peace	Food Service Worker	6.5		176	2			6			\$17,940.00
Montessori Academy of Peace	Food Service Worker	4.5	\$ 15.00	176	2			6	1		\$12,420.00
Montessori Academy of Peace	Food Service Worker	4	\$ 15.00	176	2			6	1		\$11,040.00
Montessori Academy of Peace	Food Service Worker	6.5	\$ 15.12	176	2			6	1		\$18,083.52
Muffley Elementary	Food Service Lead	6	\$ 16.50	176	2			6	<u> </u>		\$18,216.00
Muffley Elementary	Food Service Worker	6	\$ 15.12	176	2			6	1		\$16,692.48
Muffley Elementary	Food Service Worker	2.5	\$ 15.00	176	2			6	<u> </u>		\$6,900.00
Parsons Elementary	Food Service Lead	7.5	\$ 16.50	176	2			6	<u> </u>		\$22,770.00
Parsons Elementary	Food Service Worker	6	\$ 15.12	176	2			6	<u> </u>		\$16,692.48
Parsons Elementary	Food Service Worker	5.25		176	2			6	<u> </u>		\$14,605.92
South Shores Elementary	Food Service Lead	6	\$ 16.00	176	2		<del>     </del>	6	+		\$17,664.00
South Shores Elementary	Food Service Worker	5.75		176	2		<u>├</u> ──	6	+		\$15,996.96
South Shores Elementary	Food Service Worker	0.70	\$ 15.00	176	2			6	╂─────		\$13,990.90
Office	Payroll Clerk	6.5	\$ 21.91	176	2		╂───┤──	6	╂─────	┼───┼	\$8,280.00
Office	AP/AR Clerk	6.5 6.5	\$ 18.62	176	2		+	6	╂─────	<u> </u>	\$20,204.30
Office	Assistant	7.5		176	2		╂───┤──	6	╂─────	<u> </u>	\$22,269.32
		()	17.00	1/0	I Z	1	1 1	D	1	1 1	373.400.00

## **STAFFING PATTERN**

	Total	Total	Total	Total	Total	Total	Total	Total	Total
Minimum Initial Contract Term Estimated	Daily	Hourly	Work	Open/Close	Sick	Vacation	Holiday	Anticipated	Salary
Labor Cost	Hours	Wages	Days	Days	Days	Days	Days	Benefit Costs	Cost
\$1,465,332.52	488.5	\$1,342.53	14960	170	0	0	510	28732.00	\$1,436,600.52

Create additional pages as necessary. Ensure all data and formulas are duplicated as necessary.

(insert total anticipated employer-paid benefit costs in the cell above)

### Exhibit G



# Board of Education Decatur Public School District #61

<b>Date:</b> June 13, 2023	<b>Subject:</b> Contract Amendment (extension) between Decatur Public School District 61 and Coleman and Associates, Inc. (CAI) - Minority Business Enterprise (MBE)
<b>Initiated By:</b> Dr. Mike Curry Chief Operational Officer	Attachments: Coleman and Associates, Inc. (CAI) - Minority Business Enterprise (MBE) Contract Amendment (extension)
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

## **BACKGROUND INFORMATION:**

On February 28, 2017 the Board adopted a policy to establish Business and Workforce Minority Participation goals for all procurement of services and public projects over \$50,000.

The District developed a relationship with Coleman and Associates Inc. to:

- assist with seeking Minority Business Enterprise (MBE) vendors that align with projects;
- modifying construction bidding documents to incorporate District goals,
- to encourage MBE contractors to participated in projects,
- to assist with the analysis of bid documents to determine responsive and responsible bidders as well as Good Faith Effort (GFE), and
- to support MBE vendors with seeking bonding, insurance, and diversity certification.

### **CURRENT CONSIDERATIONS:**

The District has planned multiple projects under the support of the ESSER funding. In order to support the Business and Workforce Minority Participation policy and associated goals, there is a continued need for external supports to seek vendors, assist with bid document language, encourage minority participation in projects, analyze bid submissions to determine compliance efforts, and to otherwise support MBE vendors with necessary paperwork.

Coleman and Associates has demonstrated their effectiveness in these areas. The attached contract extension is for sixty (60) days.

### FINANCIAL CONSIDERATIONS:

This contract extension adheres to the current hourly fee stated in the expiring contract language: \$160/HR in FY23.

### **STAFF RECOMMENDATION:**

Administration recommends that the Board approve the attached contract amendment (extension) between Decatur Public School District 61 and Coleman and Associates, Inc. - Minority Business Enterprise (MBE) as presented.

### **RECOMMENDED ACTION:**

- $X_Approval$
- \_\_\_\_ Information
- \_\_\_\_ Discussion

BOARD ACTION: \_\_\_\_\_



# Amendment 1

This amendment 1 ("Amendment") effective as of July 1, 2023 to the <u>Agreement for Consulting Services</u> (for Minority Business Enterprise Goal Outreach and Compliance Assistance) is made by and between Decatur Public School District #61 ("District") and Coleman and Associates, Inc. ("Contractor"). The District and Contractor are collectively referred to herein as the "Parties".

WHEREAS, the contact was entered into by the Parties on November 16, 2021 for an initial term of 20 months, through June 30, 2023; and

WHEREAS, the contract has not been previously renewed; and

WHEREAS, the Parties mutually agree to extend the contract.

NOW THEREFORE, for the mutual covenants contained herein the Parties agree to amend the Contract as follows:

1.0 <u>Contract Extension</u>. The contract is extended for a period of sixty (60) days, effective July 1, 2023 through August 30, 2023.

<u>2.0</u> <u>Conflict.</u> To the extent any of the terms of this Amendment conflict with the terms of the Contract, the terms of this Amendment shall control.

3.0 <u>Warrant of Authority</u>. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party.

4.0 <u>Effect.</u> Unless otherwise modified by the Amendment, all terms and conditions contained in the Contract, shall continue in full force and effect.

COLEMAN AND ASSOCIATES, INC., an Illinois corporation

DECATUR PUBLIC SCHOOLS 61, an Illinois public school district

By:	By:
Its:	Its:
Date:	Date:



# Board of Education Decatur Public School District #61

<b>Date:</b> June 13, 2023	Subject: OpenGate Metal Detection Systems
<b>Initiated By:</b> Dr. Mike Curry, Chief Operational Officer and Valdimir Talley, Safety and Security Administrator	· ·
Reviewed By: Dr. Rochelle Clark, Superintendent	

### **BACKGROUND INFORMATION:**

Decatur Public Schools currently uses metal detection devices at multiple locations. These devices are in place as an added layer of safety and security for our students and staff. Principal Ingram and District Leadership Team members have visited other school districts to see the devices in operation.

### **CURRENT CONSIDERATIONS:**

The OpenGate System will allow for a more efficient pass-through rate than our current devices. The OpenGate Proprietary System, which is widely used at professional sporting events, concerts, and many other large events throughout the country, is designed to focus it technology on specific shapes and metals. Anyone passing through the device will not need to place such objects in a pass-through tub. It should be noted, the sensitivity on any OpenGate devices can be set to detect such small objects if building administration determines a need exists. Additionally, OpenGate devices are mobile. This will allow for easy relocation to outside events or any large events at any of our schools. Current metal detection devices will be reallocated to other buildings to assist in visitor management.

### FINANCIAL CONSIDERATIONS:

The cost of ten devices is \$170,368.00. This will be a Tort Immunity Fund purchase.

### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the purchase of ten (10) OpenGate Metal Detection Devices as presented.

### **RECOMMENDED ACTION:**

- X Approval
- \_\_\_\_ Information
- \_\_\_\_ Discussion

BOARD ACTION:



# **Point Security, Inc.**

(336) 357-3417 PO Box 100 Linwood. NC 27299

Estii	mate
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 Date
 Estimate #

 5/21/2023
 23-0850

Customer:

Decatur Public Schools Cordell Ingram - 217-362-3162 101 W. Cerro Gordo Street Decatur, IL 62523

Bid Number	Job	Terms	Decision Date	Sales	Rep		FOB	
		Net 30 6/20/2023					Destination	
ltem		Description		Quantit	y Amo	ount	Total	
Ceia, OPENGATE	Contract: 23-02-0222 Group: Scanners - Sec Item: 838, CEIA, OPF OPENGATE - Battery CEIA Metal Detectory *requires phone or tal - Weapon Detection S (Qty. 1) Milwaukee D (Qty. 4) Milwaukee 1 2-year Parts and Depo excluded Battery warranty, dire - MSRP: \$17,220.0	curity Metal Detect ENGATE, 104630 y Unit s blet running iOS or bystem Includes: Dual Charger 8V Battery ot Repair Warranty ect to Milwaukee.	ion Android.	8.0	0 16,1	86.80	129,494.40T	
Ceia, OPENGATE	CEIA Metal Detector *requires phone or tal - Weapon Detection S (Qty. 2) External Pow 2-year Parts and Depo	OPENGATE- Wall Power Unit CEIA Metal Detectors *requires phone or tablet running iOS or Android. - Weapon Detection System Includes: (Qty. 2) External Power Adapter for OPENGATE towers 2-year Parts and Depot Repair Warranty - MSRP: \$17,220.00				86.80	32,373.60T	
CEIA109444BU	Hard Rubber Stabilizi Pair (for Sandbags) - MSRP: \$546.00						1,900.00T	
Thank you for cons	idering Point Security.				Tota		1	

**Total** 



# **Point Security, Inc.**

(336) 357-3417 PO Box 100 Linwood. NC 27299

e

 Date
 Estimate #

 5/21/2023
 23-0850

Customer:

Decatur Public Schools Cordell Ingram - 217-362-3162 101 W. Cerro Gordo Street Decatur, IL 62523

Bid Number	Job	Terms	Decision Date	Sales F	Rep	FOB		
		Net 30 6/20/2023					Destination	
Item		Description		Quantity	Amou	nt	Total	
CEIA109444U	Hard Rubber Stabiliz Pair - MSRP: \$315.00						1,650.00T	
CEIA23870	Test Piece, AM7 NII - MSRP: \$254.00	LECJ Level 2		2.00	225	.00	450.00T	
Freight-Billed To	*Units to deliver to co and distribute units. ***INSTALLATION	- MSRP: \$254.00 Freight, Shipping and Handling *Units to deliver to central location. School to inventory				.00	2,000.00T	
Thank you for con	sidering Point Security.			1	「otal			



# **Point Security, Inc.**

(336) 357-3417 PO Box 100 Linwood. NC 27299

e

 Date
 Estimate #

 5/21/2023
 23-0850

### Customer:

Decatur Public Schools Cordell Ingram - 217-362-3162 101 W. Cerro Gordo Street Decatur, IL 62523

Bid Number	Job	Terms	Decision Date	Sales F	Rep	FOB
		Net 30	6/20/2023	Sean		Destination
Item		Description		Quantity	Amoun	t Total
Installation W/T	DescriptionInstallation, Demo, Training - OPENGATE- Location - One School Location*Training would be for staff of each school to replicate setups at their respective locations Assembly, Testing and Final Commissioning of OPENGATE- VOC (Verification of Calibration)- Up to 2-hour Operator Orientation by FSE- This is for your security staff and school leaders that will assist/oversee your security screening Return the following morning to oversee and support first live screening of a checkpoint of customer's choosing. As a result, we must find two days back to back for your training, on a Tue/Wed, Wed/Thu or Thu/Fri.*Consecutive day from initial install.Are you sales tax exempt? Yes or No If yes, please provide resale certificate or tax exempt number.Sales Tax and Duties, if required, are not included in this pricing. Written documentation is required in order to waive sales tax.			1.00	2,500.4	00 2,500.00T
Thank you for considering Point Security.				1	otal	\$170,368.00